

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
ELMWOOD FACILITY
1500 River Oaks Road, West
Jefferson, LA 70123

Monday, March 2, 2026

JPHSA Board Members in Attendance:

Robin Parker-Brooks
Darrel Renfro

Alan Carroll
Bruce Galbraith

Patricia Ehrle
James Guidry

Alex Redfearn

JPHSA Board Members Absent:

Shawnta Gardener-Taylor

Staff in Attendance:

Rosanna DiChiro Derbes, Executive Director
Jill Estes, Deputy Director
Trudy Ingersoll, Board Liaison

Visitors in Attendance:

Nakia Hamilton-Collins, Prospective Board Member
Lonnie Granier, Odyssey House Louisiana

Dr. Parker-Brooks called the meeting to order at 6:09 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda

Dr. Parker-Brooks asked staff members and guest in attendance to introduce themselves.

Dr. Parker-Brooks asked for a motion to adopt the agenda as presented. Ms. Ehrle made a motion to accept the agenda as presented. Sgt. Guidry seconded the motion. Passed unanimously.

2. Public Comment
None.

3. JPHSA Board Linkages
None.

4. Required Approvals Agenda

A. February Minutes – Ms. Redfearn made a motion to approve the minutes as presented prior to the meeting. Mr. Carroll seconded the motion. Passed unanimously.

B. JeffCare Board Update – Mr. Carroll reported the 2026 JeffCare sliding fee schedule will stay at the same rate as 2025. He reported the HRSA grant was expended last year and will start again on February 1, 2026. Mr. Carroll also reported that a recent satisfaction survey indicated individuals served are satisfied with the care they receive at JeffCare. A discussion followed.

5. Board Education.

A. Executive Director Update – Dr. DiChiro Derbes reported as follows:

- Green Book Meeting – Dr. DiChiro Derbes reported she and Jill Estes, Deputy Director, attended the Green Book Meeting at the East Bank Regional Library. Jefferson Delegation, as well as State and Local Government were in attendance. The agency hosted a table to display information on JPHSA. A discussion followed.
- Legislative Session – Dr. DiChiro Derbes reported that the first day of the Legislative Session is next Monday, March 9, 2026. She and the Deputy Director will be regularly attending meetings. A discussion followed.
- Regional Advisory Council – Dr. DiChiro Derbes reported the Council has funds to expend every year. Those funds will be used to host a training in May 2026 at Celebration Church in Metairie. Dr. John Sawyer, a nationally renowned Ochsner Neuropsychologist will be the speaker in attendance. Staff as well as others may register and can earn Continuing Education Credits (CEUs). Registration will be available soon. A discussion followed.

6. Monitoring Executive Director Performance

A. Consultants & Contract Work Monitoring Report – Dr. Parker-Brooks opened discussion on the Consultants & Contract Work monitoring report. Dr. Parker-Brooks the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Dr. Parker-Brooks asked for a motion to accept the interpretation of the policy as reasonable. Mr. Galbraith made a motion to accept the interpretation as reasonable for the Consultants & Contract Work monitoring report as presented prior to the meeting. Seconded by Ms. Ehrle. Passed unanimously.

Dr. Parker-Brooks asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Dr. Parker-Brooks asked for a motion to accept the data provided as documentation of compliance with this policy. Ms. Ehrle made a motion to accept the data provided as documentation of compliance for the Consultants & Contract Work monitoring report as presented prior to the meeting. Seconded by Ms. Redfearn. Passed unanimously.

7. Executive Session – Potential Board Members – Dr. Parker-Brooks made a motion to go into executive session to potential board member issue. Ms. Ehrle seconded. (6:27 pm). Passed unanimously. The Board entered regular session at 6:39 pm.

8. Monitoring Board Performance

A. Board Self-evaluation – Ms. Ehrle volunteered to complete the Board self-evaluation.

B. Policy Review – Attendance – Dr. Parker-Brooks opened discussion on the Allocation of Resources policy. The Board Liaison made changes to this policy based on the board bylaws. A discussion followed. A motion was made by Mr. Galbraith to accept the changes proposed by the Board Liaison. Sgt. Guidry seconded. The motion passed unanimously.

– Treatment of Individuals Served – Dr. Parker-Brooks opened discussion on the Global Executive Constraint policy. There were no changes to this policy.

C. Retreat Planning – Dr. Parker Brooks reported that the board retreat is tentatively scheduled for a Saturday in August. Sgt. Guidry reported he has a training that month and will need to verify the dates. Ms. Ingersoll will follow-up with Sgt. Guidry. A discussion followed.

D. Recruitment – Dr. Parker-Brooks opened discussion on a potential board member. Mr. Galbreth made a motion to accept the nomination of Dawn Palermo to the board. Sgt. Guidry seconded. Passed unanimously.

– Dr. Parker-Brooks opened discussion on a potential board member. Sgt. Guidry made a motion to accept the nomination of Nikia Hamilton-Collins to the board. Ms. Redfearn seconded. Passed unanimously.

9. Announcements

A. Board Generated Items – Dr. Parker-Brooks reminded the board to start taking their Ethics and Sexual Harassment trainings. A discussion followed.

B. Next Board meeting – The next meeting of the Board is on Monday, April 20, 2026, 6:00 p.m. at **JPHSA's East Jefferson facility, 3616 S. I-10 Service Road W., Metairie, LA 70001.**

10. Adjournment

Mr. Renfro made a motion to adjourn the meeting at 6:40 p.m. Ms. Redfearn seconded the motion. Passed unanimously.


DR. ROBIN PARKER-BROOKS, LMSW
Board Chairperson