

1 **MINUTES OF THE MEETING OF THE**
 2 **SABINE RIVER AUTHORITY**
 3 **STATE OF LOUISIANA**
 4 **BOARD OF COMMISSIONERS**
 5 **PENDLETON BRIDGE OFFICE**
 6 **15091 TEXAS HIGHWAY**
 7 **MANY, LA 71449**
 8 **1:00PM THURSDAY, FEBRUARY 25TH 2016**
 9

- 10 **MEMBERS PRESENT:** **Mr. Daniel Cupit, Chairman**
 11 **Mr. Ned Goodeaux, Vice-Chairman**
 12 **Mr. Frank Davis, Secretary**
 13 **Mr. Norman Arbuckle**
 14 **Mr. C.A. Burgess**
 15 **Mr. Jimmy Foret**
 16 **Mr. Byron Gibbs**
 17 **Mr. Jerry Holmes**
 18 **Mr. Mike McCormic**
 19 **Mr. Therman Nash**
 20 **Mrs. Estella Scott**
 21 **Mr. Stanley Vidrine**
 22 **Mr. Bobby Williams**
 23 **MEMBERS ABSENT:** **None.**
 24 **OTHERS PRESENT:** **Jim Pratt, Executive Director-SRA, Many, LA**
 25 **Becky Anderson, Adm Asst 5-SRA, Many, LA**
 26 **Carl Chance, IT Director 1-SRA, Many, LA**
 27 **Mike Carr, Fac Maint Mgr 3-SRA, Many, LA**
 28 **Kellie Ferguson, Adm Prog Dir3-SRA, Many, LA**
 29 **There were nine (9) visitors.**
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31 Mr. Cupit called the meeting to order Mr. Nash offered the Prayer and Mr. Cupit
 32 led the Pledge. The roll was called and it was noted that all were present; therefore, a
 33 quorum was established.

34 Mr. Cupit asked if there were any additions or deletions to the agenda. Hearing
 35 none, Chairman asked for a motion to adopt the circulated agenda. **Mr. Goodeaux**
 36 **moved, seconded by Mr. Arbuckle to adopt the circulated agenda. Motion carried**
 37 **unanimously.**

38 Mr. Cupit stated that the minutes of the January 28th 2016 meeting were in the
 39 packet and asked if there were any corrections. Hearing none, he asked for a motion to
 40 approve the minutes. **Mrs. Scott moved, seconded by Mr. Vidrine to approve the**
 41 **minutes of the Board meeting of January 28th 2016 meeting. Motion carried**
 42 **unanimously.**

43 **STAFF REPORTS:**

44 **Item#1-TBPJO-**Mr. Pratt stated that the lake level was 171.68’ msl and Barton’s
 45 report was included in the packet. He stated that Mr. Carr would give the operations
 46 report.

1 **Item #2-Shoreline:** Mr. Chance stated that Shoreline Permits for the month of
2 January 2016 was New Structures: 7@\$35--\$245; Transfer Structure: 3@\$105; Transfer
3 Water Withdrawal-0 for a total of \$350.00. He stated that staff continues to work on
4 FERC License Compliance. He stated that under **Article #403-Spillway Flow Release**
5 **Plan** the draft is out for Resource Agency Review and response received from all
6 agencies with no comments. He stated Section #18-Fishway Prescription, FERC
7 approved the 60-day extension to file the plan to April 1, 2016 and a conference call is
8 scheduled for February 29th with the Resource Agencies. He stated that under **#412-**
9 **Programmatic Agreement and Historic Properties Management Plan**, the annual
10 report for activities conducted under the HPMP for 2015 showed that draft monitoring
11 forms eFiled with FERC and mailed to the Cultural RWG on February 1 2016. He stated
12 that an email had been received from the Caddo Nation of Oklahoma stating that they
13 were very interested in participating in the Traditional Cultural Properties inventories.
14 He stated that the deadline for completing these is July 31st 2016 and this deadline
15 probably won't be met since the response came so late so the work group will begin to
16 get a new time line and methodology together. He stated that the staff was working on
17 upgrading the intranet from "copper" to fiber optics cable; however, at this time have no
18 way of connecting them back to the Pendleton office. He stated that all sites have had an
19 engineer to do a site check and there are three locations where the fiber cable have been
20 terminated 1) Engineering, AT&T switch and router connected & test; 2) SRD has
21 switch racked and router to be set on February 24th & tested; 3) Pleasure Point has fiber
22 terminated waiting on AT&T switch to be set by their field engineer, router is on site. He
23 continued that at Cypress Bend a list of parts for the materials needed to get a buried
24 conduit and fiber cable ran between the office and the pavilion cost \$10k for total job.
25 He finished with waiting for build out updates for Pendleton, San Miguel, Oak Ridge,
26 and Cypress Bend.

27 **Item #3-Operational:** Mr. Carr stated that the reports from the **Toledo Bend**
28 **Joint Operations** and the **Sabine River Diversion Canal** was included in the packet and
29 if there are any questions, he would try to address them. He stated that at the **Toledo**
30 **Bend Division**, the crew continues to work on the general maintenance and upkeep on all
31 the cabins and RV sites. He stated that a crew continues to work on the office at San

1 Miguel Park as well as remodeling Cabin #14-the handicap cabin. He stated that the
2 buoy crew is keeping up with the boat lane maintenance with approximately 180 miles of
3 buoys that are in exceptionally good condition. He stated that the crew has completed the
4 wall project at Cypress Bend Park and are replacing all irrigation and electrical. He
5 stated that the request to fund this project was \$30,000.00 and approximately \$10,000.00
6 has been spent to repair the wall. He stated that the remaining funds will cover the
7 irrigation, lighting and purchase new plants for the flag plaza. He stated that at the
8 **Toledo Bend Joint Operations** staff is preparing a budget to fence off the toe ditch and
9 levee at the dam and spillway to prevent hogs from entering the area. He stated that
10 approximately two miles of fencing is needed for this project. He stated that a safety
11 meeting is scheduled for February 29th. He stated that the crew will start installing the
12 access road to the spillway next Monday barring any heavy rains which could take 3 to 4
13 days and once this is completed, staff will notify the contractor to continue work on the
14 two remaining gates. He stated that at the **Sabine River Diversion Canal** Matheson Tri-
15 Gas has almost completed their new pump station and will be taking water once their
16 pipeline is completed. He stated that this should be later in the year. He stated that
17 Matheson Tri-Gas is contracted for 1,000gpm. He stated that staff met on February 17th
18 to discuss the way to move forward with the KCS rail yard expansion. He stated that
19 staff also met with Fluor Engineering, James Construction, CBK Soils Engineer and
20 Meyers to discuss the permanent road and road/railroad crossings. He stated that staff
21 met with T. Baker Smith engineering and Meyers to discuss a contract with them for
22 geotechnical and topographic work for Canal #1 dredging. He stated that an agreement
23 was reached on a contract price and work should begin in March. He continued that once
24 Smith's data is received, Meyers will put together a bid packet. He stated that at this time
25 the budget is still at \$1.1 million which was approved in 2011; however, this may have to
26 be amended when the final bids are received. He stated that the Cit-Con siphon plugged
27 again and the crew had to rent a long-reach backhoe to clear the upstream side. He stated
28 that the crew was only able to clear two (2) of the siphons and at this time, a plan is to
29 plug the third on the upstream side and send in a diver to investigate the problem with the
30 siphon which has three (3) 42-inch pipes. He stated that he had sent an inquiry to all
31 eleven industrial customers to assess their ability to utilize saltwater. He continued that

1 staff had received nine (9) responses and all were in agreement that it was not “wise” to
2 use saltwater in their facilities due to erosion of the equipment and too expensive to treat.
3 He stated that SRD has to the best of his knowledge only had one incident of saltwater
4 intrusion during Hurricane Ike; since then new monitoring equipment has been installed
5 and he reminded everyone that a 10-day water supply is stored in the canal which would
6 prevent a shut down for a few days.

7 Item #4-Financial Report: Mrs. Ferguson stated that the financial report was
8 included in the meeting packet. She stated that at the **Toledo Bend Division** Revenue for
9 January 2016 was \$936,589.16; Expenses were \$684,933.83 showing a profit of
10 \$251,655.33. She stated that at the **Diversion Canal Division** Revenue was
11 \$390,444.26; Expenses were \$183,138.24 showing a profit of \$207,306.02. **Mr. Davis**
12 **moved, seconded by Mr. Arbuckle to approve the Staff Reports as circulated and**
13 **presented. Motion carried unanimously.**

14 **SPECIAL REPORTS:** None.

15 **PUBLIC COMMENTS:** None.

16 **OLD BUSINESS:** None.

17 **NEW BUSINESS:** None.

18 **COMMITTEE REPORTS:**

19 **1) Diversion Canal:** No meeting.

20 **2) Parks:** Mr. Davis stated that the Committee had met January 21st 2016 at
21 10:00am and the minutes from that meeting were circulated in the packet.

22 **Mr. Davis moved, seconded by Mr. Foret to approve the minutes of the**
23 **January 21st 2016 meeting as circulated. Motion carried unanimously.**

24 **3) Leaseback:** Mr. Vidrine stated that the Committee had met on January 21st
25 2016 at 1:00pm and the minutes from that meeting were circulated in the
26 packet. **Mr. Vidrine moved, seconded by Foret to approve the minutes of**
27 **the January 21st 2016 meeting as circulated. Motion carried**
28 **unanimously.**

29 **4) Finance:** Mr. Goodeaux stated that the Committee had met on February 16th
30 2016 and discussed several items which were approved by the Committee to
31 be recommended to the Board for approval. **Mr. Goodeaux moved,**

1 seconded by Mr. Vidrine to approve the budget for FY'17 as circulated in
2 the Finance packet. Motion carried unanimously. Mr. Goodeaux moved,
3 seconded by Mr. Vidrine to approve the Investment Management Plan
4 presented by Whitney Bank which had been circulated within the
5 Finance packet. Motion carried unanimously. Mr. Goodeaux moved to
6 close the "Sinking fund" account which has \$227.50 in it that is to be
7 transferred to the Reserve Account and to close the "Surplus fund" which
8 is inactive. Motion carried unanimously. Mr. Goodeaux moved,
9 seconded by Mr. Williams to close and move the Toledo Bend Project
10 Replacement Reserve Account located at MidSouth Bank to the Whitney
11 Bank, approximately \$500,000.00 to be invested up to April 2018, and to
12 authorize the Executive Director, James Pratt and/or Administrative
13 Director, Kellie Ferguson to sign necessary documents required by the
14 banks. Motion carried unanimously. Mr. Goodeaux moved, seconded by
15 Mrs. Scott to authorize the Executive Director, and/or Administrative
16 Program Director be signers on the Investment Agreement with Whitney
17 Bank. Motion carried unanimously.

18 5) **Water Sales:** No meeting.

19 6) **Fishery & Lake Management:** No meeting.

20 **LEGAL REPORT:** Executive Session: Mr. Foret moved, seconded by Mr.
21 Davis to move into Executive Session. Mr. Gibbs moved, seconded by Mr.
22 Goodeaux to re-convene from Executive Session. No action necessary.

23 **EXECUTIVE DIRECTOR'S REPORT:** Mr. Pratt stated that he did not have
24 anything to add except that a Leaseback Meeting was scheduled for March 15th; however,
25 during the discussion, it was decided by the Board to hold the March Board Meeting on
26 that day since legal counsel would be present for the meeting. Mr. Davis moved,
27 seconded by Mr. Gibbs to approve the Executive Director's report as presented.
28 Motion carried unanimously.

29 Mr. Cupit stated that the next meeting would be March 15th 2016 at 1:00pm at the
30 Pendleton Bridge Office Many, Louisiana.

1 With no further business to discuss, Mr. Cupit asked for a motion to adjourn.

2 **Mr. Foret moved, seconded by Mr. Burgess to adjourn. Motion carried**

3 **unanimously. Meeting adjourned at 2:27 pm.**

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DANIEL CUPIT, CHAIRMAN

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ATTEST:

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FRANK DAVIS, SECRETARY

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NED GOODEAUX, VICE-CHAIRMAN

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