South Central Louisiana Human Services Authority
Board Meeting Minutes
January 9, 2025

Members Present: Bryan Zeringue (Lafourche), Dr. Eric Melancon (St. Mary), Sarah Hensley (Terrebonne), Dymphna Landry (Assumption), Barbara Fuselier (St. Charles), and Rachel Becnel (St. James)
Members Absent: Ms. Nicole Bourgeois (Lafourche)
Guest in attendance: Kristin Bonner (Executive Director), Misty Hebert (Deputy Director), Kensie Lasseigne (Developmental Disabilities Director), and Stephanie Benton (Secretary).

Agenda Item	**Action Recommended/Outcome**
Call to Order	Chairman Bryan Zeringue called the meeting to order at 5:59 p.m.
Opening Prayer & Pledge of Allegiance	Ms. Barbara Fuselier led the prayer and Mr. Bryan Zeringue led Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the December 12, 2024 meeting were reviewed. Ms. Sarah Hensley motioned to approve the minutes of the December 12, 2024 Board Meeting, seconded by Dr. Eric Melancon, motion carried and minutes were approved.
Board Issues	• <u>Board Member Travel Reimbursement</u>: Board Members were reminded to submit travel reimbursement forms. • <u>Board Vacancies</u>: Ms. Bonner welcomed our new Assumption parish Board Member, Ms. Dymphna Landry. Ms. Landry has worked in behavior health for many years and is honored to be serving on the Board. • <u>Gubernatorial Candidates/Submissions</u>: Ms. Bonner reviewed RS: 2573, which outlines the types of individuals that make up the Board of Directors and the members still needed to serve as gubernatorial candidates. Ms. Nicole Bourgeois can be submitted for the parent, consumer, or advocate in the field of mental health. We will notify St. John the Baptist and Terrebonne Parish of or remaining needs.
Executive Director Report	<u>Agency Update</u>: Kristin Bonner • <u>Rockford Plaza Update</u>: Ms. Bonner gave an update on Rockford Plaza. We are very close to completion and moving in. The Fire Marshal inspected the building today. Tomorrow is the substantial completion deadline for the Contractor. The move in date is still set for January 24, 2025. The only concern at this time is having licensing in on time and completing the sanitation walk-through. We will plan to have the February Board Meeting at the new TBHC/DD location. • <u>Operational Plan</u>: Ms. Bonner reviewed the 2026 Operational Plan. The Operation Plan is a combination of our Strategic Plan and Performance Indicators, Fiscal and Clinical, rolled into one document inside the LaGov System. The Plan has to be presented annually to the Senate. We did not change any indicators this year other than merge Integrated Care and Behavioral Health. • <u>Emergency ED Succession</u>: Ms. Bonner reviewed and updated the Emergency ED Succession. In the order to protect the Board from sudden loss of ED services upon the Executive Director's absence, Ms. Kristin Bonner, Executive Director, recommends Ms. Misty Hebert, first, and Ms. Janelle Folse, second, as acting (interim) Executive Director should a situation arise.

Fiscal Report Operational Report Developmental Disabilities	<u>Fiscal Report</u>: Janelle Folse • <u>Monthly Budget Summary (November)</u>: Ms. Folse reviewed the FY 24-25 Budget Analysis for November as of 11/30/2024, including projected revenues/expenditures and the Legislative Appropriated Budget. Ms. Folse also reviewed the FY24-25 Revenue Report for November, reflecting collections including recoupments/write-offs/adjustments for November as of 11/30/2024. ○ Dr. Eric Melancon motioned to approve the FY 24-25 Budget Analysis and Revenue Reports for November as of 11/30/24, seconded by Ms. Barbara Fuselier, motion carried. • <u>Act 587 – Bank Account Report</u>: Ms. Folse reviewed Act 587 – Bank Account Report Escrow Report for the SCLHSA Social Affairs Committee Account, SCLHSA Designated Funds and LDH on behalf of SCLHSA. • <u>Rockford Plaza Finances</u>: Ms. Folse gave an update of Rockford Plaza Finances. Ms. Folse reviewed the Rockford Plaza Invoice Summary to include the total paid to date and the estimated cost pending through Escrow. The lease is paid through our Appropriation. <u>Operational Report</u>: Misty Hebert • <u>PEC Report</u>: Ms. Hebert reviewed the PEC Report for FY'24 and FY'25. The total PEC for FY'25 is 53, FY'25 PEC Return Rate to date is 68%, the total PEC for FY'24 is 164, and FY'24 PEC Return Rate was 65%. Ms. Hebert also reviewed the PEC Trends for FY202 – 2025. • <u>AOT Grant</u>: Ms. Hebert gave an update on the AOT (Assisted Outpatient Treatment) Program. Our Project Director for the Program, Mr. Christopher Steward has started. Ms. Devin Rousse, SLCHSA RN Program Coordinator, is the Evaluator for the Program and we have a Case Manager left to hire. The posting recently closed. Hopefully, we received good candidates and we can schedule interviews soon. We are working to get everything in order to meet with the judge and management team to get things finalized and then meet with our Steering Committee. Ms. Hebert also discussed we have an in-person training in March. <u>Developmental Disabilities Report</u>: Kensie Lasseigne • <u>Developmental Disabilities Program Update</u>: Ms. Lasseigne gave an update on the DD Program. Ms. Lasseigne gave a breakdown of each department and their responsibilities. DD's waiver program is currently serving 1357 individuals, 225 are children and we have another 160 linkages. DD's SGF budget is currently 55% allocated. Ms. Lasseigne reported DD is working on creative ways to spend down the budget.
Old Business:	None

New Business:	• Board Job Description – Ms. Bonner reviewed the Board Job Description with no recommendations for changes.
	• Board Committee Principles – Ms. Bonner reviewed the Board Committee Principles with no recommendations for changes.
	• Chairperson's Role – Ms. Bonner reviewed the Chairperson's Role.
	• Elections – Ms. Bonner reviewed Article IV Officers of the SCLHSA By-Laws.
	  ○ Chairman Bryan Zeringue opened the floor for nominations for Board Chairman. Ms. Barbara Fuselier nominated Mr. Bryan Zeringue, seconded by Dr. Eric Melancon; no other nominations were received from the floor. Ms. Barbara Fuslier motioned to close nominations, Dr. Eric Melancon, seconded, motion carried. Mr. Bryan Zeringue accepted the nomination. Chairman Zeringue requested all in favor of the nomination of Mr. Bryan Zeringue to remain as Chairman, signify by saying "I", all were in favor, no opposition.
	  ○ Chairman Zeringue opened the floor for nomination for Vice-Chairman. Dr. Eric Melancon nominated Ms. Sarah Hensley, seconded by Ms. Barbara Fuslier; no other nomination were received from the floor. Mr. Bryan Zeringue motioned to close

	nominations, Ms. Barbara Fuslier seconded, motion carried. Ms. Sarah Hensley accepted the nomination. Chairman Zeringue requested all in favor of the nomination of Ms. Sarah Hensley Vice-Chair, signify by saying “I”, all were in favor, no opposition. ○ Mr. Bryan Zeringue opened the floor for nominations for Secretary. Ms. Rachel Becnel nominated Ms. Stephanie Benton, seconded Ms. Sarah Hensley; no other nominations were received from the floor. Mr. Bryan Zeringue requested all in favor of the nomination of Ms. Stephanie Benton to remain as Secretary, signify by saying “I”, all were in favor, no opposition.
Views and Comments by the Public	None
Consideration of Other Matters	• <u>Board Meeting Schedule</u>: The next Board Meeting will be held on Thursday, February 13, 2024 @ 6:00pm at the Terrebonne Parish Behavioral Health/Developmental Disabilities location.
Adjournment	Motion to adjourn by Ms. Barbara Fuselier, seconded by Ms. Rachel Becnel, motion carried. Meeting adjourned at 7:33 pm.