

**Capital Area Human Services District Board Meeting
Monday, November 3, 2014**

Directors Present: Gary Spillman, Chair, Kay Andrews, Vice Chair, Christy Burnett, Denise Dugas, Gail Hurst, Becky Katz, Vickie King, Stephanie Manson, Sandi Record, Amy Betts and Gerri Hobdy.

Directors Absent: Rev. Louis Askins, Dana Carpenter, Ph.D, Kathy D’Albor, Kristen Saucier, Lavergne Aguiard and Barbara Wilson

CAHSD Executive Staff Member(s) Present: Jan Kasofsky, Ph.D., Executive Director

CAHSD Executive Staff Member(s) Absent: Carol Nacoste, Deputy Director

TOPIC	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP
Approval of the November 3, 2014 Consent Agenda and Approval of the Minutes for October 6, 2014.	Gary Spillman	Gary Spillman called the meeting to order at approximately 12:00pm. Kay Andrews made a motion to approve the November 3, 2014, Consent Agenda and the minutes of October 6, 2014. Amy Betts seconded the motion.	There were no objections and the motions passed.
Communications	Dr. Kasofsky	<ul style="list-style-type: none"> The “No More MOJO” Campaign continues to reach a large number of youth. 	
CIT Training	Dr. Kasofsky	<ul style="list-style-type: none"> CIT Training 10/27-10/31/14 at CAHS, Room 200A/B. 44 registered, 38 attendees. 	
“No More MOJO” Presentations		<ul style="list-style-type: none"> Dr. Kasofsky provided an update on the upcoming “No More MOJO” presentations at the schools across the District. Board members were invited to attend. 	
West Feliciana Prevention Funding Program	Dr. Kasofsky	<ul style="list-style-type: none"> The Louisiana Partnership for Success Grant Program award details to West Feliciana were discussed. Amy Bettys will present it to her parish Alcohol & Drug Prevention Council. 	
Crisis Receiving Center (CRC) Discussions Update	Dr. Kasofsky	<ul style="list-style-type: none"> Dr. Kasofsky provided an update on the Crisis Receiving Center. Several entities are now discussing the need for this service to be re-established. 	
Staff Annual Meeting 10/19-20, Trauma Informed Care	Dr. Kasofsky	<ul style="list-style-type: none"> The meeting was well received and served as a kick-off for the Trauma Informed Care initiative. 	
DD RAC Council Request and the Co-insured	Dr. Kasofsky	<ul style="list-style-type: none"> DD RAC requests to participate in Family Flexible Funds meetings was approved. The letter for the DD Council was handed out and discussed. 	
DHH Contract Development	Dr. Kasofsky	<ul style="list-style-type: none"> Dr. Kasofsky provided an update on DHH Contract Development. There exists many areas for negotiation. Under discussion. 	
Board Membership Status, Orientation Plan	Dr. Kasofsky	<ul style="list-style-type: none"> An orientation for New Board members will be scheduled. 	

Report from Chairman			
Board Policy Review by Direct Inspection/Board Business			
Monitoring Executive Director Performance Policy (direct inspection)	Mr. Spillman	<ul style="list-style-type: none"> Board members reviewed the Monitoring Executive Director Performance Policy and there were no recommendations to change policy. Sandi Record made a motion to approve the Monitoring Executive Director Performance Policy. Vickie King seconded the motion. 	There were no objections and the motion passed.
Distribution of ED's Performance Evaluation Form	Mr. Spillman	<ul style="list-style-type: none"> The ED's Performance Evaluation Form was distributed to the Board members. The completed evaluation form is to be returned on or before the December 1st Board meeting. 	There were no objections and the motion passed.
Holiday Social Plan Development	Mr. Spillman	<ul style="list-style-type: none"> The Board members discussed the Holiday Social. The social will be held at Mansur's on the Boulevard on December 1st at 11:30 a.m. Board members are responsible for the cost of their meal. Menu A1-\$29.00 was selected. 	
Policy Review Assignment	Mr. Spillman	<ul style="list-style-type: none"> There was no policy assignment. 	
Community Participation	Mr. Spillman	<ul style="list-style-type: none"> There was no community participation. 	
Next Meeting	Mr. Spillman	The next meeting is December 1, 2014 at CAHSD, 4615 Government Street, Room 200A, Baton Rouge, LA immediately following the 11:30 a.m. offsite Holiday Social at usual location. Meeting will start at 1:30 p.m.	