**South Central Louisiana Human Services Authority**
**Board Meeting Minutes**
**March 13, 2025**

***Members Present:*** Bryan Zeringue (Lafourche), Sarah Hensley (Terrebonne), Dymphna Landry (Assumption), Barbara Fuselier (St. Charles), Rachel Becnel (St. James), Erica Lambert (Terrebonne) and Ms. Nicole Bourgeois (Lafourche)
***Members Absent:*** Dr. Eric Melancon (St. Mary)
***Guest in attendance:*** Kristin Bonner (Executive Director), Misty Hebert (Deputy Director), Kensie Lasseigne (Developmental Disabilities Director), Stephanie Benton (Secretary), and Nancy Falgoust (SCLHSA Attorney)

| **Agenda Item** | **Action Recommended/Outcome** |
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| Call to Order | Chairman Bryan Zeringue called the meeting to order at 6:04 p.m. |
| Opening Prayer & Pledge of Allegiance | Ms. Barbra Fuselier led the prayer and Mr. Bryan Zeringue led Pledge of Allegiance. |
| Roll Call of Board Members | Secretary called the roll and indicated a quorum was present. |
| Approval of Minutes | Minutes from the February 13, 2025 meeting were reviewed. Ms. Barbara Fuselier motioned to approve the minutes of the February 13, 2025 Board Meeting, seconded by Ms. Rachel Becnel, motion carried and minutes were approved. |
| Board Issues | • <u>Board Member Travel Reimbursement</u>: Board Members were reminded to submit travel reimbursement forms.<br>• <u>Board Vacancies</u>: Ms. Zeringue reported we continue to advertise for the Board vacancy in St. John the Baptist parish.<br>• <u>Board of Ethics Financial Disclosures due May 15, 2025</u>: Mr. Zeringue reminded all Board Members the Financial Disclosures are due May 15, 2025. |
| Executive Director Report | <u>Agency Update</u>: Kristin Bonner<br>• <u>Louisiana Legislative Audit</u>: Ms. Bonner reported the LLA has been requesting items and all is well thus far. The findings from the last audit, have been corrected.<br>• <u>Problem Gambling Month</u>: Ms. Bonner reported March is Problem Gambling month. Ms. Bonner reviewed activities SCLHSA will be involved in for the month. The theme this year is "Seeking Understanding." We have received Proclamations in all seven (7) parishes, posted references to Problem Gambling in social media, visiting establishments and attending functions to place/hand out literature within the community, having Problem Gambling group sessions at clinic sites, etc. Ms. Bonner also reviewed a handout on "What is Problem Gambling Awareness Month?"<br>• <u>Site Issues/Concerns</u>: Ms. Bonner gave an update on site issues/concerns at the sites. TBHC has plumbing issues. There is only one (1) working restroom at the clinic and we have paid for a plumber to come out on three (3) separate occasions. We are now waiting on the building owners to rectify the issue. We are also having issues with TPCG water and electricity and figuring out what our physical address is. The owner/manager is working on clearing up the matter. SMBH is down a counselor. LBHC will be down a psychiatrist, Dr. Parsa is retiring in Macy. The job has been posted. Tulane has reached out and they have a doctor interested in the position. Ms. Bonner also reported they have found a building near River Place in LaPlace to move our clinic to. Ms. Bonner has reached out to a realtor for more information. |

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| Fiscal Report<br><br><br><br><br><br>Operational Report<br><br><br><br><br><br><br><br><br><br><br><br><br>Developmental Disabilities | <u>Fiscal Report</u>: Janelle Folse<br>• <u>LGE Contracting Process with LDH/OBH</u>: Ms. Folse discussed the LGE contracting process with LDH/OBH. The process for IAT (inner agency transfers) will be changing. They will have a new separate contract. This component will no longer be part of the MOU with LDH. All LGE's participated in a call regarding the changes. This will cause issues, as it will be a very tedious and lengthy process. The implementation is set for July 1, 2026. It was originally scheduled for July 1, 2025. One on one meetings will be scheduled to address concerns.<br><br><u>Operational Report</u>: Misty Hebert<br>• <u>AOT Grant Update</u>: Ms. Hebert gave an update on the AOT (Assisted Outpatient Treatment) Program. The team has been working on finalizing MOUS, Implementations Plan, Recovery Plan, Training Plan, etc. The information is due on March 30th. We have another management team meeting scheduled for March 28th and we will also meet with the steering committee sometime in April.<br>• <u>Satisfaction Surveys 2nd Quarter</u>: Ms. Hebert reviewed the FY25 2nd quarter Satisfaction Surveys for Behavioral Health. There were 342 participants. The survey includes what the client's visit was for, the client's understanding of their involvement in treatment planning, if the client was given community resources to help with the needs in their treatment plan, if the client was educated on their diagnosis/condition and if the client could go anywhere for services, would they continue to come to SCLHA. The overall results were good.<br>• <u>Agency Statistics FY25 2nd Quarter</u>: Ms. Hebert reviewed the FY25 2nd Quarter Agency Statistics. There were 19,412 completed appointments and 13,626 billable. The unique patients totaled 6,043, and the completed appointments totaled 19,412. Ms. Hebert also reviewed visit trends, top procedure codes and outgoing referrals by specialty.<br><br><u>Developmental Disabilities Report</u>: Kensie Lasseigne<br>• <u>Satisfaction Survey Results FY25 2nd Quarter</u>: Ms. Lasseigne reviewed the Satisfaction/Outcome Survey Results for quarter 2 (October 2024 – December 2024). There were 88 surveys completed – 34 IFS, 21 FFF, 14 Entry and 19 Waiver. The overall results were good.<br>• <u>Waivers & Requests for Services FY25 2nd Quarter</u>: Ms. Lasseigne reviewed the FY25 2nd quarter requests for services. The total waiver recipients was 1,357. This included ROW – 124, CCW – 290, SW -326 and NOW – 617.<br>• <u>Individual & Family Supports Reports FY25 2nd Quarter</u>: Ms. Lasseigne reviewed the FY25 2nd quarter IFS – funded vs. unfunded. The total unique individuals - 345, total requests – 435, 87% requests funding – 380, and 13% requests unfunded – 55. |
| Old Business: | None |
| New Business: | • Board Member Oath of Office – Nancy Falgoust, SCLHSA Attorney<br>Ms. Falgoust reviewed the Oath of Office with Mr. Bryan Zeringue, Ms. Sarah Hensley, Ms. Erica Lanbert, Ms. Dymphna Landry and Ms. Nicole Bourgeois.<br><br>• Ms. Bonner reported we will plan a Ribbon Cutting Ceremony for the new TBHC/DD facilities on May 8, 2025 from 3:00pm – 4:00pm. We will conduct the Board Meeting after the Ceremony at the TBHC/DD location.<br><br>• Ms. Bonner reported we will have our Employee Event at the Bayou L'Ourse Recreation Center in Morgan City on Friday, April 11, 2025 from 12:00pm – 3:00pm. |
| Views and Comments by the Public | |

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| Consideration of Other Matters | • Board Meeting Schedule: The next Board Meeting will be held on Thursday, April 10, 2024 @ 6:00pm at the Administration office – 158 Regal Row. |
| Adjournment | Motion to adjourn by Ms. Barbara Fuselier, seconded by Ms. Nicole Bourgeois, motion carried. Meeting adjourned at 6:49 pm. |