

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
CONFERENCE ROOM
3616 S. I – 10 Service Road W, Second Floor
Metairie, Louisiana 70001

MINUTES

MONDAY, FEBRUARY 3, 2014

Authority Board Members in Attendance:

Quin Bates	Paula LaCour	Al Majeau	Rafael Saddy
Olga Bogran	Rashain Carriere-Williams	LaCresiea Olivier	Logan Williamson
Bob Bradley	Dede Lyman-Redfean	Mike Spinato	

Authority Board Members Absent:

None.

Staff in Attendance:

Lisa English Rhoden, Executive Director
Tammy Valenti, CAA
Gwen Doherty, Director of Management Services
Beverly Devall, COO/CFO
Andrew Gregorian, Attorney

Guest in Attendance: Mary Jacobs, Executive Director, Families Helping Families

The meeting was called to order by Mr. Majeau at 6:02 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

Mr. Bradley made a motion to accept the agenda. Ms. Olivier seconded the motion.
Passed unanimously.

2. Public Comment.

A this time Ms. Jacobs handed out information regarding Families Helping Families and spoke to the Board about developmental disabilities issues in Jefferson Parish and at the State level. A discussion followed.

3. Approval of Minutes.

Ms. Dede Lyman-Redfean made a motion to accept the minutes as presented prior to the meeting. Seconded by Ms. Carriere-Williams. Passed unanimously.

4. Required Approvals Agenda.

A) Treatment of Consumers Monitoring Report – A motion was made by Mr.

Bradley to accept the Treatment of Consumers Monitoring Report as presented prior to the meeting. Seconded by Williamson. Passed unanimously.

B) Treatment of Staff Monitoring Report - A motion was made by Mr. Spinato to accept the Treatment of Staff Monitoring Report as presented prior to the meeting. Seconded by Ms. Carriere-Williams. Passed unanimously.

C) Policy Review – Consultant & Contract Workers - Mr. Majeau opened discussion regarding the Consultant & Contract Workers Policy. There were no changes to this policy.

ENDS Focus of Grants & Contracts – Mr. Majeau opened discussion regarding the ENDS Focus of Grants & Contracts Policy. There were no changes to this policy.

Communication & Support to the Board - Mr. Majeau opened discussion regarding the Communication & Support to the Board Policy. Ms. Bogran suggested a change in wording to number nine of this policy for clarification. A discussion followed. Ms. Lacour made a motion to accept the change in language to the Communication & Support to the Board Policy to read:

9. Fail to supply for the required approvals agenda all items delegated to the Executive Director that are required by law or contract to be Board-approved, along with the monitoring assurance pertaining thereto.

Seconded by Mr. Williamson. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- Quarterly Budget Report – Ms. Rhoden asked Ms. Devall to review the budget report sent prior to the Board meeting for the board’s review. A discussion followed.

A motion was made by Ms. Bogran to accept the Quarterly Budget Report as presented prior to the meeting. Seconded by Mr. Williamson. Passed unanimously.

- Ethics Training – Ms. Rhoden asked Ms. Doherty and Mr. Gregorian to present their Ethics Training to the Board. Mr. Gregorian handed out and reviewed a slide presentation on Governmental Ethics along with handouts addressing donation and gift restrictions contained in the Louisiana’s Code of Governmental Ethics.

B) Board Linkage Update – Mr. Bates stated he attended the Jefferson Alliance for Concerned Citizens meeting and spoke with an individual from Juvenile Diversion. He stated he introduced Ms. Wilklow from JPHSA to discuss transportation issues.

C) Board Recruitment– Ms. Valenti stated the Board has one position available:

- Developmental Disabilities, General position.

Ms. Valenti asked Board members to continue to recruit prospective members.

D) Executive Session – Personnel Issue – A motion was made to enter into Executive Session to discuss a personnel issue by Mr. Spinato at 7:20 p.m. Seconded by Mr. Saddy. Passed unanimously. The Board entered into regular session at 7:35 p.m.

A motion was made by Ms. Olivier to give authority to Mr. Majeau, Board Chairman, to enter into a contract with Lisa English Rhoden, Executive Director for JPHSA for a term of three years commencing on April 9, 2014 in the amount of One hundred, thirty-three thousand, seven hundred and fifty dollars for FY 2014-15 with a performance and evaluation review done in the second and third year. Seconded by Ms. Lyman-Redfearn. Passed unanimously.

6. Announcements.

A) Board Generated Items – Ms. Valenti stated there will be a DD System Transformation public forum in Baton Rouge on March 19, 2014 from 10 a.m. – 12 noon at the Bienville Building, room 118. Anyone wishing to attend should contact Ms. Valenti.

B) Next Board meeting –The next meeting will be held on **Monday, March 10, 2014**, 6 p.m., JPHSA East bank Office, 3616 S I-10 Service Road W, Second Floor, Metairie, LA 70001.

7. Adjournment.

The Board meeting was adjourned at 7:40 p.m. by a motion made by Mr. Bates. Seconded by Ms. Carriere-Williams. Passed unanimously.



AL MAJEAU
JPHSA Chairperson