

**Minutes of the Meeting of the  
Louisiana State Board of Social Work Examiners  
January 17, 2014**

Lisa Lipsey, LCSW, Chairman, called the meeting to order at 8:30 a.m. on Friday, November 1, 2013, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily Efferson, Administrator and Regina DeWitt, Administrative Assistant, were present for the entire meeting. Carmen Weisner, Jodi Mallett, Martha Wyly, Elizabeth Jones-Roberts and Sara McLain were present for a part of the public portion of the meeting.

Carla Moore, LMSW, conducted roll call. Board members present at the time of roll call included Robert Showers, RSW, Lisa Lipsey, LCSW, Judith Haspel, LCSW, Carla Moore, LMSW, and Parker Sternbergh, LCSW.

**AGENDA**

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to accept the agenda as presented.

**PUBLIC COMMENTS**

Carmen Weisner, Executive Director of NASW-LA, reported that she would be on a conference call Monday with Tulane Faculty and Mr. Josh Perry regarding mandatory reporting requirements of social workers working on legal teams. Because of attorney/client privilege, social workers are told that they are not allowed to mandatory report. The Federal Child Abuse Prevention Act requires mandatory reporting. The Children's Code Committee has been meeting to discuss issues regarding mandatory reporting by social workers that are employed by attorney offices; they will not be recommending any changes to the Children's Code this year.

**MINUTES of the meeting held December 6, 2013**

**Motion** was made by Carla Moore, seconded by Judith Haspel and unanimously carried, to accept the minutes of the meeting held December 6, 2013 as presented.

**CORRESPONDENCE**

**Lynn Chandler-Bolden, RSW**

Motion was made by Parker Sternbergh, seconded by Robert Showers and unanimously carried, to approve Ms. Chandler-Bolden's request for an extension to complete the terms of her Consent Agreement and Order pending the receipt of a copy of her automobile repair statement.

**Valerie Allen, RSW**

Motion was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to grant Ms. Allen an extension to complete the terms of her Consent Agreement and Order pending the receipt of documentation of her illness.

### **Louisiana State Board of Examiners of Psychologists**

Rita Culross, Ph.D., submitted a letter to the board informing them that the LSBEP recently decided to create a licensure category for Licensed Specialists in School Psychology.

### **Northwest Louisiana Association of Black Social Workers-Application of Continuing Education Approval Organization**

Members of the board have requested that the Northwest Louisiana Association of Black Social Workers submit all of the required documents with the application for it to be considered.

### **Greenbriar Hospital- Application for Continuing Education Approval Organization**

Members of the board have requested Greenbriar Hospital to clarify their responses on the application prior to being considered for approval.

### **Bobby Tinner, LMSW**

Motion was made by Parker Sternbergh, seconded by Robert Showers and unanimously carried, to request that George Papale provide advice on what constitutes substantially equivalent in regard to requirements applicants from another state met to obtain licensure. Until the board considers the opinion of Mr. Papale, the denial of Bobby Tinner's supervision completed under a clinical psychologist remains.

### **Sandra Riviore, LMSW**

Motion was made by Parker Sternbergh, seconded by Judith Haspel and unanimously carried, to grant Ms. Riviore an extension to complete her continuing education hours. Ms. Riviore will owe 40 continuing education hours by June 30, 2014. Ms. Riviore was further advised that she is required to renew her license on or before February 28, 2014, to avoid her license being cancelled.

### **Gretchen Roy, LCSW**

Ms. Roy submitted correspondence to the board explaining that she has recently retired from the field of social work and will be employed as a real estate salesperson. Ms. Roy asked if a former client would contact her about wanting to buy or sell real estate, would it be a violation for her to refer them to another salesperson within the firm. Ms. Roy was advised that such situation as presented does not appear to be a violation of the law or rules. Ms. Roy was advised that when giving a referral, it is best practice to give the client three referrals to choose from.

### **Financial**

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to renew membership with ASWB and submit the membership dues in the amount of \$1,500.00

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to renew membership with CAC and submit the membership dues in the amount of \$275.00.

## **BOARD/STAFF ISSUES**

### **LABSWE Newsletter**

Board members considered a proposal from SSA to produce a newsletter and agreed to not move forward.

### **Board Development Plan**

Members of the board considered a proposal from SSA to develop a development/training plan for board members.

### **Resignation of Board Chair/Election**

Lisa Lipsey resigned a chairperson. Judith Haspel left her position as vice chairperson and took the position of chairperson.

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to nominate Parker Sternbergh for the vice chairperson position. Ms. Sternbergh accepted the position.

### **Policy Regarding Staff Raises**

**Motion** was made by Parker Sternbergh, seconded by Judith Haspel and unanimously carried, to add to the policy manual that the administrator's and employees' merit raises will be based upon the availability of funds and as approved by the LABSWE.

### **Presentation at NASW-LA Chapter Annual Conference**

Judith Haspel reported that the presentation is currently being developed and that she will further report on the presentation at the February 21, 2014 board meeting.

### **Update on Strategic Planning Timeline**

**Motion** was made by Parker Sternbergh, seconded by Carla Moore and unanimously carried, to establish a blue ribbon committee to further investigate the results of the customer service satisfaction summary conducted by SSA. Board members authorized Lisa Lipsey to recommend the committee members.

### **Selection of Calligrapher**

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to grant the board's administrator the authority to select a calligrapher for the LCSW wall certificates.

## **COMPLIANCE HEARINGS**

### **Mark Broussard, MSW**

Mr. Broussard requested a compliance hearing because his LMSW application was denied due to the affirmative answers relative to having been arrested, charged with, or convicted of any state or federal, civil or criminal law. Mr. Broussard presented the board with evidence that he has completed the terms of his probation.

### **Annsley Stoma, MSW**

Ms. Stoma requested a compliance hearing because her LMSW application was denied due to the affirmative answers relative to having been arrested, charged with, or convicted of any state or federal, civil or criminal law. Ms. Stoma presented the board with documentation that the charges have been dismissed.

### **EXECUTIVE SESSION**

**Motion** was made by Carla Moore, seconded by Robert Showers and unanimously carried, to go into Executive Session at 10:10 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

to discuss prospective litigation.

Votes for going into Executive Session: Robert Showers, yes; John McBride, yes; Carla Moore, yes; Judith Haspel, yes and Parker Sternbergh, yes.

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to come out of Executive Session at 1:00 p.m.

### **PERSONNEL MATTER**

**Motion** was made by Parker Sternbergh, seconded by Robert Showers and unanimously carried, to pay 60% of Carmen Quebedeaux's unemployment.

**Motion** was made by Parker Sternbergh, seconded by Judith Haspel and unanimously carried, to pay 60% of Carmen Quebedeaux's annual leave.

**Motion** was made by Carla Moore, seconded by Parker Sternbergh and unanimously carried, to approve the submission of a RFP for \$10,000 for a three year contract for staff and board development.

### **DISCIPLINARY MONITORING REPORT**

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to approve the disciplinary report.

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to release **Shamone St. Cyr, LMSW**, from her Consent Agreement and Order. Ms. St. Cyr has submitted evidence that she has completed all of the terms in her agreement.

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to release **Anita Jefferson, CSW**, from her Consent Agreement and Order. Ms. Jefferson has submitted evidence that she has completed all of the terms in her agreement.

**Motion** was made by Robert Showers, seconded by Judith Haspel and unanimously carried, to release **Jacinta Settoon, RSW**, from her Consent Agreement and Order. Ms. Settoon has submitted evidence that she has completed all of the terms in her agreement.

**Motion** was made by Carla Moore, seconded by Judith Haspel and unanimously carried, to release **Maeghan Coker, RSW**, from her Consent Agreement and Order. Ms. Coker has submitted evidence that she has completed all of the terms in her agreement.

**Motion** was made by Carla Moore, seconded by Judith Haspel and unanimously carried, to release **Dayna Ned, LMSW**, from her Consent Agreement and Order. Ms. Ned has submitted evidence that she has completed all of the terms in her agreement.

**Motion** was made by Robert Showers, seconded by Judith Haspel and unanimously carried, to grant **Tiffany Singleton, CSW**, an extension through April 15, 2014, to complete the terms of her Consent Agreement and Order.

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to submit certified notification to **Denise Juluke, RSW**, giving her ten days to submit evidence that she is in compliance with her Consent Agreement and Order.

**Motion** was made by Carla Moore, seconded by Judith Haspel and unanimously carried, to submit certified notification to **Satyanarayana Ayinagadda, CSW**, giving him ten days to submit evidence that she is in compliance with his Consent Agreement and Order.

### **NEW COMPLAINTS**

**Motion** was made by Judith Haspel, seconded by Carla Moore Sternbergh and unanimously carried, to accept **Complaint #2014-80** and send to investigation for possible violation of Rule 107A, 107B, 111G(1,5,6) and LA R.S. 2717A(4,5,7,11,12).

**Motion** was made by Robert Showers, seconded by Carla Moore and unanimously carried, to accept **Complaint #2014-87** and to request a written response from the respondent.

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to accept **Complaint #2014-88** and to request a written response from the respondent.

### **Pending Complaints**

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2013-27** for failure to rise to a level of violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2013-120** for failure to rise to a level of violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2013-127** for failure to rise to a level of violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2013-130** for failure to rise to a level of violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2013-131** with a letter of recommendation regarding future practice.

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2014-02** for failure to rise to a level of violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Robert Showers, seconded by Judith Haspel and unanimously carried, to dismiss **Complaint #2014-03** for failure to rise to a level of violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to have Carla Moore review the file for **Complaint# 2014-05** to determine what action should be taken.

**Motion** was made by Carla Moore, seconded by Judith Haspel and unanimously carried, to dismiss **Complaint #2014-09** for failure to rise to a level of violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Carla Moore, seconded by Robert Showers and unanimously carried, to dismiss **Complaint #2014-37** for failure to rise to a level of violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Carla Moore, seconded by Judith Haspel and unanimously carried, to dismiss **Complaint #2014-39** for failure to rise to a level of violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Carla Moore, seconded by Judith Haspel and unanimously carried, to dismiss **Complaint #2014-41** for failure to rise to a level of violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Carla Moore, seconded by Judith Haspel and unanimously carried, to dismiss **Complaint #2014-46** for failure to rise to a level of violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to refer **Complaint #2014-52** to the IPP for an evaluation.

**Motion** was made by Carla Moore, seconded by Judith Haspel and unanimously carried, to dismiss **Complaint #2014-67** for failure to rise to a level of violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Carla Moore, seconded by Judith Haspel and unanimously carried, to dismiss **Complaint #2014-68** for failure to rise to a level of violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Carla Moore, seconded by Judith Haspel and unanimously carried, to dismiss **Complaint #2014-73** for failure to rise to a level of violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

### **Applications**

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to deny the RSW application submitted by **Amy Rice**. Ms. Rice has been offered a compliance hearing.

**Motion** was made by Judith Haspel, seconded by Parker Sternbergh and unanimously carried, to deny the RSW application submitted by **Theresa Turner**. Ms. Turner has been offered a compliance hearing.

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to deny the RSW application submitted by **Audra Jacobs**. Ms. Jacobs has been offered a compliance hearing.

**Motion** was made by Robert Showers, seconded by Carla Moore and unanimously carried, to approve the following applicants for registration as a Registered Social Worker:

Balfantz, Mindy  
Clark, Torry  
Douglas, Archie  
Kitchens, Fay  
Levine, Kirsten  
Sanders, Vanessa  
Williams, Danielle

Bell, LaShona  
Davis, Crystal  
Hartford, Laraunda  
Johnson, Michell  
Nash, Josephine  
Weatherspoon, Demetris

**Motion** was made by Carla Moore, seconded by Judith Haspel and unanimously carried, to approve the following applicants for the Certified Social Worker certification and to grant approval for the applicants to sit for the ASWB Masters examination for licensing as a Licensed Master Social Worker:

Brock, Andrea	Cupid, Alisha
Dalrymple, Lauren	Escoto, Jessica
Fontana, Amerson	Guthikonda, Jodi
Hartgraves, Whitney	Hartman, Allegra
Holston, Whitney	Jagger, Jenna
James, Alice	Maia, Shannon
Rigterink, Kristina	Saddy, Bianca
Shaw, Elizabeth	Williams, Dereyuan
Zuerner, Jessica	

Approval pending the receipt of official school transcript:

Barr, Shannon	Cramer, Kelly
Degueyter, Kara	Watson, Karla

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to approve the following applicants to sit for the ASWB Clinical exam for licensing as a Licensed Clinical Social Worker:

Allen, Robyn	Cobb, Megan
Longmyle, Lavonselle	Mathews, Sherry
Marion, Ada	Seets, Angela
Staiger, Allison	

### **Impaired Professional Program Monitoring Report**

**Motion** was made by Robert Showers, seconded by Judith Haspel and unanimously carried, to approve the IPP monitoring report.

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to send **NR-13** certified notification that they have ten days to submit evidence that they have not been out of compliance of her Participation Agreement. The IPP manager has reported noncompliance.

**Motion** was made by Parker Sternbergh, seconded by Judith Haspel and unanimously carried, to summarily suspend **NW-12** due to a positive drug screen. There will be a hearing conducted to addressing this matter.

**Motion** was made by Parker Sternbergh, seconded by Carla Moore and unanimously carried, to file an administrative complaint against **DH-12** for noncompliance of her Participation Agreement.

**Motion** was made by Carla Moore, seconded by Robert Showers and unanimously carried, to adjourn the meeting at 2:35 p.m.

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Lisa Lipsey, LCSW  
Chairperson

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Carla Moore, LMSW  
Secretary-Treasurer