



# State of Louisiana

Louisiana Department of Health  
Office of Public Health  
Bureau of EMS

## Emergency Medical Services Certification Commission

7273 Florida Blvd  
Baton Rouge, LA 70806

### Minutes

December 13, 2019

1) **Call to Order:** Chairman Jeffrey Elders, M.D. at 9:09 a.m.

2) **Pledge of Allegiance**

3) **Roll Call**

Commissioner Name		Commissioner Name	
Christopher Mixon, Secretary	Present	Barbara Sellers	Absent
Jeffrey Elder	Present	Dr. Lance Stuke	Absent
Ryan Brown	Present	Jeffrey Watson	Present
Tammy Gray	Present	Megan Marino	Present
Toby Henry	Present	Tracey Wold	Absent
Dr. Jeffrey Kuo	Absent		
		Quorum	Yes

**Bureau of Emergency Medical Services Staff**

Susan Bailey, Director	Present
Stacy Barbay, EMSCC Facilitator	Present
David McKay, Bureau of Legal Services, DHH Attorney	Present

4) **Approval of Minutes**

a) September 06, 2019 Meeting Approved with reading waved. Motion carried unanimously.

5) **Formal Disciplinary Proceedings**

Name	Action	Violation
Spencer Ballay	No Action Taken	n/a
Grant Smith	No Action Taken	n/a
Kyren Williams	No Action Taken	n/a
Thomas Dozier	Able to complete EMS training and testing however must appear before Commission prior to licensure.	R.S. 40:1232.6 (2)
Devin Greene	Able to complete EMS training and testing, does not have to	R.S. 40:1232.6 (2)

	appear before Commission if there are no additional issues prior to licensure	
Virginia Anderson	No Action Taken	n/a
Shedrick Smith	No Action Taken	n/a
Michael Castello	Formal Hearing scheduled 02/07/19	R.S. 40:1133.7 (3) R.S. 40:1133.7 (7) R.S. 40:1133.7 (9) R.S. 40:1133.7 (14) R.S. 40:1133.10 (7)
Scottie Watkins	Reinstatement Approved	n/a

**6) Public Comment:** None

**7) Recurring Business**

- a) EMS Professional Disciplinary Review of Decisions
  - i) Review of previous decisions from Decision Matrix to be reviewed at each meeting.
  - ii) Commissioner's schedule for monthly consult/review to be developed, reviewed and distributed.
- b) Scope of Practice of EMS Professionals
  - i) Verification of Optional Competencies: Implantation of policy if it is an optional skill, there would be an option to add the file in the Information Management System, and allow the uploaded and syllibi signed by Medical Director. Random audits would be conducted by Education Manager. This would be a 2-year cycle. Motion carried unanimously.

**8) Old Business**

- a) Ethics Certificate: Reminder for Commissioners to complete 2020 course.

**9) New Business**

- a) Case Record Document: Case summary information will be presented at the meetings.
- b) Timeline for receiving criminal background information and pertinent documents
  - i) After 6 months of notification and non-compliance to requests for information, a hearing will be scheduled at the next commission meeting for failure to comply with investigation. The applicant will be contacted three times, phone, email and letter. Motion carried unanimously.
- c) Complaint/Application Algorithm: Process to be developed and submitted for review by the Commission.
- d) Process to Add Someone to the Agenda: The committee discussed the opportunity to add cases to the agenda.
- e) Policy Manual section 213 Addition: Notifying employing affiliation and medical director of the employing affiliation of Commissions action.
- f) Disciplinary Decisions on Bureau of EMS website and Boards and Commissions Website: Template provided was approved for use. Those with no disciplinary action taken will not be included.
- g) Confidentiality Agreement: Distributed, reviewed and signed by Commissioners present.
- h) Deferred Decision Matrix Discipline: Matrix revised per discussion. Motion carried.
- i) Issuing Fines: Reviewed and discussed the Commission's ability to issue fines.
- j) Discussion of Completion of Patient Care Record: Approved as discussed. Motion carried unanimously.

**10) Next Meeting Date:** February 7, 2019

**11) Adjournment:** Motion carried unanimously to adjourn at 12:50 p.m.