
**State of Louisiana Board of Barber Examiners
Board Meeting Minutes June 4, 2023
Board Office Conference Room, Baton Rouge, Louisiana**

Board President Cory Dawsey called the meeting to order at 1:23 p.m. Present were Board Members Kedrian Landrew, Marlon Lewis, Michael Hebert, and Executive Director Latrice Matthews. Absent Board Member Ella Washington

Board President Cory Dawsey presented the minutes of March 12, 2023.

M/Landrew, 2nd/Lewis to approve the minutes as read. Mc

NEW BUSINESS

Executive Director Matthews presented a proposal for a new school in Baton Rouge, Capital City Barber Academy. Executive Director Matthews explained that although having gone out and looked at the facility, the facility meets the requirement but there are a few things that were not being followed by the potential school owner and recommended the board hold on approval to proceed until everything was in compliance. Board Chairman Dawsey agreed and said we'll revisit it at the next meeting and asked Executive Director Matthews to give an update at that time.

M/Hebert, 2nd/Landrew to approve the New Business. Mc

PRESIDENT'S REPORT

Board Chairman Cory Dawsey did not have anything going on up north and hadn't had anybody to call.

M/Landrew, 2nd/Lewis to approve the President's Report. Mc

EXECUTIVE DIRECTOR'S REPORT

Executive Director Matthews reported having undergone this year's Agreed Upon Procedures by Mike K. Glover, APAC. The only finding was on the boards reimbursement of meals using the GSA or PPM49 rates. Executive Director Matthews went through the reimbursement policy and advised everyone to pay attention to those allowances and what you're able to be reimbursed for. Board Chairman Dawsey explained that if there is no overnight stay, no meal is allowed.

Executive Director Matthews went through the board exam score sheets and explained the importance of filling out the forms correctly and having two examiners score each student. Executive Director Matthews explained that the forms are important and are depended on when barbers transfer from our state to another.

Please see attachment

Financials

Executive Director Matthews reported the Total License Revenue for period ending March 31, 2023 is \$295,899 which included Apprentice Licenses \$14,150, Barber Licenses \$210,737, Instructor Licenses \$9,390, Reciprocity \$750, School Licenses \$2,090, New Shop Licenses \$3,420, Shop Licenses \$47,822, and Student Licenses \$7,540. Total Income for period ending March 31, 2023 budgeted \$499,600 vs actual \$149,175 for a difference of \$149,175. As noted, Total Expense for period ending March 31, 2023 budgeted \$498,120 vs actual \$135,737 for a difference of \$362,383.

M/Landrew, 2nd/Lewis to approve the Executive Director's Report. Mc

BOARD MEMBERS' REPORT

Board Vice Chairman Kedrian Landrew reported that he didn't have anything in his area but that he was quite sure they have some people cutting illegally. Executive Director Matthews stated having received a call about a shop in Board Vice Chairman Landrew's area with a person working without a license, but was waiting on them to send a formal complaint to act. Board Vice Chairman Landrew also asked if there was any way to make sure that the school's are having the students with the right tools. Executive Director Matthews explained that those are the things that should be addressed in the workshop. Board Member Lewis said we need to make sure that the money that the schools are getting for the students, that they are getting the proper supplies for the tool kits. Board Chairman Dawsey asked if there was anything that says how long you have to be a barber before you can sign up an apprentice. Executive Director Matthews stated that there was nothing in place. Board Chairman Dawsey says he was contacted by an apprentice that wanted to come and watch him in his shop because she wasn't learning how to cut men's hair. Board Member Hebert said he's got a situation like that in his area. Executive Director Matthews advised Chairman Dawsey that he should talk to the apprentice coordinator Mark because they would have to be the ones to make any changes.

Board Member Michael Hebert reported it was brought to his attention there was someone cutting hair and selling beer in his area. Board Chairman Dawsey explained that it was legal to do as long as they have a license. Board Member Hebert also mentioned that she was a cosmetologist doing men's services using the razor and has a barber pole. Executive Director

Matthews explained having spoken with the shop and also with Barber Inspector Sherryl Rosaya and was told the shop is in the historic district of New Roads and no changes can be made without the Historic Districts approval. Also, she will check on the shop and if any shaving is being done.

Board Member Marlon Lewis reported having talked with a school owner in his area who asked when are we going to have a workshop. Board Member Lewis said we need to go ahead and have that for them. Board Member Lewis also brought up the bootleggers and how they post on social media. Board Member Lewis says the bootleggers make the industry look bad.

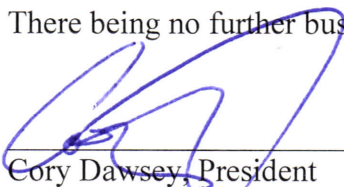
M/Landrew, 2nd/Lewis to approve the Board Member's Report. Mc

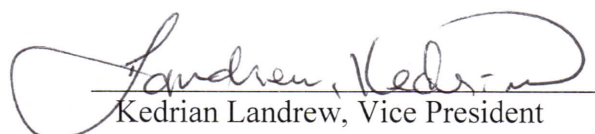
OLD BUSINESS

Board Chariman Cory Dawsey followed up on the Instructor's Workshop and asked did anybody pick a date yet. Board Member Lewis explained that he is in a lot of planning meetings, church, City Council, and people have already started planning their summers and vacations. If ya'll throw some dates out there I'll try and work around them. Board Vice Chairman Landrew said school starts back around the 11th of August and the end of June he'll be out of town, but we all have each other's phone numbers so we can do a group text. Board Chairman Dawsey asked Director Matthews to look at a date and get back with everybody.

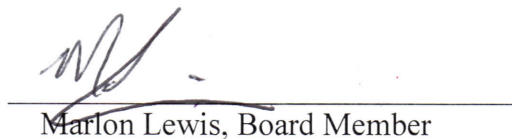
M/Hebert, 2nd/Landrew to approve Old Business. Mc

There being no further business, the meeting was adjourned at 2:30 p.m.

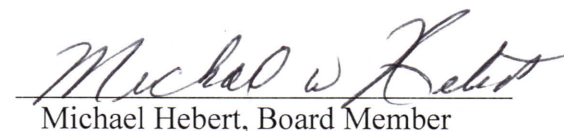

Cory Dawsey, President


Kedrian Landrew, Vice President


Latrice Matthews, Executive Director


Marlon Lewis, Board Member

Ella Washington, Board Member


Michael Hebert, Board Member