

South Central Louisiana Human Services Authority

Board Meeting Minutes

December 12, 2024

Members Present: Bryan Zeringue (Lafourche), Dr. Eric Melancon (St. Mary), Sarah Hensley (Terrebonne), Lynne Farlough (St. John), and Ray Nicholas (Assumption)

Members Absent: Barbra Fuselier (St. Charles), Rachel Becnel (St. James), Ms. Nicole Bourgeois (Lafourche), and Ms. Britney Smith (Terrebonne).

Guest in attendance: Kristin Bonner (Executive Director), Misty Hebert (Deputy Director), Kensie Lasseigne (Developmental Disabilities Director), and Stephanie Benton (Secretary).

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Bryan Zeringue called the meeting to order at 6:06 p.m.
Opening Prayer & Pledge of Allegiance	Mr. Ray Nicholas led the prayer and Mr. Bryan Zeringue led Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the August 18, 2024 meeting were reviewed. Mr. Ray Nicholas motioned to approve the minutes of the August 18, 2024 Board Meeting, seconded by Dr. Eric Melancon, motion carried and minutes were approved.
Board Issues	• <u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms. • <u>Board Self Evaluation:</u> Ms. Bonner reviewed the Board Self-Evaluations results – overall 96%. Ms. Bonner discussed her appreciation for the comments shared. Ms. Bonner also reported she shared the results in the Executive Team Meeting. • <u>Board Conflict of Interest:</u> Board Conflict of Interest statements have been received. • <u>Board Vacancies:</u> Ms. Bonner gave an update on Board member vacancies. Two (2) applicants were appointed in Terrebonne Parish. Ms. Sarah Hensley and Ms. Britney Smith. The vacant position was also filed in St. Mary Parish. Dr. Eric Melancon has been appointed in St. Mary parish. Ms. Hensley and Dr. Melancon gave brief introductions. Ms. Sarah Hensley, RN, is currently employed at Chabert Ochsner Hospital, thirty-eight (38) years, and has been working in behavioral health for twenty-five (25) years. Dr. Eric Melancon has been practicing in St. Mary Parish for sixteen (16) years and has been the Coroner for the past six (6) years. Everyone welcomed Ms. Hensley and Dr. Melancon to the Board.
Executive Director Report	<u>Agency Update:</u> Kristin Bonner • <u>Town Hall Project Update:</u> Ms. Bonner gave an update of the Town Hall renovation/project to house Terrebonne Behavior Health Center and Developmental Disabilities. The construction is near completion and we are estimated to move in around January 24, 2025. We will try to move in over the weekend in order not to disrupt services. Once remodel is complete, Mr. Zeringue would like the Board to have a walk-thru of the site. • <u>Annual Board/HSIC Meeting October:</u> Ms. Bonner and Mr. Zeringue attended the Annual Board HSIC Meeting in October. Each LGE gives an update of their Agency. We presented a power point, which focused on CIT and our LaSOR Team. • <u>AMPAR:</u> Ms. Bonner reviewed the Annual Management and Program Analysis Report (AMPAR), which every state agency has to prepare every year. The Report includes questions regarding accomplishments, Strategic Plan, problems/issues that exist and corrective actions recommended, and how does our department identify, analyze, and resolve management issues and evaluate program efficiency and effectiveness.

Fiscal Report	• <u>MOU – 32nd Judicial Family Preservation Court</u>: Ms. Bonner reported the agency has an MOU with the 32nd Judicial Family Court Preservation to provide out-patient services when needed. Ms. Sarah Hensley is involved with the Family Preservation Court and explained the processes and discussed great results/outcomes from the program. • <u>Accountability of the ED</u>: Ms. Bonner requested Board Members review the Accountability of the ED, located in their Board Governance Manual, for any changes/additions. • <u>Delegation of the ED</u>: Ms. Bonner requested Board Members review the Delegation of the ED, located in their Board Governance Manual, for any changes/additions. ○ Dr. Melancon motioned to approve the Accountability of the ED and Delegation of the ED as written with no changes, seconded by Mr. Nicholas, motion carried. <u>Fiscal Report</u>: Kristin Bonner for Janelle Folse • <u>FY25 Revenue Need vs. Budget</u>: Ms. Bonner reviewed the FY24-25 Appropriated Revenue (Need) and Expenditure Budget. Appropriated Revenue - \$16.8 MIL (9% DD \$1.5MIL), \$3.1 MIL Fees & SG Revenue, and \$7.9MIL Interagency Transfers. The difference between IAT and OBH allocations is -\$2.9MIL. Adjustments to IAT transfers - \$134,576. The adjusted budget authority with no funding source is \$2.7MIL. Expenditure Budget – Appropriated Expenditures total \$27,925,712 and the Projected Expenditures is \$26,821,880. The excess budget authority is \$2.7MIL and this leaves a total of \$25,141,423. There is an expenditure deficit of \$1,680,457. • <u>FY26 Budget Requests & Efficiencies</u>: Ms. Bonner reviewed the FY26 Planning Summary for Budget Request. We have requested to fund positions terminated by St. Mary Parish Government, fund Civil Service approved premium pays, replace four (4) professional service contracts with TO, and replace two (2) aged vehicles. Our efficiency reductions include limits of office supplies (\$20,037), and reduce Peer Support contracted hours (\$22,053). LDH management has requested we delete the request for the St. Mary Parish position funding. Ms. Bonner discussed the issue with Representative Zeringue and they will have a conversation in January with the LDH Executive Management Team. • <u>Monthly Budget Summary (Sept/Oct)</u>: Ms. Bonner reviewed the FY 24-25 Budget Analysis for September as of 9/30/2024, and October as of 10/31/2024, including projected revenues/expenditures and the Legislative Appropriated Budget. Ms. Bonner also reviewed the FY24-25 Revenue Report for September and October, reflecting collections including recoupments/write-offs/adjustments for September as of 9/30/2024 and October as of 10/31/2024. ○ Mr. Ray Nicolas motioned to approve the FY 24-25 September and October Budget Analysis and Revenue Reports for September as of 9/30/24, and October as of 10/31/2024, seconded by Ms. Lynne Farlough, motion carried. • <u>Grants/Contracts</u>: Ms. Bonner reviewed the FY25 Professional Services Contracts and Social Services Contracts. • <u>Act 587 – Bank Account Report</u>: Ms. Bonner reviewed Act 587 – Bank Account Report Escrow Report for the SCLHSA Social Affairs Committee Account, SCLHSA Designated Funds and LDH on behalf of SCLHSA.
Operational Report	<u>Operational Report</u>: Misty Hebert • <u>AOT Grant</u>: Ms. Hebert have a brief explanation and update on the AOT Grant. We have recently hired a Project Director for the Program, Mr. Christopher Steward. He will start on 12/23/24. We have also developed a Steering Committee, in which we have sent out “Save the Date” with plenty of success/feedback. Judge Dagate will head the Program. We are very excited for the implementation of the AOT Program. • <u>Satisfaction Results</u>: Ms. Hebert reviewed the FY24 3rd Quarter Satisfaction Survey results for Behavioral Health in which 389 surveys were completed. Ms. Lasseigne reviewed the Survey results for Developmental Disabilities in which 79 surveys were completed.

Developmental Disabilities	• <u>Top Diagnosis 4th Quarter</u>: Ms. Hebert reviewed the FY'24 4th Quarter Top Diagnosis to include Mental Health, Substance Abuse and Primary Care broken down by the Agency and by each clinic. Ms. Lasseigne reviewed the FY'24 4th Quarter for Developmental Disabilities to include Psychological Diagnosis and Medical Diagnosis. • <u>LaPas 4th Quarter</u>: Ms. Hebert reviewed the FY'24 4th Quarter LaPas Report, which is reported to the DOA (Department of Administration). The indicators include Administration Activities, Behavioral Health Services, Integrated Primary Care, Developmental Disabilities, and General Performance Indicators. We have done really well for the year. • <u>Annual Compliance Report</u>: Ms. Hebert reviewed the FY'24 Annual Compliance Report. The report includes Areas of Risk, Description of Potential Risk, Mitigate and Annual Report on the Status. ○ Mr. Ray motioned to approve the FY'24 Annual Compliance Report, seconded by Ms. Lynne Farlough, motion carried. <u>Developmental Disabilities Report</u>: Kensie Lasseigne • <u>Developmental Disabilities Program Update</u>: Ms. Lasseigne gave an update on the DD Program. FY'25 Quarter 1 waiver totals – 1358, requests for services – 101, SOA – 105 and 17 denials. IFS – 213, 250 requests, and 90% funded. DD's budget is currently 50% allocated. • <u>Road Show</u>: Ms. Lasseigne reported the OCDD Road Show held on October 22, 2024 was a success. OCDD shared upcoming news regarding Value-Based Payments, Technology Supports, National Center for START Services Initiative, Outreach Opportunities, Vocational Redesign, HCBS Waiver Rates, Settings Rule and Access Rule.
Old Business:	None
New Business:	• <u>Executive Session</u> ○ Mr. Ray Nicholas motioned to go into Executive Session at 7:36 pm, seconded by Dr. Eric Melancon, motion carried. ○ Dr. Eric Melancon motioned to return to Regular Session at 7:48 pm, seconded by Mr. Ray Nicolas, motion carried.
Views and Comments by the Public	Mr. Tim Butler was in attendance. He is associated with the Terrebonne Parish Drug Court and Assisi Bridge House. He discussed issues with referrals and SCLHSA's visibility in the public.
Consideration of Other Matters	• <u>Board Meeting Schedule</u>: The next Board Meeting will be held on Thursday, January 9, 2024 @ 6:00pm at SCLHSA Administration Office.
Adjournment	Motion to adjourn by Dr. Eric Melancon, seconded by Mr. Ray Nicholas, motion carried. Meeting adjourned at 8:16 pm.