

LOUISIANA BOARD OF ETHICS
MINUTES
September 21, 2018

The Board of Ethics met on September 21, 2018 at 9:00 a.m. in the LaBelle Room on the 1st floor of the LaSalle Building located at 617 North Third Street, Baton Rouge, Louisiana with Board Members Brandon, Couvillon, Dittmer, Lavastida, Leggio, McAnelly, Meinert, Mouton-Allen, Roberts and Smith present. Absent was Board Member Bruneau. Also present were the Ethics Administrator, Kathleen Allen; the Executive Secretary, Deborah Grier; and Counsel Tracy Barker, David Bordelon, Jennifer Land, Suzanne Mooney, Brett Robinson, and Greg Thibodeaux.

Mr. Louis Robein, III, an attorney for the Jefferson Parish Firefighters Association, Local 1374 Union; Mr. Keith Credo, an attorney for the Jefferson Parish Fire Civil Service Board; Mr. Chad Major; and, Ms. Amanda Plauche appeared before the Board in connection with a request for an advisory opinion in Docket No. 18-401 regarding the application of the Code of Governmental Ethics to the members of the Jefferson Parish Fire Civil Service Board (board). After hearing from Mr. Robein, on motion made, seconded and unanimously passed, the Board reaffirmed the following with respect to Craig Burkett, who was elected to the board by the members of the East Bank Consolidated Special Services Fire District and also holds the position of Vice-President of the Jefferson Parish Fire Fighters Association,

(1) Does the Code of Governmental Ethics apply to Mr. Burkett as a member of the board?

The Board concluded that the members of the board are public servants subject to the Code of Governmental Ethics (Code). As the members of the board perform a “governmental function”, they are subject to the Code of Governmental Ethics. Section 1102(18) of the Code provides that anyone, whether compensated or not, who performs a governmental function is a public employee.

(2) Must Mr. Burkett recuse himself from participation in an investigation initiated by his sister?

Section 1112B(1) of the Code provides that no public servant shall participate in a transaction involving the governmental entity in which, to his actual knowledge, any member of his immediate family has a substantial economic interest. Section 1102(21) defines “substantial economic interest” as an economic interest which is of greater benefit to the public servant or other person than to a general class or group of persons. The Board concluded that Mr. Burkett is not prohibited from participating in an investigation initiated by his sister provided she does not have a personal substantial economic interest in the outcome of the investigation. However, Mr. Burkett would be prohibited from participating in a matter where his sister has a personal substantial economic interest and there is no general class of persons.

(3) May Mr. Burkett recuse himself from voting on an investigation or appeal but still participate in the investigation?

The Board concluded that the Code of Governmental Ethics prohibits Mr. Burkett from participating in any matters, including but not limited to voting and an investigation, which would violate Section 1112(A) or (B) of the Code. Section 1112(A) provides that no public servant shall participate in a transaction in which he has a personal substantial economic interest of which he may be reasonably expected to know involving the governmental entity. Section 1112(B) of the Code provides that no public servant, except as provided in R.S. 42:1120, shall participate in a transaction involving the governmental entity in which, to his actual knowledge, any of the following persons has a substantial economic interest: (1) any member of his immediate family; (2) any person in which he has a

substantial economic interest of which he may reasonably be expected to know; (3) any person of which he is an officer, director, trustee, partner, or employee; (4) any person with whom he is negotiating or has an arrangement concerning prospective employment; and (5) any person who is a party to an existing contract with such public servant, or with any legal entity in which the public servant exercises control or owns an interest in excess of twenty-five percent, or who owes any thing of economic value to such public servant, or to any legal entity in which the public servant exercises control or owns an interest in excess of twenty-five percent, and who by reason thereof is in a position to affect directly the economic interests of such public servant.

Section 1102(21) defines “substantial economic interest” as an economic interest which is of greater benefit to the public servant or other person than to a general class or group of persons.

“Participate” as defined in Section 1102(15) means to take part in or to have or share responsibility for action of a governmental entity or a proceeding, personally, as a public servant of the governmental entity, through approval, disapproval, decision, recommendation, the rendering of advice, investigation, or the failure to act or perform a duty.

(4) Must Mr. Burkett recuse himself from an investigation that he requested prior to his election to the board?

The Board concluded that generally, the Code of Governmental Ethics prohibits Mr. Burkett from participating in any matters which would violate Section 1112(A) or (B) of the Code of Governmental Ethics as discussed above. The Board further concluded that Mr. Burkett is not prohibited from participating in the investigation that he requested involving a determination as to whether non-fire suppression jobs belong in the classified fire service or in the parish civil service.

Mr. Burkett is not prohibited from participating in matters which may affect classifications related to non-fire suppression jobs, as he would not have a substantial economic interest in the matter.

(5) Must Mr. Burkett recuse himself from matters brought by the Union, or in which the Union represents an appellant, because he is an officer of the Union?

The Board concluded that Mr. Burkett is not required by the Code of Governmental Ethics to recuse himself from matters brought by the Union to the board provided the Union does not have a substantial economic interest in the matter. The Union would not have a substantial economic interest in an appellant's case filed with the board.

Section 1112(B)(3) of the Code provides that no public servant, except as provided in R.S. 42:1120, shall participate in a transaction involving the governmental entity in which, to his actual knowledge, any person of which he is an officer, director, trustee, partner, or employee has a substantial economic interest.

The Board further concluded that the Code of Governmental Ethics prohibits the Union from representing its members before the board while Mr. Burkett serves as Vice-President of the Union and as a member of the board. La. R.S. 42:1111E prohibits a public servant or a legal entity of which such public servant is an officer, director, trustee, partner, or employee from receiving any thing of economic value for assisting a person in a transaction with the agency of the public servant. La. R.S. 42:1102(16) defines "person" to mean an individual or legal entity other than a governmental entity, or an agency thereof. The Union is a private entity and therefore would be considered a "person" as defined in the Code. Because the Union receives payment of dues, in part,

for its representation of its members before the board, the Union is prohibited from representing its members before the board while Mr. Burkett serves as its Vice-President.

Ms. Aylin Acikalin Maklansky, a candidate for Orleans Parish Council, District A in the October 14, 2017 election, appeared before the Board, in its capacity as the Supervisory Committee on Campaign Finance Disclosure, in connection with a request for reconsideration in Docket No. 18-416 for a waiver of the \$480, \$60, \$780 and \$600 late fees assessed against her for filing the 2017 Supplemental campaign finance disclosure report and three (3) Special reports 8, 1, 13, and 16 days late. On motion made, seconded and unanimously passed, the Board agreed to reconsider the waiver request. After hearing from Ms. Maklansky, on motion made, seconded and unanimously passed, the Board declined to waive the \$480, \$60, \$780 and \$600 late fees, but suspended the entire late fees for all reports conditioned upon future compliance with the Campaign Finance Disclosure Act.

Ms. Aylin Acikalin Maklansky, former staff member to Nadine Ramsey, a former New Orleans City Council Member- District C, appeared before the Board in connection with a request for an advisory opinion in Docket No. 18-990 regarding whether Section 1121 of the Code of Governmental Ethics Code would prohibit her from assisting persons before the New Orleans City Planning Commission (Planning Commission) or the New Orleans City Council (City Council) with regard to short term rentals. After hearing from Ms. Maklansky, on motion made, seconded and unanimously passed, the Board concluded that Section 1121B(1) of the Code of Governmental Ethics would prohibit Ms. Maklansky, for a period of two years from the termination of her public employment, from assisting clients before the Planning Commission and the City Council with regard to modifications of the short term rental regulations and ordinances, since she participated in the creation of the short term rental regulations while employed with the City Council. However, Ms.

Maklansky would not be prohibited from assisting clients in property specific transactions before the Planning Commission and City Council, since she did not participate in property specific transactions while employed with the City Council.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board temporarily deferred consideration of Docket No. 18-681 since Harry Brignac, Sr. was not present when called for an appearance.

Mr. Reginald “Reggie” Laurent, an unsuccessful candidate for District Judge, 22nd Judicial District Court- Division H, St. Tammany and Washington Parishes, in the October 4, 2017 election, appeared before the Board, in its capacity as the Supervisory Committee on Campaign Finance Disclosure, in connection with a request in Docket No. 18-682 for a waiver of the \$2,500 late fee assessed against him for filing the 10-G campaign finance disclosure report 147 days late. After hearing from Mr. Laurent, on motion made, seconded and unanimously passed, the Board declined to waive the \$2,500 late fee but suspended the entire late fee conditioned upon future compliance with the Campaign Finance Disclosure Act. Board Member Dittmer recused himself.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request in Docket No. 18-821 for a waiver of the \$1,200 and \$600 late fees assessed against David Alvarez, a candidate for Orleans Parish School Board, District 6 in the November 8, 2016 election, for filing the 30-P and 2016 Supplemental campaign finance disclosure reports 20 and 20 days late. On motion made, seconded and unanimously passed, the Board deferred the matter to the October meeting.

Mr. John Calvin “J.C.” James, a member of the Assumption Parish Police Jury, Ward 6 appeared before the Board in connection with a request in Docket No. 18-869 for a waiver of the

\$1,500 late fee assessed against him for filing his 2016 Tier 3 Annual personal financial disclosure statement 74 days late. After hearing from Mr. James, on motion made, seconded and unanimously passed, the Board declined to waive the \$1,500 late fee but suspended the entire late fee based on future compliance with the reporting requirements under the Code of Governmental Ethics.

Mr. Ferrante “Coach” Dominique, a candidate for Iberville Parish School Board/At Large, in the November 4, 2014 election, appeared before the Board, in its capacity as the Supervisory Committee on Campaign Finance Disclosure, in connection with an untimely request in Docket No.18-873 for a waiver of the four (4) \$2,000 late fees assessed against him for filing the 30-P, 10-P, and 10-G campaign finance disclosure reports 1351, 1330, and 1300 days late and the failure to file the EDE-P campaign finance disclosure report. On motion made, seconded and unanimously passed, the Board agreed to consider the untimely waiver request. After hearing from Mr. Dominique, on motion made, seconded and unanimously passed, the Board declined to waive the four (4) \$2,000 late fees, but suspended \$1,900 of each \$2,000 late fee (totaling \$400) conditioned upon future compliance with the Campaign Finance Disclosure Act and provided payment is made within 30 days. If the payment is not received in 30 days, the full amount becomes due and owing.

The Board deferred consideration of Docket No. 18-887 to the October meeting, since Mr. Stephen Irwin Singer was not available for an appearance.

Mr. Frank Endom, attorney for Mr. Joseph Brechtel, a member of the Belle Chasse Academy Charter School Board, appeared before the Board in Docket No. 18-892 in connection with a request that the Board change the date of Mr. Brechtel’s filing of his 2017 Tier 3 Annual personal financial disclosure report from June 13, 2018 to May 7, 2018 or at least May 15, 2018. After hearing from Mr. Endom, on motion made, seconded and unanimously passed, the Board declined to change the

date of Mr. Brechtel's filing of his 2017 Tier 3 Annual personal financial disclosure statement. However, the Board concluded that the report was filed timely, as it was filed prior to the issuance of a Notice of Delinquency, so no late fees will be assessed.

Mr. Charles Schaff, a captain employed by the City of Kenner Fire Department, appeared before the Board in connection with a request for an advisory opinion in Docket No. 18-987 regarding the application of Section 1119 of the Code of Governmental Ethics as it relates to the employees of the Kenner Fire Department. After hearing from Mr. Schaff, on motion made, seconded and unanimously passed, the Board concluded the following with respect to the application of Section 1119 of the Code of Governmental Ethics pertaining to the City of Kenner Fire Department's organizational structure of employees: (1) the Code of Governmental Ethics would not prohibit Stephen Liner from being employed at any station other than Station 36, Crew C, while Mr. Schaff serves as a captain of Station 36, Crew C. Section 1112A(1) of the Code of Governmental Ethics would prohibit Mr. Schaff from participating in any transactions in which Stephen Liner has a substantial economic interest; (2) the Code of Governmental Ethics would not prohibit Matthew Hotard from being employed at any fire station other than Station 36, Crew A, while Jude Dunn serves as captain of Station 36, Crew A. Section 1112A(1) of the Code of Governmental Ethics would prohibit Mr. Dunn from participating in any transactions in which Matthew Hotard has a substantial economic interest; (3) the Code of Governmental Ethics would not prohibit Jaime DiMaggio from being employed by any station other than Station 35, Crew B, while Lawrence DiMaggio serves as captain of Station 35, Crew B. Section 1112A(1) of the Code of Governmental Ethics would prohibit Mr DiMaggio from participating in any transactions in which Jamie DiMaggio has a substantial economic interest; (4) the Code of Governmental Ethics would

not prohibit Steffon Lee from being employed by any station, since he is not considered an immediate family member of Terry Lee pursuant to Section 1102(13) of the Code of Governmental Ethics; and, (4) Gerard Deist and Jason Deist may serve in the same crew, as long as neither are serving as a captain, assistant fire chief or district chief over that crew. Section 1112A(1) of the Code of Governmental Ethics would prohibit both Gerard Deist and Jason Deist from participating in any transactions in which the other has a substantial economic interest.

Mr. Duane Urbina, former Principal of Alexandria Senior High School in Rapides Parish, appeared before the Board in connection with a request for an advisory opinion in Docket No. 18-1010 regarding whether Section 1121 of the Code of Governmental Ethics would prohibit him from entering into business transactions with the schools in Rapides Parish through his business, Pow-UR, LLC, which provides fundraising and powerlifting sales to schools. After hearing from Mr. Urbina, on motion made, seconded and unanimously passed, the Board concluded that Section 1121A of the Code of Governmental Ethics would prohibit Mr. Urbina from rendering any services on a contractual basis to his former agency, Alexandria Senior High School, for two years following his retirement. The Board further concluded that Mr. Urbina would not be prohibited from rendering services to other schools in Rapides Parish.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request in Docket No. 18-681 for a waiver of the two (2) \$1,000 late fees assessed against Harry Brignac, Sr., a candidate for Chief of Police, Village of French Settlement in the March 25, 2017 election, for filing the 40-G and the Special campaign finance disclosure reports 61 and 75 days late. On motion made, seconded and unanimously passed, the Board declined to waive the two (2) \$1,000 late fees but suspended \$900 of each \$1,000 late fee conditioned upon future compliance

with the Campaign Finance Disclosure Act and provided payment is made within 30 days. If the payment is not received in 30 days, the full amount becomes due and owing.

The Board recessed at 11:30 a.m. and resumed back into general business session at 11:44 a.m.

On motion made, seconded and unanimously passed, the Board agreed to take action on items G13-G57 en globo subject to any items being removed from the en globo listing for further discussion.

On motion made, seconded and unanimously passed, the Board adopted the staff recommendations on items G13-G57, excluding Items G14, G18, G22, G38, G39 and Docket No. 18-962 in G55, taking the following action:

Adopted an advisory opinion in Docket No. 18-624 concluding that the Code of Governmental Ethics would not prohibit Timothy Moyer, a field paramedic employed by East Baton Rouge Parish Emergency Medical Services (EMS), from working part-time for either Acadian Ambulance Services, Inc. or Baton Rouge General Hospital Ambulance Services, since authorization for Acadian Ambulance Services, Inc. and Baton Rouge General Hospital Ambulance Services to conduct operations or activities in East Baton Rouge Parish is determined by the City-Parish administration and not EMS and since Mr. Moyer's duties as a paramedic do not include dispatching ambulances.

Adopted an advisory opinion in Docket No. 18-811 concluding that the Code of Governmental Ethics Code would not prohibit Cathy H. Parker, a former employee of the Department of Children and Family Services (DCFS), from consulting with or counseling clients of DCFS, provided the clients are not persons with whom she worked with while employed at DCFS.

The Board further concluded that the Code of Governmental Ethics would not prohibit Ms. Parker from providing licensed mental health assessments for any DCFS clients, provided she did not provide that service while employed with DCFS.

Adopted an advisory opinion in Docket No. 18-812 concluding that the Code of Governmental Ethics Code would not prohibit Angelle Duplechain, an employee of the Department of Environmental Quality (DEQ), from being employed by Lottie Oil Company after she terminates her employment with DEQ, since Ms. Duplechain will not be providing the same services under contract to Lottie Oil Company that she provided as a DEQ employee and she will not be assisting Lottie Oil Company for compensation in transactions in which she participated while employed with DEQ. The Board also concluded that Section 1111C(2)(d) of the Code of Governmental Ethics would prohibit Ms. Duplechain from working for both a state agency and Lottie Oil Company at the same time if any of the following apply, (1) Lottie Oil Company has or is seeking to have a contractual or other business relationship with DEQ; (2) Lottie Oil Company conducts operations or activities which are regulated by DEQ; or, (3) Lottie Oil Company has a substantial economic interest which may be substantially affected by the performance or nonperformance of the public employee's official duty.

Adopted an advisory opinion in Docket No. 18-817 concluding that the Code of Governmental Ethics Code would not prohibit Ercel Placide, an employee of the Department of Children and Family Services (DCFS), from being a volunteer of the East Baton Rouge Parish Personnel Board.

Declined to take action in connection with a disqualification plan submitted in Docket No. 18-863 regarding Michael Haley serving as Fire Chief of St. Tammany Fire Protection District No.

12 while his son is employed as a firefighter for the District, since Michael Haley has since retired and there is no longer a potential conflict of interest between Michael Haley and Bryan Haley.

Adopted an advisory opinion in Docket No. 18-870 concluding that the Code of Governmental Ethics would not prohibit Dawn Sonnier, an occupational therapist employed by the Livingston Parish School Board, from serving as the American Occupational Therapy Political Action Committee (AOTPAC) Region III Director or as the Chairperson of the AOTPAC.

Adopted an advisory opinion in Docket No. 18-871 concluding that the Code of Governmental Ethics would not prohibit Stacey Miller, an employee of the Jefferson Parish School Board, from selling her book to parents of students to whom she does not provide services, since she has not participated in reading development skills in her position as an Educational Diagnostician. The Board further concluded that the Code of Governmental Ethics would not prohibit Ms. Miller from selling her book to the parents of students to whom she provides assessment services, since neither the students, nor their parents, have a substantial economic interest of which she can substantially affect by the performance or non-performance of her job duties. This Board cautioned that Section 1113A of the Code of Governmental Ethics would prohibit Ms. Miller from selling the book to her schools. She could donate the book based on the exception in Section 1123(30) of the Code of Governmental Ethics. Also, Section 1112A of the Code of Governmental Ethics would prohibit Ms. Miller from participating in any transactions in which she has a substantial economic interest.

Adopted an advisory opinion in Docket No. 18-879 concluding that the Code of Governmental Ethics would not prohibit Graham Kennedy's company, Franklin Pavement Management, from contracting with Tangipahoa Parish, provided that any project associated with

the contract would not be reviewed or otherwise fall under the supervision or jurisdiction of the Tangipahoa Parish Planning Commission, on which Kennedy serves as a board member.

Adopted an advisory opinion in Docket No. 18-881 concluding that Section 1111C(2)(d) of the Code of Governmental Ethics would prohibit Danielle Young from receiving compensation from Dave Johnson, attorney for the Town of Basile and the owner of the Johnson Law Office, if Ms. Young was elected as to the Board of Aldermen and Mr. Johnson was reappointed as the town attorney. Additionally, Ms. Young does not meet the exception in 82-02D, since she receives bonuses depending on the amount of hours she works for the firm.

Adopted an advisory opinion in Docket No. 18-882 concluding that the Code of Governmental Ethics would not prohibit Scofield Grant III, a Social Analyst employed by the Office of Economic Stability within the Department of Children and Family Services (DCFS), from serving as the Executive Director of United Strengths. However, the Board advised that Mr. Grant should request an additional advisory opinion should a more specific situation arise concerning the applicability of the Code of Governmental Ethics.

Allowed the withdrawal of a request for an advisory opinion in Docket No. 18-883 submitted by Brenda Hubbard and Patrick Fontenot, with Louisiana Workforce Development Board (LWDB #40), regarding a possible conflict of interest if an appointed board member provided services to a Workforce Innovation Opportunity Act Grant recipient, since the member has resigned from the Board.

Adopted an advisory opinion in Docket No. 18-890 concluding that the Code of Governmental Ethics Code would not prohibit Jonathan Vavasseur, a former employee of the

Department of Transportation and Development (DOTD), from working for AECOM on the following projects: Wanhua wetlands permitting, Ascend Performance Materials 316(b), Sibley Lake, Pascagula River EIS, IP-Laurel eco-risk and CPRA Mid-Barataria Sediment Diversion, since the projects were not associated with any contracts with DOTD; therefore, Mr. Vavasseur did not work on said projects while employed with DOTD. The Board also concluded that provided Mr. Vavasseur does not work on any projects that he worked on while employed with DOTD, the Code of Governmental Ethics will not prohibit him from working for AECOM or assisting AECOM on these projects with DOTD. Further, it does not appear that Mr. Vavasseur's duties while working for DOTD are the same as his duties as a Project Biologist at AECOM.

Adopted an advisory opinion in Docket No. 18-891 concluding that the Code of Governmental Ethics would not prohibit Tisha Burgett, an employee of the Ascension Parish School Board, from applying for a position with HUB, a company which contracts with the Ascension Parish School Board, once Ms. Burgett leaves her position with the school board, since she will not be providing the same services under contract to HUB and she will not be assisting another person for compensation in transactions in which she participated while employed by the Human Resources Benefits and Risk Management Department within the Ascension Parish School Board.

Adopted an advisory opinion in Docket No. 18-934 concluding that the Code of Governmental Ethics would not prohibit Donna Bogan from being reappointed to the St. Mary Parish Recreation District No. 7 if she is a member of the Mid-Area Concerned Citizens, Inc. (MACCO) while MACCO has a cooperative endeavor agreement with the Recreational District, and while her husband serves as an officer and president of MACCO, since Donna Bogan does not serve in the

capacity of officer, director, trustee, partner, or employee with MACCO; and, since Wendell Bogan and Donna Bogan do not receive any compensation from MACCO.

Approved the disqualification plan submitted in Docket No. 18-935 regarding the employment of Regina Enwefa, an employee in the Department of Speech Language Pathology at Southern University, while her husband, Dr. Stephen Enwefa, serves as the Southern University Chairperson of the Department of Speech Language Pathology.

Adopted an advisory opinion in Docket No. 18-948 concluding that the Code of Governmental Ethics would not prohibit Glenn Ledet, a former employee of the Coastal Protection and Restoration Authority (CPRA) and currently employed with APTIM, from providing services to CPRA through his employment with APTIM that he did not previously perform at CPRA, or work on new projects that he did not participate in while at CPRA, including the upcoming Outcome-Based Performance Contracting project, since Mr. Ledet will not be providing the same services under contract to APTIM that he provided as a CPRA employee and he will not be assisting APTIM for compensation in transactions in which he participated while employed with CPRA.

Adopted an advisory opinion in Docket No. 18-949 concluding that the Code of Governmental Ethics would not prohibit Michelle Craig, an attorney and a Commissioner with the City of New Orleans Civil Service Commission, from representing the Non-Flood Protection Asset Management Authority within the Orleans Levee District, since neither the Authority nor the Orleans Levee District is a person as defined by the Code of Governmental Ethics and since Ms. Craig's representation does not involve transactions with her current agency, the City of New Orleans Civil Service Commission.

Adopted an advisory opinion in Docket No. 18-950 concluding that the Code of Governmental Ethics would not prohibit Kelvin Johnson, a field representative with the Caddo Shreveport Sales and

Use Tax Commission, from being employed by Home Depot in Caddo Parish. However, Section 1112B(3) of the Code of Governmental Ethics would prohibit Mr. Johnson from participating in any transaction involving the Caddo Shreveport Sales and Use Tax Commission in which Home Depot has a substantial economic interest.

Adopted an advisory opinion in Docket No. 18-958 concluding that Section 1111C(2)(d) of the Code of Governmental Ethics would prohibit Jill Johnson, an appointed member of the Assumption Parish Library Board of Control, from providing compensated services to *Bayou Pioneer*, the official journal for Assumption Parish, such as being paid for articles that she has written and submitted to *Bayou Pioneer*, while she serves as a member of the Library Board, since the Library Board has a business or financial relationship with the *Bayou Pioneer* by its submitting and paying for press releases to the *Bayou Pioneer* for publication and pays to have its bids published by the *Bayou Pioneer*.

Adopted an advisory opinion in Docket No. 18-959 concluding that the Code of Governmental Ethics would not prohibit AECOM from giving prizes to government employees from agencies other than the Capitol Region Planning Commission (CRPC), since governmental agencies, other than Capitol Region Planning Commission, do not have the contractual business financial relationship with AECOM. If the prizes were to go to a public employee from Capitol Region Planning Commission, it would be a violation of Section 1115 of the Code of Governmental Ethics, since the CRPC and AECOM have a contractual, business financial relationship. The Board further concluded that AECOM is not prohibited from giving a prize based on a random drawing or contest based on the number of carpool rides given to a public employee, other than to an employee of the Capitol Region Planning Commission.

Adopted an advisory opinion in Docket No. 18-960 concluding that the Code of Governmental Ethics would not prohibit Wanda Schmitz, an appointed member of the Church Point Housing Authority, from entering into a contract with the Town of Church Point to sell a commercial building, since the transaction does not fall under the supervision or jurisdiction of her agency, the Church Point Housing Authority.

Adopted an advisory opinion in Docket No. 18-970 concluding that the Code of Governmental Ethics would not prohibit the Iberia Parish School Board from entering into a contract with the Jeanerette City Marshal's Office while the City Marshal, Fernest Martin, is also employed with the Iberia Parish School Board, since Mr. Martin will not be the officer providing the school resource officer contract services to the Iberia Parish School Board and according to the Attorney General's opinion provided by Mr. Martin, it does not appear to be a dual office holding issue.

Adopted an advisory opinion in Docket No. 18-974 concluding that Section 1121B of the Code of Governmental Ethics would prohibit Benjamin Hartman, a former employee of the Coastal Protection and Restoration Authority (CPRA), from receiving compensation from Baird & Associates for assisting it in any capacity in projects in which he participated while employed by CRPA for two years from his termination with CRPA. The Board further advised that the Code of Governmental Ethics would prohibit Mr. Hartman from inspecting projects that are in construction and overseen by CPRA through his position with Baird and overseeing construction jobs for modifications to existing projects in maintenance through Baird for CPRA for two years following his termination from CPRA, since Mr. Hartman performed these tasks for CPRA while he was an employee of CPRA.

Adopted an advisory opinion in Docket No. 18-975 concluding that Section 1119B of the Code of Governmental Ethics would prohibit the sister of Angela Channell, a member of the Town of Vivian's Board of Aldermen, from being employed by the Town of Vivian Police Department as a part-time dispatcher, since the position is under the supervision of Ms. Channell's agency, the Vivian Board of Aldermen.

Adopted an advisory opinion in Docket No. 18-977 concluding that Section 1119A of the Code of Governmental Ethics would prohibit Kevin Delaney from being employed at South Cameron High School while his mother, Bobbye Delaney, serves as Principal of South Cameron High School, since Bobbye Delaney, as principal of South Cameron High School, is considered as the agency head of South Cameron High School.

Adopted an advisory opinion in Docket No. 18-979 concluding that the Code of Governmental Ethics would not prohibit the spouse of Jauan King, President of the Washington Fire Protection District No. 1 Board of Commissioners, from being promoted to the position of Fire Chief for the District while Mrs. King serves as the President of the Board of Commissioners, since Mr. King is a volunteer who receives no compensation for his firefighting duties.

Adopted an advisory opinion in Docket No. 18-982 concluding that the Code of Governmental Ethics would not prohibit Michael Schexnider, while employed as an Acadia Parish Road Manager, from purchasing New Orleans Saints tickets from Terry LeJurne, who provides expanded clay products to the Acadia Parish Police Jury, since Mr. Schexnider is paying Mr. LeJurne for the full price of the ticket. The Board further advised that since Mr. LeJurne has a business relationship with Mr. Schexnider's agency, he would be prohibited from receiving the tickets for free or at a discount price.

Adopted an advisory opinion in Docket No. 18-984 concluding that the Code of Governmental Ethics would not prohibit Cameron Buccola, an unpaid volunteer firefighter for the Eastside St. Charles Volunteer Fire Department, from applying for or accepting a part-time paid position with the Eastside St. Charles Volunteer Fire Department while he serves as a volunteer firefighter, since Section 1123(35) of the Code of Governmental Ethics provides for an exception to Section 1113 of the Code of Governmental Ethics, which allows any volunteer fireman or uncompensated law enforcement officer or legal entity in which he has an interest to enter into a transaction with his agency as long as the fireman or law enforcement officer does not receive compensation, does not participate in the matter, and is not an agency head. In addition, Cameron Buccola would not be prohibited from maintaining his volunteer membership within Eastside St. Charles Volunteer Fire Department if he accepts a position as a part-time paid employee.

Adopted an advisory opinion in Docket No. 18-985 concluding that the Code of Governmental Ethics would not prohibit James Jasmin and Whitney Jasmin, members of the Lafourche Basin Levee District Board, from voting to take any disciplinary action against Donald Ray Henry, Executive Director of the Lafourche Basin Levee District, since James Jasmin and Whitney Jasmin do not have a substantial economic interest in the transaction.

Adopted an advisory opinion in Docket No. 18-986 concluding that the Code of Governmental Ethics would not prohibit Faith Dawson Simmons from serving as a member of the Board for the Friends of the New Orleans Public Library while her husband, David Lee Simmons, is employed within the Office of Communications for the City of New Orleans, since Ms. Simmons receives no compensation in connection with her service on the Board, which is a non-profit organization.

Absent specific information, declined to render an advisory opinion in Docket No. 18-988 requested by the American Planning Association Louisiana Chapter (APLA), regarding whether their members, some of which are state or local government employees, can lobby state legislators.

Adopted an advisory opinion in Docket No. 18-989 concluding that the Code of Governmental Ethics would not prohibit Charles Larroque, a retiree of the Council for the Development of French in Louisiana (CODOFIL), from providing paid consulting services to a private company that renders no services on a contractual basis to CODOFIL, since any company for which Mr. Larroque would act as a consultant would not be regulated by CODOFIL or receive money from or contract with CODOFIL. The Board further advised that Section 1121A of the Code of Governmental Ethics would prohibit Mr. Larroque from assisting that company in transactions with CODOFIL, such as seeking CODOFIL's approbation of a client's venture, for two years following his retirement.

Deferred to the October meeting, consideration of a request for an advisory opinion in Docket No. 18-736 regarding whether a board member of the West Baton Rouge Convention and Visitors Bureau may contract to provide catering services to the Conference Center.

Adopted an advisory opinion in Docket No. 18-858 concluding that Section 1119B of the Code of Governmental Ethics would prohibit Lusher Charter School from employing Erica Cortizas in a non-teaching position while her husband, Richard Cortizas, serves as a member of the Advocates for Arts Based Education, Board of Directors, through a charter granted by the Orleans Parish School Board.

Adopted an advisory opinion in Docket No. 18-872 concluding that, based on the facts provided, the Code of Governmental Ethics would not prohibit James G. Lipscomb from contracting

to provide appraisal services to engineering firms and public agencies, other than the Appraisal Section of the Department of Transportation and Development (DOTD), within two years of the termination of his public service with the DOTD, since his former agency was the Appraisal Section of DOTD.

Adopted an advisory opinion in Docket No. 18-971 concluding that Adams and Reese, LLP may employ Zach Butterworth, former Executive Counsel for the City of New Orleans, to represent Home Away or any other client(s), relative to short term rentals with the City Planning Commission, since Mr. Butterworth will not be representing clients in any transactions in which he participated in or any transactions with his former agency, the Office of Intergovernmental Affairs.

Adopted an advisory opinion in Docket No. 18-973 concluding that the Code of Governmental Ethics would not prohibit Ryan Berni, the former Deputy Mayor of New Orleans, from contracting to perform services for the New Orleans Department of Safety and Permits, or any other department that was not under his supervision as Deputy Mayor, since Mr. Berni will not be transacting with his former agency, City of New Orleans External Affairs, or participating in anything he participated in during his public service. The Board further concluded that Section 1121 of the Code of Governmental Ethics would not prohibit Mr. Berni from contracting with boards or commissions of the City of New Orleans that he did not supervise and other government agency or political subdivisions.

In connection with a request in Docket No. 18-962 for a waiver of the \$900 late fee assessed against Dr. Melanie B. Verges, a member of the Non-Public School Committee- BESE, for filing her

2016 Tier 2.1 Annual personal financial disclosure statement 18 days late, rescinded the \$900 late fee.
Board Member Meinert recused himself.

The Board considered the following general business agenda items:

On motion made, seconded and unanimously passed, the Board approved the minutes of the August 16-17, 2018 meetings.

The Board considered a request for an advisory opinion in Docket No. 18-810 from Kristine Russell, District Attorney for the 17th Judicial District Court, regarding whether it is permissible for L.A.W. Publications to solicit advertisements from vendors of the Lafourche Parish District Attorney's Office for informational pamphlets provided to the District Attorney's Office for use during community presentations. On motion made, seconded and unanimously passed, the Board concluded that Section 1115 of the Code of Governmental Ethics would prohibit L.A.W. Publications from soliciting advertisements from vendors of the Lafourche Parish District Attorney's Office for informational pamphlets provided to the District Attorney's Office for use during its community presentations. Since the cost of producing the pamphlets is being directly offset from advertisements placed in the pamphlets, L.A.W. Publications would be prohibited from soliciting advertisements from current vendors for the pamphlets associated with the District Attorney's Office. Additionally, L.A.W. Publications would be prohibited from soliciting advertisements for the District Attorney's Office pamphlets if the vendors are currently seeking to do business with the District Attorney's Office but do not currently have any contracts to do business with the District Attorney's Office.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board unanimously agreed to take action on the requests for "good cause" waivers of late fees assessed

against candidates and committees included in the Campaign Finance Waiver Chart en globo subject to any items being removed from the en globo listing for further discussion.

On motion made, seconded and unanimously passed, the Board adopted the staff recommendations on the items in the Campaign Finance Waiver Chart, taking the following action:

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request in Docket No. 17-1000 for a waiver of the \$2,500 late fee assessed against Brandon Dorrington, a candidate for Mayor of the City of New Orleans in the October 14, 2017 election, for filing the 90-P campaign finance disclosure report 56 days late. On motion made, seconded and unanimously passed, the Board waived the \$2,500 late fee, since the 90-P report had \$0 activity, it was Mr. Dorrington's first election, Mr. Dorrington submitted medical documentation regarding his report preparer's medical issue and based on Mr. Dorrington's financial hardship.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request in Docket No. 18-746 for a waiver of the \$2,500 late fee assessed against Troy A. Carter, Sr., a candidate for Mayor of the City of New Orleans in the February 2, 2002 election, for filing the 2017 Supplemental campaign finance disclosure report 187 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$2,500 late fee but suspended \$2,200 conditioned upon future compliance with the Campaign Finance Disclosure Act and provided payment is made within 30 days. If the payment is not received in 30 days, the full amount becomes due and owing.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request in Docket No. 18-758 for a waiver of the \$40 late fee assessed against Greg "George G." Cromer, a candidate for Mayor of the City of Slidell in the March 24, 2018 election, for

filing the Special (48 Hour) campaign finance disclosure report 1 day late. On motion made, seconded and unanimously passed, the Board rescinded the \$40 late fee, since Mr. Cromer submitted documentation regarding the death of his report preparer's father.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request in Docket No. 18-820 for a waiver of the \$480 and \$240 late fees assessed against Oscar Dantzler, Jr., a candidate for Tangipahoa Parish Sheriff in the October 24, 2015 election, for filing the 10-P and 10-G campaign finance disclosure reports 8 and 4 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$480 and \$240 late fees.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request in Docket No. 18-972 for a waiver of the \$360 late fee assessed against Alsie Dunbar, a candidate for State Representative, District 58 in the October 14, 2017 election, for filing the 2017 Supplemental campaign finance disclosure report 6 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$360 late fee but suspended \$160 conditioned upon future compliance with the Campaign Finance Disclosure Act and provided payment is made within 30 days. If the payment is not received in 30 days, the full amount becomes due and owing.

The Board considered a request in Docket No. 18-880 for a waiver of the \$1,150 late fee assessed against Melissa Blake for her late registration as a local lobbyist. On motion made, seconded and unanimously passed, the Board waived the \$1,150 late fee, since it was Ms. Blake's first late filing.

The Board unanimously agreed to take action on the requests for “good cause” waivers of late fees assessed against individuals contained in the Personal Financial Disclosure Waiver Chart en globo subject to any items being removed from the en globo listing for further discussion.

On motion made, seconded and unanimously passed, the Board adopted the staff recommendations on the items in the Personal Financial Disclosure waiver chart, excluding Docket No. 18-962, taking the following action:

The Board unanimously declined to waive the late fees assessed against the following:

Docket No. 18-865 from Susan Herring of a \$1,500 late fee and advise that no reconsideration would be accepted unless the report is filed;
Docket No. 18-866 from Derrick Martin of a \$1,050 late fee;
Docket No. 18-867 from Adam Harris of a \$1,250 late fee and a \$1,500 late fee;
Docket No. 18-868 from Doris Singleton of a \$1,500 late fee;
Docket No. 18-889 from Danny Hinton of a \$1,500 late fee and advise that no reconsideration would be accepted unless the report is filed;
Docket No. 18-991 from Kayla Henry of a \$1,500 late fee;
Docket No. 18-992 from Christopher Roberts of a \$2,500 late fee;
Docket No. 18-996 from Donnie White of a \$2,500 late fee;
Docket No. 18-1002 from Anthony Moreau of a \$750 late fee and offer a payment plan;
Docket No. 18-1003 from Dawn Collins of a \$100 late fee;
Docket No. 18-1005 from Kirby Roy, III of a \$1,500 late fee; and,
Docket No. 18-1007 from Joseph Brasseaux of a \$1,500 late fee and advise that no reconsideration would be accepted unless the report is filed.

The Board considered a request in Docket No.18-814 for a waiver of the \$1,500 late fee assessed against Margaret Anne LeGrande Dickerson, a candidate for the Stonewall Town Council, DeSoto Parish in the March 24, 2018 election, for filing her 2017 Tier 3 Annual personal financial disclosure statement 92 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$1,500 late fee but suspended the entire late fee conditioned upon future compliance with the reporting requirements under the Code of Governmental Ethics.

The Board considered a request in Docket No. 18-815 for a waiver of the \$1,500 late fee assessed against Gregory Michael Thompson, a member of the French and Montessori Education Board, for filing his 2016 Tier 3 Annual personal financial disclosure statement 31 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$1,500 late fee but suspended the entire late fee conditioned upon future compliance with the reporting requirements under the Code of Governmental Ethics.

The Board considered a request in Docket No. 18-856 for a waiver of the \$1,500 late fee assessed against Andrew P. Amedee, Jr., a former member of the Better Choice Foundation/ Mary D. Coghill Accelerated Charter School Board, New Orleans, for filing his 2015 Tier 3 Annual personal financial disclosure statement 338 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$1,500 late fee but suspended \$500 conditioned upon future compliance with the reporting requirements under the Code of Governmental Ethics and provided payment is made within 30 days. If the payment is not received in 30 days, the full amount becomes due and owing.

The Board considered a request in Docket No. 18-857 for a waiver of the \$1,500 late fee assessed against Edward James “Coach” Cormier, a former member of the Jefferson Davis Parish Police Jury, for filing his 2016 Tier 3 Annual personal financial disclosure statement 106 days late. On motion made, seconded and unanimously passed, the Board waived the \$1,500 late fee, since Mr. Edward Cormier is 82 years old and suffers from dementia.

The Board considered a request in Docket No. 18-874 for a waiver of the \$1,500 late fee assessed against Mickey Parenton, a former board member with Visit Baton Rouge, for filing his 2015 Tier 2.1 Annual personal financial disclosure statement 419 days late. On motion made, seconded

and unanimously passed, the Board declined to waive the \$1,500 late fee but suspended the entire late fee conditioned upon future compliance with the reporting requirements under the Code of Governmental Ethics.

The Board considered a request in Docket No. 18-875 for a waiver of the \$1,500 late fee assessed against Gerald L. Schoen, III, a former board member of the Embalmers and Funeral Directors Board, for filing his 2016 Tier 2.1 Annual personal financial disclosure statement 183 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$1,500 late fee but suspended the entire late fee conditioned upon future compliance with the reporting requirements under the Code of Governmental Ethics.

The Board considered a request in Docket No. 18-884 for a waiver of the \$1,500 late fee assessed against Rita Wroten, a member of the Village of Sikes Board of Aldermen in Winn Parish, for filing her 2016 Tier 3 Annual personal financial disclosure statement 103 days late. On motion made, seconded and unanimously passed, the Board waived the \$1,500 late fee.

The Board considered a request in Docket No. 18-885 for a waiver of the \$1,500 late fee assessed against Shannon Glenn Morris, a former Mayor of Eros, Jackson Parish, for filing her 2016 Tier 3 Annual personal financial disclosure statement 86 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$1,500 late fee but suspended \$1,300 conditioned upon future compliance with the reporting requirements under the Code of Governmental Ethics and provided payment is made within 30 days. If the payment is not received in 30 days, the full amount becomes due and owing.

The Board considered a request in Docket No. 18-886 for a waiver of the \$1,500 late fee assessed against Todd Ortique McDonald, a board member of the New Orleans industrial Development Board, for filing his 2015 Tier 2.1 Annual personal financial disclosure statement 195 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$1,500 late fee but suspended \$650 conditioned upon future compliance with the reporting requirements under the Code of Governmental Ethics and provided payment is made within 30 days. If the payment is not received in 30 days, the full amount becomes due and owing.

The Board considered a request in Docket No. 18-888 for a waiver of the \$1,500 late fee assessed against Mary Bagwell McKinney, a board member of the Webster Parish Tourist and Convention Committee, for filing her 2015 Tier 2.1 Annual personal financial disclosure statement 149 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$1,500 late fee but suspended \$850 conditioned upon future compliance with the reporting requirements under the Code of Governmental Ethics and provided payment is made within 30 days. If the payment is not received in 30 days, the full amount becomes due and owing.

The Board considered a request in Docket No. 18-961 for a waiver of a \$1,500 late fee assessed against Helen Mazier, a member of the Caddo Parish Fire District, District 3, for filing her 2016 Tier 2.1 Annual personal financial disclosure statement 31 days late. On motion made, seconded and unanimously passed, the Board rescinded the \$1,500 late fee, since Ms. Mazier provided medical documentation to show good cause and it was her first late filing.

The Board considered a request in Docket No. 18-993 for a waiver of the \$1,500 late fee assessed against Dawn Romano, a former member of the Edward Hynes Charter School, for filing

her 2016 Tier 3 Annual personal financial disclosure statement 144 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$1,500 late fee but suspended \$900 conditioned upon future compliance with the reporting requirements under the Code of Governmental Ethics and provided payment is made within 30 days. If the payment is not received in 30 days, the full amount becomes due and owing.

The Board considered a request in Docket No. 18-997 for a waiver of the \$1,500 late fee assessed against Jaqueline Reine Gelvin, a member of the Tangi Academy Charter School Association in Tangipahoa Parish, for filing her 2015 Tier 3 Annual personal financial disclosure statement 182 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$1,500 late fee but suspended \$900 conditioned upon future compliance with the reporting requirements under the Code of Governmental Ethics and provided payment is made within 30 days. If the payment is not received in 30 days, the full amount becomes due and owing.

The Board considered a request in Docket No. 18-999 for a waiver of the \$800 late fee assessed against Billy Nathan Raymond, Sr., a member of the regional planning commission, for filing his amended 2016 Tier 2.1 Annual personal financial disclosure statement 16 days late. On motion made, seconded and unanimously passed, the Board rescinded the \$800 late fee, since it appears Mr. Raymond did not receive the Notice of Delinquency.

The Board considered a request in Docket No. 18-1000 for a waiver of the \$1,500 late fee assessed against Roy E. Corcoran, Jr., a member of the Slaughter Board of Aldermen, for filing his 2016 Tier 3 Annual personal financial disclosure statement 117 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$1,500 late fee but suspended \$1,100 conditioned upon future compliance with the reporting requirements under the Code of

Governmental Ethics and provided payment is made within 30 days. If the payment is not received in 30 days, the full amount becomes due and owing.

The Board considered a request in Docket No. 18-1001 for a waiver of the \$1,500 late fee assessed against Christopher S. “Washington” Thomas, a candidate for the Mansfield Board of Aldermen, District B, DeSoto Parish in the March 24 election, for filing his 2017 Tier 3 Candidate personal financial disclosure statement 38 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$1,500 late fee but suspended the entire late fee conditioned upon future compliance with the reporting requirements under the Code of Governmental Ethics.

The Board considered a request in Docket No. 18-1004 for a waiver of the two (2) \$1,500 late fees assessed against Ana Bohorquez, a member of the Caddo Parish Sewerage District #2, for filing her amended 2015 Tier 2.1 personal financial disclosure statement 260 days late and her amended 2016 Tier 2.1 personal financial disclosure statement 260 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$1,500 late fee with respect to the amended 2015 Tier 2.1 personal financial disclosure statement but suspended the entire late fee conditioned upon future compliance with the reporting requirements under the Code of Governmental Ethics and declined to waive the \$1,500 late fee with respect to the amended 2016 Tier 2.1 personal financial disclosure statement and instructed the staff to offer a payment plan.

The Board considered a request in Docket No. 18-1006 for a waiver of the \$1,500 late fee assessed against Richard D. Polk, a member of the Village of Bonita’s Board of Aldermen, for filing his 2016 Tier 3 Annual personal financial disclosure statement 160 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$1,500 late fee but suspended \$900 conditioned upon future compliance with the reporting requirements under the Code of

Governmental Ethics and provided payment is made within 30 days. If the payment is not received in 30 days, the full amount becomes due and owing.

The Board considered a request in Docket No. 18-995 for a waiver of the \$400 late fee assessed against Isaac Joseph, the former Superintendent for Jefferson Parish School Board, for filing his 2017-2018 School Board Disclosure Statement 8 days late. On motion made, seconded and unanimously passed, the Board waived the entire late fee, since it was Mr. Joseph's first late filing.

The Board considered a request in Docket No. 18-998 for a waiver of the \$1,500 late fee assessed against Terri Singleton, a member of the D'Arbonne Woods Charter School Board, Union Parish, for filing her 2017-2018 School Board Disclosure Statement 154 days late. On motion made, seconded and unanimously passed, the Board waived the entire late fee, since it was Ms. Singleton's first late filing.

The Board considered an untimely request in Docket No. 18-864 for a waiver of the \$1,500 late fee assessed against Jack R. Nealy, former member of the Workforce Development Board #21, for filing his 2015 Tier 2.1 Annual personal financial disclosure statement 247 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$1,500 late fee but suspended \$450 conditioned upon future compliance with the reporting requirements under the Code of Governmental Ethics and provided payment is made within 30 days. If the payment is not received in 30 days, the full amount becomes due and owing.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board unanimously dismissed the charges in Docket No. 13-946 issued against George "Gino" Gates, a

candidate for Orleans Parish Judge, in the April 6, 2013 election, for failing to file campaign finance disclosure reports, since the reports had been filed.

Board Member Meinert was dismissed from the meeting at 11:57 a.m.

The Board unanimously adjourned into executive business session.

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EXECUTIVE SESSION

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The Board unanimously adjourned into general business session.

The Board unanimously dismissed the charges in Docket No. 14-1353 against Walter Monsour, former CEO of the East Baton Rouge Redevelopment Authority, and his son, Jordan Monsour.

Ms. Allen advised the Board members that she had provided a handout with respect to Act 548 which provides for a registry and certification of volunteers for disaster or emergency response.

Ms. Allen suggested to the Board that the annual Ethics training could be provided to members at the October meeting. Chairman McAnelly directed that the training would be provided to members following the October executive session meeting.

The Board unanimously adjourned at 12:17 p.m.

Secretary

APPROVED:

Chairman