

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
CONFERENCE ROOM
3616 S. I – 10 Service Road W., Second Floor
Metairie, Louisiana 70001

MINUTES

SATURDAY, November 7, 2015

Authority Board Members in Attendance:

Monica Baltodano-Dubey	Rose Gilbert	Lee McKee	Logan Williamson
Bob Bradley	Paula LaCour	Mike Spinato	
Rashain Carriere-Williams	Dede Lyman-Redfearn	Marianne Terrebonne	

Authority Board Members Absent:

None.

Staff in Attendance:

Lisa English Rhoden, Executive Director
Tammy Valenti, CAA
Beverly Devall, COO/CFO

Guest in Attendance:

Sal Scalia, Prospective Board Member

The meeting was called to order by Mr. Williamson at 3:00 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

A motion was made by Ms. LaCour to adopt the agenda as presented. Seconded by Ms. Carriere-Williams. Passed unanimously.

2. Public Comment.

None.

3. Required Approvals Agenda.

A) ENDS – Allocations of Resources Monitoring Report – A motion was made by Ms. Carriere-Williams to approve the ENDS Monitoring Report as presented prior to the meeting. Seconded by Mr. Bradley. Passed unanimously.

B) Financial Quarterly Report (July – September) – A motion was made by Ms. Lyman-Redfearn to accept the Financial Quarterly Report as presented with changes to correct dates as follows: change dates in top column from July, August, and September 2014 to July, August, and September 2015. Seconded by Mr. Bradley. Passed unanimously.

At this time, Ms. Devall was asked to report finances for Behavioral Health Community-based and Specialty Services and JeffCare for the next meeting.

4. Approval of Minutes.

Ms. LaCour made a motion to accept the minutes as presented prior to the meeting. Seconded by Ms. Carriere-Williams. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- FY 2015 – 2016 State Budget Reduction – Ms. Rhoden reported JPHSA was asked by DHH to provide documentation with a reduction of 2% of JPHSA's State General Fund and the amount of money to fill State Employee raises. On November 6, Ms. Rhoden stated, Monica Cross with Planning and Budget emailed to say that Secretary Kliebert approved the reductions of \$427, 289 that JPHSA had sent. Ms. Rhoden said she asked for clarification whether this reduction was for FY14-15 budget gap or for a FY 15-16 mid-year cut. A discussion followed.

- Fiscal Year 2016 – 2017 State Budget – Ms. Rhoden reported JPHSA submitted a continuation budget for FY16-17 and realizes that we need to be prepared for a mid-year reduction. A discussion followed.

- COA Re-accreditation Update – Ms. Rhoden stated there will be a two person review team onsite at JPHSA's East Jefferson facility on Sunday, December 6 for Records and Documentation Review. On Monday, December 7, at 8:00 a.m. there will be an Entrance Conference and Board representation is needed. From 8:30 a.m. – 9:00 a.m. the Board will be interviewed. Ms. Rhoden reported on Wednesday, December 9 the Closing Conf. will be held around 12 noon. At this time, Ms. Rhoden handed out a COA Peer Review On-Site Visit Briefing Sheet and reviewed for the Board. The sheet included five areas: Policy Governance Model, Board Policies (focus on Code of Conduct), Mission & Priorities, Board linkages including education materials and meeting minutes. A discussion followed.

- NVRA (National Voters Rights Act): Department of Justice vs. Louisiana – Ms. Rhoden reported that JPHSA did get deposed and our Attorney did a phenomenal job. Ms. Rhoden stated she, Ms. Ingersoll and Ms. Sullivan-Green were all scheduled and were deposed throughout the day. Ms. Rhoden stated she felt they were well prepared and will have a PQI Workgroup to look at our process, procedures and collection methods of NVRA information and distribution. Ms. Rhoden stated she will notify the Board if further contact is made.

B) Board Linkage Update – Ms. LaCour stated she and Mr. Bradley attended the Buddy Walk on Saturday, October 31, 2015. She stated there were several hundred individuals that participated and JPHSA staff was on hand to inform the community about JPHSA Services.

Mr. Williamson suggested at this time a focus group be formed as a linkage to obtain feedback on behavioral health, developmental disability and primary care services. Ms. Rhoden

stated three different focus groups could be set-up and Ms. Devall would be available to meet with Mr. Williamson to provide a focus group guide. Ms. Devall is an expert and could conduct the focus groups and provide a Moderator's guide as well. A discussion followed.

C) Board Recruitment/Re-appointment – Mr. Williamson discussed the openings on the Board and stated two applications have been sent to the Board for review. Ms. Valenti added Mr. Williamson, Ms. Lyman-Redfearn and Mr. Spinato's first three year term is coming to an end in December. Ms. Valenti asked if they would be willing to remain on the Board for an additional three year term. All three members stated they would like to be recommended for another three year term. A motion was made by Mrs. Gilbert to give authority to Mr. Williamson to request re-appointments for Mr. Spinato from the Governor's Office and Ms. Lyman Redfearn from the Parish Council. Also, for Ms. Lyman-Redfearn as Vice-Chair to request re-appointment for Mr. Williamson from the Parish Council. Seconded by Ms. Baltodano-Dubey. Passed unanimously.

6. Announcements.

A) Board Generated Items – None.

B) Next Board meeting – The next meeting will be held on Monday, **December 7, 2015**, 6 p.m., JPHSA East Bank Facility, 3616 S. I-10 S. Road, W., JPHSA Board Conference Room, Metairie, LA 70002.

7. Adjournment.

The Board meeting was adjourned at 3:41 p.m. by a motion made by Mr. Spinato. Seconded by Ms. Carriere-Williams. Passed unanimously.



LOGAN K. WILLIAMSON
JPHSA Chairperson