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**MINUTES OF THE MEETING OF THE  
SABINE RIVER AUTHORITY  
STATE OF LOUISIANA  
BOARD OF COMMISSIONERS  
CYPRESS BEND RESORT LEARNING CENTER  
2000 CYPRESS BEND PARKWAY  
MANY, LA  
1:00PM THURSDAY, OCTOBER 27, 2022**

**MEMBERS PRESENT:** Mr. Jimmy Foret, Jr, Chairman  
Mr. Ned Goodeaux  
Mr. Byron Gibbs, Secretary  
Mr. Jeremy Evans  
Mr. Kenneth Ebarb  
Mr. Shane Jeane  
Mr. Mike McCormic  
Mr. Kevin Mitchell  
Mr. Therman Nash  
Mrs. Estella Scott  
Mr. Stanley Vidrine

**MEMBERS ABSENT:** None.

**OTHERS PRESENT:** Warren Founds, Executive Director-SRA, Many, LA  
Becky Anderson, Adm Asst 5-SRA, Many, LA  
Mike Carr, Fac. Maint. Mgr 3-SRA, Many, LA  
Kellie Ferguson, Adm Prog Dir 3-SRA, Many, LA  
Alan Fulton, Eng. Intern 1-SRA, Many, LA  
Chevy Medlock, Adm. Prog Mgr 3-SRA, Many, LA  
Chad Strother, Land Specialist 3-SRA, Many, LA  
There were 4 visitors.

Mr. Foret called the meeting to order. Mr. Nash offered the Prayer and Mr. Foret led the Pledge. The roll was called and it was noted that no members were absent therefore, a quorum was established.

Mr. Foret asked if there were any additions or deletions to the circulated agenda? Hearing none, he asked for a motion to adopt the circulated agenda. **Mr. Gibbs moved, seconded by Mr. Evans to adopt the circulated agenda. Motion carried unanimously.**

Mr. Foret stated that the minutes of the September 22, 2022 meeting were in the packet and asked for a motion to approve the minutes if there were no corrections. **Mr. Vidrine moved, seconded by Mr. McCormic to approve the minutes of the Board meeting of September 22, 2022 as circulated. Motion carried unanimously.**

**STAFF REPORTS: Item #1-TBPJO- Power House Operations:** Mr. Fulton stated that at the Power House, there were a total of ninety-three (93) hours generated in

1 September and zero hours as of October 19<sup>th</sup>. He stated that year-to-date, total generation  
2 was 74,523.8 MWH. He stated that update on the power house step-up transformer  
3 replacement project is that a pre-construction meeting was held on October 17<sup>th</sup>. He  
4 stated that Kiewit and their subcontractor have begun to mobilize and will begin work  
5 soon. He stated that annual outage to perform routine maintenance on Unit 2 began on  
6 September 6<sup>th</sup> and was tested on October 20<sup>th</sup> to run for one hour for operational  
7 readiness testing and that would conclude the outage. **Reservoir Levels/Status:** The  
8 average reservoir level through July was 168.99' msl through August was 167.92' msl. He  
9 stated that the reservoir level through September was 167.95' msl and to October 20<sup>th</sup>  
10 167.72' msl. Through the rest of October, into November, and December, attempts will  
11 be made to keep the reservoir near a level of 168.00' msl. Spillway Electrical Repair  
12 Project, no changes since the last meeting. **FERC/NERC/SERC:** Certrec Corporation  
13 continues to provide support to SRA-TX and SRA-LA for NERC/SERC/FERC  
14 compliance issues for Power House. Annual EAP Seminar will be conducted on October  
15 25<sup>th</sup>.

16 **Item #2-Shoreline: Permitting Activity:** Mr. Strother stated that from  
17 September 15, 2022 to October 25, 2022, there were (7) new structure permits, (9)  
18 transferred structure permits, (2) new water withdrawal(s), (1) transferred water  
19 withdrawal, (0) cancelled water withdrawals, (1) shoreline improvements (dredge/erosion  
20 control), (9) approved final inspections and (0) failed final inspection. **NORTH-**  
21 **Converse area:** 0-new structures; 1-transferred structures; 0-transferred water  
22 withdrawals and 0-cancelled water withdrawal. **NORTH-Noble area:** 1 new structures;  
23 0-transferred structures; 0-new water withdrawal; 0-transferred water withdrawal and 0-  
24 cancelled water withdrawal; **NORTH-Zwolle area:** 3-new structures; 4-transferred  
25 structure; 0-new water withdrawal; 0-transferred water withdrawal; 0-cancelled water  
26 withdrawal. **MID LAKE-Many area:** 3-new structure; 3-transferred structures; 2-new  
27 water withdrawal; 1-transferred water withdrawal; 0-cancelled water withdrawals; 1-  
28 shoreline improvements. **SOUTH-Florien:** 0-new structure; 1-transferred structure; -  
29 new water withdrawal; 0-transferred water withdrawal and 0-cancelled water withdrawal.  
30 **ENCROACHMENT PROGRAM:** Mr. Strother stated that no change to report. He  
31 stated that one of the previous failed inspections was issued a second certified letter

1 asking them to remove the illegal fencing on Leaseback. He requested to speak to the  
2 Board.

3 **Item #3-Operational: TOLEDO BEND:** Mr. Carr stated that the crew is  
4 maintaining grounds at all parks. He stated that the buoy crew has been out replacing  
5 missing and out of place buoys. He stated that the SRA crews have complete our portion  
6 of the work at Cypress Bend Resort Golf Course which included cutting and removal of  
7 trees and stumps, breaking up and removing damaged cart path to be replaced by others  
8 and clearing some underbrush. He stated that the SRA Crew has removed old asphalt at  
9 Site 7A and Apeck has completed that overlay project. He stated that the SRA crew is  
10 placing material along edges to prevent failure of asphalt. He stated that the painting at  
11 Cypress Bend Resort is complete. He stated that the crews and in mates are busy putting  
12 up Christmas decorations at Cypress Bend Park for on the day after Thanksgiving. **SRD:**  
13 Mr. Carr stated that the staff report was handed out and he would review and answer any  
14 questions. He stated that staff conducts weekly inspections of the canal system including  
15 canal levees, control gate structures, pump stations, diesel backup pumps and pipeline  
16 systems. He stated that the staff continues weekly inspection of flow metering stations  
17 and records weekly customer usage rates throughout the canal system. He stated that  
18 staff has begun mowing the canal system levees and right-of-ways. He stated that staff  
19 continues routine ground maintenance of SRD pump stations, Administration Office and  
20 Maintenance Shop. He stated that staff continues to apply herbicide by truck throughout  
21 the canal system which includes roadway crossings and right-of-ways for vegetation  
22 control with the Department of Wildlife and Fisheries. He stated that Canal #3 Crossing  
23 Coach Williams Drive Extension bypass canal, which is the Calcasieu Parish Police Jury  
24 and Public Works Project, staff has had no word from either agency. CIP #18-Canal  
25 Bridge Repairs and Rehab Project has been reported complete by Matt L. Guinn  
26 Construction as of 09-20-22. Staff will conduct a final walk-through with project  
27 engineers to identify any punch list or outstanding items needing to be addressed or  
28 completed. CIP #13-Procurement of (2) larger capacity pumps and motors for Pump  
29 Station #3 status is unchanged. He stated that staff continues to work with Eaton  
30 Electrical Services to schedule this final phase of work to be completed. Pump Station  
31 Operational Events & Unplanned Outages: At Pump Station #3-Entery Service Outage at

1 10-25-22 3:30am which staff responded to an electrical service interruption due to service  
2 provider's power lines being damaged due to a weather-related event. He stated that  
3 electrical service restored at approximately 2:30pm on 10-25-22. He stated that this was  
4 not the fault of SRA.

5 **Financial Report:** Mrs. Ferguson stated that the financial reports were  
6 circulated within the meeting packet. She stated that for the Toledo Bend Division  
7 revenues for September were \$812,621.43, expenses were \$1,426,522.63 showing a  
8 deficit of \$613,901.20. She stated that for the Diversion Canal Division revenues for  
9 September were \$585,976.33 expenses were \$489,846.75 leaving a profit of \$96,129.58.  
10 She stated that the total spent at Cypress Bend for the month of September is \$45,691.43  
11 of the \$473,881.99 budgeted amount. **Mr. Gibbs moved, seconded by Mr. Evans to**  
12 **approve the Staff Reports as circulated and presented. Motion carried**  
13 **unanimously.**

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15 **SPECIAL REPORTS: None.**

16 **PUBLIC COMMENTS: None.**

17

18 **OLD BUSINESS: Item #1 Ozane Bridge Crossing-** Mr. Carr stated that the  
19 canal from the river to Pump Station #1, there is a ditch which is called the Ozane Bridge.  
20 He stated that is necessary to allow access for our staff to get the equipment across which  
21 is 60 feet long and 16 feet wide. He stated that staff is requesting that the \$419,958.77  
22 remaining in Project #6 be used for the bridge crossing. He stated that if the need arises  
23 for additional funds, staff is requesting that these funds be moved from Project #18-  
24 Rehab Bridge Crossings which has a balance of \$642,732.86. **Mr. Gibbs moved,**  
25 **seconded by Mr. Vidrine to approve using the remaining funds of \$419,958.77 in**  
26 **CIP Project #6 for the Ozane Bridge Crossing. Motion carried unanimously. Mr.**  
27 **Evans moved, seconded by Mr. Mitchell to approve using any additional funding for**  
28 **the Ozane Bridge Crossing out of the CIP Project #18-Rehab Bridge Crossings to**  
29 **complete the project. Motion carried unanimously.**

30 **NEW BUSINESS: Item #1: Accept ALH, No.5 Bi-Annual Audit 12/21 &**  
31 **06/21:** Mrs. Ferguson handed each member a copy of the audit up to June 30, 2021. She  
32 stated that there were no issues with the audit. **Mr. Gibbs moved, seconded by Mrs.**

1 **Scott to table the ALH, No.5 Bi-Annual Audit until next month. Motion carried**  
2 **unanimously.**

3 **Item #2: Approve Purchase of Turf Covers for Cypress Bend Golf Resort:**

4 Mr. Founds stated that these covers had already been purchased and staff was requesting  
5 that the purchase be approved. He stated that the total cost of the covers, which will be  
6 used for several years to help protect the greens and allow them to continue to grow. He  
7 stated that it was necessary to purchase this sooner than expected due to the upcoming  
8 cold weather. He stated that the total cost was \$27,879.00. **Mr. McCormic moved,**  
9 **seconded by Mr. Evans to approve the purchase of turf covers for the Cypress Bend**  
10 **Golf Resort Course. Motion carried unanimously.**

11 **Item #3-Adopt Resolution for International Paper Company Pipeline**

12 **Project:** Mr. Founds stated that Mr. Matt Kern, Attorney with Jones-Walker reviewed  
13 the documents of the proposed bonding for the IP pipeline project at the cost of \$100  
14 million dollars. He stated that SRA could use our authority to help with the bonding for  
15 IP without it inferring with SRA's future bonding for projects for the agency. He stated  
16 that a copy of the resolution prepared by legal counsel was provided to each member.  
17 **Mr. Evans moved, seconded by Mr. Gibbs to adopt the resolution declaring the**  
18 **intention of the SRA to issue revenue bonds in an aggregate principal amount not to**  
19 **exceed \$100,000.00 for the IP Pipeline Project. Motion carried unanimously.**

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21 **COMMITTEE REPORTS:**

22 **1) Diversion Canal: No Meeting.**

23 **2) Toledo Bend Division: No Meeting.**

24 **3) Parks:** Mr. Jeane stated that the Committee had met prior to the Board  
25 meeting. He stated that the Committee had a couple of items to recommend for  
26 approval from the Board. **Mr. Jeane moved, seconded by Mrs. Scott to**  
27 **approve the close-out of the following projects: 11-6500 & 6600; 15-5000 &**  
28 **3500;02-9500 & 9600; 204-6500 (Resort Overlay) and 7A-3500 with the total**  
29 **of remaining funds from these projects \$66,715.81 to be reallocated to**  
30 **Project 15-6500 for overlay at Pleasure Point Park and to authorize the**  
31 **Executive Director to enter into contract for the aforementioned project once**

1           **it is let for bid. Motion carried unanimously.** He stated that in the meeting  
2           packet was the list of suggested rule changes and rate changes. **Mr. Jeane**  
3           **moved, seconded by Mr. Evans to approve the suggested changes to the park**  
4           **rules and rates. Motion carried unanimously.**

5           **4) Finance: No Meeting.**

6           **5) Cypress Bend Golf Resort:** Mr. Ebarb stated that the Committee had met  
7           prior to the meeting and discussed two action items. He explained that staff had  
8           discussed an option of requesting an actual financial audit of ALH, No. 5-Cypress  
9           Bend Golf Resort and Conference Center. He stated that this would be done at the  
10          end of the fiscal year for ALH, No. 5. **Mr. Ebarb moved, seconded by Mr.**  
11          **McCormic to approve staff preparing a RFP requesting a yearly financial**  
12          **audit of the Cypress Bend Golf Resort and Conference Center not to exceed**  
13          **the cost of \$25,000 and authorize the Executive Director to execute the**  
14          **necessary documents with the auditor selected. Motion carried unanimously.**  
15          **Mr. Ebarb moved, seconded by Mr. Jeane to approve the change order for**  
16          **purchasing additional quantities of cart path and grassing for the Cypress**  
17          **Bend Golf Course. Motion carried unanimously.**

18          **6) Toledo Bend Project Joint Operations: No Meeting.**

19  
20          **LEGAL REPORT: None.**

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22          **EXECUTIVE DIRECTOR'S REPORT:** Mr. Founds stated that power sales  
23          discussions continue. He stated that legal has asked for 10-year renewal option instead of  
24          5-year renewal option. He stated that the Sabine River Compact fall meeting has been  
25          scheduled for November 1<sup>st</sup> and 2<sup>nd</sup> near Austin, Texas. **Mr. Gibbs moved, seconded by**  
26          **Mr. Vidrine to approve the Executive Director's report as presented. Motion**  
27          **carried unanimously.**

28          Mr. Foret stated that the next meeting would be Thursday, December 15, 2022 at  
29          11:00am at the Red Rose Barn Event Center 11414 Cash Blackmon Road, Logansport,  
30          LA 71049.

31          With no further business to discuss, Mr. Foret asked for a motion to adjourn. **Mr.**

1 **Gibbs moved, seconded by Mr. Evans to adjourn. Motion carried unanimously.**

2 **Meeting adjourned at 2:00p.m.**

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**JAMES FORET, JR, CHAIRMAN**

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**NED GOODEAUX, VICE-CHAIRMAN**

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15 **ATTEST:** \_\_\_\_\_

16 **BYRON GIBBS, SECRETARY**