



***Changing Lives,
Creating Futures***

Monty Sullivan
System President

Officers:

Timothy W. Hardy
Chair

Stephen C. Smith
First Vice Chair

Stephen Toups
Second Vice Chair

Members:

Ellis Bourque, III
Cynthia Butler-McIntyre
Archie Hall
Sabrina Hogan
Joseph Hollins
Patrick T. Johnson
Jennifer Lee
Erika McConduit
Chad Moody
Willie L. Mount
Paul Price, Jr.
Stanton W. Salathe

Student Members:

Abbigale Ardoin
Christopher Elie

Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

www.lctcs.edu

As approved on October 9, 2024

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MINUTES

Wednesday, August 14, 2024
10:00 a.m.

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

Meeting will be broadcast live for public interest.
For live streaming, visit this link: <https://www.youtube.com/GoLCTCS>

Members of the public who wish to address the Board must complete an “Opportunity for Public Comment” form either beforehand by completing the online form [here](#) or by submitting the comment form to the Administrative Secretary before the meeting begins. The public comment form shall include the name of the person who requests to testify and the specific agenda item on which the person wishes to speak. Members of the public who wish to testify shall limit public comments to those items included on the published agenda.

In accordance with the American Disabilities Act, if you need special assistance, a request may be submitted to erickapoole@lctcs.edu providing the name, telephone number and email address of the agency representative by 5 business days prior to the meeting.

****The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter Executive Session in accordance with R.S. 42:16-17.**

LCTCS Vice President of Operations, Joe Marin, welcomed everyone to the August meeting of the LCTCS Board of Supervisors Audit Committee as a representative for Dr. Sullivan. He reminded members of the Board and those in the audience that the Board meeting is live streamed.

A. CALL TO ORDER

Chair Hardy called the August 14, 2024, LCTCS Board of Supervisors Meeting to Order at 10:00 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Mount led the group in the Pledge of Allegiance.

C. SWEARING IN OF LCTCS BOARD OFFICER AND NEW LCTCS BOARD MEMBERS

Chair Hardy invited Mr. Michael Victorian to administer the oaths of office to Stephen C. Smith as First Vice Chair, Abbigale Ardoin, Christopher Elie, Archie Hall and Chad Moody as new LCTCS Board members.

Following the Oaths of Office, Chair Hardy read the following bios:

Abbigale Ardoin is majoring in Education at Baton Rouge Community College and is also the SGA President.

Christopher Elie is a Marine Corp combat veteran of 5 years from Alexandria, Louisiana currently attending Central Louisiana Technical Community College.

Archie Hall is the owner of H-Bolblan and has direct experience in public purchasing and energy fields. Mr. Hall has been certified as a Public Purchasing Manager (CPPM) and a Business Energy Professional (CBEP) by the American Energy Engineers Association. He started the 1st aggregate energy group during deregulation in Louisiana. Mr. Hall has worked in the past as the Director of Purchasing for The State of Louisiana and the Federal Government.

Chad Moody is currently the CEO and owner of Crossroads Area Management, a nursing home service company. Chad has spent his entire career in the nursing home industry working his way from administrator to Owner/Operator. Aside from work, Chad is married to his wife Kelsey who he has three young children with: Cam, Mary Mac, and Minnie.

Chair Hardy invited Abbigale Ardoin, Chris Elie Archie Hall and Chad Moody to give remarks. Each new member noted that they are happy to be a part of the Board and look forward to working together.

D. ROLL CALL

Ericka Poole called roll with the following results:

Members Present

Tim Hardy
Stephen Smith
Willie Mount
*Cynthia Butler-McIntyre
Archie Hall
Joseph Hollins
Patrick T. Johnson
Jennifer Lee
Erika McConduit
Chad Moody
Paul Price

Absent

Stephen Toups
Ellis Bourque, III

Staff Present

Katie Waldrop
Joseph Marin Clay Omainsky
Toni Wilson Jeff Fleming
Gena Doucet Amy Cable
Ericka Poole Chandler LeBoeuf
Wendi Palermo Anthony Brown
Joel Watkins Hope Corbin
Matthew Jones Michele Nardini
Alison Bordelon Eric Setz
Shannon Sedberry Charles Wendt
Renita Williams *Monty Sullivan

Stanton Salathe
Abbigale Ardoin
Chris Elie

*virtual

Ericka Poole noted that a quorum was established.

E. PUBLIC COMMENT

Chair Hardy asked Ericka Poole if there were requests for public comment related to one of the enumerated agenda items on the meeting agenda. He noted that public comment must be related to a specific agenda item.

Ericka Poole noted that a public comment was received for Item K.14. Mr. Charles Tate came to the table to address the Board. Mr. Tate requested to have a connection with the Board to grow curricula in Ville Platte for HVAC, plumbing and construction.

F. APPROVAL OF MEETING AGENDA FOR AUGUST 14, 2024

On motion by Supervisor Salathe, seconded by Supervisor Butler-McIntyre, the Board voted to approve the August 14, 2024 meeting agenda. The motion carried.

G. APPROVAL OF MEETING MINUTES FOR APRIL 10, 2024

On motion by Supervisor Mount, seconded by Supervisor Hollins, the Board voted to approve the April 10, 2024, meeting minutes. The motion carried.

Mr. Marin presented the Consent Agenda Items for consideration by the Board.

On motion by Supervisor Mount, seconded by Supervisor Smith, the Board voted to approve the Consent Agenda which consists of agenda items H.1. through H.9. The motion carried.

H. CONSENT AGENDA

1. LCTCS Approved Non-Credit Programs

Program Additions

- a. Fiber Optics IBC Name: Certified Fiber Optic Specialist - Fiber to the Home, Issuer of IBC: Fiber Optics Association (CIP 14.1004) - **4 STARS**
- b. OSHA Safety Standards IBC Name: OSHA Safety Standards, Issuer of IBC: Workforce Training Alliance (CIP 15.0701) - **4 STARS**

2. Bossier Parish Community College
Program Modification

- a. Associate of Applied Science (AAS) in Surgical Technology (CIP 51.0909) - **4 STARS**
- 3. Fletcher Technical Community College
 - Program Adoption
 - a. Technical Diploma (TD) in Aviation Maintenance Technology (CIP 47.0608) – **4 STARS**
 - i. Certificate of Technical Studies (CTS) in Aviation Maintenance Technology: Airframe, CTS (CIP 47.0608) – **4 STARS**
 - ii. Certificate of Technical Studies (CTS) in Aviation Maintenance Technology: Powerplants, CTS (CIP 47.0608) – **4 STARS**
 - iii. Certificate of Technical Studies (CTS) in Aviation Maintenance Assistant (CIP 47.0608) – **4 STARS**
 - Program Modifications
 - b. Career and Technical Certificates (CTC) in Medical Clinical Assistant (CIP 51.0801) with an Industrial Based Certification in Certified Clinical Medical Assistant (CCMA) – **5 STARS**
 - c. Associate of Applied Science (AAS) in Surgical Technology (CIP 51.0909) – **4 STARS**
- 4. Louisiana Delta Community College
 - Program Modification
 - a. Associate of Applied Science (AAS) in Medical Lab Technician (CIP 51.1004) - **4 STARS**
 - Program Addition
 - b. Certificate of Technical Studies (CTS) in Medical Lab Assisting and Phlebotomy (CIP 51.1004) - **4 STARS**
 - Program Deletions
 - c. Certificate of Technical Studies (CTS) in ARC Welder FCAW (CIP 48.0508) - **4 STARS**
 - d. Certificate of Technical Studies (CTS) in ARC Welder SMAW (CIP 48.0508) - **4 STARS**
 - e. Certificate of Technical Studies (CTS) in Client Implementation and Support Specialist (CIP 11.0901) - **3 STARS**
 - f. Certificate of Technical Studies (CTS) in Network and Security Analyst (CIP 11.0901) - **3 STARS**
 - g. Career and Technical Certificates (CTC) in Cisco Certified Network Associate (CIP 11.0901) - **3 STARS**
 - h. Career and Technical Certificates (CTC) in Business Application & Desktop Support (CIP 11.0901) - **3 STARS**
 - i. Certificate of Technical Studies (CTS) in Crime Scene Investigation (CIP 43.0106) - **3 STARS**
 - j. Certificate of Technical Studies (CTS) in Electrician Energy Systems Technician (CIP 46.0302) - **4 STARS**
 - k. Career and Technical Certificates (CTC) in Heavy Equipment Operator Level 1 (CIP 49.0202) - **4 STARS**

- l. Certificate of Technical Studies (CTS) in Heavy Equipment Vehicle OPS Level 2 (CIP 49.0202) - **4 STARS**
 - m. Certificate of Technical Studies (CTS) in Heavy Equipment OPS Level 3 (CIP 49.0202) - **4 STARS**
 - n. Certificate of Technical Studies (CTS) in Legal Office Specialist (CIP 52.0401) - **3 STARS**
 - o. Career and Technical Certificates (CTC) in Software Applications (CIP 11.0201) - **3 STARS**
 - p. Associate of Applied Science (AAS) in Full Cloud Stack Developer (CIP 11.0902) - **3 STARS** (effective Fall 2024)
 - q. Certificate of Technical Studies (CTS) in Secure Software Design (CIP 11.0701) - **3 STARS** (effective Fall 2024)
5. Northshore Technical Community College
- Program Additions
- a. Associate of Applied Science (AAS) in Patient Navigator (CIP 51.2208) - **4 STARS**
 - i. Technical Diploma (TD) in Patient Navigator Associate (CIP 51.2208) - **4 STARS**
 - b. Technical Diploma (TD) in Advanced Manufacturing Technology (CIP 48.0501) - **4 STARS**
 - c. Certificate of Technical Studies (CTS) in Occupational Health & Safety (CIP 51.2206) - **4 STARS**
 - d. Career and Technical Certificate (CTC) in Supply Chain Management & Logistics (CIP 52.0203) with IBCs in MSSC Certified Logistics Associate (CLA) and Certified Logistics Technician (CLT) - **5 STARS** Programs to be Delivered 100% via Distance Education Technology
 - e. Associate of Arts (AALT) in Louisiana Transfer (CIP 24.0199) - **TRANSFER**
 - f. Associate of Science (ASLT) in Louisiana Transfer (CIP 24.0199) - **TRANSFER**
 - g. Associate of General Studies (AGS) (CIP 24.0102) – **TRANSFER**
 - h. Certificate of General Studies (CGS) (CIP 24.0102) – **TRANSFER**
 - i. Associate of Applied Science (AAS) in Technical Studies (CIP 47.9999) – **NA**
 - j. Technical Diploma (TD) in Business Office Technology (CIP 52.401) - **3 STARS**
 - k. Certificate of Technical Studies in Paralegal Studies (CIP 22.0302) - **4 STARS**
6. River Parishes Community College
- Program Additions
- a. Career and Technical Certificates (CTC) in IT Support (CIP 11.0101) with an Industrial Based Certification in CompTIA A+ -

5 STARS

- b. Career and Technical Certificates (CTC) in Instrumentation and Electronics Apprentice (CIP 15.0404) with an Industrial Based Certification in NCCER Core - **4 STARS**
- c. Career and Technical Certificates (CTC) in Process Technology Plant Safety (CIP15.0699) with an Industrial Based Certification OSHA 10-Hour General Industry Safety - **5 STARS**
- d. Career and Technical Certificates (CTC) in Drafting Fundamentals (CIP 15.1301) with an Industrial Based Certification Autodesk Certified User in AutoCAD - **5 STARS**
- e. Career and Technical Certificates (CTC) in HVAC Electrical Apprentice (CIP 47.0201) with an Industrial Based Certification HVAC Excellence Employment Ready Certification in Electrical **5 STARS**
- f. Career and Technical Certificates (CTC) in Welder Helper (CIP 48.0508) with IBCs NCCER Manual Oxyfuel Cutting and Manual Plasma Arc Cutting - **4 STARS**
- g. Career and Technical Certificates (CTC) in Patient Care Representative (CIP 51.0707) with an Industrial Based Certification in Customer Service - **5 STARS**
- h. Career and Technical Certificates (CTC) in Medical Office Customer Service (CIP 51.0801) with an Industrial Based Certification in Customer Service - **3 STARS**
- i. Career and Technical Certificates (CTC) in Nurse Aide (CIP 51.3902) with an Industrial Based Certification in Certified Nurse Aide - **2 STARS**
- j. Career and Technical Certificates (CTC) in Customer Service Representative (CIP 52.0411) with an Industrial Based Certification in Customer Service - **3 STARS**

Program Modifications

- k. Certificate of Technical Studies (CTS) in Engineering Aide (CIP 15.1301) - **5 STARS**
- l. Technical Diploma (TD) in A/C & Refrigeration Technician (CIP 47.0201) - **5 STARS** (Named changed from: A/C & Refrigeration: Commercial Refrigeration)
- m. Certificate of Technical Studies (CTS) in A/C & Refrigeration Helper (CIP 47.0201) - **5 STARS** (Named changed from: A/C & Refrigeration: Domestic)
- n. Certificate of Technical Studies (CTS) in Healthcare Access Specialist (CIP 51.0707) - **5 STARS**
- o. Associate of Applied Science (AAS) in Computer Systems and Information Technology (CIP 11.1001) - **5 STARS** (name change from "System Administration", CIP change from 11.0902)

Program Deletion

- p. Associate of Science (AS) in Forensic Science (CIP 43.0106) - **3 STARS**

7. SOWELA Technical Community College

Program Addition

- a. Career and Technical Certificate (CTC) in Welders Helper (CIP 48.0508) - **4 STARS**

Program Deletions

- b. Technical Diploma (TD) in Outdoor Power Equipment Technician (CIP 47.0606) – **2 STARS**
- c. Certificate of Technical Studies (CTS) in OPET Technician II (CIP 47.0606) – **2 STARS**
- d. Career and Technical Certificate (CTC) in OPET Technician I (CIP 47.0606) – **2 STARS**
- e. Career and Technical Certificate (CTS) in SMAW, GTAW, GMAW, FCAW Combination Welder (CIP 48.0508) – **4 STARS**
- f. Career and Technical Certificate (CTS) in SMAW, GTAW Combination Welder (CIP 48.0508) – **4 STARS**
- g. Certificate of Technical Studies (CTS) in SMAW Structural Welder (CIP 480508) – **4 STARS**
- h. Career and Technical Certificate (CTC) in Arc Cutter Basic (CIP 480508) – **4 STARS**

Program Modifications

- i. Technical Diploma (TD) in Welding (CIP 48.0508) – **4 STARS**
 - i. Certificate of Technical Studies (CTS) in SMAW Pipe Welder (CIP 48.0508) – **4 STARS**
- j. Technical Diploma (TD) in Vehicle Maintenance and Repair (Automotive Concentration) (CIP 47.0600) – **4 STARS**
 - i. Certificate of Technical Studies (CTS) in Automotive Apprentice (CIP 47.0600) – **4 STARS**

I. REPORTS

- 1. Chair of the Board Report

Chair Hardy provided the following report:

- ❖ Chair Hardy thanked Supervisor Mount for her service to the Board as Chair for 2022-2024. Chair Hardy presented Supervisor Mount with an award thanking her for her service. Chair Mount was given the chance to speak where she thanked the Chancellors and staff for supporting her time as Chair. She noted that she has and will continue to keep the focus on the students.
- ❖ Chair Hardy noted that he attended the ACCT Governance Leadership Institute in Jackson, MS. He noted that he will be running for election to sit on the ACCT Board for a second time in October.
- ❖ Chair Hardy invited Dr. Chandler LeBoeuf to the table to report on the National SkillsUSA winners and to introduce the President of SkillsUSA Louisiana Postsecondary, Ms. Pamela Williams. Dr. LeBoeuf introduced Alison Bordelon, State Director, and Pamela Williams to provide a brief

report. Ms. Bordelon noted that SkillsUSA is the number one national workforce development organization for students. For the year, Ms. Bordelon noted that students participated in the fall leadership conference, the Career and Technical Education Summit and the state competition where 47 students placed in their respective areas. The students went on to compete at the national level where 17 students placed in that competition. Ms. Bordelon introduced Ms. Williams to provide her report and experience. Ms. Williams noted that she is enrolled in the Care and Development of Young Children program at Northshore Technical Community College in Bogalusa. She noted that over the last year, she has served as the Student Government Association President at the Sullivan campus. Ms. Williams noted that she was recently elected as SkillsUSA's first state officer president. She noted she ran for the national office of SkillsUSA president and placed gold for the national competition in early childhood education. Dr. LeBoeuf thanked all faculty advisors, Supervisor Toups and Representative Paula Davis for the continued support of SkillsUSA.

- ❖ Chair Hardy recognized the sixth Certified Workforce Developer Class. He thanked them for what they do on behalf of LCTCS.
- ❖ Chair Hardy invited Chancellor June, Lana Fontenot and Anne Falgout to the table to reveal Southeast Louisiana Community College's brand transformation. Dr. June noted the reasoning behind the change of branding to better reflection SoLAcc as a community and who they serve. Ms. Fontenot noted that Anne Falgout was hired to create a brand transformation that reflected the SoLAcc mission and community. Ms. Fontenot also noted that SoLAcc will soon have a mascot.
- ❖ Chair Hardy invited Chancellor Quintin Taylor, Stacy Gautreau, Dr. Donaldson and Darren Williams to the table to present about Preparing for Energy Transition. Chancellor Taylor noted that in his first year at River Parishes Community College, he focused on finding the best talent to help broaden process technology and instrumentation. Dr. Donaldson noted the goal was to better organize to capitalize on the energy transition to support the signature programs of process technology and instrumentation. In doing this, Dr. Donaldson noted that the Division of Energy Sciences was created. He noted that they also adopted a policy that allowed the college to strengthen connections with business and industry. Dr. Donaldson noted that there are three key workstreams: Technical Curricula and Professional Development, Cultivate and Market Awareness, and Landscape Analysis. He noted that continuing to build industry partners is the goal to enable students to achieve industry goals. Dr. Thompson highlighted the epic work including the following: awarded two Louisiana Board of Regents Work-Based Learner wards, obtained a Louisiana State University Fundamentals of Energy Training Program certificate, submitted 2 Co-PI NSF grant applications to

University of Louisiana at Lafayette and Louisiana State University, awarded the NSF-AACC Mentorlinks Program Award for 2024-2026 and obtained 2 NABCEP certifications for electrical and instrumentation students.

- ❖ Mr. Joe Marin addressed funding for LCTCS facilities. He noted that House Bill 940 become Act 741 in the last legislative session. Mr. Marin noted that LCTCS submitted a list of projects totaling \$250 million dollars. The legislature passed an allowance of \$75 million dollars and LCTCS will get roughly \$15 million dollars to begin plans on deferred maintenance projects at the college campuses across the state.

2. President's Report

Chair Hardy stated that there was not a President's report.

J. BOARD DEVELOPMENT

Chair Hardy stated that there was not a Board Development item.

K. GENERAL ACTION ITEMS**

1. Committee of the Whole

Chair Hardy presented the Committee of the Whole items for consideration by the Board.

Chair Hardy stated there was a technical correction to Item 1.H. regarding the effective dates of the Nominations for Board Officers. He noted that the effective date should read July 1, 2024, ending June 20, 2025.

- 2. Ratification of Items Approved during the June 26, 2024, Board of Supervisors Executive Committee Meeting
 - a. Approval of Meeting Minutes from September 1, 2022
 - b. Consent Agenda
 - Central Louisiana Technical Community College
 - Program Adoption
 - a. Technical Diploma (TD) in Aviation Maintenance Technology (CIP 47.0608) – **4 STARS**
 - i. Certificate of Technical Studies (CTS) in Airframe (CIP 47.0608) – **4 STARS**
 - ii. Certificate of Technical Studies (CTS) in Powerplant (CIP 47.0608) – **4 STARS**
 - c. Perkins V Memorandum of Understanding between LCTCS and the Louisiana Department of Education
 - d. Act 959 Projects for SOWELA Technical Community College

- e. Implementation of HB 940 of the 2024 Legislative Session
- f. Revisions to LCTCS Policy #5.008 –
Accounts Receivable
- g. Tuition and Mandatory Fees for Academic Year 2024-2025
- h. Nominations for 2024-2026 LCTCS Board Officers

On motion by Supervisor McConduit, seconded by Supervisor Price, the Board voted to approve the ratification of the actions taken during the June 26, 2024 meeting of the LCTCS Board Executive Committee to include the technical correction. The motion carried.

ACADEMICS

Supervisor Lee presented the Academics Action Items for consideration by the Board.

3. Accreditation Update

Supervisor Lee invited Dr. Chandler LeBoeuf to the table. Dr. LeBoeuf invited Chancellor Sawtelle and Chancellor Spillers to the table to give an update on the completion of SACCSCOC accreditation for Central Louisiana Community Technical College. Chancellor Sawtelle thanked and acknowledged his team for their dedication to the accreditation process. Chancellor Spillers gave an update about Northwest Louisiana Technical Community College's process for their SACCSCOC accreditation. She noted that the SACCSCOC team has scheduled a visit for March 17, 2025.

4. Program Health Index

There was no action required.

5. Student Referendum for South Louisiana Community College – Student Activity Fee

On motion by Supervisor Smith, seconded by Supervisor Butler-McIntyre, the Board voted to authorize the South Louisiana Community College Student Government Association to conduct a referendum to assess an increase of a current self-assessed student activity fee, to be assessed of all students each fall, spring, and summer semester, in the amount of \$7.50 per credit hour, at a maximum of 12 credit hours, beginning fall 2024. The motion carried.

6. Student Referendum for South Louisiana Community College - Student Government Association Fee

The recommendation was originally read as “the Board to authorize the South Louisiana Community College Student Government Association to conduct a

referendum to assess an increase of a current self-assessed Student Government Association (SGA) fee, to be assessed of all students each fall, spring, and summer semester, in the amount of a \$7.50 flat fee, at a maximum of 12 credit hours, beginning fall 2024” and was motioned by Supervisor McConduit and seconded by Supervisor Johnson. A motion was taken to amend the recommendation. The motion was rescinded.

On motion by Supervisor Hollins, seconded by Supervisor Smith, the recommendation was rescinded to make the amendment needed.

On motion by Supervisor McConduit, seconded by Supervisor Smith, the Board voted to approve the amended recommendation to authorize the South Louisiana Community College Student Government Association to conduct a referendum to assess an increase of a current self-assessed Student Government Association (SGA) fee, to be assessed of all students each fall, spring, and summer semester, in the amount of \$7.50 per credit hour beginning fall 2024. The motion carried.

7. Revisions to LCTCS Policy #2.019 - Athletic Programs

On motion by Supervisor Smith, seconded by Supervisor McConduit, the Board voted to approve revisions to LCTCS Policy #2.019 - Athletic Programs. The motion carried.

8. Review and Advisement: Revisions to LCTCS Policy #9.001 – Power-Based Violence/Sexual Misconduct

The Board received for Review and Advisement the Revisions to LCTCS Policy #9.001 – Power-Based Violence/Sexual Misconduct. No action was taken.

FACILITIES

Supervisor Salathe presented the Facilities Action Items for consideration by the Board.

9. Review and Advisement: Preliminary Capital Outlay Request for FY 2025-2026

There was no action required.

10. Act 959 Projects for Delgado Community College

On motion by Supervisor Price, seconded by Supervisor McConduit, the Board voted to authorize the System President and the Chancellor of Delgado Community College (DCC) to complete all requirements and execute all documents necessary to use the Act 959 process to replace five (5) roofs for the college. Approvals from the Board of Regents, Facility Planning and Control, and the Joint Legislative Committee on the Budget are required for this process. The motion carried.

11. Baton Rouge Community College Construction Trades Outdoor Learning Lab

On motion by Supervisor Smith, seconded by Supervisor Hollins, the Board voted to authorize the Baton Rouge Community College (BRCC) Foundation to build a Construction Trades Outdoor Learning Lab on the Mid-City Campus of the college, and once constructed, the college will accept the donation of the lab from the BRCC Foundation. The motion carried.

12. Authorizing Naming Rights for Bossier Parish Community College

On motion by Supervisor Johnson, seconded by Supervisor Hall, the Board voted to authorize Bossier Parish Community College (BPCC) to name the Physical Therapy Assistant Program's Hospital Lab/Classroom (Room 325 in Building B) for Alisha Cory, a PTA alum (2007) and a clinical/lab instructor (2009-2020) in the program, in accordance with LCTCS Policy #4.003, Naming of LCTCS Facilities. The naming request complies with the system naming policy in honoring an individual that has rendered distinguished service warranting recognition of their exceptional contributions to the college. The motion carried.

13. Land Purchase for River Parishes Community College

On motion by Supervisor McConduit, seconded by Supervisor Mount, the Board voted to authorize the System President and the Chancellor of River Parishes Community College (RPCC) to identify property in Western Ascension Parish and to negotiate the purchase of said property and to execute all documents necessary to acquire said property to serve the people of Western Ascension Parish. This transaction must be filed with the local Clerk of Court and the State Land Office. The motion carried.

Ericka Poole noted to Chair Hardy that Supervisor Butler-McIntyre had to leave the meeting at 11:54pm. It was noted that the Board still had a quorum.

FINANCE

Chair Hardy presented the Finance Action Items for consideration by the Board.

14. Foundation Reimbursement to or on Behalf of Employees

On motion by Supervisor Mount, seconded by Supervisor Johnson, the Board voted to approve the foundation reimbursements presented as required by LCTCS Policy #5.029, Foundation Support of System and College Endeavors, and LCTCS Policy #5.017, LCTCS Policy on Foundations. The motion carried.

15. FY 2024-2025 Operating Budget for LCTCS Entities

On motion by Supervisor McConduit, seconded by Price, the Board voted to approve the FY 2024-2025 operating budget allocations of the LCTCS Colleges and the Board office. The motion carried.

16. Professional Services Contract between the LCTCS Board of Supervisors and Phelps Dunbar, LLP (July 1, 2024 to September 30, 2024)

On motion by Supervisor Hollins, seconded by Supervisor Price, the Board voted to approve a legal services contract with Phelps Dunbar, LLP, beginning July 1, 2024 to September 30, 2024, for a total of \$10,000.00. This contract is subject to the approval of the Office of the Attorney General, the Office of General Counsel and the Office of State Procurement. The motion carried.

17. Professional Services Contract between the LCTCS Board of Supervisors and Phelps Dunbar, LLP (October 1, 2024 to September 30, 2025)

On motion by Supervisor Lee, seconded by Supervisor Salathe, the Board voted to approve a legal services contract with Phelps Dunbar, LLP, beginning October 1, 2024 to September 30, 2025 for a total of \$75,000.00, with the option to renew the contract for two additional one-year terms. This contract is subject to the approval of the Office of the Attorney General, the Office of General Counsel and the Office of State Procurement. The motion carried.

GOVERNANCE

Supervisor Paul Price, Jr. presented the Governance Action Item for consideration by the Board.

18. 2025 LCTCS Board of Supervisors Meeting Schedule

On motion by Supervisor Johnson, seconded by Supervisor Mount, the Board voted to approve the 2025 LCTCS Board Meeting Schedule as presented. The motion carried.

19. Location Change of October LCTCS Board of Supervisors Meeting

On motion by Supervisor Mount, seconded by Supervisor Smith, the Board voted to approve the location change for the October 9, 2024 meeting to be held at SOWELA Technical Community College Regional Training Center at 3749 Senator J. Bennett Johnston Ave. Lake Charles, LA 70615. The motion carried.

20. Review and Advisement: Revisions to Bylaws of the Board of Supervisors of the Louisiana Community and Technical College System

The Board received for Review and Advisement the Revisions to Bylaws of the Board of Supervisors of the Louisiana Community and Technical College System.

No action was taken.

PERSONNEL

Chair Hardy presented the Personnel Action Items for consideration by the Board.

21. Pending and Potential Litigation and Settlement Authority

There were no items to be discussed.

22. Review and Advisement: Revisions to LCTCS Policy #6.501 - Faculty Workload

The Board received for Review and Advisement the Revisions to LCTCS Policy #6.501 - Faculty Workload. No action was taken.

23. New LCTCS Policy #6.044 - Pregnant Workers Fairness

On motion by Supervisor Lee, seconded by Supervisor McConduit, the Board voted to approve the New LCTCS Policy #6.044 - Pregnant Workers Fairness. The motion carried.

Chair Hardy referenced the Updates and encouraged Board members to review the information provided.

L. UPDATES

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Report of Breazeale Sachse & Wilson, LLC Charges for Quarter Ending March 31, 2024
4. Report of Breazeale, Sachse, & Wilson Charges for the quarter ended June 30, 2024
5. FY 2023-2024 3rd Quarter Report on Contracts
6. FY 2023-2024 4th Quarter Report on Contracts
7. Status Report on Capital Projects
8. FY 2023-2024 3rd Quarter Financial Status Reports
9. Student Technology Fee Survey

M. OTHER BUSINESS

No additional business was presented to the Board.

Chair Hardy asked Ericka Poole if there were any requests for public comment related to one of the enumerated agenda items on the meeting agenda. He noted that public comment must be related to a specific agenda item.

Ericka Poole noted there were no requests for public comment.

N. ANNOUNCEMENTS

Chair Hardy made the following announcements:

- ❖ He reminded the Board to complete the survey for the System President, Board and self-evaluation. He noted that the information was emailed on July 1st. He noted to reach out to Ericka for more information.
- ❖ He reminded the Board to complete the annual required training. He noted that two trainings were due July 1st and two more will be due on September 2nd. He noted to reach out to Ericka for information.
- ❖ He reminded the Board that the LCTCS Conference will be held at the Hilton Riverside New Orleans October 1st-3rd. He noted to reach out to Ericka for more information.
- ❖ He reminded the Board that the October Strategic Planning Session will be held in Lake Charles on October 8th followed by the October Board meeting on October 9th. He noted to please attend both meetings.

O. ADJOURNMENT

On motion by Supervisor Mount, seconded by Supervisor Price, the meeting adjourned at 12:16 p.m.