

**Capital Area Human Services District Board Meeting
March 5, 2018**

Directors Present: Amy Betts, Chair; Thomas Sawyer, Vice Chair; Laverne Aguillard; Christy Burnett; Dana Carpenter, PhD; Kathy D’Albor; Gerri Hobdy; Gail Hurst; Vickie King; Becky Katz; Virginia Pearson and Gary Spillman

Directors Absent: Rev. Louis Askins and Stacey Morales

Executive Staff Member(s) Present: Jan Kasofsky, PhD, Executive Director and Stephen Aguillard, Mental Health Clinical Services Director

TOPIC	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP
Approval of the March 5, 2018 Consent Agenda and Approval of the Minutes for February 5, 2018.	Ms. Betts	Ms. Amy Betts, Board Chair, called the meeting to order at approximately 1:00 p.m. Ms. Betts stated that a motion was needed to change the meeting date on the Agenda to April 2 nd . Mr. G. Spillman made a motion to amend the Consent Agenda changing the next meeting date to April 2 nd and to approve the minutes of February 5, 2018. Ms. C. Burnett seconded the motion.	There were no objections and the motion passed.
Public Comment	Ms. Betts	Ms. Betts read the Public Comment section. There was no public comment.	
Communications	Dr. Kasofsky	<p>Dr. Kasofsky reported the following:</p> <ul style="list-style-type: none"> • Value-Based Purchasing (VBP) Training - Dr. Kasofsky and K. Muzik, CAHSD’s Director of Business Operations, recently attended VBP training. They brought back a lot of ideas of what CAHSD needs to do to get ready for the next 3 years. With VBP you must know the cost of every service you deliver and the outcomes. Dr. Kasofsky explained that they need to determine the factors that would cover the cost of employee retirement, benefits, the Human Resources Department, her salary and salaries of other administrators who don’t hold revenue generating positions. She reported that QuickBooks has been installed and will be used to determine percentages for non-billable services and total Profit and Loss per service. • Mayor Broome’s Advisory Committee - The first meeting went well. Representatives from the following were included: law enforcement, people representing the Homeless Alliance, and Melissa Silva, MHA. Dr. Kasofsky stated that Mayor Broome gave scenarios and those attending responded as to what would happen if the scenario were real. • Police Academy Training - This training is for officers in training in EBR and all go through the 40 hour training prior to graduation. There were 29 attending this training session. Ms. G. Hobdy stated those attending this training session were receptive and enthusiastic. She participates in a panel discussion in the training, sharing some of 	Dr. Kasofsky will report on this again in May with 6 month update on Strategic Plan.

		<p>her personal experiences as a mother of someone with mental illness. Ms. Hobdy stated this training is necessary and provided an overview of the perception that some of those attending the training have going into the training. She complemented John Nosacka on his work with the CIT training.</p> <ul style="list-style-type: none"> • 19th JDC Judge’s Training on February 23rd - The training went very well. Staff provided an overview of how CAHSD and the Bridge Center get involved after someone is arrested and has a mental health or substance abuse problem. Judge Johnson seems to be happy to work with CAHSD. CAHSD is applying for a SAMHSA grant for Judge Johnson to do a mental health court. CAHSD would be funded as the treatment provider funding would be provided for a court liaison for Judge Johnson. Dr. Kasofsky stated that links to the AOT training documents and media coverage will be included in the CAHSD newsletter. • BH Collaborative meeting on March 1st - The meeting was attended by 84 people. Mayor Broome attended and read a proclamation calling on CAHSD to be the convener for the response and plan to address the opioid epidemic. A media campaign was launched targeting girls and women who are the most rapidly growing misusers of opioids. • MH Association of Baton Rouge - Dr. Kasofsky was asked to be the opening speaker at their March 8-9 meeting. She will also be on a panel Friday with Dr. Clark and Dr. Cataldie regarding opiate abuse in the community. • Reentry Coalition presentation is next month with Sheidra Boutte’. Dr. Kasofsky will present on what CAHSD does in the jail. Ms. Boutte’ will present on the outpatient intensive program for inmates being released and pretrial diversion. • The Mayor’s office received a call from Reuters, a news agency, to talk about the impact of mental health and incarceration in several different cities. The Mayor’s office recommended for Dr. Kasofsky to give this interview and it will take place tomorrow. 	
BR Clinic Satellite Update	Dr. Kasofsky S. Aguillard	<ul style="list-style-type: none"> • S. Aguillard, Mental Health Clinical Services Director, provided the following update on the BR Clinic Satellite: CAHSD began at the Clinic on January 3rd, and started seeing clients on January 16th. He stated that CAHSD has worked closely with BR Clinic staff and BCBS for approximately a year. He provided an overview of referral statistics which came initially from 11 physicians and has now increased to 21 physicians. CAHSD’s services are being made available to the physicians in phases. • Mr. Aguillard reported that CAHSD staff is doing various screening 	An update on The Baton Rouge Clinic Satellite will be included in the next newsletter.

		<p>assessments such as the PQH9 Depression Scale and the GAD7 Anxiety Scale. A higher number of clients are referred for anxiety issues.</p> <ul style="list-style-type: none"> • Mr. Aguiard reported that he has received positive feedback from The BR Clinic Administration regarding the services CAHSD is providing. Satisfaction has also been reported by clients/physicians. • CAHSD staff working onsite at The Baton Rouge Clinic is charting in the CAHSD Electronic Health Record (EHR). They have access to limited, applicable screens in the Baton Rouge Clinic EHR. CAHSD is billing for the services being provided. • Dr. Kasofsky reported that CAHSD has 3 different models, The Baton Rouge Clinic, Open Health Care Clinic, and Red Stick Pediatric. 	
Discussion with Mr. Schroder	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky recently met with State Treasurer Schroder and Representative Rick Edmonds. Their purpose was to gain information re: Medicaid Expansion and the increase in collections of District SGR. • They asked: <ul style="list-style-type: none"> 1) 3 year means of financing to find out how much Medicaid we were collecting prior to Medicaid Expansion, 2) How much change we've gotten in State General Fund and 3) The net collections including State General Funds. 	
SGR Report	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky provided an overview of the SGR Report. She stated that the CAHSD Business Operations Director feels this will be the last month that collections will be down. She explained the reason collections have been down at the inpatient unit and reported that collections are now increasing under new management. There was Board member discussion re: the decline in collections. 	
Budget Update 2018	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky stated that CAHSD expenses were kept static from FY17. There is nothing new to report on the 2019 Budget at this time. There is word that a special session will be held at the end of the regular session. 	
Assisted Outpatient Treatment (AOT)	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky told the Board she has thanked CAHSD Program Manager, John Nosacka, LCSW, MSHCM, for helping to produce the AOT event and for participating in a mock court session that demonstrated how judges, health advocates, SMI clients, and families might interact during an AOT hearing. • She also recognized J. Nosacka for his outstanding work in helping write updates for Louisiana's AOT law. Those updates have been forwarded to Senator Barrow's office. Updates being considered in the upcoming legislative session would ensure easier implementation and clearer responsibilities of all parties in AOT proceedings. J. 	

		<p>Nosacka worked with Advocacy Center and LDH lawyers on the amendments.</p> <ul style="list-style-type: none"> • When the AOT law is passed, they will begin doing mock ups so people can more easily see how the team would operate. Dr. Kasofsky has agreed that she would start doing this with OLOL. • The following Board members were recognized for attending the AOT event: Mr. Sawyer, Ms. Hurst, and Ms. Hobby. • There was Board discussion on AOT treatment, lack of funding for treatment of the seriously mentally ill, diversion and how to reduce the jail population. 	
Problem Gambling Proclamation	Dr. Kasofsky	<ul style="list-style-type: none"> • A proclamation has been developed for CAHSD citing March as Problem Gambling Month. A. Betts, Board Chair, has signed the proclamation and a press release will be issued soon. 	
Child Clinic Outdoor Waiting Area	Dr. Kasofsky	<ul style="list-style-type: none"> • CAHSD met with Buildings & Grounds (B&G) regarding the CBHS outdoor waiting area. Instructions were provided on how to complete & submit the paperwork. B&G will have to come back in and stated the needed work has to go out as a bid. • CAHSD is moving forward on the project and needs to: 1) have the drainage assessed, design/redesign as needed; 2) work on getting a fenced-in area that is HIPAA compliant; and 3) do the minimum to prepare the outdoor area given the potential for CAHSD to move. • The goal is to create a gated outdoor area meeting HIPAA compliance that provides a safe area for the children to go outside. 	
Bridge Center	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky reported that she has attended 2 Bridge Center Board meetings. Dr. Kasofsky is functioning as the head of the Selection Committee. She has recommended hiring a contract project manager/developer instead of an executive director. She will work closely with the person working in this position. An offer will be made to an applicant very soon. The plan developed by the Emergent Group for the Bridge Center, in terms of connecting different providers in the community, would be used. 	
CAHSD's Potential Move	Dr. Kasofsky Mr. Sawyer	<ul style="list-style-type: none"> • Dr. Kasofsky reported that Mr. Sawyer had a first meeting with BR General. She stated that CAHSD's current building contract has been reviewed noting the amount of square footage and the cost to CAHSD. • EMT members will be surveyed to determine how many cubicles and offices are needed for their areas. We need to get a price that we can afford to pay if it is necessary for us to make a move. Dr. Kasofsky stated she doesn't want to cut operations to fund a move. The State currently funds our leases in state funded buildings. 	
Upcoming Strategic Plan Training	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky will be going to all CAHSD Clinics to conduct Strategic Plan presentations. A PP developed from the Strategic Plan 	

		will be used. In 2 months, the Board will receive a 6 month Strategic Plan update.	
Board Training	Dr. Kasofsky	<ul style="list-style-type: none"> Board training is included in the Board’s Governance Policy Manual. Every year in March, Board members are asked if there is specific board training they are interested in. Dr. Kasofsky stated that she feels it is working out well for the Board members to attend the CAHSD Annual training and is economical. Legislation was passed last year that added an annual statewide meeting for Board chairmen. An annual meeting at LDH was added for all the LGE’s and the Board Chairs. This year the meeting is April 19th. 	
Board Member Status	Dr. Kasofsky	<ul style="list-style-type: none"> Progress has been made toward filling one of the East Feliciana vacancies. East Feliciana is still working to locate a second nominee. Those members with upcoming term expirations received a completed Board member appt/renewal form. They need to answer whether or not they wish to continue serving on the CAHSD Board and return the completed form to K. Bray. 	
Report from Chairman			
Board Policy Review by Direct Inspection/Board Business			
Board Policy Review	Ms. Betts	<ul style="list-style-type: none"> There was no Governance policy review by Direct Inspection for March. 	
Board Meeting Time Change	Ms. Betts	<ul style="list-style-type: none"> Ms. Betts stated that most members have enjoyed the meeting time change and attendance is good. She reported, however, the 1:00 p.m. time change is causing a problem for one member. She stated this member did vote to change the meeting time. The only day a 1:00 p.m. meeting would be a good day for this person is on Friday. This member isn’t at the meeting today because of an appointment. Mr. Spillman made a motion to continue meeting at the new time, 1:00 p.m. Ms. D’Albor seconded the motion. There was no additional discussion and the motion passed. 	There were no objections and the motion passed.
Policy Review Assignment	Ms. Betts	<ul style="list-style-type: none"> Mr. Spillman: Treatment of Consumers - Page 4. Mr. Spillman reported that the policy is still applicable. He stated that Dr. Kasofsky follows to a “T”. No changes are needed. There were no questions. 	
Next Policy Assignment	Ms. Betts	<ul style="list-style-type: none"> Global Governance Commitment, Page 19: Ms. Laverne Aguillard. 	
Next Meeting	Ms. Katz	The next Board meeting will be on April 2, 2018 @ 1:00 p.m. at CAHSD, 4618 Government Street, Baton Rouge, LA.	