



*Changing Lives,
Creating Futures*

Monty Sullivan
System President

Officers:

N. J. "Woody" Ogé
Chair

Timothy W. Hardy
First Vice Chair

Deni Grissette
Second Vice Chair

Members:

Robert Brown
Helen Bridges Carter
Keith Gamble
Steve Hemperley
Willie Mount
Michael J. Murphy
Joe Potts
Paul Price, Jr.
Stephen C. Smith
Vincent St. Blanc, III
Craig Spohn
Stephen Toups

Student Members:

Edward Banks
Robert Fisher

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Community
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September 10, 2014 Minutes as Approved October 8, 2014

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MONTHLY MEETING

**Wednesday, September 10, 2014
9:00 a.m.**

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.

A. CALL TO ORDER

Chair Ogé called the September 10, 2014 LCTCS Board of Supervisors Monthly Meeting to order at 9:07 am.

B. PLEDGE OF ALLEGIANCE

Supervisor Hemperley led the assembly in the Pledge of Allegiance.

C. SWEARING IN OF BOARD CHAIRMAN

Mr. Leo Hamilton, general counsel for the board, conducted the swearing in of Mr. Woody Ogé as the Chairman of the LCTCS Board of Supervisors.

D. ROLL CALL

Board Coordinator, Sara Landreneau Kleinpeter, called roll with the following results:

Members Present

Woody Ogé, Board Chair
Timothy W. Hardy, 1st Vice Chair
Deni Grissette, 2nd Vice Chair
Robert Brown
Helen Carter
Keith Gamble
Steve Hemperley
Willie Mount
Michael J. Murphy
Joe Potts
Paul Price, Jr.
Vincent St. Blanc, III
Stephen Smith
Craig Spohn
Stephen Toups
Edward Banks
Robert Fisher

Absent

None

Staff Present

Monty Sullivan
Jean Ann Kozlowski
Joe Marin
Quintin Taylor
Joel Watkins
Michael Redmond
Stephanie Ercolini
Sean Martin
Anthony Brown
Sandra Kinney
Sara L Kleinpeter
Katie Waldrop
Neil Matkin
Jimmy Sawtelle
Leah Goss
Suzette Meiske
Chantell Hines
Jawan Ross
Jan Jackson
Dwayne Grant

On motion of Supervisor Hardy, seconded by Supervisor Potts, the Board voted to amend the agenda to include an item after H.12. to revise LCTCS Policy 4.008. The motion carried.

E. APPROVAL OF SEPTEMBER 10, 2014 AGENDA

On motion of Supervisor Carter, seconded by Supervisor Toups, the Board voted to approve the September 10, 2014, agenda as amended. The motion carried.

F. APPROVAL OF MEETING MINUTES OF JUNE 11, 2014

On motion of Supervisor Brown, seconded by Supervisor St. Blanc, the Board voted to approve the minutes of June 11, 2014, meeting. The motion carried.

G. REPORTS

1. Chair of the Board Report

Chair Ogé invited Board of Regents Chairman, Bubba Rasberry to address the Board. Chair Rasberry spoke with the board members about the importance of the Board, especially during this time in Louisiana right now.

He stated that he is *“Privileged to be here on behalf of the Board of Regents...All education systems are working with the spirit of collaboration to achieve a greater goal – the goal of producing qualified graduates that meet the needs of the current and future economic plans of our state...we are responsible for framing, leading the conversation...The real job is to focus on the students...we have the unique opportunity to lead the nation in creating a talented workforce...”*

In reflecting on the past and growth of the LCTCS and other higher education systems, Chair Rasberry noted *“we are still learning how to grow, but together we are headed in the right direction.”*

Of the Workforce and Innovation for a Stronger Economy (WISE) Fund, he noted *“...there has never been a clearer, more tangible plan to address the linkage between higher education and workforce until now.”*

Chair Rasberry noted that *“the WISE Framework is built on education and training which drives innovation, fuels investment and propels economic competitiveness...This Board and System will play an intricate part in carrying out the role, scope and mission of WISE.”*

Chair Rasberry explained that all systems have worked together to allocate WISE funds in a strategic matter, to fulfill the needs of the State of Louisiana and future economic opportunities.

Chair Rasberry stated two commitments to the LCTCS Board of Supervisors. The first is to *“work with each of you to see this system grow...the Regents understands the significance and believes in the workforce rapid response fund...”* and, second, to

“engage in a complete review of higher education’s resource allocation to ensure the allocated funds are aligned with each systems mission and its institutions.”

Chair Rasberry is *“convinced that LA must adopt a model of resource allocation that is strategic in its approach rather than simply funding institutions....must use the entire education resource to ensure that we fund the gaps in workforce so that Louisiana can thrive and compete economically.”*

Chair Rasberry hopes to continue this spirit of dialog, understanding, and cooperation between the higher education systems and is committed to advance higher education in this state. He thanked the Board for allowing him to speak and looks forward to a continued partnership.

Chair Ogé thanked Chair Rasberry for his kind words of encouragement and leadership on the WISE Counsel. President Sullivan thanked Chair Rasberry for his address to the Board and for his leadership in working towards advancing higher education in the state of Louisiana.

Chair Ogé congratulated the LCTCS leadership team for their courage in looking towards the future and the paths of workforce development in the state. The Board is available to assist the leadership team however needed.

Chair Ogé wished River Parishes success in their grand opening ceremonies scheduled for later in the day.

2. President’s Report

President Sullivan gave the following reports:

- Wished a happy birthday to BRCC Chancellor Dr. Andrea Miller.
- Introduced and welcomed Chantell Hines as the Associate Vice President of Enrollment Management and Student Success at LCTCS.
- Economic Development Announcements around the System
 - In Morehouse Parish with Louisiana Delta Community College
 - In White Castle with River Parishes Community College
 - In Lafayette with South Louisiana Community College
- Contribution Announcements
 - Northshore Technical Community College - \$976,000 “Youth Build” Grant Award
 - Baton Rouge Community College - \$270,000 Exxon Mobile Grant
 - Baton Rouge Community College - \$40,000 Women in Welding Grant
 - SOWELA - \$100,000 Port of Lake Charles
 - SOWELA - \$100,000 Chenault Airport
 - SOWELA - \$100,000 Calcasieu Parish
- Introduced Mr. Nathan James, Education Policy Advisor for Governor Bobby Jindal

- Invited Salzburg Institute participants Dr. Natalie Harder, SLCC Chancellor, Alex McEntyre, NTCC Student Body Association President, and Margaret Keller, NTCC Library Director to address the Board about their experience. Ms. Leah Goss, Senior Vice President of System Advancement joined the delegation at the table. A video highlighting the 2014 Salzburg Institute trip was shown to the assembly. Following the video, Ms. Goss reported that the LCTCS Foundation has sponsored this initiative for six years and there are nine colleges participating on an annual basis. Once participating in the program, there is an impact on our colleges by looking at ways a global perspective can permeate throughout a campus. Ms. Goss thanked Dr. Derrick Manns for his leadership each year in accompanying the delegation.

SLCC Chancellor, Dr. Natalie Harder shared her thoughts on the need to globalize the learning environment of our students, to prepare them for potential experiences in the workforce.

Northshore Technical Community College student and Student Body Association President, Alex McEntyre, shared his experience at the Salzburg Global Seminar with the Board. Since the seminar, he has formed a strong interest in volunteer work and sustainable living and is working to put sustainable procedures into effect around campus. He stated, *"I see things differently now, and believe that this trip has made me a better individual and leader. Thank you."*

Ms. Margaret Keller, Library Director at Northshore Technical Community College, spoke to the Board about the impact the seminar has on the faculty that attend. This year, the attendees from LCTCS returned from the institute with the intent to make a system wide change to global awareness. The 2014 faculty participants have formed a task force to talk to former Salzburg fellows to share ideas. This task force will be sending a survey on how to best collaborate ideas and will share their findings with the system office.

Supervisor Stevie Smith noted, as a fellow attendee, the impact that this seminar has on every person that attends. He inquired with Ms. Goss about the number of attendees over the years. Ms. Goss noted that around 100 students and faculty have attended. Supervisor Smith reminded the Board that the attendees raise the funds to attend this seminar and are active participants in the seminar.

Supervisor Bob Brown is pleased to hear that the program has expanded to most of the colleges participating in the seminar. He asks that the fellows report on their findings throughout the year, resulting in the Board's help and involvement, rather than an annual report.

Supervisor Potts suggested that the system track the former participants and report on their successes as they relate to the seminar. He feels this would be a helpful tool in engaging attendees, both former and future. Ms. Goss thanked him for his suggestion and said it would be possible.

Dr. Sullivan shared his recent experience with a former LCTCS student, and Salzburg seminar alumni, who is now a student leader in one of the four year systems in Louisiana. This student credited the Salzburg experience as a foundation for his leadership experience.

H. GENERAL ACTION ITEMS**

Chair Ogé presented the Committee of the Whole agenda items for consideration.

On motion by Supervisor St. Blanc, seconded by Supervisor Hardy, the Board voted ratify the action taken during the June 30, 2014 Executive Committee - items H.1.a through H.1.f. The motion carried.

Committee of the Whole (for Ratification by the Full Board)

1. Ratification of Actions Taken at June 30, 2014 Executive Committee Meeting:

Executive Committee Actions

- a. Agreement to Donate and Accept Property for South Louisiana Community College, Evangeline Campus
- b. Act of Donation of Property for Construction of the Marine Operations Training Center for South Central Louisiana Technical College, Morgan City
- c. Transfer of Property for SOWELA Technical Community College, Jennings Campus
- d. Demolition of Building at Elaine P. Nunez Community College
- e. Mission Statement Update: Central Louisiana Technical Community College

Central Louisiana Technical Community College (CLTCC) is a comprehensive public two-year community college that provides academic, occupational and specialized training leading to industry-based certifications, technical certificates, diplomas, and associate degrees. CLTCC also responds to the needs of the community by providing personalized enrichment for individuals and customized adult education for educationally disadvantaged populations. Using innovative educational strategies, the college creates a skilled workforce and prepares individuals for advanced educational opportunities.

- f. Minutes from the September 19, 2013 Executive Committee Meeting

Dr. Sullivan presented the update on accreditation.

Accreditation Updates

2. Accreditation Updates

(From the SACSCOC Board of Trustees meeting on June 19, 2014.)

- a. L. E. Fletcher Technical Community College – Reaffirmed
- b. SOWELA Technical Community College – Initial Accreditation Level I
- c. Baton Rouge Community College – accepted the prospectus for merger/consolidation and authorization of a substantive change committee

Dr. Sullivan noted that twice a year, the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) meets to take action on various colleges. From this date on, twice a year - in September and January/February, there will be an update item on the LCTCS Board Agenda related to the actions of this organization.

This June, the SACSCOC Board of Trustees took action on three of the LCTCS Colleges: the reaffirmation of L. E. Fletcher Technical Community College for ten years; the BRCC merger consolidation and authorization of a substantive change committee application was approved; SOWELA received approval for an initial accreditation, Level 1.

Dr. Sullivan invited SOWELA Chancellor, Neil Aspinwall, to address the board on the approval process. SOWELA began this application process nearly ten years ago. In April 2012, SOWELA was admitted as a candidate, fulfilling 26 standards for candidacy. The team took part in an 18 month period of going through 90 standards and SACSCOC gave no recommendations. In June 2014, SOWELA was approved as an accredited SACSCOC university. Chancellor Aspinwall thanked the Board for their support throughout the lengthy process.

Chair Ogé congratulated SOWELA and Chancellor Aspinwall on the successful approval of this accreditation.

Supervisor Smith presented the Facilities Actions agenda items for consideration.

Facilities Actions

3. Servitude and Right of Way Agreement from LCTCS, on behalf of SOWELA Technical Community College, to Entergy Gulf States Louisiana, LLC and CenterPoint Energy

On motion by Supervisor Mount, seconded by Supervisor Toups, the Board authorized the President to execute two Right-of-Way Agreements between Entergy Gulf States Louisiana, L.L.C. and CenterPoint Energy and the LCTCS, on behalf of SOWELA Technical Community College, for connection of electrical and gas service and the continued maintenance of the utility distribution equipment to be installed to service a new facility at the Chennault Airpark. The motion carried.

4. Lease Agreement for Property at Baton Rouge Metro Airport for Baton Rouge Community College

On motion by Supervisor Toups, seconded by Supervisor Gamble, the Board authorized the President and the Chancellor of Baton Rouge Community College to negotiate and execute a lease between the LCTCS, on behalf of Baton Rouge Community College, and Landmark Baton Rouge, L.L.C. for a 10,000 square foot hangar at the Baton Rouge Metro Airport, at a maximum cost of \$120,000 per year. This lease must be approved by the Division of Administration, Office of Facility Planning and Control. The motion carried.

5. Cooperative Endeavor Agreement between LCTCS, on behalf of SOWELA Technical Community College, and Louisiana Department of Economic Development

On motion by Supervisor Mount, seconded by Supervisor Grissette, the Board authorized the System President to negotiate and execute a Cooperative Endeavor Agreement between the LCTCS and the Louisiana Department of Economic Development to improve a training facility on the SOWELA Technical Community College Campus, in accordance with inducements offered by the Louisiana Department of Economic Development to AAR Aircraft Services, Inc. The CEA will provide facilities to assist AAR Aircraft in creating and maintaining jobs in the Lake Charles. This agreement requires the approval of the Division of Administration Office of Contractual Review. The effective date of the agreement will be immediately upon the approval of the Division of Administration Office of Contractual Review. The motion carried.

6. Transfer of Property for Improvements Authorized in Act 360 of 2013:

- a. Baton Rouge Community College Foundation to Baton Rouge Community College for the Ardendale (Smiley Heights) Campus

On motion by Supervisor Fisher, Seconded by Supervisor Carter, the Board authorized the transfer of up to 30 acres of property, located on the northwest corner of Lobdell Boulevard and Renoir Avenue, Baton Rouge, Louisiana, from the Baton Rouge Community College Foundation to the LCTCS, on behalf of Baton Rouge Community College. Once completed, staff will record this acquisition with the State Land Office. The motion carried.

- b. BPCF Foundation Inc. to Bossier Parish Community College for the STEM Building

On motion by Supervisor Gamble, seconded by Supervisor Spohn, the Board authorized the System President to receive approximately 9.920 acres of land from the BPCF Foundation, Inc. for the STEM Building at Bossier Parish Community College, at the intersection on the south side of East Texas Street and east side of Cavalier Drive, as reflected on the attached aerial photo. Once completed, this acquisition will be recorded with the State Land Office. The motion carried.

Following a brief discussion, and on motion by Supervisor St. Blanc, seconded by Supervisor Hemperley, Supervisor Spohn noted on record that he is the Executive Director of the Cyber Innovation Center, National Science Research Center, the entity donating the 9.920 acres of land in this transaction.

- c. The Rapides Foundation to Central Louisiana Technical Community College for the Alexandria Campus

On motion by Supervisor Hardy, seconded by Supervisor St. Blanc, the Board authorized the LCTCS President to execute a transfer of Blocks 36 and 37, located on Fifth and Sixth Streets and bordered by Jackson and Murray Street located in the Central Business District of Alexandria, Louisiana from The Rapides Foundation, on behalf of Central Louisiana Technical Community College, for construction of a campus in Alexandria. When completed, staff will record the transaction in the State Land Office. The motion carried.

- d. Louisiana Delta Community College Foundation to Louisiana Delta Community College for the Jonesboro Campus

On motion by Supervisor Price, seconded by Supervisor Banks, the Board authorized the System President to execute documents necessary for transfer of Lots 3 and 4, Jonesboro Industrial Park Unit 1, at 254 Industrial Drive, Jonesboro, Louisiana, from the Louisiana Delta Community College Foundation to LCTCS, on behalf of Louisiana Delta Community College, for construction of the Louisiana Delta Community College, Jonesboro Campus. Once completed, this acquisition will be recorded with the State Land Office. The motion carried.

- e. LCTCS Foundation to Northshore Technical Community College for the Lacombe Campus

On motion by Supervisor Carter, seconded by Supervisor Murphy, the Board accepted the transfer of a 12.6 acre parcel of land, located on Tamanend Way in Lacombe, from the LCTCS Foundation, on behalf of the Northshore Technical Community College, to the LCTCS, to be used as the site for a new campus in Lacombe for the Northshore Technical Community College, as reflected on the attached map. Staff will record this acquisition with the State Land Office. The motion carried.

- f. LCTCS Foundation to Northshore Technical Community College for the Livingston Campus

On motion by Supervisor Carter, seconded by Supervisor Murphy, the Board authorized the LCTCS President to execute a transfer of an approximate 12.27 acres of land from the LCTCS Foundation for construction of a Livingston Parish campus for the Northshore Technical Community College. The Phase 1 site assessment and cooperative endeavor agreement are still pending. Upon execution, staff will record this acquisition with the State Land Office. The motion carried.

- g. LCTCS Foundation to South Central Louisiana Technical College for the Reserve Campus

On motion by Supervisor Brown, seconded by Supervisor Hemperley, the Board authorized a transfer of 6.5 acres of land, located at US Highway 61 and Regala Street in Reserve, from the LCTCS Foundation, on behalf of South Central Louisiana Technical College, to LCTCS, to be used for the location of new workforce training facilities for South Central Louisiana Technical College, Reserve Campus. Staff will record the transfer of the land in the State Land Office. The motion carried.

Supervisor Toups noted for the record that Supervisors Ogé, Gamble, Smith and Toups also serve on the Board of Directors for the LCTCS Foundation.

Supervisor Grissette presented the Finance Actions agenda items for consideration.

Finance Actions

7. FY 15 Operating Budget for LCTCS Entities

On motion by Supervisor Toups, seconded by Supervisor Price, the Board approved the FY 15 Operating Budgets of the LCTCS Colleges and the Board office. The motion carried.

8. Memorandum of Understanding between LCTCS and the Board of Elementary and Secondary Education (BESE) Career & Technical College Education Programs

On motion by Supervisor Potts, seconded by Supervisor Carter, the Board approved the Memorandum of Understanding (MOU) between the LCTCS Board of Supervisors and the Board of Elementary and Secondary Education (BESE) for administration of the secondary career-and technical education portion of the Carl D. Perkins funds for the fiscal year beginning July 1, 2014 and ending June 30, 2015. The Board of Elementary and Secondary Education approved and signed the MOU at the July Board Meeting. The motion carried.

9. Approval of Louisiana's 2014-2015 Perkins Allocation for Distribution

On motion by Supervisor Toups, seconded by Supervisor Brown, the Board approved the distribution of Perkins funds to the statewide eligible recipients including the Louisiana Department of Education upon the receipt of the award letter from the U. S. Department of Education, Office of Vocational and Adult Education. The state's total allocation will be \$21,560,878, unchanged from Fiscal Year 2013-14. Note: The regular allocation for 2014-15 remained \$21,041,943. An additional allocation of \$518,934.83 from Carryover funds is included on the breakdown provided. The motion carried.

10. WorkReady U – FY 2015 Adult Education Allocations

On motion by Supervisor Toups, seconded by Supervisor Smith, the Board authorize the System President to approve allocations of state and federal adult education funds. The motion carried.

11. Contracts:

- a. LCTCS and Brustein and Manasevit, PLLC

On motion by Supervisor Toups, seconded by Supervisor Hemperley, the Board approve a professional legal services contract between LCTCS Board of Supervisors and Brustein and Manasevit, PLLC, effective July 1, 2014 through June 30, 2017, pending final approval by the state offices of the Attorney General, Risk Management and Contractual Review. The motion carried.

- b. Delgado Community College and Computer Aided Interpretation

On motion by Supervisor Brown, seconded by Supervisor Potts, the Board approved a social services contract between Delgado Community College and Computer Aided Interpretation, effective July 1, 2014 through June 30, 2015. This contract is subject to the approval of the Office of Contractual Review. The motion carried.

- c. SOWELA Technical Community College and Associated Builders and Contractors, Pelican Chapter SW

On motion by Supervisor Mount, seconded by Supervisor Banks, the Board approved a social services contract between SOWELA Technical Community College and Associated Builders and Contractors, Pelican Chapter SW, effective July 20, 2014 to July 19, 2015. This contract is subject to the approval of the State Office of Contractual Review. The motion carried.

- d. Incumbent Worker Training Grant Training Services Contracts

- i. Baton Rouge Community College and Louisiana Construction/Maintenance Industry Safety Services, Inc.

On motion by Supervisor Toups, seconded by Supervisor Spohn, the Board approved a social services contract between Baton Rouge Community College and Louisiana Construction/Maintenance Industry Safety Services, Inc., effective October 17, 2014 to August 14, 2015. This contract is subject to the approval of the State Office of Contractual Review. The motion carried.

On motion by Supervisor Toups, seconded by Supervisor Brown, the Board voted to approve items H.11.d.ii through H.11.d.vii at one time. The motion carried.

On motion by Supervisor Toups, seconded by Supervisor Brown, the Board voted to approve the Incumbent Worker Training Grant Training Services Contracts listed in items H.11.d.ii through H.11.d.vii. The motion carried.

- ii. Fletcher Technical Community College and Blake A. Gueniot Consulting

Approved a social services contract between Fletcher Technical Community College and Blake A. Gueniot Consulting, effective September 1, 2014 to August 31, 2015. This contract is subject to the approval of the State Office of Contractual Review.

- iii. Fletcher Technical Community College and ECAD, Inc.

Approved a social services contract between Fletcher Technical Community College and E.C.A.D., Inc., effective August 1, 2014 to July 31, 2015. This contract is subject to the approval of the State Office of Contractual Review.

- iv. Fletcher Technical Community College and Electrical Training USA

Approved a social services contract between Fletcher Technical Community College and Electrical Training USA, effective September 1, 2014 to August 31, 2015. This contract is subject to the approval of the State Office of Contractual Review.

- v. Fletcher Technical Community College and Falck Alford Safety Services

Approved a social services contract between Fletcher Technical Community College and Falck Alford Safety Services, Inc., effective September 1, 2014 to August 31, 2015. This contract is subject to the approval of the State Office of Contractual Review.

- vi. Fletcher Technical Community College and On-Site Training & Construction, Inc.

Approved a social services contract between Fletcher Technical Community College and On-Site Training & Instruction, Inc., effective September 1, 2014 to August 31, 2015. This contract is subject to the approval of the State Office of Contractual Review.

- vii. Fletcher Technical Community College and Prime Time Training, Inc.

Approved a social services contract between Fletcher Technical Community College and Prime Time Training, Inc., effective September 1, 2014 to August 31, 2015. This contract is subject to the approval of the State Office of Contractual Review. The motion carried.

12. Regional Workforce Plans to be funded by Workforce Training Rapid Response and Workforce and Innovation for a Stronger Economy (WISE) Funds

On motion by Supervisor Mount, seconded by Supervisor Potts, the Board approved the Regional Workforce Plans to be funded by Workforce Training Rapid Response *and* Workforce and Innovation for a Stronger Economy (WISE) Funds, as submitted by the colleges and authorized the System President to negotiate final appropriations subject to availability of funds and certify any required match for WISE Fund. The motion carried.

AGENDA ITEM ADDED

Revisions to Policy 4.008 Safety and Security

On motion by Supervisor Potts, Seconded by Supervisor Mount, the board voted to approve the revisions to Policy #4.008 which require campuses to provide security and crime statistics reports, including policies and procedures for addressing sexual assault. Upon approval the policy changes become effective immediately. The motion carried.

Supervisor Hardy presented the Personnel Actions agenda items for consideration.

Personnel Actions

13. Status Report on Litigation

Supervisor Hardy stated the need to enter into Executive Session for the purpose of discussing ongoing litigation strategy.

On motion by Supervisor Murphy, Supervisor Hardy requested a roll call vote to enter into Executive Session.

Board Coordinator, Ms. Kleinpeter called roll with the following results:

Yea's - 17

Woody Ogé, Board Chair
Timothy W. Hardy, 1st Vice Chair
Deni Grissette, 2nd Vice Chair
Edward Banks
Robert Brown
Helen Carter
Robert Fisher
Keith Gamble
Steve Hemperley

Nay's - 0

Willie Mount
Michael J. Murphy
Joe Potts
Paul Price, Jr.
Vincent St. Blanc, III
Stephen Smith
Craig Spohn
Stephen Toups

The Board entered into executive session at 10:42 am, following a unanimous vote.

The Board reconvened from Executive session at 11:23 a.m. A roll call vote was taken to reestablish quorum. The following Supervisors were in attendance:

Woody Ogé, Board Chair
Timothy W. Hardy, 1st Vice Chair
Deni Grissette, 2nd Vice Chair
Edward Banks
Robert Brown
Helen Carter
Robert Fisher
Keith Gamble
Steve Hemperley

Willie Mount
Michael J. Murphy
Joe Potts
Paul Price, Jr.
Vincent St. Blanc, III
Stephen Smith
Craig Spohn
Stephen Toups

Chair Ogé stated that no votes were taken and no consensus was reached during the Executive Session.

Chair Ogé presented the Consent Agenda items for consideration.

I. CONSENT AGENDA

On motion by Supervisor Carter, seconded by Supervisor Hemperley, the Board approved the consent agenda which consists of agenda items I.1 through I.11. The motion carried.

Supervisor Toups noted for the record that Supervisors Ogé, Gamble, Smith and Toups also serve on the Board of Directors for the LCTCS Foundation.

New Programs

Approved new programs and exit points listed below:

1. Northshore Technical Community College
 - a. New Technical Competency Area in Brakes and Suspension Fundamentals (CIP: 47.0604) 8 credit hours and 240 clock hours
 - i. TCA in Brake Systems 4 credit hours and 120 clock hours
 - ii. TCA in Suspension and Steering Systems 4 credit hours and 120 clock hours
2. SOWELA Technical Community College
 - a. New Certificate of Technical Studies in Entry Level Prep Cook (CIP: 120503)
3. Central Louisiana Technical Community College
 - a. New Certificate of Technical Studies in Timber Harvesting Equipment Operator 21 credit hours 525 clock hours (CIP: 03.0511)
 - b. New Certificate of Technical Studies in Marine Repair Specialist 29 credit hours and 855 clock hours (CIP: 47.0606)
 - c. New Certificate of Technical Studies in Motorcycle Repair Specialist 29 credit hours 855 clock hours (CIP: 47.0606)
 - d. New Certificate of Technical Studies in Bioprocessing Operator 31 credit hours 840 clock hours (CIP: 15.0613)
 - e. New Certificate of Technical Studies Outdoor Power Equipment Technology I, 15 credit hours and 465 clock hours (CIP: 47.0606)

Program Revisions

Approved program revisions as listed below:

4. South Central Louisiana Technical College
 - a. Change CIP codes for CTS in Network Administrator and System Analyst from (CIP: 11.1001) to (CIP: 11.0901)
5. SOWELA Technical Community College
 - a. Change in the number of credit hours from 11 to 14 in the Technical Competency Area in Entry Level Cook (CIP: 12.0503). Provides alignment with dual enrollment and initial understandings in the field of culinary arts
 - b. Change in the number of credit hours from 30 to 32 in the Certificate of Technical Studies in Production Cook (CIP: 12.0503). Provides alignment with needs of business and industry
 - c. Change in the Culinary Arts Technical Diploma title from Culinary Arts and Occupations to Culinary Arts which aligns with the AAS program title (CIP: 12.0503)
 - d. Change in AAS in Culinary Arts to align course numbers and titles (CIP: 12.0503)

6. **Baton Rouge Community College**
 - a. Change the number of credit hours from 71 to 72 in the Associate of Science in Veterinary Technology program (CIP: 51.0808). Revision includes increasing VTEC 161 from 2 credit hours to 3 credit hours and renaming course to Imaging for Veterinary Technicians.
 - b. Revise the Associate of Science in Criminal Justice program (CIP: 43.0107). Add new course CJUS 210 Careers in Criminal Justice as elective and BUSN 240 Business Communication as required related course.
 - c. Revise the Associate of Applied Science in Construction Management (CIP: 52.2001). New course CMGT 230 Statics and Strengths of Materials, change of name for CMGT 121 to Construction Materials and Methods, Change of name for CMGT 251 to Commercial and Industrial Estimating.
 - d. Revise the AA in Liberal Arts Studio Arts Concentration (CIP: 24.0101), changes in course offerings and electives.
 - e. Revision in the Graphic Arts Certificate of Technical Studies (CIP: 50.0402), changes in the course offerings and electives.
 - f. Changes in the Medical Assistant Certificate of Technical Studies (CIP: 51.0801), reduce credit hours from 30 to 24 credit hours and change clock hours from 930 to 720. Changes in required and elective courses.

Program Terminations

Approved of program terminations as listed below:

7. **South Central Louisiana Technical College**
 - a. Terminate the AAS, TD Journeyman Industrial and CTS Journeyman Apprentice (CIP: 46.0000)
8. **Baton Rouge Community College (Mid-City Campus)**
 - a. Terminate the TCA Certificate I in Care and Development of Young Children (CIP: 19.0709)
 - b. Terminate the TCA Certificate II in Care and Development of Young Children (CIP: 19.0709)
9. **SOWELA Technical Community College**
 - a. Termination of the CTS in Entry Line Cook (CIP: 12.0503)

Finance Items

10. **Foundation Reimbursement to or on Behalf of Employee**

Approved the following Foundation reimbursements:

Date	Foundation	Recipient	Position	Amount	Purpose
December 13, 2013	LCTCS Foundation	Steven Edwards	Faculty Member Delgado Community College	\$2458.30	Salzburg Global Seminar Airfare
December 13, 2013	LCTCS Foundation	Mary Candace Clanton	Faculty Member Delgado Community College	\$2,006.60	Salzburg Global Seminar Airfare
April 25, 2014	LCTCS Foundation	Dr. Derrick Manns	LCTCS Vice President for Academics	\$1100.00	Cash Advance to cover ground transportation, meals and activities for students for Salzburg 2014 program

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April 25, 2014	LCTCS Foundation	Dr. Derrick Manns	LCTCS Vice President for Academics	\$1,822.60	Airfare for Salzburg Global Seminar International Study Program
April 28, 2014	LDCC Foundation	Mr. Jopling	Faculty Member Louisiana Delta Community College	\$1600.00	Council for Resource Development Boot Camp Tuition
May 15, 2014	LCTCS Foundation	Dr. Derrick Manns	LCTCS Vice President for Academics	\$1,100.00	Salzburg Global Seminar Tuition
June 12, 2014	LCTCS Foundation	Linda Kelly	Faculty Member Delgado Community College	\$2350.00	Salzburg Global Seminar Tuition
June 12, 2014	LCTCS Foundation	Margaret Keller	Faculty Member Delgado Community College	\$2350.00	Salzburg Global Seminar Tuition
June 12, 2014	LCTCS Foundation	Rita Rush	Faculty Member Delgado Community College	\$2350.00	Salzburg Global Seminar Tuition
June 12, 2014	LCTCS Foundation	Cindy Decker	Faculty Member Baton Rouge Community College	\$2350.00	Salzburg Global Seminar Tuition
June 12, 2014	LCTCS Foundation	Christine Collins	Faculty Member SOWELA Community College	\$2350.00	Salzburg Global Seminar Tuition
July 3, 2014	SLCC Foundation	Paul Onzourike	Faculty Member South Louisiana Community College	\$1,600.00	Council for Resource Development Boot Camp Tuition
August 20, 2014	LCTCS Foundation	Margaret Keller	Faculty Member Northshore Technical Community College	\$2092.60	Salzburg Global Seminar Airfare
August 20, 2014	LCTCS Foundation	Rita Rush	Faculty Member Northshore Technical Community College	\$2117.70	Salzburg Global Seminar Airfare

September 10, 2014 Minutes as Approved October 8, 2014

Date	Foundation	Recipient	Position	Amount	Purpose
August 20, 2014	LCTCS Foundation	Linda Kelly	Faculty Member Delgado Community College	\$2049.00	Salzburg Global Seminar Airfare

11. Incumbent Worker Training Program Contracts

Ratified fourteen (14) new and five (5) revised Incumbent Work Training Program Contracts as listed below.

- a. **Baton Rouge Educational Trust Fund and Baton Rouge Community College**
- b. **Loga Development, LLC and Baton Rouge Community College**
- c. **Orion Instruments, LLC and Baton Rouge Community College**
- d. **Progressive Bank and Bossier Parish Community College**
- e. **Target Oilfield Services LLC and Bossier Parish Community College**
- f. **Crosby Tugs and Delgado Community College**
- g. **Marquette Transportation Company Gulf-Inland LLC and Delgado Community College**
- h. **Blake International Rigs, LLC and L.E. Fletcher Technical Community College**
- i. **Oil States Skagit SMATCO, LLC and L.E. Fletcher Technical Community College**
- j. **Rec Marine Logistics, LLC and L.E. Fletcher Technical Community College**
- k. **Triton Diving Services and L.E. Fletcher Technical Community College**
- l. **Columbian Chemicals Co. Inc. and South Central Louisiana Technical College**
- m. **Odyssey Marine, Inc. and South Central Louisiana Technical College**
- n. **Baton Rouge Telco Federal Credit Union and South Louisiana Community College**
- o. **Tops Appliances and Cabinetry and South Louisiana Community College**
- p. **Ternium USA, Inc. and Bossier Parish Community College**
- q. **U L Coleman Properties and Bossier Parish Community College**
- r. **Enterprise Products Co. and Delgado Community College**
- s. **The Hiller Companies Inc. and South Central Louisiana Technical College**

Chair Ogé noted the reports referenced the reports found in Item J. and encouraged Board members to review this information.

J. UPDATES

- 1. **Alternative Financing Projects**
- 2. **Report on General Personnel Actions for LCTCS Colleges and System Office**
- 3. **Status Report on Capital Projects**
- 4. **FY 2013-2014 Fourth Quarter Report on Contracts**
- 5. **Report of Breazeale, Sachse & Wilson for the Quarter Ended June 30, 2014**

K. OTHER BUSINESS

Chair Ogé congratulated Delgado Community College on the successful grand opening of the Sidney Collier campus recently.

L. ANNOUNCEMENTS

There were no announcements made.

M. ADJOURNMENT

There being no further business to come before the board, and on motion by Supervisor St. Blanc, seconded by Supervisor Toups, Chair Ogé adjourned the meeting at 11:28 am.