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Monty Sullivan
System President

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Tari T. Bradford
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Joseph Hollins
Patrick T. Johnson
Jennifer Lee
Erika McConduit
Michael J. Murphy
Paul Price, Jr.
Stanton W. Salathe
Stephen C. Smith
Stephen Touns
Matthew Wood

Student Members:
David Payne
Jamie Zeringue

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As Approved on August 14, 2024

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS MINUTES

Wednesday, April 10, 2024
10:00 a.m.

The Louisiana Building
Baton Rouge Community College
201 Community College Drive, Baton Rouge, Louisiana 70806

Meeting will be broadcast live for public interest.

For live streaming, visit this link: <https://www.youtube.com/GoLCTCS>

There is an opportunity for public comment prior to an item being considered on the agenda. Public comments may be made in the following ways: (1) Prior to the meeting until 5:00 pm on Tuesday, April 9, 2024: via email to mediarelations@lctcs.edu or by this [online form](#) or (2) During the meeting via open conference call at (877) 810-9415; Access Code 6499147#.

Any public comments received virtually will be read during the meeting by the board secretary or a designee. All public comments must include an agenda item number, a name, and a brief statement. Public comments are limited to three minutes per comment.

In accordance with the American Disabilities Act, if you need special assistance, a request may be submitted to erickapooole@lctcs.edu providing the name, telephone number and email address of the agency representative by 5 business days prior to the meeting.

****The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter Executive Session in accordance with R.S. 42.16-17.**

*****Per LA Revised Statute 42.19 A. (1) iv. and the Louisiana Community and Technical College Board of Supervisors Bylaws Section 8, B, if a quorum cannot be in attendance at the regular meeting of the board due to extreme weather conditions, the executive committee will meet to conduct the business of the Board outlined in the current agenda notice and items will be ratified by the full board at the next scheduled meeting.**

LCTCS President, Dr. Monty Sullivan, welcomed all to the April meeting of the LCTCS Board of Supervisors and reminded members of the Board and those in the audience that the Board meeting is live-streamed.

Dr. Sullivan noted that due to severe weather, the meeting would begin a few minutes early to allow attendees to get home safely.

A. CALL TO ORDER

Chair Mount called the April 10, 2024, LCTCS Board of Supervisors Meeting to Order at 9:55 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Murphy led the group in the Pledge of Allegiance.

C. ROLL CALL

Ericka Poole called roll with the following results:

Members Present	Absent	Staff Present	
Willie Mount	Ellis Bourque, III	Monty Sullivan	Katie Waldrop
Cynthia Butler-McIntyre	Tari Bradford	Joseph Marin	Clay Omainsky
Jennifer Lee	Alterman “Chip” Jackson	Toni Wilson	Jeff Fleming
Mickey Murphy	Erika McConduit	Gena Doucet	Amy Cable
Patrick T. Johnson	Paul Price, Jr.	Ericka Poole	Chandler LeBoeuf
David Payne	Stephen Smith	Wendi Palermo	Anthony Brown
Stanton Salathe	Stephen Toups		
Jamie Zeringue			
*Joseph Hollins			
Matthew Wood			

Ericka Poole noted that a quorum was established.

Chair Mount asked Ericka Poole if there were requests for public comment related to one of the enumerated agenda items on the meeting agenda. She noted that public comment must be related to a specific agenda item.

Ericka Poole noted there were no requests for public comment via phone, email or web submission.

D. APPROVAL OF MEETING AGENDA FOR APRIL 10, 2024

On motion by Supervisor Zeringue, seconded by Supervisor Murphy, the Board voted to approve the April 10, 2024 meeting agenda. The motion carried.

E. APPROVAL OF MEETING MINUTES FOR FEBRUARY 7, 2024

On motion by Supervisor Butler-McIntyre, seconded by Supervisor Zeringue, the Board voted to approve the February 7, 2024, meeting minutes. The motion carried.

Dr. Sullivan presented the Consent Agenda Items for consideration by the Board.

On motion by Supervisor Zeringue, seconded by Supervisor Salathe, the Board voted to approve the Consent Agenda which consists of agenda items F.1. through F.7. The motion carried.

F. CONSENT AGENDA

1. LCTCS Approved Non-Credit Programs

Program Additions

- a. Fiber Optics IBC Name: Certified Fiber Optic Specialist - Fiber to the Home, Issuer of IBC: Fiber Optics Association (CIP 14.1004) - **4 STARS**

- b. OSHA Safety Standards IBC Name: OSHA Safety Standards, Issuer of IBC: Workforce Training Alliance (CIP 15.0701) - **4 STARS**
- 2. Bossier Parish Community College
 - Program Modification
 - a. Associate of Applied Science (AAS) in Surgical Technology (CIP 51.0909) - **4 STARS**
- 3. Fletcher Technical Community College
 - Program Adoption
 - a. Technical Diploma (TD) in Aviation Maintenance Technology (CIP 47.0608) – **4 STARS**
 - i. Certificate of Technical Studies (CTS) in Aviation Maintenance Technology: Airframe, CTS (CIP 47.0608) – **4 STARS**
 - ii. Certificate of Technical Studies (CTS) in Aviation Maintenance Technology: Powerplants, CTS (CIP 47.0608) – **4 STARS**
 - iii. Certificate of Technical Studies (CTS) in Aviation Maintenance Assistant (CIP 47.0608) – **4 STARS**
 - Program Modifications
 - b. Career and Technical Certificates (CTC) in Medical Clinical Assistant (CIP 51.0801) with an Industrial Based Certification in Certified Clinical Medical Assistant (CCMA) – **5 STARS**
 - c. Associate of Applied Science (AAS) in Surgical Technology (CIP 51.0909) – **4 STARS**
- 4. Louisiana Delta Community College
 - Program Modification
 - a. Associate of Applied Science (AAS) in Medical Lab Technician (CIP 51.1004) - **4 STARS**
 - Program Addition
 - b. Certificate of Technical Studies (CTS) in Medical Lab Assisting and Phlebotomy (CIP 51.1004) - **4 STARS**
 - Program Deletions
 - c. Certificate of Technical Studies (CTS) in ARC Welder FCAW (CIP 48.0508) - **4 STARS**
 - d. Certificate of Technical Studies (CTS) in ARC Welder SMAW (CIP 48.0508) - **4 STARS**
 - e. Certificate of Technical Studies (CTS) in Client Implementation and Support Specialist (CIP 11.0901) - **3 STARS**
 - f. Certificate of Technical Studies (CTS) in Network and Security Analyst (CIP 11.0901) - **3 STARS**
 - g. Career and Technical Certificates (CTC) in Cisco Certified Network Associate (CIP 11.0901) - **3 STARS**
 - h. Career and Technical Certificates (CTC) in Business Application & Desktop Support (CIP 11.0901) - **3 STARS**
 - i. Certificate of Technical Studies (CTS) in Crime Scene Investigation (CIP 43.0106) - **3 STARS**
 - j. Certificate of Technical Studies (CTS) in Electrician Energy Systems Technician (CIP 46.0302) - **4 STARS**
 - k. Career and Technical Certificates (CTC) in Heavy Equipment Operator Level 1 (CIP 49.0202) - **4 STARS**
 - l. Certificate of Technical Studies (CTS) in Heavy Equipment Vehicle OPS Level 2 (CIP 49.0202) - **4 STARS**

- m. Certificate of Technical Studies (CTS) in Heavy Equipment OPS Level 3 (CIP 49.0202) - **4 STARS**
 - n. Certificate of Technical Studies (CTS) in Legal Office Specialist (CIP 52.0401) - **3 STARS**
 - o. Career and Technical Certificates (CTC) in Software Applications (CIP 11.0201) - **3 STARS**
 - p. Associate of Applied Science (AAS) in Full Cloud Stack Developer (CIP 11.0902) - **3 STARS** (effective Fall 2024)
 - q. Certificate of Technical Studies (CTS) in Secure Software Design (CIP 11.0701) - **3 STARS** (effective Fall 2024)
5. Northshore Technical Community College
- Program Additions
- a. Associate of Applied Science (AAS) in Patient Navigator (CIP 51.2208) - **4 STARS**
 - i. Technical Diploma (TD) in Patient Navigator Associate (CIP 51.2208) - **4 STARS**
 - b. Technical Diploma (TD) in Advanced Manufacturing Technology (CIP 48.0501) - **4 STARS**
 - c. Certificate of Technical Studies (CTS) in Occupational Health & Safety (CIP 51.2206) - **4 STARS**
 - d. Career and Technical Certificate (CTC) in Supply Chain Management & Logistics (CIP 52.0203) with IBCs in MSSC Certified Logistics Associate (CLA) and Certified Logistics Technician (CLT) - **5 STARS**
- Programs to be Delivered 100% via Distance Education Technology
- e. Associate of Arts (AALT) in Louisiana Transfer (CIP 24.0199) - **TRANSFER**
 - f. Associate of Science (ASLT) in Louisiana Transfer (CIP 24.0199) - **TRANSFER**
 - g. Associate of General Studies (AGS) (CIP 24.0102) – **TRANSFER**
 - h. Certificate of General Studies (CGS) (CIP 24.0102) – **TRANSFER**
 - i. Associate of Applied Science (AAS) in Technical Studies (CIP 47.9999) – **NA**
 - j. Technical Diploma (TD) in Business Office Technology (CIP 52.401) - **3 STARS**
 - k. Certificate of Technical Studies in Paralegal Studies (CIP 22.0302) - **4 STARS**
6. River Parishes Community College
- Program Additions
- a. Career and Technical Certificates (CTC) in IT Support (CIP 11.0101) with an Industrial Based Certification in CompTIA A+ - **5 STARS**
 - b. Career and Technical Certificates (CTC) in Instrumentation and Electronics Apprentice (CIP 15.0404) with an Industrial Based Certification in NCCER Core - **4 STARS**
 - c. Career and Technical Certificates (CTC) in Process Technology Plant Safety (CIP 15.0699) with an Industrial Based Certification OSHA 10-Hour General Industry Safety - **5 STARS**
 - d. Career and Technical Certificates (CTC) in Drafting Fundamentals (CIP 15.1301) with an Industrial Based Certification Autodesk Certified User in AutoCAD - **5 STARS**
 - e. Career and Technical Certificates (CTC) in HVAC Electrical Apprentice (CIP 47.0201) with an Industrial Based Certification HVAC Excellence

Employment Ready Certification in Electrical - **5 STARS**

- f. Career and Technical Certificates (CTC) in Welder Helper (CIP 48.0508) with IBCs NCCER Manual Oxyfuel Cutting and Manual Plasma Arc Cutting - **4 STARS**
- g. Career and Technical Certificates (CTC) in Patient Care Representative (CIP 51.0707) with an Industrial Based Certification in Customer Service - **5 STARS**
- h. Career and Technical Certificates (CTC) in Medical Office Customer Service (CIP 51.0801) with an Industrial Based Certification in Customer Service - **3 STARS**
- i. Career and Technical Certificates (CTC) in Nurse Aide (CIP 51.3902) with an Industrial Based Certification in Certified Nurse Aide - **2 STARS**
- j. Career and Technical Certificates (CTC) in Customer Service Representative (CIP 52.0411) with an Industrial Based Certification in Customer Service - **3 STARS**

Program Modifications

- k. Certificate of Technical Studies (CTS) in Engineering Aide (CIP 15.1301) - **5 STARS**
- l. Technical Diploma (TD) in A/C & Refrigeration Technician (CIP 47.0201) - **5 STARS** (Named changed from: A/C & Refrigeration: Commercial Refrigeration)
- m. Certificate of Technical Studies (CTS) in A/C & Refrigeration Helper (CIP 47.0201) - **5 STARS** (Named changed from: A/C & Refrigeration: Domestic)
- n. Certificate of Technical Studies (CTS) in Healthcare Access Specialist (CIP 51.0707) - **5 STARS**
- o. Associate of Applied Science (AAS) in Computer Systems and Information Technology (CIP 11.1001) - **5 STARS** (name change from "System Administration", CIP change from 11.0902)

Program Deletion

- p. Associate of Science (AS) in Forensic Science (CIP 43.0106) - **3 STARS**

7. SOWELA Technical Community College

Program Addition

- a. Career and Technical Certificate (CTC) in Welders Helper (CIP 48.0508) - **4 STARS**

Program Deletions

- b. Technical Diploma (TD) in Outdoor Power Equipment Technician (CIP 47.0606) – **2 STARS**
- c. Certificate of Technical Studies (CTS) in OPET Technician II (CIP 47.0606) – **2 STARS**
- d. Career and Technical Certificate (CTC) in OPET Technician I (CIP 47.0606) – **2 STARS**
- e. Career and Technical Certificate (CTS) in SMAW, GTAW, GMAW, FCAW Combination Welder (CIP 48.0508) – **4 STARS**
- f. Career and Technical Certificate (CTS) in SMAW, GTAW Combination Welder (CIP 48.0508) – **4 STARS**
- g. Certificate of Technical Studies (CTS) in SMAW Structural Welder (CIP 480508) – **4 STARS**
- h. Career and Technical Certificate (CTC) in Arc Cutter Basic (CIP 480508) – **4 STARS**

Program Modifications

- i. Technical Diploma (TD) in Welding (CIP 48.0508) – **4 STARS**
 - i. Certificate of Technical Studies (CTS) in SMAW Pipe Welder (CIP 48.0508) – **4 STARS**
- j. Technical Diploma (TD) in Vehicle Maintenance and Repair (Automotive Concentration) (CIP 47.0600) – **4 STARS**
 - i. Certificate of Technical Studies (CTS) in Automotive Apprenticeship (CIP 47.0600) – **4 STARS**

G. REPORTS

- 1. Chair of the Board Report

Chair Mount provided the following report:

- ❖ Chair Mount recognized the 2023-2024 student Board members as their term ends on May 31st. She noted that Supervisors Payne and Zeringue have been very active members of the Board for their year's term and have represented the Board and the System well while also serving as leaders of their respective colleges. She wished them luck in their future endeavors.

Chair Mount presented each student with a plaque that read:

***The Board of Supervisors of the
Louisiana Community and Technical College System
Wish to Recognize and Thank
David Payne / Jamie Zeringue for your service as the
community college student representative / technical college student
representative to the LCTCS Board of Supervisors for 2023-2024.***

Chair Mount expressed her appreciation for the student Board members for their commitment and enthusiasm as they supported LCTCS. Chair Mount invited Supervisor Zeringue to briefly speak. Supervisor Zeringue noted that she was very thankful and proud of everything she was able to accomplish while working on the Board. Chair Mount invited Supervisor Payne to speak briefly. Supervisor Payne noted that he was very proud to be a part of the Board and that it was a great experience.

*Ericka Pooled noted that Supervisor Hollins arrived at 10:02 a.m.

- ❖ Chair Mount noted that there was a list of college commencements at each Board member's station. She encouraged their attendance and reminded them to let Ericka know if they had plans to attend any upcoming events.
- ❖ Chair Mount noted that as the 2022-2024 Board leadership comes to the end of their service, the Governance Committee is tasked with nominating the 2024-2026 Board leadership per the Board of Supervisors' Bylaws. She noted that she has spoken with Supervisor Paul Price, Chair of the Governance Committee, who will handle this duty and will bring the recommended nominations from the Governance Committee to the Board at the June meeting.

2. President's Report

Dr. Sullivan provided the following report:

- ❖ Dr. Sullivan noted that his report will be abbreviated due to the weather and that several updates would be given at the next Board meeting. He noted he gave positive news about what was going on at the legislature. Dr. Sullivan noted that HB 940 would provide \$1.7 billion to higher education with \$250 million being allocated to LCTCS colleges for deferred maintenance issues. He noted for example, at the Shreveport campus there was current flooding due to the weather and with the funds, issues like that can be addressed over the next few years. Dr. Sullivan noted that the results of the hard work of the LCTCS Facilities Corporation and the positive delivery that has been in place, both the Speaker of the House and President of the Senate have indicated that they expect LCTCS to lead the pack. Dr. Sullivan noted at the state level, in regard to the basketball game between LSU and Iowa, LCTCS honors the American flag because as an organization that is what we believe. He noted that going forward, the LCTCS policies will be reviewed but it is important to express LCTCS has always done the right thing and will continue to do so. Dr. Sullivan noted that on the federal front the Workforce Innovation and Opportunity Act (WIOA) bill passed on the House floor with a resounding vote of nearly 400 members. He noted the bill will now require that 50% of the WIOA dollars should be spent on training and educating people. Dr. Sullivan noted that the second point is that the bill will allow governors 25% flexibility as to how the money gets spent. He noted that the Louisiana Workforce Commission will continue to be one of our best partners in this work.

H. BOARD DEVELOPMENT

1. Preparing for the Energy Transition

Dr. Sullivan noted that this item will be deferred due to the weather conditions.

I. GENERAL ACTION ITEMS**

ACADEMICS

Supervisor Murphy presented the Academics Action Items for consideration by the Board.

1. Accreditation Update

Dr. Wendi Palermo presented updates to the Board for Central Louisiana Technical Community College (CLTCC) and Northwest Louisiana Technical Community College (NLTCC). She noted there is a 9-member Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) peer review team revisit happening at CLTCC that week and a vote on accreditation will take place at the SACSCOC June meeting. Dr. Palermo noted that Chancellor Sawtelle extends his appreciation to all involved in the process and that they are thrilled with what they are seeing so far. Dr. Palermo noted that as for an update on NLTCC, the SACSCOC team is reviewing audits that were performed in March. She noted that NLTCC's goal is to be on the SACSCOC June agenda. Dr. Palermo noted that Chancellor Spillers extends her appreciation to all involved parties in their accreditation process.

2. Review and Advisement: Revisions to LCTCS Policy #2.019 - Athletic Programs

There was no action required.

3. Student Referendum for Northshore Technical Community College

On motion by Supervisor Payne, seconded by Supervisor Zeringue, the Board voted to authorize Northshore Technical Community College Student Government Association to conduct a referendum to assess a new student activity fee of \$4 per credit hour, with a cap of 12 credit hours, or \$48, per semester. The motion carried.

4. Revisions to LCTCS Policy #1.105 - WorkReady U - High School Equivalency

On motion by Supervisor Hollins, seconded by Supervisor Zeringue, the Board voted to approve the attached revisions to LCTCS Policy #1.105 – WorkReady U High School Equivalency. The motion carried.

FACILITIES

Supervisor Salathe presented the Facilities Action Item for consideration by the Board.

5. Servitude and Right of Way Agreements from the LCTCS, on behalf of SOWELA Technical Community College, to Entergy Louisiana, L.L.C. and CenterPoint Energy

On motion by Supervisor Zeringue, seconded by Supervisor Wood, the Board voted to authorize the President to execute two right of way agreements between Entergy Louisiana, L.L.C. and the LCTCS and CenterPoint Energy and the LCTCS, on behalf of SOWELA Technical Community College for connection of electrical and gas service for the Calcasieu Building in the area depicted in the attached illustration, and for the continued maintenance of the utility distribution equipment that will service the building. The legal description and technical drawing illustrating the area to be transferred will be maintained in the Office of the Vice President of Operations. The motion carried.

PERSONNEL

Chair Mount presented the Personnel Action Items for consideration by the Board.

6. Pending and Potential Litigation and Settlement Authority

There were no items to be discussed.

7. Review and Advisement: New LCTCS Policy #6.044 - Pregnant Workers Fairness Policy

The Board received for Review and Advisement the New LCTCS Policy #6.044 – Pregnant Workers Fairness Policy. No action was taken.

Chair Mount referenced the Updates and encouraged Board members to review the information provided.

J. UPDATES

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects

K. OTHER BUSINESS

No additional business was presented to the Board.

Chair Mount asked Ericka Poole if there were any requests for public comment related to one of the enumerated agenda items on the meeting agenda. She noted that public comment must be related to a specific agenda item.

Ericka Poole noted there were no requests for public comment via phone, email or web submission.

L. ANNOUNCEMENTS

Chair Mount made the following announcements:

- ❖ The Phi Theta Kappa luncheon was April 11th from 11am to 2pm at Juban's Restaurant. Please RSVP to Ericka Poole if you plan to attend.
- ❖ She noted the LCTCS Day at the Capitol which will be on April 22nd from 10am to 2pm at the Capitol Rotunda followed by our 25th Anniversary celebration from 5pm to 8pm at the Capitol Park Museum.
- ❖ She reminded the Board that the Annual Tier 2.1 disclosures are due by May 15th.
- ❖ She noted there was not a Board of Supervisors meeting in May. The next meeting will be on June 12th.

M. ADJOURNMENT

On motion by Supervisor Zeringue, seconded by Supervisor Hollins, the meeting adjourned at 10:29 a.m.