

JEFFERSON PARISH HUMAN SERVICES AUTHORITY  
CONFERENCE ROOM  
3616 S. I – 10 Service Road W., Second Floor  
Metairie, Louisiana 70001

MINUTES

MONDAY, October 5, 2015

Authority Board Members in Attendance:

Monica Baltodano-Dubey	Paula LaCour	Rafael Saddy
Quin Bates	Dede Lyman-Redfearn	Mike Spinato
Rose Gilbert	Lee McKee	Logan Williamson

Authority Board Members Absent:

Bob Bradley Rashain Carriere-Williams

Staff in Attendance:

Lisa English Rhoden, Executive Director  
Tammy Valenti, CAA  
Beverly Devall, COO/CFO  
Jeanne Hayton, Comptroller

Guest in Attendance:

Marianne Terrebonne, Prospective Board Member  
Chris Pinell, Auditor, Pinell & Martinez, LLC  
Randy Martinez, auditor, Pinell & Martinez LLC

The meeting was called to order by Mr. Williamson at 6:02 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

A motion was made by Mrs. Gilbert to adopt the agenda as presented. Seconded by Mr. Spinato. Passed unanimously.

At this time, Mr. Saddy stated he turned in his resignation to Mr. Williamson earlier today. He thanked the Board for the opportunity to serve on the Board and assured the Board that he will continue to promote and advocate for JPHSA services that are so needed in the Jefferson Parish community. The Board thanked Mr. Saddy for his dedication and service to JPHSA.

2. Public Comment.

None.

3. Auditor's Report.

Mr. Pinell gave an overview of JPHSA's financial audit for FY14-15. A discussion followed. Mr. Williamson thanked the auditors for their report.

4. Approval of Minutes.

Ms. Lyman-Redfearn made a motion to accept the minutes as presented prior to the meeting. Seconded by Ms. LaCour. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- HRSA Expansion Grant – Ms. Rhoden reported JPHSA will be applying for a substance abuse expansion grant through HRSA. The grant award would allow us to open a detoxification unit that is needed in Jefferson Parish, Ms. Rhoden said. She stated the application will be submitted next week and the grant would be awarded after the first of the year. A discussion followed.

- OCDD Waivers – Ms. Rhoden reported OCDD made available 30 emergency waiver opportunities and JPHSA applied for six and received six. A discussion followed.

- NVRA: Department of Justice vs. Louisiana – Ms. Rhoden reported in 2011 a suit was filed against Louisiana for not adhering to the 1993 National Voter Registration Act. She stated the Department of Justice has now launched its own suit. JPHSA was contacted by DOJ and was issued a subpoena. Ms. Rhoden reported JPHSA was in the process of holding meetings and collecting information for the deposition. A discussion followed.

- FY 15-16 Performance Adjustments – Ms. Rhoden informed the Board she had received notification from OBH to participate in a conference call regarding performance adjustments for FY15-16. A discussion followed.

- FY 16-17 State Budget – Ms. Rhoden stated it appears FY16-17 will be as worst as this fiscal year. She reported JPHSA is planning for future reductions if they should come our way and will be following the financial status of the State. A discussion followed.

B) Policy Review – ENDS – Allocation of Resources – Mr. Williamson opened discussion regarding the ENDS Policy in follow-up from their discussion at the September meeting. Ms. Rhoden stated she will have data pulled together by the end of the week and will send out to the Board prior to the Board retreat on Saturday, November 7, 2015.

C) 2016 Agenda Planning – Ms. Valenti reviewed the 2016 Draft Agenda that was sent out prior to the meeting for the Board. A discussion followed. Ms. Lyman-Redfearn will meet with Ms. Valenti to finalize the agenda and bring it to the Board at the December meeting.

D) Policy Governance Training – Deferred until the Board retreat on Saturday,

November 7, 2015, 8:30 a.m.

E) JeffCare Update – Mr. Williamson opened discussion on Mr. Bates’ report from the last JeffCare meeting. Mr. Bates formally resigned from the JeffCare Board. A motion was made to accept Mr. Bates’ resignation by Mrs. Gilbert. Seconded by Ms. Baltodano-Dubey. Passed unanimously.

Ms. Baltodano-Dubey stated she attended the September JeffCare Board meeting and gave a brief report on the meeting and the status of membership of the Board. A discussion followed. A motion was made by Ms. Lyman-Redfearn to appoint Ms. Carriere-Williams to serve a two year term on the JeffCare Board. Seconded by Mrs. Gilbert. Passed unanimously.

F) Board Linkage Update – Mrs. Gilbert stated she attended the Families Helping Families Walk/Run Against Bullying on Saturday. Ms. Lyman-Redfearn also attended and will fill out the Community Outreach form.

Ms. LaCour informed the Board regarding a linkage to take place in January at St. Michael’s Special School. They will be holding an Information Fair. Ms. LaCour stated JPHSA will be in attendance handing out information regarding services provided by JPHSA.

G) Board Recruitment – Mr. Williamson discussed the openings on the Board and welcomed Ms. McKee to the Board.

H) Board Resolution – Mr. Williamson opened discussion regarding a Board Resolution that would give authority to the Executive Director to enter into contracts not to exceed \$500,000. Ms. Valenti explained the difference between this Resolution and the one that was passed at the September 14, 2015 Board meeting. A discussion followed.

A motion was made by Mrs. Gilbert to authorize the Board Chairperson to sign a Board Resolution giving authority to the Executive Director to enter into contracts not to exceed \$500,000. Seconded by Ms. Lyman-Redfearn. Passed unanimously.

I) Executive Session – Ms. LaCour made a motion to enter into Executive Session to discuss a personnel matter. Seconded by Mr. Spinato. (7:15 p.m.) The Board returned to regular session at 7:35 p.m.

A motion was made by Mr. Spinato to authorize the Board Chairman to send a recommendation letter to the Parish Council asking for the appointment of Ms. Marianne Terrebonne to the JPHSA Board in the Addictive Disorders, General position. Seconded by Mrs. Gilbert. Passed unanimously.

After discussion of the Board, it was determined that the board would continue to recruit for the Addictive Disorders, General position still open on the Board. Mr. Williamson stated the Board received one application for this position and will hold an interview with this candidate. Mr. Spinato stated he has spoken to someone who may be interested in applying as well.

6. Announcements.

A) Board Generated Items – Ms. Valenti reminded Board members to turn in their conflict of interest questionnaire.

B) Next Board meeting – The next meeting will be held on Saturday, **November 7, 2015**, 3 p.m., JPHSA East Bank Facility, 3616 S. I-10 S. Road, W., JPHSA Training Room, Metairie, LA 70002.

7. Adjournment.

The Board meeting was adjourned at 7:45 p.m. by a motion made by Mrs. Gilbert. Seconded by Mr. Bates. Passed unanimously.



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LOGAN K. WILLIAMSON  
JPHSA Chairperson