

**Capital Area Human Services District Board Meeting  
Monday, June 2, 2014**

**Directors Present:** Vickie King, Chair, Kay Andrews, Rev. Louis Askins, Amy Betts, Christy Burnett, Dana Carpenter, Ph.D., Denise Dugas, Kristen Saucier, Gary Spillman, and Barbara Wilson

**Directors Absent:** Kathy D’Albor, Gail Hurst, Becky Katz, Stephanie Manson and Sandi Record

**CAHSD Executive Staff Member(s) Present:** Jan Kasofsky, Ph.D., Executive Director, Carol Nacoste, Deputy Director

TOPIC	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP
Approval of the <b>June 2, 2014 Consent</b> Agenda and Approval of the Minutes for <b>May 13, 2014.</b>	Vickie King	Vickie King called the meeting to order at approximately 3:04pm. Gary Spillman made a motion to approve the consent Agenda and the minutes of May 13, 2014. Christy Burnett seconded the motion.	There were no objections and the motions passed.
Communications	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• <b>Nationwide DD Ranking:</b> Congratulations to the DD Division for the part they played in improving services provided by the State. In 7 years, LA has improved in the rankings from 44 to 12.</li> <li>• <b>HCJBR:</b> Reprints of the recent Healthcare Journal of BR article written by Dr. Kasofsky were distributed. Each council member in EBR and all of the legislators in our 7 parishes will receive a copy.</li> <li>• <b>BRAVE</b> Participation: Dr. Kasofsky traveled to New York with the BRAVE group to John Jay College for Criminal Justice.</li> </ul>	
DD Division Funding	Scott Meche, PhD	<ul style="list-style-type: none"> <li>• Dr. Meche provided a handout and reviewed the DD funding cuts experienced over the past few years. Since November of 2010, DD has experienced drastic budget reductions from the State.</li> <li>• He explained that the Family Support Program is an act of the Legislature to provide money for families and individuals with disabilities to help keep their placement in the community as opposed to an institutional setting. This program is fully state funded and services provided include PCA respite hours in home and other items such as one time purchases of incontinent supplies. State General Fund is the funding for this program. It is funding of last resort for this program, so whatever another program will not pay for, can be paid for through this program with a few exceptions.</li> <li>• Dr. Meche explained Crisis Funding. Examples are: If someone is going to lose home placement because they can’t pay the rent on their apartment, emergency assistance can be provided to pay the rent. If utilities are going to be shut off, emergency assistance can be provided.</li> </ul>	

		<ul style="list-style-type: none"> <li>• Due to budget reductions, it has been increasingly difficult to fund Priority 1 &amp; 2 requests.</li> <li>• Funding for the program historically has been as follows: <ul style="list-style-type: none"> <li>➤ Funding for FY 14-15 has not yet been approved</li> <li>➤ FY 11-12: \$518104.00</li> <li>➤ FY 12-13: \$440974.00</li> <li>➤ FY 13-14: \$345567.00</li> </ul> </li> <li>• Mr. Spillman requested the total number of people for each year and percentage of funding for the Priority 1 and 2 requests.</li> <li>• Per Capita DD funding was explained.</li> <li>• Cash Subsidy is a program funded by the State that is an act of the legislature. This is a stipend people receive every month (\$258 per family) for caring for children with severe and profound disabilities and is based on family income. The program is designed to help the family meet the needs of these children (ages 3 – 18yrs.) so they can remain at home as opposed to placement in an institutional setting. \$3096.00 is allocated per person served for a fiscal year. We currently have approximately 182 slots allocated for this service.</li> <li>• Funding for the program historically has been as follows. <ul style="list-style-type: none"> <li>➤ Funding for FY 14-15 has not been approved.</li> <li>➤ FY 11-12: \$624956</li> <li>➤ FY 12-13: \$600188</li> <li>➤ FY 13-14: \$565140</li> </ul> </li> </ul>	
Applied Behavior Analysis Services (ABAS)	Scott Meche, PhD	<ul style="list-style-type: none"> <li>• Dr. Meche explained that ABAS is one of the most effective therapies used for individuals with autism and those in the autism spectrum.</li> <li>• This therapy helps increase communication &amp; socialization, reduction of temper outburst.</li> <li>• Medicaid has recently started reimbursing for ABAS therapy for those with autism and those in the autism spectrum. Private insurance also reimburses for ABAS services.</li> <li>• CAHS DD is researching to provide this service at the Government Street location. The development phase will take about 6 months. Dr. Lavelle is ABA certified to provide this service. The setup is similar to a school setting and is for ages 2-5 years. The goal is to begin providing the services to 5-6 clients and increase to 8. The following adjunct therapies will also be provided: speech, physical and occupational therapy. A master's level ABA therapist as well as two bachelor's level technicians who have taken a course that is recommended by State licensing will be hired. The program is approximately 6 hours per day for each client. Reimbursement is through Molina.</li> </ul>	
Senate Resolution SLS 14RS-612	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• Dr. Kasofsky explained the resolution filed by Senator Sharon Broome. She stated that an attorney from the Senate Finance Office requested that</li> </ul>	

		she provide them with MHERE information. The information she provided was used as a basis for this resolution.	
Synthetic Marijuana	Dr. Kasofsky	<ul style="list-style-type: none"> <li>The BH Services Collaborative will meet on 6/20/14. The focus is problem solving issues related to the use of synthetic marijuana and its impact in many different settings, including the jail. Hospital emergency rooms have been inundated with synthetic marijuana user admissions. Two deaths have been linked with the use of the synthetic marijuana.</li> </ul>	
Louisiana Partnership for Success Prevention Grant	Charlene Gillard	<ul style="list-style-type: none"> <li>The Office of Behavioral Health was awarded this grant through SAMHSA. Total amount of the grant is \$11.3 million. \$2.26 million annually over 5 years.</li> <li>There is a focus on substance abuse prevention priorities along with shared risk factors related to depression: <ul style="list-style-type: none"> <li>Underage drinking among persons 12-20 years of age</li> <li>Prescription drug misuse and abuse among persons aged 12-25.</li> </ul> </li> <li>A high need community (HNC) from each DHH LGE District was selected. For the CAHS region, West Feliciana was selected.</li> <li>C. Gillard explained the program components outlined on the handout and outlined the next steps to be taken.</li> <li>Board members are asked to encourage community school systems to participate in the CCYS survey every two years. In order to receive any funding they must participate in the survey. A letter will be developed for Board members to send to the school districts in their parishes.</li> </ul>	<p>Keep as an agenda item for the 8/4/14 Board meeting.</p> <p>Development of a letter for Board members to send to schools.</p>
EBRPP-SW Contract/Magellan Funded Peer Program Progress Report	Dr. Kasofsky Tonja Myles	<ul style="list-style-type: none"> <li>The contract is going very well. An experienced CAHS social worker is now working at the jail two days per week. The social worker at the jail is giving the CAHS social worker a list of inmates to be seen. Nine of ten inmates seen are CAHS clients. 800 of the 1700 incarcerated need some level of mental health intervention.</li> <li>The Warden is very happy with the services being provided.</li> <li>Universal screening is not currently being conducted when someone enters the prison system. There is a two minute, 8 question universal screening tool used in other state's jails that would be important to be implemented in EBR. This would identify those who need to see a social worker and who are currently on psychiatric medications.</li> <li>The Magellan Funded \$5k Peer Grant is going well. Tonja Myles is working in the prison for 8 hours per week.</li> <li>T. Myles provided information regarding the processing that every woman goes through at Hunt's when they become an inmate there. CAHS already has a presence at Hunt's through the Reentry Grant. Two CAHS contract employees have worked at Hunt's for the past 3 years funded by a DOC grant.</li> </ul>	
EBRP School System	Bethany Sclafani	<ul style="list-style-type: none"> <li>B. Sclafani provided an overview of the recent requests the School-</li> </ul>	

MH Expansion Progress		<p>Based (SB) Program has received from several parishes wanting to increase the number of CAHS social workers located in their schools.</p> <ul style="list-style-type: none"> <li>➤ EBR: EBR has requested that SB provide services to approximately 700 more children. In order to provide these services, an additional 13 social workers would need to be hired by CAHS.</li> <li>➤ WBR Parish has asked SB to enter Port Allen High School to provide continuum of care.</li> <li>➤ Iberville Parish: SB is serving Crescent Elementary and Iberville Elementary with one social worker. Iberville Elementary could be a FT school for the social worker. Placement of an additional social worker in Iberville in under consideration. SB is serving Plaquemine High with a FT social worker. Rev. Askins indicated that White Castle High School is in need of a social worker.</li> </ul> <ul style="list-style-type: none"> <li>• A copy of the most recent SB Progress Report was distributed.</li> </ul>	
Self-Generated Revenue (SGR) Report	Carol Nacoste	<ul style="list-style-type: none"> <li>• C. Nacoste reviewed the SGR Report with the Board. Billing is improving. CAHS continues to experience serious connectivity and enrollment issues with the system. Billing staff are doing a good job with claims. The two contract workers were hired to do back billing for Molina crossovers and old Clinical Advisor claims in the prior fiscal year estimated at approximately \$150-175k.</li> <li>• The \$490k state general fund budget error by DOA reported at the previous meeting has not been corrected but it is still under discussion.</li> </ul>	K. Muzik will provide an accounts receivables report for the next meeting.
Training Opportunities	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• There was discussion that the Board may attend one of the following training opportunities in lieu of a November Board meeting: <ul style="list-style-type: none"> <li>➤ National Dialogues: November 2-5, 2014. Dr. Kasofsky will speak on how to work with community partners.</li> <li>➤ American Public Health Association: 11/15-19. CAHS has submitted 6 abstracts.</li> </ul> </li> </ul>	
Board Membership Update	Karen Bray Dr. Kasofsky	<ul style="list-style-type: none"> <li>• The Pointe Coupee appointment and V. King's appointment is to be addressed next week per Madison Hentze, Boards and Commissions.</li> <li>• Jermaine Watson has been removed from the CAHS Board. EBR Parish needs to submit 2 names for consideration to fill this vacancy.</li> </ul>	
Report from Chairman			
<b>Board Policy Review by Direct Inspection/Board Business</b>			
Agenda Planning	Vickie King	<ul style="list-style-type: none"> <li>• V. King stated that the Board is in compliance with this policy. This policy ensures that every policy will be reviewed. Dr. Kasofsky's performance review was late this year due to Board member attendance.</li> </ul>	
Cost of Governance	Vickie King	<ul style="list-style-type: none"> <li>• V. King stated that the Board is in in compliance with this policy.</li> <li>• A motion was made by Denise Dugas to approve the Agenda Planning Policy and the Cost of Governance Policy as written. The motion was seconded by Amy Betts. There were no objections and the motion</li> </ul>	Motion Passed

		passed.	
Election of officers	Vickie King	A motion was made by Amy Betts to accept by acclamation the slate of officers presented at the May meeting. Rev. Askins seconded the motion. There were no objections and the motion passed.  Gary Spillman, Chair Kay Andrews, Vice Chair	Motion Passed
Board Member's Self-Evaluation	Vickie King	<ul style="list-style-type: none"> <li>The Board Member's Self-Evaluation Report was distributed for review.</li> </ul>	
Meeting in East Feliciana Parish Health Unit	Barbara Wilson	<ul style="list-style-type: none"> <li>Reason(s) for the meeting: Public Health Nurses were not allowing CAHS clients to use an inside hall to reach the drug screening area. The clients were made to go outside, walk around the building to another entrance to enter the drug screening area. There were other issues that made it next to impossible for the CAHS mental health staff to use the Public Health Unit. There was no reason for the Public Health staff to create an atmosphere of "you're not welcome here".</li> <li>In order to resolve the issues, a meeting was held between CAHS and representatives of the Public Health Unit, the Parish Administrator and our 2 Board members. The issues were addressed/resolved.</li> </ul>	
Treatment of Consumers	Kay Andrews	<ul style="list-style-type: none"> <li>The Board is in full compliance with the policy and there are no recommendations for changes to be made. She explained why the Board is in compliance.</li> </ul>	
Next Assignment	Vickie King	<ul style="list-style-type: none"> <li>Policy on the Treatment of Staff – Christy Burnett</li> </ul>	
Community Participation	Vickie King	<ul style="list-style-type: none"> <li>There was no community participation.</li> </ul>	
Next Meeting	Vickie King	There is no Board meeting in July. The next meeting is August 4, 2014 at CAHSD @ 3:00p.m. @ 4615 Government Street, Building 2, Baton Rouge, LA in Conference Room 205.	