

**Capital Area Human Services District Board Meeting
August 6, 2018**

Directors Present: Thomas Sawyer, Chair; Amy Betts; Christy Burnett; Dana Carpenter, PhD; Gail Hurst; Becky Katz; Vickie King; Virginia Pearson and Gary Spillman

Directors Absent: Laverne Aguillard; Rev. Louis Askins; Kathy D'Albor; and Gerri Hobdy

Executive Staff Member(s) Present: Jan Kasofsky, PhD, Executive Director

	RESPONSIBLE PERSON	DISCUSSION	FOLLOW-UP
Approval of the August 6, 2018 Consent Agenda and Approval of the Minutes for June 4, 2018.	Mr. Sawyer	<p>Mr. Thomas Sawyer, Board Chair, called the meeting to order at approximately 1:10 p.m.</p> <p>Mr. Sawyer presented Ms. Amy Betts with a certificate of appreciation and thanked her on behalf of the Board for her service as Board Chair for 2017-2018.</p> <p>Ms. G. Hurst made a motion to approve the minutes of June 4, 2018. Ms. V. King seconded the motion. Dr. Carpenter made a motion to approve the August 6, 2018 Consent Agenda. Ms. V. Pearson seconded the motion.</p>	There were no objections and the motions passed.
Public Comment	Mr. Sawyer	Mr. Sawyer read the Public Comment section. There was no public comment.	
Communications	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky thanked Ms. Burnett and Ms. Katz for participating in a recent marketing meeting where ideas were developed to increase the visibility of the Donaldsonville satellite. Implementation timeline information will be provided to the Board soon. • An overview was provided of the recent Behavioral Health Collaborative meeting including topics and presenters, Covington Police Chief Timothy A. Lentz and Brad L. Byerley, DEA Agent. <ul style="list-style-type: none"> ➤ At the request of Mayor Sharon Weston Broome, EBR, a plan is being developed by Dr. Kasofsky, Dr. Laughinghouse, Vivian Gettys, Angela deGravelles, and Rusty Jabour. ➤ The plan will be published in September/October and meetings will be held to roll it out. ➤ Upcoming BH Collaborative meetings will be focused on crisis services. • The National Dialogues on Behavioral Health will hold its annual meeting on October 28-31, 2018 in New Orleans. The focus is on workforce recruiting, retaining, retraining and retooling. • CAHSD Annual Training day is December 14, 2018. Board members are invited to attend the training. 	

DD Division Director	Dr. Kasofsky	<ul style="list-style-type: none"> • Corlis Gremillion, DD Division Director, was introduced to the Board members. Ms. Gremillion provided a brief overview about her background. Her goal is to link consumers into services. 	
Merger of East Feliciana (EF) & West Feliciana (WF)	Dr. Kasofsky	<ul style="list-style-type: none"> • Dr. Kasofsky provided information on the closure of the East Feliciana MH satellite. She stated that CAHSD still has a very good 4 day a week substance abuse treatment program in EF. All but 2 clients elected to stay with CAHSD for mental health services that will be accessed in St. Francisville. • As of next Monday, August 13, West Feliciana operations will be moved to the new hospital. 	
PES Period 2018	Dr. Kasofsky	<ul style="list-style-type: none"> • The PES process is starting – all LA government staff must be evaluated in the same month. 	
CAHS response to Opioid Epidemic	Dr. Kasofsky	<ul style="list-style-type: none"> • STR is a 3 year grant and was received by the State. We are continuing to receive funding for a FT peer to do outreach with Narcan and a FT health educator. This money will continue into the next year. CAHSD was offered an opportunity to apply for more funds because people have trouble getting money to pay for their transportation to clinic visits. CAHSD has applied for bus tokens and funds to setup family counseling. • There is a sister grant (SOR) that will help fund more methadone treatment. We are asking for money in order to have Vivitrol for the first injection for indigent clients. • Opioid response – CAHSD will continue to refine our treatment services and to add additional services. We now have Vivitrol available for people who want to be admitted inpatient to our residential program (CARP). We are adding opioid detox availability at CARP. We are working with a local physician to setup detox specifically for opiates. • CAHSD’S ARS is growing. The CAHSD medical director is taking a test to become certified with use of Suboxone. 	
New Block Grant Funding	Dr. Kasofsky	<ul style="list-style-type: none"> • Block Grant money: Dr. Kasofsky explained that the State had excess funds for this coming year and allowed LGE’s to write individual proposals for what they would use funds for if received. LDH reviewed requests and then made a decision on who to fund. CAHSD received one time funding for a 2nd mobile team. CAHSD’s plan is to make this a permanent team. • The Wilson Grant funding for the jail work CAHSD has being doing is ending. The DOC and LDH both want to provide funds to continue our work in the jail. CAHSD will only accept funds from one source. 	
Gambling & Prevention	Dr. Kasofsky	<ul style="list-style-type: none"> • A gambling video produced in house by I. Toldson and K. Lacour was played for the Board. R. Jabour explained that the video was circulated on social media and radio spots in June/July. Dr. Kasofsky 	

		stated there has been an increase in calls for help and group numbers have increased. The Board members were very complimentary of the video.	
Progress of CAHSD move, plan outdoor waiting	Dr. Kasofsky	<ul style="list-style-type: none"> The fence for the outdoor waiting area is almost completed – just needs the gate. CAHSD hasn't heard from BR General re: providing a plan on how their available space on North Blvd. could be utilized by us if we were to move. As of last contact with Jay Dardenne's office, there have been no bids for the Government Street property. The expectation is that a bid will be made. 	
SB Summer Camp	Dr. Kasofsky	<ul style="list-style-type: none"> SB camp numbers decreased from last year but CAHSD was able to cover costs and have a margin. Dr. Kasofsky explained the change in camp staffing. The Board members were provided with an overview of each camp activity by school and a list of current schools for the new school year. 	
AP Audit	Dr. Kasofsky	<ul style="list-style-type: none"> OBH and OCDD Audit – both participate on the same day with the 2 different programs. DD received 100% rating. OBH audit was much more difficult, based on their SAMHSA requirements. OBH now needs us to give them items we had not been asked to collect. Final audit results will be shared when received. It is expected that CAHSD will probably have a citing. 	
CARF Survey	Dr. Kasofsky	<ul style="list-style-type: none"> CAHSD'S third, 3 year survey date will be in November 2018. Denise Dugas, OLOL, and Dr. Brandt, Baton Rouge Clinic will participate as community providers to give input. 	
LDH Contract	Dr. Kasofsky	<ul style="list-style-type: none"> The new LDH/CAHSD contract is expected any day. This contract will be completely different from any in the past. 	
FY18 Budget	Dr. Kasofsky	<ul style="list-style-type: none"> Dr. Kasofsky explained that CAHSD loses whatever money is left in our state Treasury Account every year. The estimated amount to be left in the account for FY18 is \$123K. 	
FY19 Budget	Dr. Kasofsky	<ul style="list-style-type: none"> We have a stand still budget. This means that the budget hasn't changed. A budget handout will be provided at the next meeting. 	
SGR Report	Dr. Kasofsky	<ul style="list-style-type: none"> Dr. Kasofsky provided an overview of the SGR report. She stated that CAHSD needs to access/determine whether we should become independent from LDH Fiscal. LDH is not opposed to the separation because they would no longer have the responsibility of providing support to CAHSD. 	
Board Membership Status	Dr. Kasofsky	<ul style="list-style-type: none"> WF is working to replace their vacant Board seat. EF has received 3 resumes of people interested in representing EF on the CAHSD Board and hope to receive another one soon. They would like to submit four names at one time but will move forward with submitting two if necessary. 	

		<ul style="list-style-type: none"> Ascension and EBR will be sent notifications and Board member requests for reappointment packets this week. They will be sent the available criteria to use when selecting their nominees. 	
Report from Chairman			
Board Policy Review by Direct Inspection/Board Business			
Ends Focus of Grants and Contracts	Mr. Sawyer	<ul style="list-style-type: none"> The Board reviewed the Ends Focus of Grants & Contracts Policy. Mr. Spillman made a motion to approve the policy without changes. Ms. Burnett seconded the motion. 	There were no objections and the motion passed.
Treatment of Consumers	Mr. Sawyer	<ul style="list-style-type: none"> The Board reviewed the Treatment of Consumers Policy and satisfaction surveys, grievances, & complaint reports. Ms. Katz made a motion to approve the policy without changes. Ms. Betts seconded the motion. 	There were no objections and the motion passed.
Updated Board Resolutions	Mr. Sawyer	<ul style="list-style-type: none"> The updated board resolution re: Executive Director authorization was reviewed. Ms. Betts made a motion to approve the resolution. Ms. Burnett seconded the motion. The updated banking resolution was reviewed. Mr. Spillman made a motion to approve the resolution. Ms. Pearson seconded the motion. 	There were no objections and the motions passed.
Annual Board Member Evaluation	Mr. Sawyer	<ul style="list-style-type: none"> Board members reviewed the results of the annual Board Member Evaluation reported based on the evaluations submitted by Board members. An evaluation was submitted late and a revised report will be presented at the next meeting. There was Board discussion regarding the report and the favorable results. 	Add to agenda of next meeting. Revised report will be presented.
Policy Review Assignment/Reassignment	Mr. Sawyer	<ul style="list-style-type: none"> The Financial Planning & Budgeting policy review previously assigned to Rev. Askins was reassigned to Becky Katz. She will provide a report at the next meeting. 	
Next Policy Assignment	Mr. Sawyer	<ul style="list-style-type: none"> No new policy assignment was made. 	
Adjournment		<ul style="list-style-type: none"> Kathy D'Albor made a motion to adjourn the meeting. The motion was seconded by Ms. Katz. 	There were no objections and the motions passed.
Next Meeting	Mr. Sawyer	The next Board meeting will be on September 10, 2018 @ 1:00 p.m. at CAHSD, 4618 Government Street, Baton Rouge, LA.	