



**STATE OF LOUISIANA**  
DIVISION OF ADMINISTRATION  
**OFFICE OF GROUP BENEFITS**



**OGB ESTIMATING CONFERENCE AND  
OGB POLICY AND PLANNING BOARD MINUTES**  
**Thursday, February 24, 2022**  
**1:30 PM**  
**Louisiana Purchase Room (1-100)**  
**1201 North Third Street**  
**Baton Rouge, LA 70802**

I. Call to Order –The meeting was called to order at 1:38 PM.

A. Roll Call

Estimating Conference

Manfredo Dix	Present
Bill Guerra	Present
Connie Nelson	Present
Mei Su	Present

Policy and Planning Board

Sen. Louie Bernard	Absent
Sen. Joseph Bowie	Present
Rep. Chad Brown	Absent
Ms. Deborah Copeland	Present
Mr. Jeremy Jackson	Present
Mr. Frank Jobert	Absent
Mr. Kenneth Krefft	Present
Mr. Tony Murray	Present
Mr. Frank Opelka	Present
Mr. Mike Saylor	Present
Sen. Kirk Talbot	Present

II. Oath of Office

- A. A motion was made by Ms. Mei Su to add Oath of Office to the agenda. The motion was seconded by Mr. Bill Guerra. The motion was approved unanimously.
- B. Margaret Collier, attorney for the Office of Group Benefits (“OGB”), administered the Oath of Office to Ms. Stephanie Little, newly appointed Estimating Conference principal.

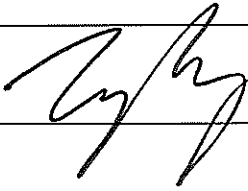
III. Approval of Minutes

- A. For the Estimating Conference, Ms. Su made a motion to approve the Estimating Conference Minutes from the October 6, 2021 meeting. Mr. Guerra seconded the motion. The Estimating Conference Minutes were approved unanimously.

- B. For the Policy and Planning Board, Mr. Frank Opelka made a motion to approve the Policy and Planning Board Minutes from the October 19, 2022 meeting. Ms. Deborah Copeland seconded the motion. The Policy and Planning Board Minutes were approved unanimously.
- IV. Public Comment
- A. There were no public comments.
- V. Flexible Spending Arrangements and COBRA Administration Services Contract
- A. Colonel David Couvillon, Chief Executive Officer of OGB, informed that OGB has concerns about continuing its contractual relationship with DataPath Administrative Services (DPAS) due to DPAS' ongoing failure to comply with the terms of the Contract. OGB intends to, with the recommendation of the OGB Policy and Planning Board, terminate the Contract with DPAS, effective May 31, 2022. He added that OGB members will be able to continue using their accounts while OGB transitions to a new vendor. DPAS is required to continue services outlined in the Contract and to cooperate with transitioning to a new vendor.
  - B. For the Estimating Conference, Ms. Su made a motion to forward the information to the OGB Policy and Planning Board. Mr. Guerra seconded the motion. The motion was approved unanimously.
  - C. For the Policy and Planning Board, Ms. Copeland made a motion to recommend termination of the Contract with DPAS, effective May 31, 2022. Mr. Kenneth Krefft seconded the motion. The motion was approved unanimously.
- VI. Consideration of Next Meeting Date
- A. The Estimating Conference agreed to a tentative date of Wednesday, March 23, 2022.
  - B. The Policy and Planning Board agreed to a tentative date of Wednesday, March 23, 2022.
- VII. Adjournment
- A. For the Estimating Conference, Ms. Su made a motion to adjourn the meeting. Mr. Manfredo Dix seconded the motion. The motion was approved unanimously.
  - B. For the Policy and Planning Board, Mr. Opelka made a motion to adjourn the meeting. Mr. Tony Murray seconded the motion. The motion was approved unanimously.
  - C. The meeting was adjourned at 2:09 PM.

Approved by Estimating Conference: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Approved by Policy and Planning Board:  \_\_\_\_\_ VICE CHAIRMAN / ACTING CHAIRMAN

Date Approved: 4/6/2022 \_\_\_\_\_