

**Minutes of the Meeting of the  
Louisiana State Board of Social Work Examiners  
August 23, 2013**

Lisa Lipsey, LCSW, Chairman, called the meeting to order at 8:33 a.m. on Friday, August 23, 2013, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily Efferson, Administrator, and Regina Breaux, Administrative Assistant, were present for the entire meeting with the exception of a discussion regarding a personnel matter. Carmen Weisner was present for the public portion of the meeting.

Judith Haspel, LCSW, conducted roll call. Board members present at the time of roll call included Robert Showers, RSW, Lisa Lipsey, LCSW, Judith Haspel, LCSW, John McBride, LCSW, and Carla Moore, LMSW. Parker Sternbergh, LCSW, was absent.

**AGENDA**

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to accept the agenda with the addition of the following items: **5e** Cheryl Tirado, LCSW, **8c** 2014-37, **7c** Intent to Promulgate Rules, **7d** IPP Manager Update, **7e** Newsletter and **6** Purchase of Professional Licensing Report.

**PUBLIC COMMENTS**

Carmen Weisner, Executive Director of NASW-LA, advised that their "Yellow Book" advertising continuing education is currently being printed. She informed board members that one of their BACS workshops has been canceled and that she will have that information submitted to the board office. Ms. Weisner also informed the board that she has been invited to serve on a committee in Washington D.C. that will be exploring social work practice PhD programs.

**ADMINISTRATIVE HEARINGS**

A hearing in the matter of **Angelique Tullos** was conducted. George Papale was present as legal counsel for the Board. Emalie Boyce, Assistant Attorney General, was present as the prosecution on behalf of the State of Louisiana. A court reporter from Baton Rouge Court Reporters was present to record the proceedings. The hearing panel consisted of board members, Lisa Lipsey, LCSW, Robert Showers, RSW, John McBride, LCSW, Carla Moore, LMSW, and Judith Haspel, LCSW. Lisa Lipsey served as the Presiding Officer. Ms. Tullos was not present for the hearing and did not provide an explanation for her absence.

**MINUTES of the meeting held July 19, 2013**

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to accept the minutes of the meeting held July 19, 2013 as presented.

## **CORRESPONDENCE**

### **Elizabeth Nolen, LCSW**

Ms. Nolen presented the board with a question regarding consent for treatment of a minor client. Members of the board suggested that Ms. Nolen refer to her agency's Federal General Counsel. She was also advised to review 115 and 111F (1), (2), (3), of the Rules Standards and Procedures. She was further advised to have the client's mother sign a consent form.

### **Deshon Angel, LMSW**

**Motion** was made by Judith Haspel, seconded by John McBride and unanimously carried, to deny the supervision provided by Reginald Jackson, LCSW-BACS. The supervision was denied because the Supervision Agreement/Plan of Supervision was received after the completion of supervision and not within 60 days of the first supervisory session as required by the Rules, Standards and Procedures.

### **Tiffany Zachary, LMSW**

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to deny Ms. Zachary's request to approve her current job position to pursue supervision towards the LCSW. The job description that was submitted by Ms. Zachary does not fall within the scope of social work practice. Ms. Zachary was advised to submit additional information to include the position requirements for reconsideration.

### **Mary LaVergne, CSW**

Ms. LaVerge presented a situation to the board where the employer does not require written consent from their clients. Ms. LaVergne was advised to review 111F (1), (2), (3), 115A, 115B, 115C, 115D and 115E, of the Rules, Standards and Procedures.

### **Cheryl Tirado, LCSW**

Ms. Tirado presented a situation where one of her DCFS workers is interested in the placement of a child in her home for the purposes of adoption. Ms. Tirado explained that the worker would be removed from the case and the case would be managed from a different region of DCFS. Members of the Board agreed that with the information given, it does not appear that there would be a conflict. Ms Tirado was advised to review 113B (2) of the Rules, Standards and Procedures.

## **FINANCIAL**

**Motion** was made by Carla Moore, seconded by John McBride and unanimously carried, to approve the financial report for the period ending June 30, 2013.

**Motion** was made by John McBride, seconded by Robert Showers and unanimously carried, to renew their subscription to the Professional Licensing Report at a cost of \$238.00.

## **BOARD/STAFF ISSUES**

### **CAC 2013 Annual Meeting October 29-30, 2013**

Members of the board reviewed the upcoming CAC Meeting agenda and declined to attend.

### **CEU Extension Policy**

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to grant authority to the LABSWE staff to issue extensions for social workers to collect continuing education through August 31 conditional of receiving a written request for the extension and documentation of an extenuating circumstance. Any requests for an extension exceeding August 31 must be considered by the board. The social worker requesting the extension shall be required to submit documentation of hours completed.

### **Intent to Promulgate Rules, Standards and Procedures**

The LABSWE extended the comment period through September 30, 2013.

### **IPP Manager Position**

Emily Efferson reported to the board that of the current week, there have been no applicants for the position.

### **Newsletter**

Lisa Lipsey reported that Anita Byrne with SSA Consultants has ideas about publishing a newsletter and recommends publishing electronically.

## **EXECUTIVE SESSION**

**Motion** was made by Robert Showers, seconded by John McBride and unanimously carried, to go into Executive Session at 9:55 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

to discuss prospective litigation.

Votes for going into Executive Session: Robert Showers, yes; John McBride, yes; Carla Moore, yes; and Judith Haspel, yes.

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to come out of Executive Session at 11:55 a.m.

## **DISCIPLINARY MONITORING REPORT**

**Motion** was made by Robert Showers, seconded by John McBride and unanimously carried, to approve the disciplinary report.

**Motion** was made by John McBride, seconded by Robert Showers and unanimously carried, to approve the supervision report submitted by Carole Pruett, LCSW-BACS on behalf of Robert Bonvillain, LCSW.

**Motion** was made by Robert Showers, seconded by John McBride and unanimously carried, to approve the supervision report submitted by Willene Griffin, LCSW-BACS on behalf of Rochelle Gipson-Brady, RSW.

### **NEW COMPLAINTS**

**Motion** was made by John McBride, seconded by Robert Showers and unanimously carried, to accept **Complaint #2014-03 (addendum)** and to request a written response from the respondent.

**Motion** was made by Judith Haspel, seconded by John McBride and unanimously carried, to not accept **Complaint #2014-04** because the individual the complaint was filed against is not a social worker.

**Motion** was made by John McBride, seconded by Judith Haspel and unanimously carried, to accept **Complaint #2014-05** and to send to investigation for possible violation of Rule 107B, 109A(1), 109D, 111D, 117B and 2717A(4,5, 7, 11,12).

**Motion** was made by Robert Showers, seconded by John McBride and unanimously carried, to accept **Complaint #2014-06** and to issue a cease and desist order on their practice of social work.

**Motion** was made by John McBride, seconded by Judith Haspel and unanimously carried, to not accept **Complaint #2014-08** for failure to rise to a level of violation of the Louisiana Social Work Practice Act or the Rules, Standards and Procedures.

**Motion** was made by John McBride, seconded by Judith Haspel and unanimously carried, to accept **Complaint #2014-09** and to request a written response from the respondent and for the complainant to submit the report referred to in the complaint.

**Motion** was made by John McBride, seconded by Judith Haspel and unanimously carried, to accept **Complaint #2014-10** and to send to investigation for possible violation of Rule 107B, 111H(2,3) and 2717A(4,5, 7, 11).

**Motion** was made by John McBride, seconded by Robert Showers and unanimously carried, to accept **Complaint #2014-11** and to request a written response from the respondent.

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to accept **Complaint #2014-12** and to send to investigation for possible violation of Rule 111G (1,2,3,5), 115A, 121A and 2717A(4,5, 7,10, 11), 2718B.

**Motion** was made by Robert Showers, seconded by John McBride and unanimously carried, to accept **Complaint #2014-13** and to send to investigation for possible violation of Rule 107B, 115A, 119A, 119C and 2717A(4,5, 7, 11, 12), 2718B.

**Motion** was made by John McBride, seconded by Judith Haspel and unanimously carried, to accept **Complaint #2014-14** and to issue a cease and desist order on their practice of social work.

**Motion** was made by Robert Showers, seconded by John McBride and unanimously carried, to accept **Complaint #2014-15** and to send to investigation for possible violation of Rule 107A,107B, 107D,115B, 121B, 109C119B, 111G(5) and 2717A(4,5, 7, 10, 11, 12), 2718B.

**Motion** was made by Robert Showers, seconded by John McBride and unanimously carried, to accept **Complaint #2014-15(b)** and to send to investigation for possible violation of Rule 107B, 111F(1), 113A(1), 113B(3), 115A and 2717A(4,5, 7, 8, 11), 2718B. Complainant will be notified that the board cannot accept a complaint against an agency.

**Motion** was made by Robert Showers, seconded by John McBride and unanimously carried, to accept **Complaint #2014-16** and to send to investigation for possible violation of Rule 111G(5) and 2717A(3,4,5, 7, 8, 10,11).

**Motion** was made by Robert Showers, seconded by John McBride and unanimously carried, to accept **Complaint #2014-16(b)** and to send to investigation for possible violation of Rule 111G(5) and 2717A(3,4,5, 7, 8, 10,11).

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to accept **Complaint #2014-17** and to issue a cease and desist order on their practice of social work.

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to accept **Complaint #2014-17(b)** and to issue a cease and desist order on their practice of social work.

**Motion** was made by John McBride, seconded by Judith Haspel and unanimously carried, to accept **Complaint #2014-18** and to send to investigation for possible violation of Rule 107A, 107B, 111G(5), 113A, 121B and 2717A(4,5,7,8,10,11,12).

**Motion** was made by John McBride, seconded by Judith Haspel and unanimously carried, to accept **Complaint #2014-18(b)** and to send to investigation for possible violation of Rule 107B, 111F(1,2,3) and 2717A(4,5,7,10,11).

**Motion** was made by Robert Showers, seconded by John McBride and unanimously carried, to accept **Complaint #2014-27** and to request a written response from the

respondent for possible violation of Rule 107B, 113A, 503N, 507B(2) and 2717A(3,4,7,11).

**Motion** was made by Robert Showers, seconded by John McBride and unanimously carried, to accept **Complaint #2014-28** and to request a written response from the respondent for possible violation of Rule 107B and 2717A(4,5,8,11).

**Motion** was made by John McBride, seconded by Judith Haspel and unanimously carried, to accept **Complaint #2014-34** and to request a written response from the respondent for possible violation of Rule 117A and 2717A(2).

**Motion** was made by Robert Showers, seconded by Judith Haspel and unanimously carried, to accept **Complaint #2014-35** and to send to investigation for possible violation of Rule 107A, 117A and 2717A(11,12).

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to accept **Complaint #2014-36** and to send to investigation for possible violation of Rule 107B, 113A, 113B(1,3) and 2717A(7,11).

**Motion** was made by Robert Showers, seconded by John McBride and unanimously carried, to accept **Complaint #2014-37** and request a written request from the respondent for possible violation of Rule 107A and 2717A(11,12).

### **EXECUTIVE SESSION**

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to go into Executive Session at 11:55 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and

to discuss prospective litigation.

Votes for going into Executive Session: Robert Showers, yes; John McBride, yes; and Judith Haspel, yes.

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to come out of Executive Session at 11:57 a.m.

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to accept **Complaint #2014-19** and to send to investigation for possible violation of Rule 107A and 2717A(4,5,10,11,12).

### **Pending Complaints**

**Motion** was made by John McBride, seconded by Judith Haspel and unanimously carried, to dismiss **Complaint #2013-28** and to issue a letter of education regarding confidentiality.

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2013-64** with a reminder to keep her address current with the board office.

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to dismiss **Complaint #2013-95** for failure to rise to a level of a violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Judith Haspel, seconded by John McBride and unanimously carried, to dismiss **Complaint #2013-98** for failure to rise to a level of a violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Robert Showers, seconded by John McBride and unanimously carried, to dismiss **Complaint #2013-100** for failure to rise to a level of a violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by John McBride, seconded by Judith Haspel and unanimously carried, to dismiss **Complaint #2013-119** for failure to rise to a level of a violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Judith Haspel, seconded by John McBride and unanimously carried, to dismiss **Complaint #2013-121** for failure to rise to a level of a violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Robert Showers, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2013-123** for failure to rise to a level of a violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

**Motion** was made by Judith Haspel, seconded by John McBride and unanimously carried, to dismiss **Complaint #2013-126** for failure to rise to a level of a violation of the Louisiana Social Work Practice Act or Rules, Standards and Procedures.

### **Applications**

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to consider the RSW application submitted by **Caycee Badeaux**, conditional of her submitted additional documentation.

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to issue the RSW to **Sandra Hayes, MSW**, conditional of her submitting additional court documentation by September 15, 2013.

**Motion** was made by John McBride, seconded by Robert Showers and unanimously carried, to approve the following applicants for registration as a Registered Social Worker:

Arceneaux Hill, Gwendolyn  
Corbin, Cathy  
Degruy, Shannon  
Ellis, Loki  
Hanson, Lesleigh  
Hutchinson, Jishanna  
Jones, Erica  
Kudji, Desmond  
McGuire, Darlene  
Miller, Jamika  
Moten, Zipciriah  
Shepard, Richida  
Smith, Tamica  
Temple, Kendra  
Toliver, Meka  
Weber, Sylvia  
Williams, Crystal

Bucklew-Culpepper, Ann  
Davis, Sheneka  
Dukes, Lindsay  
Griffin, Jessica  
Hood, Nyra  
Isabel, Latoria  
Jordan Jr., William  
Lacour, Melanie  
Matthews, LaMonica  
Moody, Treena  
Nicholas, Elmetta  
Skidmore-Bennett, Shelley  
Spikes, Tyrnisha  
Timmons-Frazier, Tiffani  
Warner, Bryan  
Williams, Chasity  
Wilson, Tenecha

**Motion** was made by Robert Showers, seconded by Judith Haspel and unanimously carried, to approve the following applicants for the Certified Social Worker certification and to grant approval for the applicants to sit for the ASWB Masters examination for licensing as a Licensed Master Social Worker:

Brady, Rochelle  
Bunner, Natalie  
Carter, Sherry  
Drew-Smith, LaSheka  
Henry, Amanda  
Jules, Amiee  
Moody, Angela  
Moran, Angela  
Rothberg, Shira  
Sporer, Katie  
Thomas, Amy  
Washington, Danielle

Brouillette, Monique  
Cadet, Ruth  
Clark, April  
Fell, Elyse  
Jason-Smith, Latoya  
Ourso, Jena  
Montreuil, Rachel  
Proter, Jacqueline  
Spangler, Susanna  
Templet, Katie  
Tucker, Althea  
Whiteside, LaTanya

**Motion** was made by Carla Moore, seconded by Judith Haspel and unanimously carried, to approve the following applicants to sit for the ASWB Clinical exam for licensing as a Licensed Clinical Social Worker:

Anton, Tiffany  
Dauphine, Marcie

Baxter, Cynthia  
Faust, Melanie

Ford, Anitra  
Francis, Tahanna  
Frye, Audra  
Johnson, Kennitra  
Ledet, Sandra  
Lofton, Tricia  
Martel, Colette  
Morris, Patrick  
Shelmire, Maisa

Foster, Leah  
Franklin, Keatha  
Fultz, Jessica  
Johnson, Mary  
Legshe, Ngawang  
Malone, Molly  
Million, Adrina  
Parrott, Lee  
Whitner, Sharon

### **Continuing Education Extension Requests**

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to allow **Gwendolyn Peters, LMSW**, to renew her license once she has completed her continuing education hours. Ms. Peters was advised that she is not eligible to practice social work until she is able to renew her license. If she is unable to renew her license on or before February 28, 2014, her license will be cancelled.

**Motion** was made by Carla Moore, seconded by Robert Showers and unanimously carried, to deny **Monica Bennett, LCSW**, an extension to renew her license. Ms. Bennett will be allowed to renew her license once she has completed her continuing education hours. Ms. Bennett has been advised that she is not eligible to practice social work until she is able to renew her license. If she is unable to renew her license on or before February 28, 2014, her license will be cancelled.

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to grant **Adekemi Osundare, RSW**, an extension to complete her continuing education hours and renew her credential.

**Motion** was made by John McBride, seconded by Carla Moore and unanimously carried, to grant **Amber Cocchiola, LMSW**, an extension to complete her continuing education hours. She was also approved to complete all of her hours by way of distance learning.

**Motion** was made by Carla Moore, seconded by Judith Haspel and unanimously carried, to grant **William Hooper, RSW**, an extension to complete an additional five hours of face-to-face continuing education hours. Mr. Hooper has been advised that he is not eligible to practice social work until he is able to renew his license. If he is unable to renew her license on or before February 28, 2014, his license will be cancelled.

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to approve **Pamela Smith, LCSW**, an extension through August 31, 2013 to complete her continuing education hours. Ms. Smith was advised that teleconferences are considered distance learning.

**Motion** was made by Carla Moore, seconded by Judith Haspel and unanimously carried, to approve **Julia McLellan, LCSW**, to use the twelve hours of distance learning hours obtained to renew her LCSW.

### **Renewal Applications**

**Motion** was made by Judith Haspel, seconded by Carla Moore and unanimously carried, to require **Linda Singleton, RSW**, to submit additional information regarding the PTI that was completed prior to her renewal application being processed.

### **IPP Monitoring Report**

**Motion** was made by Judith Haspel, seconded by John McBride and unanimously carried, to accept the monitoring report.

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to release **JM-10**, from the IPP he has successfully completed the program.

### **Administrator's Evaluation**

**Motion** was made by Judith Haspel, seconded by Robert Showers and unanimously carried, to grant the administrator a 3.0% pay increase.

**Motion** was made by John McBride, seconded by Robert Showers and unanimously carried, to adjourn the meeting at 3:40 p.m.

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Lisa Lipsey, LCSW  
Chairperson

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Carla Moore, LMSW  
Secretary-Treasurer