

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MONTHLY MEETING

APPROVED MINUTES

Wednesday, April 8, 2015

1:00 pm

The Louisiana Building
Baton Rouge Community College

201 Community College Drive, Baton Rouge, Louisiana 70806

NOTE: A separate Audit Committee meeting was held Wednesday, April 8, 2015, at 11:30 am.

** The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter into Executive Session in accordance with R.S. 42.16-17.

A. CALL TO ORDER

Chair Ogé called the April 8, 2015 LCTCS Board of Supervisors monthly meeting to order at 1:17 pm.

B. PLEDGE OF ALLEGIANCE

Supervisor Vincent St. Blanc led the assembly in reciting the Pledge of Allegiance.

C. ROLL CALL

Board Coordinator, Sara Landreneau Kleinpeter, called roll with the following results:

Members Present

Woody Ogé, Board Chair
Timothy W. Hardy, 1st Vice Chair
Robert Brown
Edward Banks
Helen Carter
Robert Fisher
Keith Gamble
Steve Hemperley
Willie Mount
Michael J. Murphy
Joe Potts
Stephen Smith
Craig Spohn
Vincent St. Blanc, III

Absent

Deni Grissette
Paul Price, Jr.
Stephen Toups

Staff Present

Monty Sullivan
Jean Ann Kozlowski
Sara L Kleinpeter
Katie Waldrop
Quintin Taylor
Tommy Williams
Michael Redmond
Suzette Meiske
Stephanie Ercolini
Anthony Brown
Kristen Dufauchard
David Helveston
Dennis Epps
Glen Duncan
Paul Carlsen
Joel Watkins
Joe Marin
Trish Felder
Will Seaman
Jan Jackson



*Changing Lives,
Creating Futures*

Monty Sullivan
System President

Officers:

N. J. "Woody" Ogé
Chair

Timothy W. Hardy
First Vice Chair

Deni Grissette
Second Vice Chair

Members:

Robert Brown
Helen Bridges Carter
Keith Gamble
Steve Hemperley
Willie Mount
Michael J. Murphy
Joe Potts
Paul Price, Jr.
Stephen C. Smith
Vincent St. Blanc, III
Craig Spohn
Stephen Toups

Student Members:

Edward Banks
Robert Fisher

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Community
& Technical
College System

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D. APPROVAL OF APRIL 8, 2015 AGENDA

On motion by Supervisor Potts, seconded by Supervisor Spohn, the Board voted to approve the April 8, 2015, agenda as presented. The motion carried.

E. APPROVAL OF MEETING MINUTES FROM MARCH 4, 2015

On motion by Supervisor Mount, seconded by Supervisor Fisher, the Board voted to approve the March 4, 2015, meeting minutes as presented. The motion carried.

F. REPORTS

1. Chair of the Board Report

Chair Ogé provided the following report:

- ❖ Congratulated BRCC for the successful groundbreaking of the Automotive Training Center that was held March 18.
- ❖ Invited members and the audience to the following events:
 - April 10 at 11 am for the groundbreaking ceremony for the New STEM Campus for Northshore Technical Community College.
 - Delgado Community College will host a ribbon cutting for the Learning Resource Center on April 24.
 - LA Workforce Experience on April 30 at the State Capitol, beginning at 10 am. This year's event is a follow up to last year's highly successful showcase.
 - Delgado Community College will host a groundbreaking for the Maritime Training Facility on May 1. An invitation will be sent to each of you.
- ❖ Board members should note the editorial at their station. It is a joint Column by System President Sullivan and LABI President Stephen Waguespack that highlights the strategic partnerships with business and industry to meet workforce demands of the state.
- ❖ Financial Disclosure documents are required to be submitted by May 15, 2015.
- ❖ Complimented the LCTCS Staff on the success of the 2015 Annual Conference. A video highlighting the conference was shown.

2. President's Report

President Monty Sullivan provided the following report:

- ❖ Tamara Brown with Praxair, along with LCTCS Staff Members Trish Felder and Will Seaman addressed the Board. Ms. Brown noted Praxair's success in working with LCTCS, and noted new funding for instructors in the skills pipeline. Ms. Felder noted that Ms. Brown also served as a speaker in the statewide Women in STEM conference, hosted by LCTCS.
- ❖ Camille Conaway with LABI (Louisiana Association of Business and Industry) addressed the Board on the study done by LABI on the maritime industry in Louisiana, and their workforce challenges. Ms. Conaway noted that the study included the following: 1. Survey of maritime industry about the workforce challenges they face, 2. Research on best practices in training around the country, and 3. Interview of the campuses within LCTCS providing maritime training. She reviewed the findings of the report and noted that the full report will be presented to the Senate Select Committee on Vocational & Technical Education on Thursday, April 9, 2015. The report will be on the LCTCS website.
- ❖ Northshore Technical Community College was selected as the Louisiana State Exemplar for the 2015 College and Career Readiness Campaign by the Louisiana ACT State Council. This is a statewide recognition representing all community colleges in Louisiana, titled "Career Preparedness Award." NTCC will go on to a selection process for national semifinalist of other statewide community college exemplars as part of this ACT Campaign, and will be honored at an ACT gala in Washington, DC on June 9, 2015. President Sullivan introduced Heather Poole, a Louisiana ACT State Council Representative, and Vice Chancellor of Student Affairs at Central Louisiana Technical Community College, to present the award to Chancellor William Wainwright.
- ❖ Chancellor Earl Meador invited Brenda Ayo, President of H & B Young Foundation and Gwen Ross, Director of H & B Young Foundation to address the Board. Chancellor Meador read a statement of support sent by Senator Brett Allain. Ms. Ayo and Ms. Ross both voiced their thanks for the support of LCTCS in the Morgan City area and reiterated the importance of relationships with the community and its community college.
- ❖ Budget: College Financial Efficiencies – Chancellor Meador addressed the board, letting them know that the chancellors are engaged in understanding the current budget situation in Louisiana and working on cost savings processes at each campus. Chancellors and college leaders are challenging themselves to be better stewards of the finances, and have worked together over the last few weeks to identify ways to save money at the college level. As a group, the chancellors have compiled staff costs, efficient student practices, system level changes, and college level operating costs. Over the coming weeks, the chancellors will compare the data in these four general categories and will report back to the Board any efficiencies they may find.
- ❖ April 13, 2015 kicks off the 2015 Legislative Session and noted that Board members have whitepapers for two bills that will be filed on behalf of the LCTCS.

❖ College Highlights:

- Board of Regents Enhancement Grants:
 - BRCC, FTCC, BPCC, DCC, RPCC, NTCC, and Nunez received grants from the Board of Regents totaling \$1,661,000.
- Northshore Technical Community College
 - Faculty and staff completed the first college-wide Internal Giving Campaign on March 31, 2015 with a 94% college-wide participation rate and over \$21,000 in contributions. This includes a \$10,000 match from Dow Chemical in support of STEM activities.
 - Awarded two Board of Regents Enhancement Grants. The first grant is a Media Awareness Grant totaling \$70,000 and the second is a STEM grant focused on enhancing undergraduate education through the investigation of genetically modified organisms funded at \$52,000.
 - Chancellor William Wainwright was appointed to the AACC Economic and Workforce Development Commission, representing COMBASE
- South Louisiana Community College
 - Chancellor Natalie Harder was elected to the AACC Board.
 - Received a \$60,000 Louisiana Gulf Coast Oil Endowment, making this the 4th endowment received in the last six weeks.
- SOWELA
 - LPN Program received \$609,000 from the Drew Foundation for a Nursing Building.
 - The Associate of Science degree in Nursing (ASN) provides a seamless transfer into McNeese State University's Bachelor of Science degree in Nursing. Acting Vice Chancellor of Academic Affairs, Paul Hellums, joined Chancellor Aspinwall to explain the benefits of this new program.
- Northwest Technical Community College
 - Established the first generation U G Mike Woods scholarship of \$30,000.
 - Received a \$30,000 donation from the family of the late Dr. Douglas Peterson, former Chancellor at BPCC with a Board of Regents match to be worth \$100,000.
- Louisiana Delta Community College
 - Workforce Training Center opened, moving into the former State Office Building, doubling its space.
- Central Louisiana Technical Community College
 - Received \$50,000 for "The Brian Caubarreau Do It Right" Scholarship from Brian Caubarreau & Associates Law Firm.

G. GENERAL ACTION ITEMS**

Supervisor Mount presented the Academic Actions agenda item for consideration by the Board.

Academic Actions

1. SLCC Referendum for Student Activity Fee

On motion by Supervisor St. Blanc, seconded by Supervisor Fisher, the Board voted to approve a student referendum for South Louisiana Community College that proposes the creation of a \$4.00 student self-assessed activity fee, per credit hour, for each semester and summer session. The motion carried.

Supervisor Smith presented the Facilities Actions agenda items for consideration by the Board.

Facilities Actions

2. Naming of the South Central Louisiana Technical College, Young Memorial Campus Marine Operations Training Center

On motion by Supervisor St. Blanc, seconded by Supervisor Smith, the Board voted to approve the naming of the new Marine Operations Training Center on the South Central Louisiana Technical College (SCLTC) Young Memorial Campus the “Hugh and Byrnes Young Marine & Petroleum Safety Training Center” in honor of two of the Young family brothers, Hugh and Byrnes Young. The motion carried.

3. Disposal of Modular Buildings at South Central Louisiana Technical College, Young Memorial Campus

On motion by Supervisor St. Blanc, seconded by Supervisor Hemperley, the Board voted to approve the disposal of seven modular buildings at the South Central Louisiana Technical College, Young Memorial Campus. In accordance with R.S. 38:2212.1, the disposal of these buildings requires the approval of Facility Planning and Control and the notification of appropriate legislators. The motion carried.

4. Land Acquisition for SOWELA Technical Community College

On motion by Supervisor Mount, seconded by Supervisor Banks, the Board voted to authorize the System President and Chancellor of SOWELA Technical Community College to negotiate and execute all documents necessary for the purchase of 4.61 acres of land from Mr. A. P. Leonards (a.k.a. Pineco LLC) for the benefit of SOWELA Technical Community College, in an amount not to exceed \$450,000. The purchase will be recorded with the Division of Administration, State Land Office. A copy of the property’s legal description is available in the office of the Sr. Vice President of Finance and Administration. The motion carried.

Supervisor Hemperley presented the Finance Actions agenda items for consideration by the Board.

Finance Actions

5. LCTCS Optional Retirement Plan Contribution Rate Plan

On motion by Supervisor Fisher, seconded by Supervisor Carter, the Board voted to approve the following Optional Retirement Plan employer contribution rate schedule for LCTCS:

- a. 5.437925% effective July 1, 2015
- b. 5.691995% effective July 1, 2016
- c. 5.945975% effective July 1, 2017
- d. 6.200000% effective July 1, 2018

6. Ratification of New Incumbent Worker Training Program Contract

On motion by Supervisor Spohn, seconded by Supervisor Fisher, the Board voted to ratify one (1) new Incumbent Worker Training Program Contracts as shown in the table below:

College	Contractor Name	Contract Amount	Type of Training/Reason for Modification
<p style="text-align: center;">Central Louisiana Technical Community College</p>	<p style="text-align: center;">Gilchrist Construction Company</p>	<p style="text-align: center;">\$176,797.50</p>	<p style="text-align: center;">Grant to provide training to 25 employees in CDL Truck Driver, Heavy Equipment Operator, and Construction Carpenter to meet industry demand and high production cycles.</p>

Supervisor Hardy presented the Personnel Actions agenda items for consideration by the Board.

On motion by Supervisor Smith, seconded by Supervisor Spohn, the Board voted to enter into Executive Session for the purpose of discussing the appointment of Chancellor of Bossier Parish Community College.

Board Coordinator, Sara Landreneau Kleinpeter, called roll with the following results:

Yea's - 14	Nay's - 0
Woody Ogé, Chair	Steve Hemperley
Timothy W. Hardy, 1 st Vice Chair	Willie Mount
Edward Banks	Michael Murphy
Robert Brown	Joe Potts
Helen Carter	Stephen Smith
Robert Fisher	Craig Spohn
Keith Gamble	Vincent St. Blanc, III

The Board entered into Executive Session at 2:41 pm, following a unanimous vote.

The Board reconvened from Executive Session at 3:10 pm. A roll call vote was taken to reestablish a quorum. The following Supervisors were in attendance:

Woody Ogé, Chair	Steve Hemperley
Timothy W. Hardy, 1 st Vice Chair	Willie Mount
Edward Banks	Michael Murphy
Robert Brown	Joe Potts
Helen Carter	Stephen Smith
Robert Fisher	Craig Spohn
Keith Gamble	Vincent St. Blanc, III

Chair Ogé stated that no votes were taken and no consensus was reached during the Executive Session.

Personnel Actions

7. Appointment of Chancellor of Bossier Parish Community College

On motion by Supervisor Spohn, seconded by Supervisor Gamble, the Board voted to appoint Dr. Douglas Richard (Rick) Bateman as the Chancellor of Bossier Parish Community College with a compensation package consisting of a base salary of \$153,000, a housing allowance of \$20,000, a car allowance of \$5,000, or optional use of a state vehicle, and a civic allowance of \$2,500. This appointment is effective from April 9, 2015, through June 30, 2016.

Chancellor Elect, Dr. Bateman, addressed the Board, thanking them for their appointment, and conveyed his vision in creating a premier community college for northwest Louisiana.

Chair Ogé presented the Consent Agenda items for consideration by the Board.

On motion by Supervisor Mount, seconded by Supervisor Potts, the Board voted to approve the Consent Agenda which consists of agenda items H.1 through H.5.

H. CONSENT AGENDA

Academic Consent Items

New Programs, Program Revisions and Program Terminations (by College)

1. Baton Rouge Community College

Approved new programs and exit points, program revisions, and program terminations as listed below:

Program Terminations

- a. Termination of the Technical Competency Area in Recording Technology (CIP: 50.0602) – **2 STAR**

2. Bossier Parish Community College

Approved new programs and exit points, program revisions, and program terminations as listed below:

New Programs

- a. Addition of a Technical Competency Area in Advanced Welding (CIP: 48.0508) – **5 STAR**

3. Northwest Louisiana Technical College

Approved new programs and exit points, program revisions, and program terminations as listed below:

New Programs

- a. Addition of a Technical Diploma in Paramedic (CIP: 51.0904) – **4 STAR**

4. SOWELA Technical Community College

Approved new programs and exit points, program revisions, and program terminations as listed below:

New Programs

- a. Addition of an Associate of Applied Science in Applied Analytical Chemistry Technology (CIP: 41.0301) – **4 STAR**
 - i. Additional exit points:
 1. Technical Diploma in Applied Analytical Chemistry Technology (CIP: 41.0301)
 2. Certificate of Technical Studies in Analytical Chemistry Assistant (CIP: 41.0301)
 3. Certificate of Technical Studies in Analytical Chemistry Apprentice (CIP: 41.0301)
 4. Technical Competency Area in Analytical Chemistry Helper (CIP: 41.0301)
 - b. Addition of an Associate of Science in Nursing (CIP: 51.3801) – **5 STAR**

Finance Consent Items

5. Foundation Reimbursement to or On Behalf of Employee

Approved the following foundation reimbursement, as required by Board Policy #5.029, Support of System and College Endeavors, and Board Policy #5.017, LCTCS Policy on Foundations:

Date	Foundation	Recipient	Position	Amount	Purpose
March 16, 2015	SOWELA Technical Community College Foundation	Wayland Baptist University on behalf of Rick Monceaux	Accounting Technology Program Instructor	\$1,221.00	Scholarship for tuition and fees for the spring semester for Masters level accounting program

Chair Ogé referenced the updates found in Item I and encouraged board members to review this information.

I. UPDATES

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects

J. OTHER BUSINESS

There was no additional business to come before the Board.

K. ANNOUNCEMENTS

Chair Ogé noted the Phi Theta Kappa (PTK) awards luncheon scheduled for noon, April 9, 2015, and invited Board members to attend if possible.

L. ADJOURNMENT

There being no further business to come before the Board, and on motion by Supervisor Carter, seconded by Supervisor Hemperley, Chair Ogé adjourned the meeting at 3:17 pm.