

Florida Parishes Human Services Authority Administrative Office

835 Pride Drive, Suite B

Hammond, LA 70401

Minutes of the Governing Board Meeting

March 27, 2015 - 9:30 a.m.

Ligia Soileau, Chair, called the meeting of the Florida Parishes Human Services Authority (FPHSA) Governing Board to order at 9:30 a.m.

Rebecca Soley conducted a roll call. A quorum was established.

Attendees:

Governing Board: David Cressy; Celeste Falconer; Linda Deamer-Hart; Mary Pirosko; Ligia Soileau

Absent: Rubby Douglas; Danielle Keys; Jan Robert

Board Appointment Pending:

The following board appointment is pending:

- St. Helena Parish

FPHSA Staff/ Guest: Melanie Watkins, Executive Director; Rachelle Sibley, Chief Financial Officer (CFO); Rebecca Soley, FPHSA/Administration; Tina B. Linder, HR Director; Dr. Schoener LaPrairie, FPHSA Medical Director; Sharon Delvisco, LaCAN / Northshore Families Helping Families (NFHF); Rev. TaMarlon T. Carter, YC Global Consultants

Prayer was offered by Ms. Deamer-Hart.

Appreciation/Award:

Ms. Soileau and Ms. Watkins presented a plaque of appreciation to Ms. Deamer-Hart on behalf of the FPHSA Governing Board for her dedication and service during her tenure on the FPHSA Governing Board since 2013.

Ms. Deamer-Hart expressed that she was honored and humbled to serve on such a prestigious board where she learned a great deal and was thankful to have had the opportunity to serve. She wished the board the very best in performing their roles and responsibilities and thanked the staff for their daily diligence in serving the community. She expressed her respect towards Ms. Watkins for her dedication and concerns to the organization, especially given the economic constraints. She bid farewell to Ms. Pirosko, a longtime acquaintance whom she respects, and to the board chair and vice-chair in their future endeavors in leading the board.

Agenda:

The following items were requested to be added to the agenda:

IX. Old Business: Strategic Plan

X. New Business: FTC/ADU Lease Renewal

X. New Business: Resolution and Support for Rev. Carter's appointment

Ms. Pirosko made a motion to adopt the agenda as modified; seconded by Mr. Cressy

Roll call vote unanimous; motion carried.

Consent Agenda:

The Consent Agenda was accepted as presented.

Mr. Cressy made a motion to excuse the absences of Ms. Douglas, Ms. Keys, and Ms. Robert; seconded by Ms. Deamer-Hart.

Roll call vote unanimous; motion carried.

Ms. Pirosko made a motion to approve the minutes of the previous meeting as presented; seconded by Ms. Deamer-Hart.

Roll call vote unanimous; motion carried.

Comments and Questions:

Ms. Soileau welcomed all in attendance and asked for comments and questions from the audience.

Ms. Watkins introduced Rev. TaMarlon Carter, prospective member of the FPHSA Governing Board, representing Tangipahoa Parish. Rev. Carter gave a brief overview of his background and interest. He indicated that he is looking forward to serving on the FPHSA Governing Board.

Executive Director Report:

Ms. Watkins submitted a copy of the Executive Director's Report for March to members of the governing board. She outlined the content which included:

1. Update on the new electronic health record, ICANotes. Ms. Watkins reported that the ICANotes Project Team has been working closely with staff over the past month to prepare for the implementation of the new electronic health record. She indicated that the goal implementation date is now in May, so that the IT migration can be completed and staff will have more time to become familiar with the record.

2. Update on Bayou Health Plans. Ms. Watkins indicated that the agency has already met with two of the five Bayou Health companies and have a meeting scheduled with a third in April. She reported that the meetings have been helpful in developing rapport, but at this point, no information is available regarding the plans, such as compensation rates, services, etc. The agency is proceeding to work toward the credentialing process for those plans who are ready to move forward with that initial phase of the process to avert any unnecessary delays on implementation day, December 1st.
3. HSIC meeting on March 19, 2015. Ms. Courtney Phillips was bid farewell by everyone at the HSIC meeting on March 19th, as she is moving to Nebraska to serve as the DHH Secretary for that state. Ms. Watkins reported that Mr. Hugh Eley has been appointed to serve in her place at this point in time.
4. AIP Monitoring Site Visit. Ms. Watkins announced that FPHSA had its AIP monitoring site visit from DHH on March 26th. Staff representatives from both the Office of Behavioral Health (OBH) and the Office of Citizens with Developmental Disabilities (OCDD) came to meet with the agency, review charts, and talk with staff, etc. as part of the AIP site visit. An informal exit interview was concluded at the end of the site visit and a formal survey report should be received within the next several weeks.
5. Update on the SAMHSA Grant for Primary and Behavioral Health Care Integration. Ms. Watkins announced that the application for the SAMHSA Grant for Primary and Behavioral Health Care Integration was submitted timely and we were notified by SAMHSA that our application was received. The agency has not been notified of a final decision, as yet.
6. Update on recent site visits. Ms. Watkins indicated that we received the final survey report on the recent site survey conducted by the Louisiana Property Assistance Agency (LPAA), which is responsible for the tracking of all state property. She explained that the agency did very well overall, rating 100% compliance in all areas, except Fleet Maintenance. The agency was cited for not being in compliance with preventive maintenance on two state vehicles involving the oil change and air filter change; however, those maintenance tasks have since been completed and deemed acceptable by LPAA, bringing us into compliance with those requirements.
7. 2015 Annual Public Forum. FPHSA hosted its annual Public Forum on March 12th, from 9:00 a.m. to 12:00 p.m., at the DOL Conference Center, Hammond, LA. The event had a successful turnout, even though the weather was not the best for those traveling. The FPHSA Annual Report was presented and Dr. Rochelle Head-Dunham, DHH/OBH Assistant Secretary, gave a presentation about the vision and upcoming changes planned for the state with regards to the Department of Health and Hospitals/Office of Behavioral Health.

8. Preparations for the upcoming hurricane season. Ms. Watkins indicated that we are in the process of preparing for the upcoming hurricane season and have developed the Medical Special Needs Shelter (MSNS) roster in the event it becomes necessary to open the shelter. In addition, staff will be attending the annual Emergency Preparedness training at the American Red Cross building in Madisonville next Wednesday, April 1st, and Thursday, April 2nd. Ms. Watkins announced that FPHSA will also have its own in-service training to better prepare our staff in the event our services are needed. Ms. Watkins indicated that historically, we have assisted with the staffing at the St. Tammany shelter, located at the Covington High School; however, since DHH is no longer involved with the operations at the parish shelter, we now need a formalized agreement/memorandum with St. Tammany Parish Government in order to have our staff work at the shelter. She further indicated that we would consult with our FPHSA legal Counsel prior to signing off on the agreement.
9. Update on the budget. Ms. Watkins indicated that she attended the House Appropriations Committee hearing on Wednesday, March 25th, at which time the 2015-16 Budget for DHH and the Districts/Authorities was presented to the committee. She indicated that Ms. Sibley, CFO, would elaborate in more detail about the proposed budget in her financial report.
10. OCDD to move in the direction of the Managed Care model. Ms. Watkins indicated that there have been many discussions and proposed plans for OCDD to move in the direction of the Managed Care model, just as Bayou Health has done for primary care and is anticipated to do so for behavioral health in December. There are many details still to be worked out and decided by DHH/OCDD, but managed care is the direction for the future.
11. C'est Bon Survey. Ms. Watkins announced that a C'est Bon Survey was recently conducted at the Rosenblum Mental Health Center in Hammond. A copy of the survey report was provided for the board's review.

Ms. Deamer-Hart made a motion to accept the Executive Director's Report for March 2015; seconded by Ms. Falconer.

Roll call vote unanimous; motion carried.

Financial Report:

Ms. Sibley, CFO, provided the financial report for the month of March 2015. She provided the agency's current budget analysis for fiscal year 2015, which reflected a deficit as of March 23, 2015, including the mid-year budget cut in State General Funds (SGF). Ms. Sibley reiterated that the agency will continue to monitor revenue and expenditures throughout the year to minimize or eliminate the deficit.

Ms. Sibley disseminated a report on the agency's collections from Magellan as of March 24, 2015.

She also disseminated a copy of DHH's budget comparison that reflected their existing budget that included the LGE's for Fiscal Year 2014-2015 and the current proposed budget for Fiscal Year 2015-2016, which was presented at the House Appropriations Committee (HAC) on March 25, 2015.

Ms. Pirosko made a motion to accept the Financial Report for the month of March 2015; seconded by Mr. Cressy.

Roll call vote unanimous; motion carried.

New Business

Ms. Watkins provided a Board Resolution to the board for the renewal of the lease with Northlake Behavioral Health Systems to provide space and support services for the residential treatment programs at the Alcohol Drug Unit (ADU) and Fontainebleau Treatment Center (FTC). She explained that there are no significant changes; the rates will remain the same.

Ms. Falconer made a motion to approve the Board Resolution to renew the lease with Northlake Behavioral Health Systems to provide space and support services for the residential treatment programs at ADU and FTC; seconded by Ms. Deamer-Hart.

Roll call vote unanimous; motion carried.

Ms. Watkins gave an overview of the screening and selection process used in consideration for appointing a new board member. Rev. TaMarlon Carter confirmed his interest in serving on the FPHSA Governing Board.

Ms. Pirosko made a motion to submit a letter to Tangipahoa Parish President, Gordon Burgess, recommending that Rev. TaMarlon Carter be appointed to the FPHSA Governing Board; seconded by Ms. Deamer-Hart.

Roll call vote unanimous; motion carried.

Old Business

In follow-up from the Strategic Planning meeting that was held on March 13, 2015, facilitated by Mr. Cory Sparks, LANO Consultant, with the governing board and executive management team staff, Ms. Soileau indicated that today's meeting was set as the goal date to establish a "Timeline for Timelines" for the strategic planning process. Ms. Robert drafted a "Timeline for Timelines" and Ms. Soileau disseminated it in her absence.

On the timeline, the first objective due as of today's meeting, was to appoint an advocacy committee. Mr. Cressy made a motion to appoint the board as a whole to act as the advocacy committee; seconded by Ms. Falconer.

Roll call vote unanimous; motion carried.

Confirmation of the next meeting:

It was confirmed that the next meeting date of the FPHSA Governing Board will be on April 24, 2015, to be held at the Administrative Office at 835 Pride Drive, Hammond, LA.

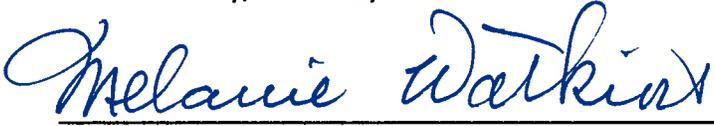
Ms. Falconer made a motion to adjourn; seconded by Ms. Deamer-Hart. Meeting adjourned.

Respectfully Submitted,



Rebecca Soley, Secretary

04/24/15
Date



Melanie Watkins, Executive Director

04/24/2015
Date



David Cressy, Board Vice Chair

4/24/2015
Date