

JEFFERSON PARISH HUMAN SERVICES AUTHORITY  
BOARD MEETING  
EAST BANK BOARD CONFERENCE ROOM  
3616 S. I – 10 Service Road W., Second Floor  
Metairie, Louisiana 70001

MINUTES

MONDAY, February 1, 2016

Authority Board Members in Attendance:

Monica Baltodano-Dubey	Rose Gilbert	Mike Spinato
Bob Bradley	Paula LaCour	Marianne Terrebonne
Rashain Carriere-Williams	Dede Lyman-Redfearn	Logan Williamson

Authority Board Members Absent:

Lee McKee

Staff in Attendance:

Lisa English Rhoden, Executive Director  
Tammy Valenti, CAA  
Beverly Devall, COO/CFO

Guest in Attendance:

Kevin Centanni, Prospective Board Member

The meeting was called to order by Mr. Williamson at 6:00 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

A motion was made by Ms. LaCour to adopt the agenda as presented. Seconded by Mr. Bradley. Passed unanimously.

2. Public Comment.

None.

3. Required Approvals Agenda.

A) Treatment of Consumers Monitoring Report – A motion was made by Ms. Carriere-Williams to approve the Treatment of Consumers Monitoring Report as presented prior to the meeting. Seconded by Ms. Lyman-Redfearn. Passed unanimously.

B) Treatment of Staff Monitoring Report – A motion was made by Mrs. Gilbert to

approve the Treatment of Staff Monitoring Report as presented prior to the meeting. Seconded by Ms. Carriere-Williams. Passed unanimously.

C) Financial Quarterly Report (Oct. – Dec.) – A motion was made by Ms. Lyman-Redfearn to accept the Financial Quarterly Report (Oct. – Dec.) as received prior to the meeting. Seconded by Mrs. Gilbert. Passes unanimously.

4. Approval of Minutes.

Ms. Terrebonne made a motion to accept the minutes as presented prior to the meeting. Seconded by Ms. LaCour. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- FY16 Budget – Ms. Rhoden reported JPHSA received a 1<sup>st</sup> quarter reduction. She stated this past week we received an email from DHH of an additional budget exercise. Ms. Rhoden answered questions of the Board. A discussion followed.

- Strategic Management Planning Update – Ms. Rhoden stated the Executive Management Team will be meeting on March 16<sup>th</sup> at 8:30 a.m. to continue their work on strategic management planning. They will review the internal and external environmental scan the workgroups have been working on for the past several weeks. Ms. Rhoden invited Board members to come to the meeting on the 16<sup>th</sup>.

- HRSA Grant – Ms. Rhoden reported to Board members that JPHSA has received funding for an additional three years for the JeffCare program.

- Victimization and Individuals with Developmental Disabilities – Ms. Rhoden reported Marc Hendler, our psychologist, will lead a guided discussion about risk factors for physical, sexual, financial and other types of abuse and victimization. This will take place on February 23, 2016 from 9:30 - 11:00 a.m. at the East Bank Regional Library. Ms. Rhoden passed out flyers and asked the Board to take as many as they wanted to distribute to the community. A discussion followed.

- Community Dialogues – Ms. Rhoden explained the agenda for the Community Dialogue events. She stated there would be three meetings one each on behavioral health, addictive disorders and developmental disabilities. These meeting will run 50 - 65 minutes and will include guided discussions. A discussion followed.

B) Policy Review – Global Executive Constraint – Mr. Williamson opened discussion regarding the Global Executive Constraint Policy. There were no changes to this policy.

Treatment of Consumers – Mr. Williamson opened discussion regarding the Treatment of Consumers Policy. There were no changes to this policy.

Treatment of Staff – Mr. Williamson opened discussion regarding the Treatment of Staff Policy. There were no changes to this policy.

C) JeffCare Update – Rashain Carriere-Williams updated the Board on the JeffCare Board meeting by reporting that the Board at this time has full membership and their budget is on target. She went on to say the PQI Committee reported there is seven PQI initiatives at this time and the HRSA grant was extended for three additional years. A discussion followed.

D) Board Linkage Update – None.

E) Board Recruitment – Ms. Valenti stated the Board has one prospective member awaiting appointment from the Governor’s Office and one prospective member whose resume has been submitted for Board review. A discussion followed.

F) Ethics Training – <https://eap.ethics.la.gov/ethicstraining/login.aspx> - Ms. Valenti reminded the Board of their obligation to take the on-line Ethics Training provided by the State of Louisiana. Ms. Valenti stated once the training was completed they should print the certificate and email it to Jefferson Parish Ethics Department at [ethics4jp@jeffparish.net](mailto:ethics4jp@jeffparish.net).

G) Executive Session – Personnel Issue – Ms. Lyman-Redfearn made a motion for the Board to enter into Executive Session to discuss a personnel issue. Seconded by Ms. Carriere-Williams. Passed unanimously. (7:20 p.m.) The board entered into Regular Session at 7:50 p.m.

A motion was made by Mrs. Gilbert to give authority to the Board Chair, to send a recommendation letter to the Jefferson Parish Council asking them to appointment Mr. Kevin Centanni to the Addictive Disorders, General position on the Board. Seconded by Ms. Carriere-Williams. Passed unanimously.

A motion was made Mrs. Gilbert to give authority to the Board Chairman to meet with the Executive Director regarding her performance evaluation. Seconded by Ms. Lyman-Redfearn. Passed unanimously.

6. Announcements.

A) Board Generated Items – None.

B) Next Board meeting – The next meeting will be held on Monday, **March 7, 2016**, 6 p.m., JPHSA East Bank Facility, 3616 S. I-10 S. Road, W., JPHSA Board Conference Room, Metairie, LA 70002.

7. Adjournment.

The Board meeting was adjourned at 7:55 p.m. by a motion made by Ms. Lyman-

Redfearn. Seconded by Mrs. Gilbert. Passed unanimously.

A handwritten signature in black ink, appearing to read 'Logan K. Williamson', with a long horizontal line extending to the right.

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LOGAN K. WILLIAMSON  
JPHSA Chairperson