



***Changing Lives,
Creating Futures***

Monty Sullivan
System President

Officers:

Timothy W. Hardy
Chair

Stephen C. Smith
First Vice Chair

Stephen Toups
Second Vice Chair

Members:

Ellis Bourque, III
Cynthia Butler-McIntyre

Archie Hall

Sabrina Hogan

Joseph Hollins

Patrick T. Johnson

Jennifer Lee

Erika McConduit

Chad Moody

Willie L. Mount

Paul Price, Jr.

Stanton W. Salathe

Student Members:

Abbigale Ardoin

Christopher Elie

Louisiana
Community
& Technical
College System

265 South Foster Drive
Baton Rouge, LA 70806

Phone: 225-922-2800
Fax: 225-922-1185

www.lctcs.edu

As Approved on December 11, 2024

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

LCTCS BOARD OF SUPERVISORS DRAFT MINUTES

Wednesday, October 9, 2024
9:00 a.m.

Regional Training Center Auditorium
SOWELA Technical Community College
3749 Senator J. Bennett Johnston Ave. Lake Charles, LA 70615

Meeting will be broadcast live for public interest.
For live streaming, visit this link: <https://www.youtube.com/GoLCTCS>

Members of the public who wish to address the Board must complete an "Opportunity for Public Comment" form either beforehand by completing the online form [here](#) or by submitting the comment form to the Administrative Secretary before the meeting begins. The public comment form shall include the name of the person who requests to testify and the specific agenda item on which the person wishes to speak. Members of the public who wish to testify shall limit public comments to those items included on the published agenda.

In accordance with the American Disabilities Act, if you need special assistance, a request may be submitted to erickapoole@lctcs.edu providing the name, telephone number and email address of the agency representative by five (5) business days prior to the meeting.

****The Board of Supervisors of the Louisiana Community and Technical College System reserves the right to enter Executive Session in accordance with R.S. 42:16-17.**

Chair Hardy welcomed all to the October meeting of the LCTCS Board of Supervisors and reminded members of the Board and those in the audience that the Board meeting is live-streamed.

A. CALL TO ORDER

Chair Hardy called the October 9, 2024, LCTCS Board of Supervisors Meeting to Order at 9:01 a.m.

B. PLEDGE OF ALLEGIANCE

Supervisor Ardoin led the group in the Pledge of Allegiance.

C. ROLL CALL

Ericka Poole called roll with the following results:

Members Present

Tim Hardy
Stephen Smith
Ellis Bourque, III
Willie Mount
Cynthia Butler-McIntyre
Patrick T. Johnson
Jennifer Lee
Chad Moody
Paul Price
Stanton Salathe
Sabrina Hogan
Abbigale Ardoin
Chris Elie

Absent

Stephen Toups
Archie Hall
Erika McConduit
Paul Price, Jr.
Joseph Hollins

Staff Present

Katie Waldrop
*Joseph Marin Toni Wilson
Jeff Fleming Gena Doucet
Ericka Poole Chandler LeBoeuf
Wendi Palermo Toby R. Comeaux
Joel Watkins
Renita Williams Monty Sullivan
*virtual

Ericka Poole noted that a quorum was established.

D. PUBLIC COMMENT

Chair Hardy asked Ericka Poole if there were requests for public comment related to one of the enumerated agenda items on the meeting agenda. He noted that public comment must be related to a specific agenda item.

Ericka Poole noted that there were no requests for public comment via email or web submission.

E. APPROVAL OF MEETING AGENDA FOR OCTOBER 9, 2024

On motion by Supervisor Mount, seconded by Supervisor Salathe, the Board voted to approve the October 9, 2024 meeting agenda. The motion carried.

F. APPROVAL OF MEETING MINUTES FOR AUGUST 14, 2024

On motion by Supervisor Butler-McIntyre, seconded by Supervisor Johnson, the Board voted to approve the August 14, 2024, meeting minutes. The motion carried.

Dr. Sullivan presented the Consent Agenda Items for consideration by the Board.

On motion by Supervisor Butler-McIntyre, seconded by Supervisor Salathe, the Board voted to approve the Consent Agenda which consists of agenda items G.1. through G.3. The motion carried.

G. CONSENT AGENDA

1. LCTCS Approved Non-Credit Programs
Program Addition

- a. Electric Vehicle Supply Equipment Field Technician IBC Name: Electric Vehicle Supply Equipment Field Technician, Issuer of IBC: SAE International (CIP 47.0101) – **4 STARS**
- 2. Louisiana Delta Community College
 - Program Deletions
 - a. Associate of Applied Science (AAS) in Industrial Electronics Technology (CIP 47.0105) – **4 STARS**
 - i. Technical Diploma (TD) in Industrial Electronics Technician Technology (CIP 47.0105) – **4 STARS**
 - ii. Certificate of Technical Studies (CTS) in IND EL TECH: Basic Electronics Technician (CIP 47.0105) – **4 STARS**
 - b. Technical Diploma (TD) in Carpentry (CIP 46.0201) – **4 STARS**
 - i. Certificate of Technical Studies (CTS) in Carpentry: Carpentry Tech II (CIP 46.0201) – **4 STARS**
 - c. Technical Diploma (TD) in Electrician: Marine (CIP 46.0302) – **4 STARS**
 - d. Technical Diploma (TD) in Commercial Wiring I (CIP 46.0302) – **4 STARS**
 - e. Career and Technical Certificate (CTC) in Cisco Cybersecurity (CIP 11.0901) – **4 STARS**
 - f. Career and Technical Certificate (CTC) in Cisco Network Professional (CIP 11.0901) – **4 STARS**
 - g. Career and Technical Certificate (CTC) in Call Center Representative (CIP 52.0411) – **2 STARS**
 - h. Certificate of Technical Studies (CTS) in Systems & Network Administrator (CIP 11.0901) – **4 STARS**
 - i. Certificate of Technical Studies (CTS) in Juvenile Justice (CIP 43.0110) – **3 STARS**
 - j. Certificate of Technical Studies (CTS) in Production Line Welder- Shipbuilding (CIP 48.0508) – **4 STARS**
 - k. Certificate of Technical Studies (CTS) in Production Line Welder- II (CIP 48.0508) – **4 STARS**
 - l. Certificate of Technical Studies (CTS) in Structural Fabrication (CIP 48.0508) – **4 STARS**
 - m. Certificate of Technical Studies (CTS) in Pipe Fabrication (CIP 48.0508) – **4 STARS**
 - n. Certificate of Technical Studies (CTS) in Medical Office Assistant (CIP 51.0716) – **3 STARS**
 - o. Certificate of Technical Studies (CTS) in Account Tech: Account Clerk (CIP 52.0302) – **3 STARS**
 - 3. Northwest Louisiana Technical Community College
 - Program Modification
 - a. Associate of Applied Science (AAS) in Practical Nursing (CIP 51.3901) – **4 STARS**
 - i. Technical Diploma (TD) in Practical Nursing (CIP 51.3901) – **4 STARS**

- ii. Career and Technical Certificate (CTC) in Health Care Aid (CIP 51.3902) with an Industrial Based Certification in Certified Nurse Aide – **2 STARS**

H. REPORTS

1. Chair of the Board Report

Chair Hardy provided the following report:

- ❖ Chair Hardy noted that it was wonderful being in Lake Charles and thanked Chancellor Aspinwall and Supervisor Mount for their hospitality. He noted that he proudly served with a former student Board member, Frank Russell, who was present and invited him to make a few remarks. Mr. Russell noted that his time on the LCTCS Board of Supervisors was impactful and he was grateful for his education and time on the Board.
- ❖ Chair Hardy invited Secretary of the Louisiana Workforce Commission (LWC), Susie Schowen, to update the Board on the work happening with LWC. Ms. Schowen noted that the labor force participation rate of residents in Louisiana who are working or actively looking for work is quite low. She noted that in comparison to other states, Louisiana's number is too low. She noted that the main priority of LWC is to drive economic growth by supplying their employer partners with a talented and skilled workforce by offering opportunities for increased social mobility. Ms. Schowen noted that those tasks cannot be achieved without directly addressing the low labor force participation rate. She noted that in Louisiana, there are not enough unemployed people with new jobs being projected to grow the economy. She noted that the number she reports represents the whole adult population which includes retirees, homemakers and people with disabilities. Ms. Schowen noted three main priorities of LWC, with the first being to enact business workforce solutions, with Act 330 giving her the authority to be the quarterback of business workforce solutions. She noted that it has become her responsibility to directly work with employer partners to ensure they have the workforce they need by helping with strategies to find those people to hire. Ms. Schowen noted the second priority is targeting labor force non-participants by creating a "one-door model" where the federally funded resources are in one place. She noted that the type of training and education that is needed to pull people into the workforce is what LCTCS can provide. Ms. Schowen noted that the final priority is educational alignment with the labor force participation work, which moves people from dependence to independence by working with the K-12 and higher education systems to make sure people are graduating. She noted that LWC is working with the Board of Regents to explore options to better fund the types of programs that lead to good employment outcomes.

2. President's Report

Dr. Sullivan provided the following report:

- ❖ Dr. Sullivan invited Chancellor Aspinwall and the United States Coast Guard (USCG) to the table to provide an update on the USCG & SOWELA Lateral Entry Program Partnership. Dr. Aspinwall introduced Elizabeth Newton, who is the Commanding Officer of the Marine Safety Unit in Lake Charles. He also recognized other members of her unit that were present in the audience. Chancellor Aspinwall also introduced Dr. Paula Hellums, the Vice Chancellor for Academic Affairs at SOWELA. He noted that SOWELA was the first to establish a direct enlistment with the United States Coast Guard and was the first in the United States to establish a Health Services Technician Lateral Entry Program. Chancellor Aspinwall invited Ms. Newton to go into detail about the lateral entry program. She noted that this program is a streamlined and accelerated recruitment process for graduates of SOWELA to apply for the USCG's most critical roles. Ms. Newton noted four career pathways for students including Health Services Technician, Culinary Specialist, Electrician's Mate and Machinery Technician. She noted that choosing entry into the USCG is beneficial because of the pay, benefits, impact on the lives of others, specialized skills and a sense of community.
- ❖ Dr. Sullivan invited Chancellor Aspinwall and Dr. Jason VanMetre, Superintendent of Calcasieu Parish School Board, to present on a dual enrollment project called Virtual Instruction Program (VIP). Chancellor Aspinwall noted that the VIP program ensures equity of access and provides quality college courses to students in eleven (11) high schools in Calcasieu Parish. He noted that the program is synchronous, which requires students to be on campus to receive the virtual instruction. Dr. VanMetre noted that people and opportunity make his program successful because of how hard people have worked with SOWELA and the school board. He noted that this program was modeled after the Louisiana Department of Education's Models of Excellence awards which is an initiative created to acknowledge, honor, and spotlight schools and school systems that serve as exemplary models for implementing the Department's education priorities. Dr. VanMetre noted that this program differs from other online programs in that there is a live teacher who is teaching students that are on campus physically, via Zoom. He noted that at individual sites, there is on-school site monitoring. Dr. VanMetre noted that the flexibility of having students take classes through SOWELA while still being able to be a typical high school student is a unique model.
- ❖ Dr. Sullivan invited Ken Naquin, the Secretary and Treasurer of the Construction Education Trust Fund to address the board. Mr. Naquin was there to present a check for \$120,000 to the LCTCS Foundation, with \$10,000 to be dispersed to each of the twelve (12) colleges. He explained that fines collected by the construction licensing board for contractors who break the law go

toward construction education. Dr. Sullivan, Chair Hardy and Dr. LeBoeuf posed for a picture with Mr. Naquin.

Dr. Sullivan provided the following college updates:

- ❖ He noted that the staff at Nunez Community College (NCC) partnered with the Office of Juvenile Justice to teach welding to a cohort of students leading to an ACS certification. He noted the Thursday before, Chancellor Tinney represented NCC and LCTCS at the White House to discuss Louisiana's workforce in the aerospace industry.
- ❖ Dr. Sullivan noted that Northshore Technical Community College (NTCC) achieved their largest enrollment numbers in the college's 94-year history with a fall graduation class that included 6,024 students.
- ❖ Dr. Sullivan noted that Delgado Community College (DCC) held their 5th Annual Building Futures Fundraiser luncheon hosted by the Delgado Foundation with proceeds benefiting programs like Allied Health Nursing, Construction Management, Culinary Arts and Motor Vehicle Technology. The event raised \$100,000 for student scholarships. He noted that also at DCC, there was an inaugural session for the Delgado Leadership Institute. Dr. Sullivan noted that many of the colleges have created their own leadership institutes to develop leaders for the future. Dr. Sullivan congratulated the Director of Athletics, Joe Scheuermann for being inducted into the Louisiana Sports Hall of Fame Class of 2025. He noted that Mr. Scheuermann holds the title of being the "winningest baseball coach" in the state of Louisiana.
- ❖ Dr. Sullivan noted for Bossier Parish Community College (BPCC) that the Louisiana Cybersecurity Talent Initiative Fund awarded \$1 million to BPCC which supports increasing the cyber workforce in the state. He congratulated both BPCC and Fletcher Technical Community College for securing \$430,000 of the fund. Dr. Sullivan noted that BPCC signed a preferred training partnership agreement with the Bossier Parish Sheriff's Office. He noted that BPCC won a competitive contract worth \$516,000 from the Cyber Innovation Center and will collaborate with Louisiana Tech University to develop a curriculum to enhance digital fluency among the action officers of the Air Force Global Strike.

I. BOARD DEVELOPMENT

Chair Hardy stated that there was no item for Board Development.

J. GENERAL ACTION ITEMS**

ACADEMICS

Supervisor Lee presented the Academics Action Items for consideration by the Board.

1. Accreditation Update

Supervisor Lee invited Dr. Chandler LeBoeuf and Chancellor Spillers to the table to provide an update. Chancellor Spillers noted that Northwest Louisiana Technical Community College's journey with SACCOC is going according to schedule with their initial visit scheduled for the week of March 17th. Chancellor Spillers thanked her team and fellow Chancellors for their support.

2. Revisions to LCTCS Policy #9.001 - Power-Based Violence/Sexual Misconduct

On motion by Supervisor Smith, seconded by Supervisor Johnson, the Board voted to approve the revisions to LCTCS Policy #9.001- Power-Based Violence/Sexual Misconduct.

As Vice Chair of the Academics Committee, Supervisor Lee moved to suspend the rules allowing Academics Item J.3 to be considered for action instead of review and advisement. There were no objections.

3. Review and Advisement: Revisions to LCTCS Policy #2.018 - Campus Free Expression

On motion by Supervisor Salathe, seconded by Supervisor Elie, the Board voted to approve the Revisions to LCTCS Policy #2.018 - Campus Free Expression. The motion carried.

4. Review and Advisement: Revisions to LCTCS Policy #2.004 - Student Conduct and Appeal Procedures

The Board received for Review and Advisement the Revisions to LCTCS Policy #2.004 - Student Conduct and Appeal Procedures. No action was taken.

FACILITIES

Supervisor Salathe presented the Facilities Action Items for consideration by the Board.

5. Capital Outlay Requests for FY 2025-2026

On motion by Supervisor Smith, seconded by Supervisor Butler-McIntyre, the Board voted to approve the 2025-2026 Capital Outlay list of recommended projects and authorized the President to make any technical corrections to the request that may be necessary before final submission to the Board of Regents. The motion carried.

6. Authorizing Naming Rights for Northshore Technical Community

On motion by Supervisor Mount, seconded by Supervisor Ardoin, the Board voted to authorize Northshore Technical Community College (NTCC) to name the Journeyman Industrial Building, which was remodeled to house the YouthBuild Bogalusa Program in Bogalusa, LA, for Dr. Danielle Keys, the Director of YouthBuild Bogalusa, in accordance with LCTCS Board Policy #4.003, Naming of LCTCS Facilities. The naming request complies with the system naming policy in honoring an individual that has rendered distinguished service warranting recognition of their exceptional contributions to the college. The motion carried.

FINANCE

Chair Hardy presented the Finance Action Item for consideration by the Board.

7. FY 2024-25 Operating Budget for LCTCS Entities

On motion by Supervisor Salathe, seconded by Supervisor Johnson, the Board voted to approve the formal FY 2024-25 operating budget of the LCTCS Colleges and the Board office. The motion carried.

GOVERNANCE

Supervisor Paul Price, Jr. presented the Governance Action Item for consideration by the Board.

8. Revisions to Bylaws of the Board of Supervisors of the Louisiana Community and Technical College System

On motion by Supervisor Johnson, seconded by Supervisor Mount, the Board voted to approve the revisions to the Bylaws of the Board of Supervisors of the Louisiana Community and Technical College System.

PERSONNEL

Supervisor Stevie Smith presented the Personnel Action Items for consideration by the Board.

9. Review and Advisement: Revisions to LCTCS Policy #6.015 - Grievance
- For All Employees

The Board received for Review and Advisement the Revisions to LCTCS Policy #6.015 – Grievance for All Employees. No action was taken.

10. Revisions to LCTCS Policy #6.501 - Faculty Workload

On motion by Supervisor Mount, seconded by Supervisor Elie, the Board voted to approve Revisions to LCTCS Policy #6.501 – Faculty Workload. The motion carried

Supervisor Stevie Smith requests a motion to enter Executive Session to discuss Items J.11 J.12, J.13. and J.14.

On motion by Supervisor Butler-McIntyre, seconded by Supervisor Salathe, the Board voted to enter into Executive Session to discuss Items J.11, J.12, J.13 and J.14. The motion carried.

Ericka Poole took a roll call vote with the following results:

Willie Mount	Sabrina Hogan
Ellis Bourque	Patrick Johnson
Jennifer Lee	Chad Moody
Stephen Smith	Stan Salathe
Tim Hardy	Abbigale Ardoin
Stevie Smith	Chris Elie
Cynthia Butler-McIntyre	

The Board entered Executive Session at 10:38 a.m. following a unanimous roll call vote in its favor.

A roll call vote was taken to reestablish the quorum. The following Supervisors were in attendance:

Willie Mount	Cynthia Butler-McIntyre
Ellis Bourque	Sabrina Hogan
Jennifer Lee	Patrick Johnson
Stephen Smith	Chad Moody
Tim Hardy	Stan Salathe
Stevie Smith	Abbigale Ardoin
	Chris Elie

The Board reconvened from Executive Session at 11:38 a.m. Chair Hardy stated that no votes were taken, and no consensus was reached during the Executive Session.

Supervisor Smith continued to present the Personnel Action Items for consideration by the Board.

11. Pending and Potential Litigation or Settlement Authority

For Board information. No vote was needed.

12. Board Self-Evaluation in Accordance with Section 18 of the Bylaws and SACSCOC Standard 4.2 g

For Board information. No vote was needed.

13. Performance Evaluations of LCTCS Chancellors

For Board information. No vote was needed.

14. Performance Evaluation of LCTCS System President

For Board information. No vote was needed.

Chair Hardy referenced the Updates and encouraged Board members to review the information provided.

K. UPDATES

1. Alternative Financing Projects
2. Report on General Personnel Actions for LCTCS Colleges and System Office
3. Status Report on Capital Projects
4. Report of Usage of LCTCS Policy #6.037 - Educational Assistance
5. FY 2024-2025 Budgeted Waivers and Discounts for LCTCS Entities

L. OTHER BUSINESS

No additional business was presented to the Board.

Chair Hardy asked Ericka Poole if there were any requests for public comment related to one of the enumerated agenda items on the meeting agenda. He noted that public comment must be related to a specific agenda item.

Ericka Poole noted there were no requests for public comment.

M. ANNOUNCEMENTS

Chair Hardy made the following announcements:

- ❖ He reminded the Board to complete the required mandatory training according to the schedule that Ericka has sent to everyone. Please reach out to Ericka if you need help.
- ❖ He stated that the Fall Commencement schedule will be forthcoming soon.

N. ADJOURNMENT

On motion by Supervisor Johnson, seconded by Supervisor Mount, the meeting adjourned at 11:44 a.m.