# Call to Order

A commission meeting of the Louisiana Commission on Human Rights was held on November 19, 2020. It began at 9:50 a.m. and was presided over by Chairwoman Jacobson, with Dr. Leah Raby, as Executive Director.

# Attendees

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| **Commissioners** ■ – Denotes Absent |
| Tamara K. Jacobson, Chairwoman | Commissioner Angela Faulk |  Commissioner Terry L. Jackson |
|  Commissioner F. Clayton Latimer | Commissioner Julie Mendez Achée | ■Commissioner Roxanne Foret |
| Commissioner Courtney L. Hunt | Commissioner Richard Perque |  |
| **Staff** |
| Dr. Leah Raby, Executive Director |  Christa Davis, MPA | Desha Gay, Esq. |
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**\*Note:** The start of the Commission meeting began with Sexual Harassment Training for the Commissioners and staff. The presentation was title “What to know and Ways to Prevent Sexual Harassment in the Workplace. The presentation contains sexual harassments scenarios where all Commissioners were engages in asking and answering questions during the presentation.

# **Approval of Minutes**

A motion to approve the minutes of the previous July 1, 2020, meeting was made by Commissioner Angela Faulk and seconded by Commissioner Courtney L. Hunt.

# **Chairwoman's Remarks**

Chairwoman Jacobson's started her remarks by expressing that she was glad we had the opportunity to get together, even under these circumstances and, the opportunity to complete the sexual harassment training together. She like the ability to hear and share the differing viewpoints, comments and ideology.

Chairwoman Jacobson thanked Dr. Raby and our amazing staff, as always for the representation of work being produced at the Commission. She concluded her comments.

Chairwoman Jacobson proceeded with a request for the Executive Director's Report.

# Executive Director’s Report

Dr. Raby reported that LCHR has officially converted to Office 365. She further reported that all contract staff and internal staff have access to all of the files in the office.

The staff participated in the EEOC/FEPA training conference via Zoom in September 2020. That was the first time that has ever happened in our 23 years. The pandemic is creating new firsts commented Dr. Raby. The training was great. There was positive feedback from the training. Everyone enjoyed it. It was extremely accessible, and we were able to immediately share the legal updates with you all that were provided to us.

Dr. Raby reported that the staff successfully met our case investigations goal. We also achieved a small upward modification from 68 to 73 cases. We investigated all 73 cases and we met all 10 of our intakes with one increase over the actual 10 so we had 11 intakes.

Dr. Raby extended congratulations April White, who is no longer with our office. We’re going to miss, April who has moved on to the Public Defender’s Office. She is now a practicing attorney.

Commissioner Mendez Achée asked Dr. Raby to serve as the guest speaker for the Louisiana Liaison Group. She was able to fulfil that request in October 2020 and the topics included religion, updates on LGBT and medical marijuana.

Dr. Raby announced that the business cards will be forthcoming and mailed in a couple of weeks.

Dr. Raby and the Commissioners extended congratulations to her husband for be appointed by Governor Edwards at Colonel of the Louisiana State Police.

Lastly, Dr. Raby shared a proof of annual report that she and Erin Sanders had been developing. Commissioner Mendez Achée and Commissioner Hunt complimented the report.

Next on the agenda is New Business. Commissioner Faulk stated she is meeting with the Chamber of Commerce and wanted to share LCHR’s brochure.

Next on the agenda is other business. There is none.

No Executive Session and a tentative date for the next meeting is January 14, 2021.

A motion to adjourn the meeting was made by Commissioner Hunt and seconded by Commissioner Mendez Achée.

The meeting ended at 11:06 a.m.

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