

**LOUISIANA BOARD OF VETERINARY MEDICINE  
BOARD MEETING  
December 5, 2013**

**Minutes**

**I. CALL TO ORDER**

Board President, Dr. William H. Green, called the meeting to order at 8:30 a.m.

The Board welcomed new Board member, Fenton Lipscomb, DVM.

**II. ROLL CALL –**

Roll call was taken by Board Secretary-Treasurer, Dr. Patrick Bernard, with the following results:

Those present:

William H. Green	Board President
Steven V. Slaton, DVM	Board Secretary-Treasurer
Patrick R. Bernard, DVM	Board Vice President
John S. Emerson, DVM	Board Member
Fenton Lipscomb, DVM	Board Member
Michael Tomino, Jr.	Board General Counsel
Wendy D. Parrish	Board Executive Director

Absent:

None.

Guests:

Bland O'Connor, LVMA (9:30-11:30am)

**III. APPROVAL OF MINUTES**

**A. Board Meeting October 3, 2013**

The Board reviewed the minutes from the October 3, 2013 Board meeting. Motion was made by Dr. Slaton to accept the minutes as presented, seconded by Dr. Bernard, and passed unanimously by voice vote.

**IV. FINANCIAL MATTERS AND CONTRACTS**

**A. Financial Reports – July, August, September 2013**

Ms. Parrish and Dr. Bernard presented the financial reports for the months of July, August and September 2013 for review. Ms. Parrish noted the tardiness of the reports by the new contracted CPA. Motion was made by Dr. Lipscomb to approve the financial reports as presented, seconded by Dr. Slaton, and passed unanimously by voice vote.

**B. FY2015 Proposed Budget –** Ms. Parrish presented proposed budget for FY2015 for review. Following discussion of income and expenditure projections, motion was made by Dr. Bernard, to accept the proposed budget as presented seconded by Dr. Slaton and passed unanimously by voice vote.

**V. POLICY, PROCEDURE, AND RULES**

**A. General Update - Notice of Intent** - Rules 301, 303, 307, 700, 702, 801, 803, 816, 1103, 1200, and 1201– Following update and comments received to date on NOI published November 20, 2013, motion was made by Dr. Slaton to move forward with rulemaking protocol and proper timelines per law pending receipt and review, if necessary, regarding any new/further comments, seconded by Dr. Bernard and approved unanimously by voice vote.

**B. Policy and Procedure.**

None.

**C. Practice Act, and Rules/Related Matters/Declaratory Statements.**

None.

## **VI. DVM ISSUES**

**A. John LeJeune, DVM – Request for Extension to Renew License, Waiver of Late Renewal Fee** – After review of the request submitted by Dr. LeJeune, motion was made by Dr. Slaton, seconded by Dr. Bernard to allow Dr. LeJeune waiver of the Late Renewal Fee for the 2013-2014 renewal period upon receipt of properly executed affidavits, and reinstatement of Active Retired status. Motion passed unanimously by voice vote.

**B. Gary C. Simon, DVM – Request for Second Extension of CE** – After review of the documents submitted by Dr. Simon with regard to previous Board decision to allow an extension of 90 days (until December 31, 2013) for accrual and submission of 20 CE credits and waiver of the Late Renewal Fee for the 2013-2014 renewal period, motion was made by Dr. Emerson, seconded by Dr. Bernard to deny Dr. Simon further extension and waiver of fees beyond December 31, 2013 as current Louisiana law does not provide for a second extension of time in which to obtain CE credits nor continue waiver of associated late fees for annual license renewal, and for notice to be provided to Dr. Simon that he can no longer practice beginning January 1, 2014 without a current active license. Motion passed unanimously by voice vote.

## **VII. DVM APPLICANT ISSUES**

**A. John L. Parsons, DVM – Request Waiver of Retake of National Examination and Preceptorship Requirement** – 1986 graduate of LSU School of Veterinary Medicine, licensed in Texas and formerly Louisiana. Motion was made by Dr. Slaton, seconded by Dr. Bernard, to request further employment documentation in addition to that previously submitted by the applicant, to be reviewed by Ms. Parrish according to Board instruction. Motion passed unanimously by voice vote.

**B. Jason R. Cater, DVM – Request for Waiver of Preceptorship Requirement** – 2009 graduate of Mississippi State University College of Veterinary Medicine, licensed in Arkansas. Following review of the documentation submitted by Dr. Cater, motion was made by Dr. Slaton, seconded by Dr. Bernard, to deny waiver of preceptorship requirements as the documents provided did not meet the criteria of full-time clinical veterinary practice for the required period of time immediately prior to application. Motion passed unanimously by voice vote.

- C. **Melissa R. Flint, DVM – Request for Waiver of Preceptorship Requirement –** 2013 graduate of Ross University, licensed in Florida. Following review of the documentation submitted by Dr. Flint, motion was made by Dr. Slaton, seconded by Dr. Lipscomb, to approve waiver of preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required period of time immediately prior to application. Motion passed unanimously by voice vote.

**VIII. PRECEPTORSHIP ISSUES**

- A. **Chimp Haven, Inc. (Raven Jackson, DVM)** – After review of the documentation from Dr. Jackson, motion was made by Dr. Emerson, seconded by Dr. Bernard, to grant limited approval based on confirmation that a Louisiana licensed veterinarian, is physically on the premises and properly supervising the preceptee at all times during the four (4) week preceptorship program at Chimp Haven. Motion passed unanimously by voice vote.

**IX. CONTINUING EDUCATION ISSUES**

- A. **Veterinary Law and Ethics (online program through Iowa State University School of Veterinary Medicine (J F Wilson, JD)** – Following review of the documentation submitted by Mr. S. Kellner of Priority Press, as well as confirmation of approved CE through the RACE program, motion was made by Dr. Slaton, seconded by Dr. Lipscomb, to accept the up to 10 DVM CE online credits for participation in the program. Motion passed unanimously by voice vote.

**X. MISCELLANEOUS MATTERS**

**A. New Licenses and Certificates Issued:**

Wall certificates were presented for signature for the following licenses/certificates issued since the previous Board meeting:

**DVM**

3166	Wilson	Valerie Louise
3167	Pulaski	Cassan Nicole
3168	Ralph	Alan Gregory
3169	Mouney	Meredith Catherine
3170	Lewis	Krista Dawn
3171	McAllister	Tiffany Sue
3172	Newell	Jocelyn Ashley
3173	Schertel	Eric Randall
3174	Fruge	Lindsey Beth
3175	Dobek	Georgina Lynn
3176	Friedman	Elizabeth Josephine
3177	Reed	Melanie Robin
3178	Fontenot	Grant David

**RVT**

8271 Taylor Amy Alicia

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8272 Waguespack

Sidney Katherine

**CAET**

9674 Millet

Israel James

9675 Doucet

Sara Nicole

9676 Viverito

Kayla Lynn

**B. Winter 2013-2014 Newsletter** – A proposed newsletter draft containing topics and statistics to be included in the Winter 2013-2014 newsletter was presented. Motion was made by Dr. Slaton, seconded by Dr. Bernard, to approve the draft newsletter information with the insertion of the additional article on RVT and Lay Persons. Motion passed unanimously by voice vote.

**C. Customer Satisfaction Questionnaire** – Ms. Parrish presented a summary of the customer service questionnaire comments from October 2012 through October 2013. The majority of the responses were positive and the results will be mailed to the appropriate state agency for reporting purposes. No action was taken on this item.

**D. Non-Renewed DVM Listings with LA Address** – Ms. Parrish presented summary of non-renewed DVM licensees with Louisiana addresses for review. No action was taken on this item.

**X. EXECUTIVE SESSION**

*Motion was made by Dr. Bernard to go into executive session to discuss issues and receive legal advice regarding potential contested matters and personnel matters, including staff annual review, seconded by Dr. Slaton, and passed unanimously by voice vote. Upon conclusion of discussion of the issues, motion was made to return to regular session by Dr. Bernard, seconded by Dr. Emerson, and approved unanimously by voice vote.*

No action was taken.

**XI. ADJOURN**

There being no further business before the Board, motion was made by Dr. Bernard, seconded by Dr. Lipscomb, and passed unanimously by voice vote to adjourn. The meeting was adjourned at 1:38 p.m.

MINUTES REVIEWED AND APPROVED BY FULL BOARD on February 6, 2014.

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Patrick Bernard, DVM, Board Secretary-Treasurer