



*Changing Lives,
Creating Futures*

Monty Sullivan
System President

Officers:

N. J. "Woody" Ogé
Chair

Timothy W. Hardy
First Vice Chair

Deni Grissette
Second Vice Chair

Members:

Robert Brown
Helen Bridges Carter
Keith Gamble
Steve Hemperley
Willie Mount
Michael J. Murphy
Joe Potts
Paul Price, Jr.
Stephen C. Smith
Vincent St. Blanc, III
Craig Spohn
Stephen Toups

Student Members:

Edward Banks
Robert Fisher

Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

www.lctcs.edu

Minutes of May 13, 2015 as Approved on June 10, 2015

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MONTHLY MEETING

MINUTES

Wednesday, May 13, 2015

9:00 a.m.

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

**** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.**

A. CALL TO ORDER

Chair Ogé called the May 13, 2015 LCTCS Board of Supervisors monthly meeting to order at 9:03 am.

B. PLEDGE OF ALLEGIANCE

Supervisor Vincent St. Blanc led the assembly in reciting the Pledge of Allegiance.

C. ROLL CALL

Board Coordinator, Sara Landreneau Kleinpeter, called roll with the following results:

Members Present

Woody Ogé, Board Chair
Timothy W. Hardy, 1st Vice Chair
Deni Grissette, 2nd Vice Chair
Edward Banks
Robert Brown
Helen Carter
Robert Fisher
Michael J. Murphy
Joe Potts
Stephen Smith
Craig Spohn
Vincent St. Blanc, III
Stephen Toups

Absent

Keith Gamble
Steve Hemperley
Willie Mount
Paul Price, Jr.

Staff Present

Monty Sullivan
Jean Ann Kozlowski
Sara L. Kleinpeter
Katie Waldrop
Quintin Taylor
Michael Redmond
Daniel Roberts
Stephanie Ercolini
Anthony Brown
Kristen Dufauchard
David Helveston
Dennis Epps
Glen Duncan
Paul Carlsen
Joel Watkins
Joe Marin
Jennifer Daly
Bill Obier

D. APPROVAL OF MAY 13, 2015 AGENDA

On motion by Supervisor Toups, seconded by Supervisor Spohn, the Board voted to approve the May 13, 2015 agenda as presented. The motion carried.

E. APPROVAL OF MEETING MINUTES FROM APRIL 8, 2015

On motion by Supervisor Brown, seconded by Supervisor Fisher, the Board voted to approve the April 8, 2015 meeting minutes as presented. The motion carried.

F. REPORTS

1. Chair of the Board Report

Chair Oge provided the following report:

- ❖ Highlighted the various events since the last meeting, including events honoring student achievement, facility upgrades through ACTS 391 and 360, and workforce development efforts.
 - Phi Theta Kappa Honors Ceremony
 - Louisiana Workforce Experience
 - Northshore Technical Community College STEM Campus Groundbreaking
 - Delgado Community College Learning Resource Center Ribbon Cutting
 - Delgado Community College Maritime Building Groundbreaking
 - Nunez Community College Student Services Building Groundbreaking
 - Bossier Parish Community College STEM Building Groundbreaking

A short video presentation was shared with the Board and audience.

- ❖ Noted that a revised schedule of groundbreakings through November is included at each member's station and via email. Asked that they note them on their calendars for attendance.
- ❖ Reminded the Board that 2015 Commencement dates are ongoing. A detailed schedule was provided via email and at each member's station. He asked that Board members notify Sara if they plan on attending any of the Commencement ceremonies.
- ❖ Recognized Student Board Members Edward Banks and Robert Fisher for their active membership on the Board during their year's term.

He noted that Supervisor Banks is a student at Louisiana Delta Community College (LDCC) where he is pursuing a degree in Forensic Science. He was born in Monroe, LA, but grew up in Clinton, MS where he graduated from Clinton High School. After receiving his Associates Degree in Forensic Science, Mr. Banks plans to continue his education at LSU.

And, that Supervisor Robert Fisher is a student at Baton Rouge Community College majoring in Pre-Engineering with a concentration in Chemical Engineering. Growing up in the Greater Baton Rouge Area, Mr. Fisher attended Scotlandville Magnet High School. His future plans include attaining a Bachelor

Degree in Chemical Engineering at a four year Institution followed by a Master's Degree. His education goal is to obtain a Ph.D. in Chemical Engineering.

Chair Ogé and Dr. Sullivan presented each with a recognition plaque for their service as student representatives on the LCTCS Board of Supervisors for 2014-2015.

Supervisor Banks thanked the Board for their leadership and shared his experience in seeing “how a group of people from different backgrounds come together and work together for the state of Louisiana” was awesome.

Supervisor Fisher also thanked the Board for showing him the true definition of “holding yourself to a standard higher than you hold others...in an effort to accomplish a mission and to serve the state of Louisiana and its workforce needs.”

- ❖ Announced that the Council for Student Body Presidents (COSBP) recently held elections and two new student board members will begin their terms in June. The two new student members are Benson Kinney from Louisiana Delta Community College in Monroe and Da'Antre Austin from South Central Louisiana Technical College.

2. President's Report

Dr. Sullivan provided the following report:

- ❖ Reiterated Chair Ogé's comments on the success of the 2015 Louisiana Workforce Experience. A video highlighting the day was shared.
- ❖ Highlighted the recent Brookings Institute Report that features Northshore Technical Community College among top community colleges for wage earnings of graduates. A copy of Brookings Report was provided to the Board.
- ❖ Shared the following Campus Updates
 - **Northshore Technical Community College** – Recently completed its first internal and external giving campaign. In addition to a 94% faculty and staff participation rate, students have contributed 403 service hours to area nonprofits. Understanding that many of our students work and attend college, this contribution inspires a culture of giving among students as they participate in building communities and benefit from the rich experience of service learning.
 - **Bossier Parish Community College** – Will graduate more than 500 students in the next week, making it the largest graduating class in the history of the institution.
 - Several other colleges are on par to surpass previous graduation rates, depending on the completion of final grades.
 - **South Louisiana Community College** – Received a \$100,000 gift from the Lafayette Consolidated Government, finalizing the match for Act 360 match requirement for the new healthcare facility.

- **South Central Louisiana Technical College** – received a \$23,000 contribution from Lafourche Parish for Commercial Vehicle Operation (CVO) training.

- ❖ Referenced an editorial in *The Daily Advertiser* that reflects the importance of investing in organizations and institutions that will help drive the Louisiana economy, especially in the midst of budget discussions.

- ❖ Introduced Holly Hart from Bossier Parish Community College, a participant in this year's Louisiana Leadership Academy, who has been participating in an internship with Dr. Sullivan throughout the week.

- ❖ Announced that Jean Ann Blount will be taking on the role as Senior Coordinator of Research and Administration in the Office of System Advancement, transitioning from her position as the Executive Assistant to the President, and wished her well in her new role.

- ❖ Briefly updated the Board on the 2015 Louisiana Legislative Session. There is a strong potential for level funding from last year in the budget for Higher Education Funding. He thanked the Board for their help in working with legislators to help this take place.

G. GENERAL ACTION ITEMS**

Supervisor Smith presented the Facilities Actions agenda items for consideration by the Board.

Facilities Actions

1. Lease Agreement Between LCTCS, on Behalf of Central Louisiana Technical Community College, and Bechtel Corporation

On motion by Supervisor Potts, seconded by Supervisor St. Blanc, the Board voted to authorize the President and the Chancellor of the Central Louisiana Technical Community College to negotiate and execute a lease agreement between the LCTCS, on behalf of the college, and Bechtel Corporation at the Lamar Salter Campus to provide welding training to soldiers transitioning out of the military. A copy of the lease must be filed with the local Clerk of Court. The motion carried.

2. Disposal of the Current Louisiana Delta Community College, Winnsboro Campus

On motion by Supervisor Carter, seconded by Supervisor Fisher, the Board voted to authorize the President to complete all of the requirements necessary to dispose of the existing Louisiana Delta Community College Winnsboro Campus. Conveyance documents for the sale of this property must be filed with the local Clerk of Court and the State Land Office. The motion carried.

Supervisor Grissette presented the Finance Actions agenda items for consideration by the Board.

Finance Actions

3. Bossier Parish Community College Implementation of Dr. Douglas Peterson First Generation Undergraduate Endowment Scholarship Fund

On motion by Supervisor Brown, seconded by Supervisor Banks, the Board voted to approve the establishment of the Dr. Douglas Peterson First Generation Scholarship Program for Bossier Parish Community College, which is made possible by a very generous matching private donation of \$30,000 from the family of Dr. Douglas Peterson, matched by a \$20,000 Challenge Grant from the Board of Regents. This endowed program is contingent upon approval by the Board of Regents. The motion carried.

4. Bossier Parish Community College Implementation of Third Michael H. Woods Family First Generation Undergraduate Endowment Scholarship Fund

On motion by Supervisor Spohn, seconded by Supervisor Toups, the Board voted to approve the establishment of a third Michael H. Woods Family First Generation Scholarship Program for Bossier Parish Community College, which is made possible by a very generous matching private donation of \$30,000 from the Michael H. Woods Family, matched by a \$20,000 Challenge Grant from the Board of Regents. This endowed program is contingent upon approval by the Board of Regents. The motion carried.

5. Contracts:

- a. Bossier Parish Community College and LSU Health Sciences Center at Shreveport

On motion by Supervisor Murphy, seconded by Supervisor Carter, the Board voted to approve a professional services contract between Bossier Parish Community College and the LSU Health Sciences Center at Shreveport, effective July 1, 2015 through June 30, 2016. The motion carried.

- b. Bossier Parish Community College and Strategic IP Licensing, Inc.

On motion by Supervisor Banks, seconded by Supervisor Smith, the Board voted to approve a professional services contract between Bossier Parish Community College and Strategic IP Licensing, Inc., effective April 30, 2015 through June 30, 2016, pending final approval by Division of Administration, Office of Contractual Review. The motion carried.

- c. SOWELA Technical Community College and Communications Consulting Group, LLC

On motion by Supervisor Spohn, seconded by Supervisor Banks, the Board voted to approve a social services contract between SOWELA Technical Community College and Communications Consulting Group, LLC, effective July 1, 2014 through June 30, 2017, pending final approval by Division of Administration, Office of Contractual Review, including justification for late submission. The motion carried.

Supervisor Hardy presented the Personnel Actions agenda items for consideration by the Board.

On motion by Supervisor Brown, seconded by Supervisor Toups, the Board voted to enter into Executive Session for the purpose of discussing the appointment of the Interim Director for Northwest Louisiana Technical College. The motion carried.

Board Coordinator, Sara Landreneau Kleinpeter, called roll with the following results:

Yeas - 13	Nays - 0
Woody Ogé, Board Chair	Michael J. Murphy
Timothy W. Hardy, 1 st Vice Chair	Joe Potts
Deni Grissette, 2 nd Vice Chair	Stephen Smith
Edward Banks	Craig Spohn
Robert Brown	Vincent St. Blanc, III
Helen Carter	Stephen Toups
Robert Fisher	

The Board entered into Executive Session at 9:48 am, following a unanimous vote.

The Board reconvened from Executive Session at 10:39 am. A roll call vote was taken to reestablish a quorum. The following Supervisors were in attendance:

Woody Ogé, Board Chair	Michael J. Murphy
Timothy W. Hardy, 1 st Vice Chair	Joe Potts
Deni Grissette, 2 nd Vice Chair	Stephen Smith
Edward Banks	Craig Spohn
Robert Brown	Vincent St. Blanc, III
Helen Carter	Stephen Toups
Robert Fisher	

Chair Ogé stated that no votes were taken and no consensus was reached during the Executive Session.

Personnel Actions

6. Appointment of Interim Director for Northwest Louisiana Technical College

On motion by Supervisor Fisher, seconded by Supervisor Spohn, the Board voted to appoint Ms. Dianne Clark as the Interim Director of the Northwest Louisiana Technical College with a compensation package consisting of a base salary of \$101,612, a housing allowance of \$20,000, a car allowance of \$5,000 or the use of a state vehicle and a \$2,500 civic organization allowance. The appointment is effective May 13, 2015, for a period of one year. The motion carried.

Chair Oge presented the Consent Agenda items for consideration by the Board.

On motion by Supervisor Potts, seconded by Supervisor Toups, the Board voted to approve the Consent Agenda which consists of agenda items H.1 through H.3. The motion carried.

H. CONSENT AGENDA

Academic Consent Items

New Programs, Program Revisions and Program Terminations (by College)

1. Baton Rouge Community College

Approved new programs and exit points, program revisions, and program terminations as listed below:

Program Revisions

- a. Associate of Applied Science in Construction Management – **5 Stars**
CIP Code 52.2001 (Humanities Elective Revision and Removal of Courses ENGR 207 and CMGT 260 and replace by CMGT 225 and CMGT 235 with no change to the total program credit hours)
- b. Technical Diploma in Horticulture – **2 Stars**
CIP Code 01.0601 (Reduce credit hours from 60 credit hours to 45 credit hours)
- c. Certificate of Technical Studies in Landscape Technician – **2 Stars**
CIP Code 01.0601 (Reduce credit hours from 36 credit hours to 25 credit hours)
- d. Technical Competency Area in Grower Technician – **2 Stars**
CIP Code 01.0601 (Reduce credit hours from 15 credit hours to 11 credit hours)
- e. Technical Diploma in Collision Repair Technology – **5 Stars**
CIP Code 47.0603 (Reduce credit hours from 60 credit hours to 45 credit hours)
- f. Technical Competency Area in Upholstery Assistant – **2 Stars**
CIP Code 48.0303 (Reduce credit hours from 13 credit hours to 9 credit hours)
- g. Certificate of Technical Studies in Furniture Technician I – **2 Stars**
CIP Code 48.0303 (Change name to Certificate of Technical Studies in Furniture Technician)
- h. Certificate of Technical Studies in Upholstery Technician, Vehicle – **2 Stars**
CIP Code 48.0303 (Reduce credit hours from 23 credit hours to 17 credit hours)

Program Terminations

- a. Certificate of Technical Studies in Furniture Technician II – **2 Stars**
CIP Code 48.0303

2. Delgado Community College

Approved new programs and exit points, program revisions, and program terminations as listed below:

New Programs

- a. Associate of Applied Science in Process Control and Instrumentation – **4 Stars**
CIP Code 15.0404

3. Nunez Community College

Approved new programs and exit points, program revisions, and program terminations as listed below:

New Programs

- a. Technical Competency Area in Entrepreneurship – **3 Stars**
CIP Code 52.0101
- b. Technical Diploma in Culinary Entrepreneurship – **3 Stars**
CIP Code 12.0503
- c. Technical Competency Area in Hotel, Restaurant, and Tourism – **3 Stars**

CIP Code 52.0101

Program Revisions

- a. Associate of Applied Science in Business Technology-Entrepreneurship – **3 Stars** CIP Code 52.0101 (Humanities Elective Revision)
- b. Associate of Applied Science in Business Technology-Medical Office Management – **3 Stars** CIP Code 51.0713 (Humanities Elective Revision)
- c. Associate of Applied Science in Business Technology-Business Administration – **3 Stars** CIP Code 52.0101 (Math Elective Revision)
- d. Associate of Applied Science in Care and Development of Young Children – **1 Star** CIP Code 19.0709 (Speech Course Revision)
- e. Certificate of Technical Studies in Emergency Medical Technician-Paramedic – **4 Stars** CIP Code 51.0904 (Name change to Certificate of Technical Studies in Emergency Medical Service Paramedic and increase in credit hours from 33 credit hours to 37 credit hours)
- f. Associate of Applied Science in Industrial Technology – **4 Stars** CIP Code 15.0612 (Humanities Elective Revision)

Chair Ogé referenced the updates found in Item I and encouraged board members to review this information.

I. UPDATES

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects
4. Third Quarter Contracts Report
5. Third Quarter Financial Report
6. Report of Breazeale, Sachse, & Wilson Charges for the Quarter Ended March 31, 2015

J. OTHER BUSINESS

Chair Ogé noted that the annual publication of the LCTCS Office of System Advancement, *Moves Magazine*, was issued recently via electronic distribution.

Chair Ogé reminded Board members that their annual ethics report is due Friday, May 15, 2015, and asked those who had not completed it to do so as soon as possible, before Friday.

K. ANNOUNCEMENTS

Chancellor Earl Meador addressed the Board on the work Chancellors and Directors are doing to identify budget efficiencies throughout the system, and ways to maximize revenue. He noted that he is speaking on behalf of his peer chancellors and directors. As leaders, they have to be able to change and adapt and work with the challenges that are presented. Any discussion of operation efficiencies must begin with the fundamental discussion regarding the methods of best practices needed to reduce operating costs at each college and maximize revenues. Goal will be to trim excess spending while still providing substantive training to their students and the communities they serve. There are primarily four areas the chancellors/directors are focusing on are:

- Implementation of Xenegrade at each college. A software program that will allow a platform to understand non-credit programming at each campus.
- Procurement – working toward receiving system privileges to procure system wide, resulting in a saving of funds.
- Class Offerings – making good decisions in course offerings, maximizing revenue in how often and which campuses offer each class.
- Star Ratings – Will continue to maintain Star 1 or Star 2 as needed to maintain the value of education provided at each campus, serving the communities in which the programs reside.

In the current budget situation, campus leaders are leaning toward business like decision making as a cost saving method, but will never lose site of the root or core of existing as colleges. The priority of student services is forefront throughout ongoing changes in the state.

L. ADJOURNMENT

There being no further business to come before the Board, and on motion by Supervisor Spohn, seconded by Supervisor Toups, Chair Ogé adjourned the meeting at 10:51 am.