

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
CONFERENCE ROOM
3616 S. I – 10 Service Road W, Second Floor
Metairie, Louisiana 70001

MINUTES

MONDAY, August 5, 2013

Authority Board Members in Attendance:

Quin Bates	Paula LaCour	Mike Spinato
Olga Bogran	Al Majeau	Logan Williamson
Bob Bradley	Rafael Saddy	

Authority Board Members Absent:

Dede Lyman-Redfearn LaCresiea Olivier

Staff in Attendance:

Lisa English Rhoden, Executive Director
Tammy Valenti, CAA
Beverly Devall, COO/CFO

Guest in Attendance:

Ward Rice, Prospective Board Member

The meeting was called to order by Mr. Majeau at 6:01 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

Mr. Bradley made a motion to accept the agenda. Mr. Williamson seconded the motion.
Passed unanimously.

2. Public Comment.

None.

3. Approval of Minutes.

Ms. Bogran made a motion to accept the minutes as presented prior to the meeting.
Seconded by Mr. Saddy. Passed unanimously.

4. Required Approvals Agenda.

A) Consultants & Contract Work Monitoring Report – A motion was made by Mr. Williamson to accept the Consultants & Contract Work monitoring report as presented prior to the meeting. Seconded by Mr. Bradley. Passed unanimously.

B) ENDS Focus of Grants/Contracts – A motion was made by Ms. LaCour to accept the ENDS Focus of Grants/Contracts monitoring report as presented prior to the meeting. Seconded by Mr. Spinato. Passed unanimously.

C) Financial Quarterly Report (April – June)/End of Year Report – Mr. Majeau opened discussion regarding the Financial Report sent to the Board prior to the meeting.

A motion was made by Ms. Bogran to accept the Financial Report sent prior to the Board meeting as presented. Seconded by Mr. Spinato. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director/Staff Update – Ms. Rhoden reported as follows:

- East Jefferson Facility Power and Air Conditioning Outages – Ms. Rhoden reported to the Board on the power and air conditioning outages at the East bank facility last week.
- Pharmacy Outsourcing (Civil Service Commission, Renovation, Start Date) – Ms. Rhoden stated the pharmacy outsourcing is moving forward and the Civil Service Commission hearing went well and all was approved unanimously.
- West Jefferson Facility Bathroom Renovations – Ms. Rhoden reported JPHSA is to receive \$150,000 from the Community Development Block Grant fund to update restrooms and a treatment room at the JPHSA West bank facility.
- Cooperative Endeavor Agreements (CEA): West Jefferson Medical Center (WJMC) and EXCELth – CEAs have been completed with WJMC and EXCELth for collaboration between the agencies to better serve the Jefferson Parish community and bring needed services to the individuals we serve.
- Employee Performance Evaluation & Planning – Ms. Rhoden stated all employees will have an employee performance evaluation done prior to August 31, 2013. During this process the employee will also have a plan developed for next year.
- Financial Report FY 2014 Budget – Ms. Rhoden asked Ms. Devall to handout and review the FY 2014 Budget. A discussion followed.

A motion was made by Ms. Bogran to adopt the FY 2014 Budget as presented. Seconded by Mr. Saddy. Passed unanimously.

B) Policy Review – Global Executive Constraint – Mr. Majeau opened discussion regarding the Global Executive Constraint Policy. There were no changes to this policy.

Treatment of Consumers -- Mr. Majeau opened discussion regarding the Treatment of Consumers Policy. There were no changes to this policy.

C) Nominating Committee -- Mr. Majeau stated he called a Nominating Committee together to bring nominations for positions of Chairperson and Vice-Chairperson to the September 9 JPHSA Board meeting. Those serving on the Nominating Committee are Ms. Bogran, Mr. Bradley, and Mr. Spinato.

D) Board Linkage Update -- None.

E) Board Recruitment -- Ms. Valenti stated the Board still has two positions available:

- Addictive Disorders, representing parents, consumers or advocacy groups position; and,
- Developmental Disabilities, General position.

F) Retreat -- Mr. Majeau opened discussion regarding the Board's retreat. A discussion followed. Suggestions included JPHSA program services overview including management services and independent assessment unit.

6. Announcements.

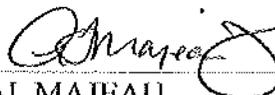
A) Board Generated Items -- None.

B) Next Board meeting --The next meeting will be held on **Monday, September 9, 2013**, 6p.m., at the JPHSA Office at 3616 S I-10 Service Road W, Metairie, LA 70001.

C) All Staff Meeting, Tuesday, September 24, 2014, 8:30 a.m. -- 10:30 a.m., West Bank Public Health Unit Auditorium, 1855 Ames Blvd., Marrero, LA.

7. Adjournment.

The Board meeting was adjourned at 7:20 p.m. by a motion made by Ms. Bogran. Seconded by Ms. LaCour. Passed unanimously.


AL MAJEAU
JPHSA Chairperson