

**LOUISIANA BOARD OF VETERINARY MEDICINE
BOARD MEETING
June 4, 2015**

Minutes

I. CALL TO ORDER

Board President, Dr. Steven Slaton, called the meeting to order at 8:30 a.m.

II. ROLL CALL –

Roll call was taken by Board Secretary-Treasurer, Dr. John Emerson, with the following results:

Those present:

Steven V. Slaton, DVM	Board President
Patrick R. Bernard, DVM	Board Vice President
John S. Emerson, DVM	Board Secretary-Treasurer
Fenton Lipscomb, DVM	Board Member
J. Edwin Davis, DVM	Board Member
Michael Tomino, Jr.	Board General Counsel
Wendy D. Parrish	Board Executive Director

Absent:

None.

Guests:

Bland O'Connor, LVMA (9:00 a.m.)

III. APPROVAL OF MINUTES

A. Board Meeting April 2, 2015

The Board reviewed the minutes from the April 2, 2014 Board meeting. Motion was made by Dr. Lipscomb to accept the minutes as presented, seconded by Dr. Bernard, and passed unanimously by voice vote.

IV. FINANCIAL MATTERS AND CONTRACTS

A. Financial Reports – A financial report with YTD totals through April 2015 from the contracted CPA was presented and reviewed. Motion was made by Dr. Bernard to accept the report as presented, seconded by Dr. Lipscomb, and passed unanimously by voice vote.

B. Budget Forecast FY2015; Certificate of Deposit Investment Authority to Purchase – Ms. Parrish presented a budget forecast for FY2015 for review and discussion. Revenues reported were 102% of budgeted through April 2015. Overages in budget totals on specific expense items were defined. Ms. Parrish stated that FY2015 Board budget should be close to target. The Board reviewed and approved the CPA's suggested budget adjustments according to projected expenditures for remainder of FY2015.

Ms. Parrish reviewed rates and accrued interest amounts for certificates of deposit (CDs) for FY2015. Motion was made by Dr. Bernard, seconded by Dr. Emerson, to authorize Ms. Parrish, Executive Director, in association with the Board Secretary-Treasurer elect, Dr.

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Lipscomb, to make internal fund transfers for the purchase of CDs during FY2016. Motion passed unanimously by voice vote.

C. Compliance Questionnaire for Audit Engagement – The Board reviewed the compliance questionnaire for the engagement of the auditor for the FY2015 audit to be performed after June 30, 2015. The compliance questionnaire answers general questions relative to the Board's actions during the fiscal year. Motion was made by Dr. Bernard, seconded by Dr. Emerson to approve the compliance questionnaire as presented. Motion passed unanimously by voice vote.

D. Office Rental Space – Ms. Parrish updated the Board on status of approved new lease and termination of current lease, as well as various vendor expenses to be incurred, i.e., internet services, telephone system, LAN system, security system, etc. Proposed move date to be Monday, July 6, 2015 to 301 Main Street, Suite 1050, Baton Rouge, LA 70801. Motion was made by Dr. Slaton, seconded by Dr. Bernard, to allow purchase and replacement of office furnishings (desks, credenzas, file cabinets, board room table and chairs) as needed for the new site. Motion passed unanimously by voice vote.

E. Accounting Services Contract FY2016 – Mary Sue Stages, CPA – Ms. Parrish presented the proposed contract for accounting services for review. No changes were noted from the previous fiscal year contract for accounting services with a ceiling of \$5,000.00 per year. Motion was made by Dr. Bernard, seconded by Dr. Lipscomb to approve renewal of the contract. Motion passed unanimously by voice vote.

F. Contract Renewal FY2016 – Award Technologies, LLC (Website Consultants) – Ms. Parrish presented the proposed contract with Award Technologies, LLC for website and internet services for review. No changes were noted from the previous fiscal year contract with a ceiling of \$1,200.00 per year. Motion was made by Dr. Lipscomb, seconded by Dr. Bernard to approve renewal of the contract. Motion passed unanimously by voice vote.

V. ADMINISTRATIVE PROCEEDINGS

A. Case 11-0902 D – (9:00am) – Withdrawn from agenda.

VI. DVM APPLICANT ISSUES

Motion was made by Dr. Bernard to go into executive session to discuss confidential matters regarding licensees and applicants not subject to public disclosure as per the law in VII. DVM APPLICANT ISSUES, seconded by Dr. Davis, and passed unanimously by voice vote.

Upon conclusion of executive session to review and consider all items in VII. DVM APPLICANT ISSUES, motion was made to return to regular session by Dr. Davis, seconded by Dr. Lipscomb, and approved unanimously by voice vote, to specifically address each item in the respective sections as follows:

A. Diana M. Brandon, DVM – Request Waiver of Retake of National Examination and Preceptorship Requirement – 2002 graduate of University of Caldas, Columbia, licensed in Texas. Following review of the documentation submitted by Dr. Brandon, motion was made by Dr. Lipscomb, seconded by Dr.

Bernard, to defer further consideration of the waiver request due to insufficient and incomplete documentation regarding employment. Dr. Brandon is to be contacted for additional information and documentation. Motion passed unanimously by voice vote.

B. Stephanie Craft, DVM – Request Waiver of Retake of National Examination and Preceptorship Requirement

– 2001 graduate of Mississippi State University College of Veterinary Medicine, licensed in Georgia and Mississippi. Following review of the documentation submitted by Dr. Craft, motion was made by Dr. Emerson, seconded by Dr. Bernard, to defer further consideration of the waiver request due to insufficient and incomplete documentation regarding employment. Dr. Craft is to be contacted for additional information and documentation. Motion passed unanimously by voice vote.

C. April C. Kelly, DVM – Request Waiver of Retake of National Examination and Preceptorship Requirement

– 2008 graduate of Tuskegee University School of Veterinary Medicine, licensed in Maryland, previously licensed in Colorado. Following review of the documentation submitted by Dr. Kelly, motion was made by Dr. Lipscomb, seconded by Dr. Emerson, to approve waiver of retake of the national examination and preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required period of time immediately prior to application. Motion passed unanimously by voice vote.

D. Travis L. Procell, DVM – Request Waiver of Retake of National Examination and Preceptorship Requirement

– 2008 graduate of LSU School of Veterinary Medicine, licensed in Texas. Following review of the documentation submitted by Dr. Procell, motion was made by Dr. Emerson, seconded by Dr. Lipscomb, to defer further consideration of the waiver request due to insufficient and incomplete documentation regarding employment. Dr. Procell is to be contacted for additional information and documentation. Motion passed unanimously by voice vote.

E. Ravi Kumar Putluru, DVM – Request Waiver of Retake of National Examination and Preceptorship Requirement

– 2002 graduate of Acharya N.G. Ranga Agricultural University, licensed in Hawaii and Florida. Following review of the documentation submitted by Dr. Putluru, motion was made by Dr. Lipscomb, seconded by Dr. Emerson, to approve waiver of retake of the national examination and preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required period of time immediately prior to application. Motion passed unanimously by voice vote. .

F. Joel N. Rose, DVM – Request Waiver of Retake of National Examination and Preceptorship Requirement

– 2009 graduate of University of Pennsylvania, licensed in Pennsylvania. Following review of the documentation submitted by Dr. Rose, motion was made by Dr. Lipscomb, seconded by Dr. Bernard, to approve waiver of retake of the national examination and preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required period of time immediately prior to application. Motion passed unanimously by voice vote.

- G. Julie Ann Smith, DVM – Request Waiver of Retake of National Examination and Preceptorship Requirement** – 2087 graduate of Texas A&M University, licensed in Ohio, Texas and California, and previously licensed in Virginia, North Carolina and Maryland. Following review of the documentation submitted by Dr. Smith, motion was made by Dr. Lipscomb, seconded by Dr. Bernard, to defer further consideration of the waiver request due to insufficient and incomplete documentation regarding employment. Dr. Smith is to be contacted for additional information and documentation. Motion passed unanimously by voice vote.
- H. Alicia K. Beets, DVM – Request for Waiver of Preceptorship Requirement** – 2014 graduate of LSU School of Veterinary Medicine, licensed in Arizona. Following review of the documentation submitted by Dr. Beets, motion was made by Dr. Lipscomb, seconded by Dr. Bernard, to approve waiver of preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required period of time immediately prior to application. Motion passed unanimously by voice vote.
- I. Emily Alison Hickman, DVM – Request for Waiver of Preceptorship Requirement** – 2014 graduate of LSU School of Veterinary Medicine, licensed in Arkansas. Following review of the documentation submitted by Dr. Hickman, motion was made by Dr. Emerson, seconded by Dr. Lipscomb, to approve waiver of preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required period of time immediately prior to application. Motion passed unanimously by voice vote.
- J. Chad Michael Malinak, DVM – Request for Waiver of Preceptorship Requirement** – 2012 graduate of LSU School of Veterinary Medicine, licensed in Georgia, North Carolina, South Carolina, West Virginia and Virginia. Following review of the documentation submitted by Dr. Malinak, motion was made by Dr. Emerson, seconded by Dr. Lipscomb, to approve waiver of preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required period of time immediately prior to application. Motion passed unanimously by voice vote.
- K. Kelsey E. Moses, DVM – Request for Waiver of Preceptorship Requirement** – 2012 graduate of LSU School of Veterinary Medicine, licensed in Colorado. Following review of the documentation submitted by Dr. Moses, motion was made by Dr. Lipscomb, seconded by Dr. Emerson, to approve waiver of preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required period of time immediately prior to application. Motion passed unanimously by voice vote.
- L. Jason Lee Wright, DVM – Request for Waiver of Preceptorship Requirement** – 2014 graduate of Mississippi State University, not licensed. Following review of the documentation submitted by Dr. Wright, motion was made by Dr. Lipscomb, seconded by Dr. Emerson, , to defer further consideration of the waiver request due to insufficient and incomplete documentation regarding

employment. Dr. Wright is to be contacted for additional information and documentation. Motion passed unanimously by voice vote.

M. Simone Renee Tomlinson, DVM – Reconsider Request for Waiver of Preceptorship Requirement – 2014 graduate of Tuskegee University School of Veterinary Medicine, licensed in Alabama. Following review of the additional documentation submitted by Dr. Tomlinson, motion was made by Dr. Lipscomb, seconded by Dr. Bernard, to approve waiver of preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required period of time immediately prior to application. Motion passed unanimously by voice vote.

VII. POLICY, PROCEDURE, AND RULES

A. General Update – The proposed Rule regarding LSU-SVM faculty veterinarian licensure is proceeding through the rule-making protocol

B. Policy and Procedure – None.

C. Practice Act, Rules/Related Matters/Declaratory Statements –

1. Mr. Tomino informed the Board of the recent U.S. Supreme Court's ruling in *N.C. Dental Board v. FTC* and its general effect and questions raised on the Board's jurisdiction and operations. The Board took the matter under advisement.
2. Inquiry presented regarding SpayMart/Chiche and its proposed operations under charitable organizations authority. After questions and discussion by the Board, motion was made by Dr. Bernard, seconded by Dr. Emerson, to approve operations pursuant to the McSweeney decision with Tomino preparing the response subject to Board review. Motion passed with voice vote of 4-1 with Dr. Slaton voting against.
3. Inquiry presented regarding online pharmacy programs in which the veterinarian refers the client to the online pharmacy with a check sent at the end of each month for the drugs sold. Motion made by Dr. Emerson, seconded by Dr. Lipscomb, that the arrangement as described is permissible under the Practice Act and the Rules. The rationale is that the arrangement is an arm's length transaction between the veterinarian and the pharmacy. In addition, the veterinarian does not incur the cost of purchasing, and physically storing, the drug for future patient dispensing, but rather the pharmacy is arguably acting as a clearinghouse and assuming the associated costs for storage. The client may still wish to have the prescription filled elsewhere at his choosing. It is the Board's understanding that the client is paying no more under this arrangement than he would with the traditional filling of the prescription by the pharmacy. The Board defers to the jurisdiction of the LA Board of Pharmacy for its opinion on the substantive issues which is primary over the pharmacies referenced in the query. Motion passed unanimously by voice vote. Mr. Tomino is to prepare the response subject to Board review.

4. Inquiry presented on wolf-hybrid and rabies vaccination. After questions and discussion by the Board, motion was made by Dr. Lipscomb, seconded by Davis, for Mr. Tomino to prepare response consistent with Board's decision/concerns subject to Board review. Motion passed unanimously by voice vote.

VIII. PRECEPTORSHIP MATTERS

A. Equine Track Associates (Rob Corley, DVM) – Request for Full Preceptorship Site Approval - Following discussion of practice assessment questionnaire submitted by Equine Track Associates, motion was made by Dr. Bernard, seconded by Dr. Lipscomb, to grant full preceptorship site approval. Motion passed by unanimous vote.

IX. MISCELLANEOUS MATTERS

A. New Licenses and Certificates Issued:

Wall certificates were presented for signature for the following licenses/certificates issued since the previous Board meeting:

DVM

3277	Allyson Babin	Gammill
3278	Katie Suzanne	Baltzell
3279	Amanda Duhe`	Cason
3280	Amy Elizabeth	Munchausen
3281	Kayla Dawn	Anthony
3282	Christopher Michael	Baudy
3283	Rhett Henry	Burch
3284	Alexandrea DeNeen	Baudy
3285	Molly French	Waltman
3286	Kelly Ann	Farrell
3287	Rebecca Ann	McCutcheon
3288	Bethany Arielle	Busby
3289	Cortney Austin	Pitzer
3290	Stephanie Swann	Thibeau

RVT

8318	Stark	Jessica Elizabeth
8319	Forbes	Brandi Jolene
8320	Melancon	Teresa Lynn
8321	Barker	Melissa Dawn
8322	Perdue	Abby M.
8323	Aucoin	Jessica Marie
8324	Fvry	Donielle Renee

CAET

9732	Verret	Patricia F.
9733	Rogers	Andrea Michelle
9734	Dupre, Jr.	Ivy Joseph
9735	Layne	Rebekkah L.

9736	Carr	Julie R.
9737	Naillon	Cole Cooper
9738	Granger	Zachary Jude
9739	Culpepper	Jamie Lynn
9740	Dennis	Cedric Leonard

B. Election of Officers – Nominations were taken as follows: Patrick Bernard, DVM, Board President; John Emerson, DVM, Board Vice-President; Fenton Lipscomb, DVM, Board Secretary-Treasurer. Motion was made by Dr. Davis to close nominations, seconded by Dr. Slaton and passed unanimously by voice vote.

Motion was made by Dr. Davis to install, by acclamation, Dr. Patrick Bernard as Board President, Dr. John Emerson as Board Vice-President, and Dr. Fenton Lipscomb as Board Secretary-Treasurer for fiscal year 2016, seconded by Dr. Slaton and passed unanimously by voice vote, effective August 1, 2015.

C. Authorization to Sign Checks (President, Secretary-Treasurer, Executive Director), Review of Board Member Positions – Motion was made by Dr. Lipscomb to afford Dr. Bernard, Board President-elect, all the powers associated with the office of the President of the Board including the power to execute contracts and other documents and to conduct business on behalf of the Board effective August 1, 2015, seconded by Dr. Davis and passed unanimously by voice vote.

Authorization to sign checks drawn on the Board's account was given to Dr. Bernard, Board President-elect, Dr. Lipscomb, Board Secretary-Treasurer-elect, and Ms. Parrish, Executive Director, effective August 1, 2015.

D. Upcoming CAET Training Program – Site and date to be determined following move to new Board office site. Dr. Lipscomb agreed to provide the euthanasia portion of the training program.

X. EXECUTIVE SESSION

Motion was made by Dr. Bernard to go into executive session to discuss issues and receive legal advice regarding potential contested matters and personnel matters, seconded by Dr. Davis, and passed unanimously by voice vote. Upon conclusion of discussion of the issues, motion was made to return to regular session by Dr. Lipscomb, seconded by Dr. Emerson, and approved unanimously by voice vote.

A. Administrative Assistant Annual Review – Ms. Parrish requested input from the Board members regarding the annual review for the current Administrative Assistant. Formal review will be performed by Ms. Parrish incorporating comments received, and any merit increase will be awarded to Ms. Griffin effective July 1, 2015.

B. Executive Director Annual Review – Annual review was performed of the Executive Director. A copy of the evaluation was given Ms. Parrish. Merit increase of 5% was awarded to Ms. Parrish effective July 1, 2015.

XII. ADJOURN

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There being no further business before the Board, motion was made by Dr. Emerson, seconded by Dr. Lipscomb, and passed unanimously by voice vote to adjourn. The meeting was adjourned at 1:06 p.m.

MINUTES REVIEWED AND APPROVED BY FULL BOARD on August 13, 2015.

Fenton Lipscomb, DVM, Board Secretary-Treasurer