South Central Louisiana Human Services Authority
Board Meeting Minutes
July 10, 2025

Members Present: Bryan Zeringue (Lafourche), Sarah Hensley (Terrebonne), Barbara Fuselier (St. Charles), Dr. Eric Melancon (St. Mary), and Erica Lambert (Terrebonne)
Members Absent: Dymphna Landry (Assumption), Nicole Bourgeois (Lafourche), and Rachel Becnel (St. James),
Guest in attendance: Kristin Bonner (Executive Director), Misty Hebert (Deputy Director), Janelle Folse (Fiscal Director) Kensie Lasseigne (Developmental Disabilities Director), Stephanie Benton (Secretary), and Macy Comeaux (HR Director)

Agenda Item	**Action Recommended/Outcome**
Call to Order	Chairman Bryan Zeringue called the meeting to order at 6:03 p.m.
Opening Prayer & Pledge of Allegiance	Ms. Sarah Hensley led the prayer and Mr. Bryan Zeringue led Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated we have a quorum.
Approval of Minutes	Minutes from the March 13, 2025 and May 8, 2025 meetings were reviewed. ○ Motion to approve the minutes from the March 13, 2025 and May 8, 2025 meetings by Dr. Eric Melancon, seconded by Ms. Sarah Hensley, motioned carried.
Board Issues	• <u>Board Member Travel Reimbursement</u>: Board Members were reminded to submit travel reimbursement forms. • <u>Board Vacancies – St. John the Baptist</u>: Ms. Zeringue reported we continue to advertise for the Board vacancy in St. John the Baptist parish. • <u>Agenda Planning (Governance Process)</u>: The Governance Process – Agenda Planning was reviewed. It was suggested to change the date on 1. The calendar year will conclude each year on or at the December Meeting to The fiscal year will conclude each year on or at the June Meeting. ○ Motion to approve the minor changes to the Agenda Planning by Dr. Eric Melancon, seconded by Ms. Barbara Fuselier, motion carried.
Executive Director Report	<u>Agency Update</u>: Kristin Bonner • <u>Strategic Plan</u>: Ms. Bonner reviewed the Strategic Plan. The SCLHSA approved Strategic Plan was combined in a format with LDH. The only changes were to Goal 1, page 8, the addition of Long Term Accomplishments – AOT (Assisted Outpatient Treatment Program). ○ Motion to approve the Strategic Plan by Ms. Barbara Fuselier, seconded by Dr. Eric Melancon, motion carried. • <u>HB 559</u>: Ms. Bonner reviewed the amended HB 599. The original bill stated the LGE Executive Directors would be hired by the Surgeon General and not a Board. One item that remains on the bill is that boards will present an annual report summarizing a board's progress through the year. Another item added to the bill is that an Executive Director has to be a residence of the parish they are hired in. • <u>Code of Conduct – Policy 101</u>: Ms. Bonner and Ms. Comeaux reviewed the Code of Conduct – Policy 101. The whole policy has been changed to make it more simplified. ○ Motion to approve the changes to the Code of Conduct-Policy 101 by Ms. Sarah Hensley, seconded by Ms. Barbara Fuselier, motion carried. • <u>Executive Director ENDs Statement</u>: Ms. Bonner reviewed the FY26 ENDs Statement in which the Executive Director is evaluated on. The statements consist of achievements to pursue throughout the year. Ms. Bonner discussed a goal to implement programs to reach

Fiscal Report Operational Report Developmental Disabilities	out to pregnant women who struggle with substance abuse. Another goal, is to start up services in the Thibodaux area in the form of a Crisis Urgent Care. We have funds available in our mental health block grant for lease purposes. o Motion to approve Executive Director ENDs Statement by Ms. Barbara Fuselier, seconded by Dr. Eric Melancon, motion carried. • River Parishes BHC Lease Update: Ms. Bonner gave an update on the RPBHC lease. They received a price on the Ochsner property they toured near River Place. The cost is too high and would include renovations. We will extend our current lease at this time and continue to search for a site that better suits us. • Services in Thibodaux: Ms. Bonner discussed we are currently searching for sites in Thibdoaux to start up services in the area. Mental health block grant funds were set aside for this purpose. We plan to offer crisis services in the form of a Crisis Urgent Care utilizing a limited number of our current team members from LBHC. More news to come. Fiscal Report: Janelle Folse • January & February & March Monthly Budget Summaries: Ms. Folse reviewed the FY 24-25 Budget Analysis for January as of 1/31/2025, February as of 2/28/2025, and March as of 3/31/2025, including projected revenues/expenditures and the Legislative Appropriated Budget. Ms. Folse also reviewed the FY24-25 Revenue Report for January as of 1/31/2025, February as of 2/28/205, and March as of 3/31/25. o Ms. Barbara Fuselier motioned to approve the FY 24-25 Budget Analysis and Revenue Report for January as of 1/31/2025, February as of 2/28/2025, and March as of 3/31/2025, seconded by Ms. Sarah Hensley, motion carried. • Escrow Report: Ms. Folse reviewed the Escrow Report as of March 31, 2025. The report includes local accounts and escrow activities - SCLHSA Account, Medicare/Medicaid Account, Imprest Fund, Employee Social Affairs Committee Account, Designated Funds and LDH on behalf of SCLHSA. • FY26 Contracts: Ms. Folse reviewed the FY26 Professional Services and Social Services Contracts. The handout summarizes what we have started in the contract process. They are currently working on getting the contracts in hand. Operational Report: Misty Hebert • Agency Statistics: Ms. Hebert reviewed the eClinicalWorks FY 25 Quarter 3 Agency Statistics to include Quick Stats totaling 19,694 completed appointments, and Visit Trends • Satisfaction Results Qtr. 3: Ms. Hebert reviewed the FY25 Quarter 3 Client Satisfaction/Outcome Survey Results. There were 348 surveys completed. The overall results were good. Developmental Disabilities Report: Kensie Lasseigne • ACT 421: Ms. Lasseigne reviewed Act 421 handout. There were 186 total appointments and 83% assessments completed. Ms. Lasseigne also reviewed the waiver report for FY25 Quarter 3. There were 1,358 waiver recipients – SW 323, ROW 129, CCW 293 and NOW 613. • IFS Report: Ms. Lasseigne reviewed the IFS report for FY25 Quarter 3. There were 450 total unique individuals. Total requests - 642, 90% requests funded – 580 and 10% requests unfunded – 62. • Satisfaction Results Qtr. 3: Ms. Lasseigne reviewed the DD Satisfaction/Outcome Survey Results for FY25 Quarter 3. There were 66 total surveys completed – IFS 30, FFF 23, and Entry 13. The overall results were good.
Old Business:	None

New Business:	• Macy Comeaux – Monitoring ED Performance: Executive Session.
	  ○ Dr. Eric Melancon motioned to go into Executive Session at 7:16pm, seconded by Ms. Barbara Fuselier, motion carried.
	  ○ Ms. Sarah Hensley motion to go into Regular Session at 7:48pm, seconded by Dr. Eric Melancon, motion carried.

Views and Comments by the Public	None
Consideration of Other Matters	• Board Meeting Schedule: The next Board Meeting will be held on Thursday, August 14, 2025 @ 6:00pm at the Administration office – 158 Regal Row.
Adjournment	Meeting adjourned at 7:49pm.