

**Florida Parishes Human Services Authority
Minutes of the FPHSA Governing Board Meeting
FPHSA Headquarters
835 Pride Drive, Suite B, Hammond, LA 70401
June 26, 2026**

Dr. Genesa Garafolo Metcalf, Chair, called the meeting of the Florida Parishes Human Services Authority (FPHSA) Governing Board to order at 9:30 a.m.

Rebecca Soley conducted a roll call. A quorum was established.

Attendees

Governing Board: David Duplantier, Byron Hurst, Melissa Jones, Timothy Lentz; Genesa Garafalo Metcalf, M.D, Meagan Possoit; JoBeth Valentino; and Noble-Bates Young

Absent: Deborah Kropog

FPHSA Staff/ Guest: Richard Kramer, FPHSA Executive Director; Rebecca Soley, FPHSA Board Secretary; and Rachelle Sibley, Chief Executive Officer

Prayer was offered by Mr. Lentz.

Agenda/Consent Agenda

Dr. Metcalf extended an offer for additional agenda items or revisions to the agenda.

Mr. Lentz made a motion adopting the agenda as presented; seconded by Mr. Duplantier.

Swearing-In Ceremony

Excused Absences

Ms. Possoit made a motion excusing the absence of Ms. Kropog; seconded by Mr. Lentz.

The motion passed unanimously.

Approval of Minutes

Mr. Duplantier made a motion to adopt the May 22, 2026, minutes as written; the motion was seconded by Ms. Young.

The motion passed unanimously.

Public Input

Dr. Metcalf welcomed all in attendance and extended an opportunity for public input.

Executive Director Report

The Executive Director presented the June 2026 report, highlighting progress on several key initiatives. Plans remain underway for relocation to the new administrative building, with an anticipated move-in date of August 2026 pending final lease execution. He also reported ongoing discussions regarding a potential expansion of Developmental Disabilities services that could add up to six new staff positions.

Mr. Kramer advised that implementation of the Certified Community Behavioral Health Clinic (CCBHC) expansion has been postponed until at least July 2027 due to state funding changes; however, existing grant funding will continue through September 2027. He further noted that the Louisiana Department of Health has revised federal funding requirements, necessitating the use of contracts rather than memoranda of understanding (MOUs) for funding agreements.

The Executive Director reported positive feedback from staff participating in the agency's AI documentation pilot and indicated that full implementation is being considered. He also highlighted the successful launch of the Florida Parishes Behavioral Health Task Force and ongoing efforts to strengthen regional behavioral health collaboration.

Additional updates included coordination with the 22nd Judicial District to develop a behavioral health screening process for newly arrested individuals and discussions with St. Helena Parish regarding the use of opioid settlement funds to support community outreach and expanded mobile services. The Board also reviewed workforce and program data, including staffing levels and vacancies, as well as ongoing service trends across behavioral health and developmental disabilities programs.

Ms. Young made a motion to accept the Executive Director's report as presented; seconded by Dr. Hurst.

The motion passed unanimously.

Financial Report:

Fiscal Year 2026 (July 1, 2025 through June 30, 2026)

Ms. Sibley presented the budget analysis, as of May 31, 2026, that reflected a projected deficit, along with anticipated collections from the agency's self-generated budget. The FY26 Escrow Budget was also shared with the board. She indicated that the Fiscal Department would continue to monitor revenues and expenditures closely, as well as work with the Leadership Team to minimize or eliminate the deficit by fiscal year end.

Mr. Lentz made a motion to accept the financial report as presented; seconded by Ms. Young.

The motion passed unanimously.

Executive Session: Executive Director Salary

Mr. Lentz made a motion to enter executive session at 10:08 a.m. to discuss the Executive Director's salary; seconded by Ms. Young.

Mr. Lentz made a motion to end executive session at 10:21 a.m.; seconded by Ms. Young.

The board indicated that Mr. Kramer is the lowest paid Executive Director in the state amongst the other Local Governance Entities (LGEs). Dr. Metcalf added that he has refused the full amount of the board approved salary increase every year for the last eight years that she has been serving on the board. The board discussed aligning Mr. Kramer's salary to be more comparable to the median salary of the other LGE Executive Directors. JoBeth Valentino made a motion to adjust the Executive Director's salary effective July 1, 2026; seconded by Ms. Young.

The motion passed unanimously.

Confirmation of the Next Meeting

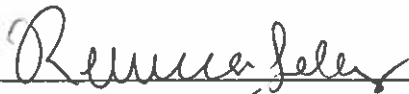
It was confirmed that the next meeting of the FPHSA Governing Board will be June 26, 2026, at FPHSA Headquarters at 9:30 a.m.

Adjournment

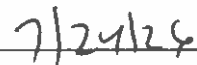
Ms. Young made a motion to adjourn the meeting at 10:33 a.m.; seconded by Mr. Duplantier.

The motion passed unanimously.

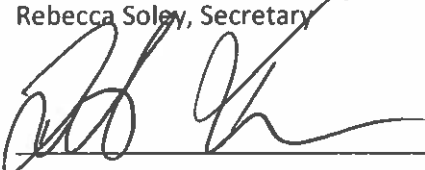
Respectfully Submitted,



Rebecca Soley, Secretary



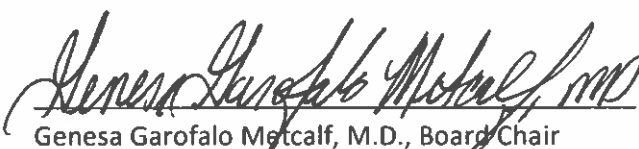
Date



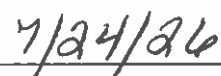
Richard J. Kramer, Executive Director



Date



Genesa Garofalo Metcalf, M.D., Board Chair



Date