

MINUTES OF THE MEETING
FOR
GOVERNOR'S ADVISORY COMMITTEE
ON EQUAL OPPORTUNITY

June 17, 2009 @ 11:00 A.M.

Present: Richard Chambers, Chairman; Gayle Raby, Executive Director; Agnes S. Andrews, President; Donna L. Swanson, vice-President; Candice M. Roche, Secretary; Josie B. Harris; Candice M. Roche'; Ghirmay S. Ghebreyesus; Quang Nguyen; Chief Rufus Davis, Jr.; and Dennis Blunt

Mr. Chambers called the meeting to order. Ms. Raby distributed copies of the previous meetings minutes, member information forms and updated member list to all members present. Ms. Raby gave instruction on procedures for completion of Travel Expense Forms. Also, discussed were procedures for competing meeting minutes for future meetings.

Ms. Andrews, board president, presented information for setting up guidelines for implementing the University/Student Program. Ms. Andrews discussed the importance in making sure that participants in the program learn needed information to sustain a professional level position in the insurance industry or as a producer/agent. Ms. Andrews suggested she and Ms. Raby meet at a later time to review the folder of information that may be used in setting up the guidelines.

Ms. Swanson, board vice-president, open discussion on the need for the board to make sure that new producers/agents get information not easily obtained in reference to State Insurance Contracts, Specific Products Solicitation (i.e. Workers Compensation); State Insurance Board Contacts and obtaining Standard Company Contracts.

The board decided to began research on State Insurance Policies and State Insurance Boards. Emphasis would be placed on the total amount of Flood, Property, E&O, Machine & Boiler, Directors and Officers, etc..., written in Louisiana by minorities or small and disadvantage producers.

Information to began research was discussed on the State's RFP process was also discussed.

The lack of participation in training programs by minority and disadvantaged producers were discussed. Mr. Chambers gave a brief narrative of the Minority Affairs Seminar that was held on January 13, 2009 and explained the approach Minority Affairs is taking in obtaining standard contracts, which included having producers to submit business plans to be given to new companies coming into the State.

Dr. Ghebreyesus said he would invite to the next advisory board meeting a professor that gave classes on creating a business plan.

The next monthly meeting was not scheduled pending the budget request from the Department of Insurance.

Meeting Adjourned.

Governor's Advisory Board
On Equal Opportunity
Richard L. Chambers, Chairman