

**Capital Area Human Services District Board Meeting
Monday, October 5, 2015**

Directors Present: Gary Spillman, Chair, Kay Andrews, Christy Burnett, Dana Carpenter, Ph.D., Kathy D’Albor, Denise Dugas, Gerri Hobdy, Gail Hurst, Sandi Record, Kristen Saucier and Barbara Wilson

Directors Absent: Laverne Aguillard, Rev. Louis Askins, Amy Betts, Becky Katz, Vice Chair, Vickie King, and Stephanie Manson

CAHSD Executive Staff Member(s) Present: Jan Kasofsky, PhD, Executive Director, and Carol Nacoste, Deputy Director

TOPIC	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP
Approval of the October Consent Agenda and Approval of the Minutes for September 14, 2015.	Mr. Spillman	Mr. Spillman called the meeting to order at approximately 3:00 p.m. A quorum was present. Christy Burnett made a motion to approve the October 5, 2015, Consent Agenda and the minutes of September 14, 2015. Kathy D’Albor seconded the motion.	There were no objections and the motion passed.
Communications	Dr. Kasofsky	<ul style="list-style-type: none"> • A National Recovery Month Recognition Program was held on September 29th at the Government Street location. Peers organized the program and did a great job. The program was well received. A raffle was held for an iPad donated by Walmart. Healthy snacks were served along with an activity pertaining to good nutrition. A fitness trainer led 30 minutes of exercise. • National Dialogues - 11/8-11/15: Topic: "Preventing the Criminalization of Persons with Mental Illness: Solutions and a Call to Action". Board members are welcome to attend. Dr. Kasofsky will speak on Tuesday afternoon re: what CAHSD has done in the EBR Parish Prison. The Monday morning panel will include a CAHSD Peer, a previously incarcerated CAHSD client, the Warden, a prison based social worker for Prison Medical, and Dr. Singh, Medical Director, Department of Corrections, from “Inside the Prison”. • Dr. Kasofsky stated that she recently had a conversation with a Gubernatorial Candidate who was really interested in understanding mental health and substance abuse and the impact on the community. He recently attended a BH Collaborative panel meeting and was able to see it from the perspective of law enforcement. 	
CARF Survey Update	Dr. Kasofsky	<ul style="list-style-type: none"> • The CARF survey was intense. Much effort was put into making sure that the documentation surveyors would look for was available. The staff did an incredible job. The final accreditation recommendation/decision will be received in 6-8 weeks. Thanks to Mr. Spillman and Denise Dugas taking the time out to speak with the Administrative surveyor. Melissa Silva, Mental Health Association of BR, was also interviewed. 	
REC Discussions with BRAF/NE Funding	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky has not had much interaction with BRAF. They have hired consultants to look at mental health across the whole continuum, not just 	

Update		<p>the crisis continuum. They are interviewing people and will generate a report. The consultants came to CAHSD, took a tour and wanted information about what CAHSD does. Denise Dugas stated there is a meeting with the consultants on October 15th @ 9:00 a.m.</p> <ul style="list-style-type: none"> • New and Expanded Funding Update: This is when you are offered to put in a request for new funding within the State system. This is approximately the 3rd year in a row that CAHSD has put in for funding. It's not for the entire Crisis Center but is for some beds in the event we were able to contract with a private provider to at least have an alternative to clients being hospitalized or jailed. • Spoke with the Fiscal analyst today and they understood why CAHSD keeps submitting the request and were supportive. We are to continue to say why it is important. 	
Update on BRG Mid-City	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky met with the Diamond Group who is contracted by BRG in Baton Rouge to run Mid-City. She was told a report has been created outlining the Diamond Group's recommendations for what they think that this community needs. The report is being presented to the Board of Directors at Baton Rouge General. Discussion was good. 	
Self- Generated Revenue	C. Nacoste	<ul style="list-style-type: none"> • C. Nacoste provided an overview of the Self-Generated Revenue Report. During the month of August CAHSD has collected \$224k. This period is during the months when school is out. School based services are our highest generating program. Summer Camp is the main source of their revenue during this period. We are striving to meet our goal of an average of \$279K per month. Magellan is keeping part of their contract with DHH for coordinated system of care for kids. 	
Prison Update	Dr. Kasofsky	<ul style="list-style-type: none"> • BRAF has gotten very involved with assessing what is being offered at the prison. Due to misinformation received by BRAF, they have been under the impression that a screening tool was not being used. We implemented a screening tool in July and have assessed over 600 people. Dr. Kasofsky will tabulate all of the findings and re-contact BRAF and make sure that they understand that a screening tool was implemented. G. Hobdy will be copied on the email to BRAF. • BRAF is also working with a consultant from the Lafayette Sheriff's program. 	
2015 Merits	Dr. Kasofsky	<ul style="list-style-type: none"> • CAHSD staff received merits effective October 1st. 	
Board Membership Status	Dr. Kasofsky	<ul style="list-style-type: none"> • Board Membership Status: <ul style="list-style-type: none"> ➤ Ascension: Becky Katz & Christy Burnett have been reappointed. ➤ East Baton Rouge: Gerri Hobdy has been reappointed. ➤ East Baton Rouge has been submitted. ➤ West Baton Rouge has been submitted. ➤ West Feliciana, Point Coupee, and East Feliciana are in process. 	Adapt the letter sent to the council to the mayors and ask them to submit names to the council.

Report from Chairman			
Board Policy Review by Direct Inspection/Board Business			
Board Policy Review	Mr. Spillman	<ul style="list-style-type: none"> • Board Policy Review by Direct Inspection/Board Business: <ul style="list-style-type: none"> ➤ Treatment of Staff Policy & Reports: EEOC/Grievances/Lawsuits. The policy and attachments were reviewed. There were no questions. The policy was approved with no recommendations. Christy Burnett made a motion to accept the policy as written. Sandi Record seconded the motion. ➤ Global Linkage Policy: The policy and attachments were reviewed. There were no questions. The policy was approved with no recommendations. Gail Hurst made a motion to accept the policy as written. Kathy D’Albor seconded the motion. ➤ Unity of Control Policy: The policy was reviewed. There were no questions. Gerri Hobdy made a motion to accept the policy as written. B. Wilson seconded the motion. ➤ Accountability of the Exec. Director Policy: The policy was reviewed. There were no questions. Gerri Hobdy made a motion to accept the policy as written. Denise Dugas seconded the motion. ➤ Delegation to the Executive Director Policy. The policy and attachments were reviewed. There were no questions. The policy was approved with no recommendations. Gerri Hobdy made a motion to accept the policy as written. Kristen Saucier seconded the motion. 	<p>There were no objections and the motion passed.</p> <p>There were no objections and the motion passed.</p> <p>There were no objections and the motion passed.</p> <p>There were no objections and the motion passed.</p> <p>There were no objections and the motion passed.</p>
Policy Review	K. Andrews	<ul style="list-style-type: none"> • Review of Policies: Communication With & Support to the Board: Kathy D’Albor reviewed the policy, she reported that the policy is thorough and the Board is in compliance. No changes need to be made. 	
Next Assignment	Mr. Spillman	<ul style="list-style-type: none"> • Next Assignment: Global Governance Commitment. Christy Burnett • Kay Andrews clarified that: <ul style="list-style-type: none"> ➤ Policy Sections II & III are the policies reviewed by Board members to ensure Board compliance with the reviewed policy. This is done as a Policy Assignment and will be assigned to members in alphabetical order. ➤ Policy Sections I & IV are the policies the Board uses to monitor the Executive Director. The Board votes on and approves these policies. 	
Community Participation		<ul style="list-style-type: none"> • There was no community participation. 	
Next Meeting	Mr. Spillman	The next Board meeting will be on Monday, November 2, 2015 at CAHSD at 3:00p.m. @ 4615 Government Street, Building 2, Baton Rouge, LA in Conference Room 200.	