

**Minutes of the Meeting of the
Louisiana State Board of Social Work Examiners
August 23, 2019**

John Shalett, LCSW, Chairperson, called the meeting to order at 8:30 a.m. on Friday, August 23, 2019, in the conference room at the Board office located at 18550 Highland Road, Suite B, Baton Rouge, Louisiana. Emily DeAngelo, Administrator, was present for the meeting with the exception of deliberations and the discussion of her evaluation.

Carla Moore, LMSW, conducted roll call. Board members present at the time of roll call included John Shalett, LCSW, Carla Moore, LMSW, Brent Villemarette, LCSW, Jennifer Burch, LCSW, Ruth Weinzettle, LCSW, and Evan Bergeron, Consumer Member.

Ada Nelson, RSW, was absent because she attended ASWB's Board Member Training.

Members of the public in attendance included Bernadine Barber, Jodi Mallett, Eva Slater and Cherie McDermott.

AGENDA

Motion was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to approve the agenda.

PUBLIC COMMENTS

There were no public comments.

FINANCIAL

Financial Statements

Rob Furman, CPA, went through the Board's financial statements through June 30, 2019, as well as a Profit & Loss Previous Year Comparison, and answered the board member's questions.

Bids for Laptop Computers

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to purchase laptop computers for \$900.00 each for board members that want to use a board-issued laptop and two for the office from Infnit Technology Solutions.

MINUTES

Motion was made by Brent Villemarette, seconded by Jennifer Burch and unanimously carried, to approve the minutes of the meeting held July 19, 2019.

CORRESPONDENCE

Miriam Vincent, LMSW

Motion was made by Brent Villemarette, seconded by Ruth Weinzettle and unanimously carried, to request that ASWB waive the 90-day wait between taking exams for Miriam Vincent.

Melanie Kirby, RSW

Motion was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to deny Melanie Kirby's request for a waiver of the in-person continuing education hours and to grant her an extension through June 30, 2020 to complete the continuing education required for the July 1, 2018 – June 30, 2019 collection period.

Benita Baucom, LCSW-BACS

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to approve the 6.5 hour workshop to be presented by Benita Baucom for Board Approved Clinical Supervisor designation.

Joseph Delatte, LCSW

Joseph Delatte submitted an inquiry about a lack of communication between social workers. Board members explained that the situation described is not addressed by the Practice Act or the Rules, Standards and Procedures and that it is a "best practice" issue.

Jamie Barnett, LCSW-BACS

Board members wish to advise Jamie Barnett that if the LMSW from Vivian wishes to obtain supervision via electronic means, that she should submit a letter of request.

Clinical Consulting and Counseling Services

Motion was made by Jennifer Burch, seconded by Ruth Weinzettle and unanimously carried, to approve the application submitted by Clinical Consulting and Counseling Services to be a pre-approval organization for social work continuing education.

Crayton Counseling and Consulting, LLC

Motion was made by Brent Villemarette, seconded by Jennifer Burch and unanimously carried, to approve the application submitted by Crayton Counseling and Consulting, LLC, to be a pre-approval organization for social work continuing education.

Marie Riviere

Marie Riviere submitted an inquiry relative to accepting new clients since she will be on leave for the month of October. Board members advised Ms. Riviere that her boss is able to prohibit her from accepting new clients and to follow agency policy relative to clients of a social worker on leave.

Pamela Moore

Pamela Moore submitted an inquiry regarding social workers who provide services to students. Board members advised Ms. Moore that social workers are obligated to document their interaction with students. They further recommended that agency policy of the school district and all laws relative to health records be reviewed and followed.

Thais Duhon, LCSW

Thais Duhon submitted a recommendation that the Board reconsider fully interactive live webcasts as in person continuing education and not distance learning. Board members advised Ms. Duhon that it will be considered.

EXECUTIVE SESSION

Motion was made by Ruth Weinzettle, seconded by Evan Bergeron and unanimously carried, to go into Executive Session at 9:34 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Ruth Weinzettle, yes; Evan Bergeron, yes; Jennifer Burch, LCSW, yes; Brent Villemarette, yes; and Carla Moore, yes.

ADMINISTRATIVE HEARING

Administrative Complaint #2018-22 against Tiffeny Haynes, RSW

Madeline Carbonette, Assistant Attorney General, appeared on behalf of the state and presented evidence in support of the complaint. Board members John Shalett, Evan Bergeron, Carla Moore, Brent Villemarette and Ruth Weinzettle served on the hearing panel. Sheri Morris was present as the Board's Independent Legal Counsel. Tiffeny Haynes appeared without legal representation and requested that the hearing be conducted in Executive Session. A court reporter with Baton Rouge Court Reporters was present to document the proceeding.

Motion was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to come out of Executive Session at 10:03 a.m.

BOARD/STAFF ISSUES

Report on Office Workflow

Board members reviewed a report provided by the staff of the workflow since the last meeting. There have been 57 retakes processed, 14 extensions for taking the exam, 95 licenses issued after receiving score reports, 81 new applications, and 17 BACS applications. There are 126 licenses being monitored following disciplinary action. 46 verifications and 20 continuing education extensions have been processed. Board members also reviewed the turn-around time for the latest set of Supervision Agreements and Plans. Board members were advised that there have been 36 licensees renewed by paper application, 13 walk-ins and 181 licensees guided through the renewal process by phone.

Evaluation summaries of LABSWE presentations at NASW-LA conference

Board members reviewed the summaries. There was no action necessary.

ASWB Annual Meeting of the Delegate Assembly – November 7-9, 2019

Motion was made by Ruth Weinzettle, seconded by Evan Bergeron and unanimously carried, to fund Emily DeAngelo's attendance.

DHH request for participant on Medicaid Health Rehabilitation Stakeholder Workgroup

The Administrator will participate in the workgroup.

Victoria Blake's report on CLEAR Investigator's Training

Board members reviewed her report. There was no action necessary.

Complaint dismissal review

Board members agreed that complaints should be assigned to board members on a rotating basis for review.

Palliative Care Interdisciplinary Advisory Council

Motion was made by Ruth Weinzettle, seconded by Jennifer Burch and unanimously carried, to appoint Edgar Guedry, LCSW-BACS.

Motion was made by Evan Bergeron, seconded by Ruth Weinzettle and unanimously carried, to go into Executive Session at 11:04 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Ruth Weinzettle, yes; Evan Bergeron, yes; Jennifer Burch, LCSW, yes; Brent Villemarette, yes; and Carla Moore, yes.

Motion was made by Ruth Weinzettle, seconded by Carla Moore and unanimously carried, to come out of Executive Session at 12:15 p.m. to break for lunch.

EXECUTIVE SESSION

Motion was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to go into Executive Session at 12:53 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting, and/or to discuss prospective litigation.

Votes for going into Executive Session: Ruth Weinzettle, yes; Evan Bergeron, yes; Jennifer Burch, LCSW, yes; Brent Villemarette, yes; and Carla Moore, yes.

Motion was made by Jennifer Burch, seconded by Evan Bergeron and unanimously carried, to come out of Executive Session at 2:50 p.m.

Impaired Professional Program

Motion was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to accept the report submitted by Kathie Pohlman, IPP Manager.

Disciplinary Monitoring Report

Motion was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to release the following individuals from their Consent Agreement and Order because all terms are successfully complete Elizabeth Johnston, Laura Berlinger, Patrina Robinson, Jerelyn Miles, Elizabeth Howell, Shannon Delavallade, William Smith, Chadwick Jasper, Levillia Harleaux-Moore, Ashley Haley, Marquise Morgan, Carolyn Parker and Jamie Barker.

Motion was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to approve the extended payment plan proposed by Whitney Holsten.

Complaints

Motion was made by Ruth Weinzettle, seconded by Carla Moore and unanimously carried, to dismiss **Complaint #2017-38**.

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to dismiss **Complaint #2017-118**.

Motion was made by Ruth Weinzettle, seconded by Evan Bergeron and unanimously carried, to dismiss **Complaint #2018-142**.

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to dismiss **Complaint #2019-214 CW 2019-224**.

Motion was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to dismiss **Complaint #2019-252**.

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to dismiss **Complaint #2019-276**.

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to dismiss **Complaint #2019-287**.

Applications

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to require Meghan Brave to submit additional information for the Board's review before considering her LCSW Endorsement application.

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to deny the LCSW application submitted by Ashlie Lucas and to offer her a compliance hearing.

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to deny the RSW application submitted by Jessica Ross and to offer her a compliance hearing.

Motion was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to deny the RSW application submitted by Jade Williams and to offer her a compliance hearing.

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to reinstate Keri Walter's LMSW without testing. Ms. Walters passed the ASWB Masters examination in 2004.

Motion was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to approve the RSW application submitted by Wendy Watson conditional of a Consent Agreement and Order for unlicensed practice.

Motion was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to approve the following applicants for Registered Social Work:

Bierra, Myriana	Lewis, Ronshika
Bryan, Cynthia	Lewis, Teaira
Crawford, Special	Morman, Desiree
Doyle, Barbara	Morris, Roy,
Elbert, Sydney	Rhodes, Shenika
Fleming, Catina	Rushing, Maria
Franklin-Jackson, LaToya	Singleton, Marteze
Graham, Jamekia	Tassain, Kasey
Hampton, Arkeia	Taylor-Berryhill, Lakeisha
Harris, Meisha	Thomas, Elaine
Hill, Carolyn	Villareal, Deanna
Jackson, Renata	Webb, Jessica
Johnson, Wilshonda	

Motion was made by Evan Bergeron, seconded by Jennifer Burch and unanimously carried, to approve the following applicants for approval to sit for the Masters exam and to issue Certified Social Work:

Bell, Heather	Estalote, Ashley
Bennett, Orenthia A.	Fisher, Delijuana R.
Bournes, Jessica C.	Frederick, Kayla A.
Brown, Alonquin	Johnson, Darion S.
Brown-Williams, Courtney	Lee, Montique S.
Chatman, Houston	Lucente, Ashley N.
Chiang, Chien J.	Lusk, Joan E.
Coleman, Tracey	Mcswain, Avis C.
Crump, Mattie W.	Mims, Yolanda
Derricott, Chelsea B.	Morris, Lakisha S.
Durand, Beverly	

Price, Jada L.
Pollock, Kristin Z.
Quinn, Denisha S.
Sauer, Jennifer M.

Werquin, Miriam E.
White, Catherine L.
Williams, Johnna S.

Motion was made by Carla Moore, seconded by Jennifer Burch and unanimously carried, to accept the passing score on the ASWB Masters exam and issue Licensed Master Social Work to:

Henry, Natalie
Whitsell, Shelley

Motion was made by Carla Moore, seconded by Evan Bergeron and unanimously carried, to approve the following applicants for approval to sit for the Masters exam and to issue Certified Social Work pending receipt of their official master's transcript:

Arnouville, Sarah	Reinmiller, Kayla
Briscoe, Therese	Rock, Brianna
Haynes, Shanta	Thomas, Kertrigus
James-Holmes, Shamanda	Wilson, Mark

Motion was made by Carla Moore, seconded by Evan Bergeron and unanimously carried, to issue Licensed Master Social Work through endorsement to:

Browning, Quaneisha (End-MS)
Hicks, Courtney (End- MS)
Richardson, Tamara (End- MS)

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to approve the following applicants to sit for the ASWB Clinical exam for Licensed Clinical Social Work:

Carville, Fairly E.	Meschwitz, Dana R.
Chrestman, Mary Beth	Richardson, Maria C.
Cooper, Chelsea L.	Rickert, Jamie
Fisher-Denham, RaKinzie M.	Robinson, Michelle
Gore, Kelsey R.	Turner, Shameka T.
Green, Jarianna S.	Vidrine, Samantha M.
Jerolleman, Kelly R.	Williams, Trina G.

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to issue Licensed Clinical Social Work through endorsement to the following applicants:

Daignault, Mary (End-NY)
Downs, Roslyn (End-TX)
Foret, Mark (End-FL)
Jamison, Nathan D. (End-MS)
Moton, Kimberly (End-FL)

Continuing Education Requests

Motion was made by Jennifer Burch, seconded by Brent Villemarette and unanimously carried, to accept 13 hours of distance learning completed by Julie Alley for the July 1, 2018 – June 30, 2019 collection period.

Motion was made by Jennifer Burch, seconded by Evan Bergeron and unanimously carried, to allow Cynthia Deblanc to obtain all hours via distance learning for the July 1, 2018 – June 30, 2019 collection period.

Renewal Applications

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to approve the renewal application submitted by Keith Williamson.

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to approve the renewal application submitted by Alvin Thomas and to have him submit to a state and federal background check within 60 days.

Motion was made by Evan Bergeron, seconded by Brent Villemarette and unanimously carried, to approve the renewal application submitted by Ivan Ferrouillet.

Personnel Matter


Motion was made by Carla Moore, seconded by Evan Bergeron and unanimously carried, to increase Emily DeAngelo's salary by 4%.


Deliberations

Motion was made by Brent Villemarette, seconded by Evan Bergeron and unanimously carried, to dismiss the complaint against Tiffeny Haynes with no sanctions.

Motion was made by Brent Villemarette, seconded by Carla Moore and unanimously carried, to revoke Cher Broussard's license for five years and to require her to reimburse investigative and legal costs.

Meeting adjourned at 3:08 p.m.


John Shalett, LCSW-BACS
Chairperson


Carla Moore, LMSW
Secretary-Treasurer