

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
CONFERENCE ROOM
3616 S. I – 10 Service Road W, Second Floor
Metairie, Louisiana 70001

MINUTES

MONDAY, JUNE 2, 2014

Authority Board Members in Attendance:

Quin Bates	Dede Lyman-Redfearn	Mike Spinato
Olga Bogran	LaCresiea Olivier	Logan Williamson
Paula LaCour	Al Majeau	Rashain Carriere-Williams

Authority Board Members Absent:

Bob Bradley Rafael Saddy

Staff in Attendance:

Lisa English Rhoden, Executive Director
Tammy Valenti, CAA

Guest in Attendance:

Mary Jacob, Executive Director, Families Helping Families
Monica Baltodano-Dubey, Prospective Board member
Rose Gilbert, Prospective Board Member

The meeting was called to order by Mr. Majeau at 6:02 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

A motion was made by Mr. Williamson to amend agenda to add Nominating Committee. Seconded by Ms. Carriere-Williams. Passes unanimously.

Mr. Bates made a motion to adopt the agenda as amended. Seconded by Ms. Olivier. Passed unanimously.

2. Public Comment.

None.

3. Approval of Minutes.

Mr. Bates stated in the minutes it was written that the next meeting was Monday, August 4, 2014 instead of Monday, June 2, 2014. At that time, Mr. Bates made a motion to accept the minutes as amended. Seconded by Ms. Lyman-Redfearn. Passed unanimously.

4. Required Approvals Agenda.

A) Communication & Support to the Board Monitoring Report – A motion was made

by Mr. Bates to accept the monitoring report as presented prior to the meeting. Seconded by Ms. Carriere-Williams. Passed unanimously.

B) Emergency Executive Director Succession Monitoring Report – A motion was made by Ms. Lyman-Redfearn to accept the monitoring report as presented prior to the meeting. Seconded by Mr. Williamson.

5. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- 2014 Case for Inclusion Rankings – Ms. Rhoden reported to the Board the 2014 Case for Inclusion Rankings that were shared with us by Mr. Mark Thomas, Assistant Secretary for Office of Citizens with Developmental Disabilities. The rankings were based on independence, productivity, keeping families together, and health safety and quality of life. The results from the study showed Louisiana had the most improvement, advancing 32 positions in the ranking, making Louisiana 12th in the Country. A discussion followed. Ms. Valenti was asked to send the rankings to the Board.

- Independent Certified Public Accountant for FY14 Audit – Ms. Rhoden reported that JPHSA will have a new audit firm providing our audit for the next three years. The process for selecting a new firm is done through the Legislative Auditor's Office with JPHSA participating in the process. Ms. Rhoden stated there were six firms that submitted proposals and were graded on various criteria. She said all six met the requirements for the job and basically came down to pricing. Ms. Rhoden mentioned JPHSA will begin working with the new firm in August.

- FY 15 Budget – Ms. Rhoden reported the Legislative Session finished up on June 2, 2014. She reviewed JPHSA's budget as listed in House Bill 1 and stated House Bill 1 now moves to the Governor's desk for signature. A discussion followed.

- Integrated Care Summit – Ms. Rhoden stated she and Ms. Shaw will participate in the Integrated Care Summit in Monroe on July 10, 2014. Ms. Rhoden stated she was approached by Dr. Rochelle Dunham, Assistant Secretary for the Office of Behavioral Health, to present on JPHSA's model of change to sustain services in our community. A discussion followed.

B) Policy Review – Agenda Planning - Mr. Majeau opened discussion regarding the Agenda Planning Policy. There were no changes to this policy.

Chairperson's Role Policy - Mr. Majeau opened discussion regarding the Chairperson's Role Policy. There were no changes to this policy.

Vice-Chairperson's Role Policy - Mr. Majeau opened discussion regarding the Vice-Chairperson's Role Policy. There were no changes to this policy.

C) Board Resolution – Grants/Contracts – Mr. Williamson made a motion for a

Board Resolution to authorize Ms. Lisa English Rhoden, Executive Director, to enter into grants/contract not to exceed \$500,000 for JPHSA from July 1, 2014 – June 30, 2015. Seconded by Ms. Bogran. Passes unanimously.

D) JeffCare Update – Mr. Majeau asked Mr. Bates to give an update on JeffCare and the JeffCare Board. Mr. Bates reported the JeffCare Board meets every fourth Tuesday of the month. At this time, the Board has nine members and is in the process of recruiting new members. Mr. Bates stated the Board is now reviewing the Board's Governance Handbook and that the Board governs under the Policy Governance Model along with additional requirements by HRSA. A discussion followed.

E) Board Linkage Update – None.

F) Board Recruitment–Ms. Valenti stated the Board has one position available:

- Developmental Disabilities, General position.

Ms. Valenti asked Board members to continue to recruit prospective members.

G) Nominating Committee – Mr. Majeau requested volunteers to serve on the Nominating Committee, not hearing any, he nominated Ms. Bogran, Ms. Olivier, and with Board input, himself. The Nominating Committee will meet and bring their nominations for Chair and Vice-Chair to the August 4 Board meeting for election of officers.

H) Executive Session – Personnel Issue – Ms. Bogran made a motion for the Board to enter into Executive Session to discuss a personnel issue. Seconded by Ms. LaCour. Passed unanimously. (7:10 p.m.) The Board entered into regular session at 7:35 p.m.

A motion was made by Ms. Lyman-Redfearn to recommend Ms. Rose Gilbert to the Parish Council to be appointed to the Developmental Disabilities, General position on the Board. Seconded by Ms. Carriere-Williams. Passes unanimously.

6. Announcements.

A) Board Generated Items – Mr. Majeau stated the September Board meeting will be held prior to the Board retreat on Saturday, September 13, 2014.

B) Next Board meeting –The next meeting will be held on **Monday, August 4, 2014, 6 p.m.**, JPHSA East bank Office, 3616 S I-10 Service Road W, Second Floor, Metairie, LA 70001.

7. Adjournment.

The Board meeting was adjourned at 7:40 p.m. by a motion made by Mr. Bates. Seconded by Ms. Olivier. Passed unanimously.



AL MAJEAU
JPHSA Chairperson