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Minutes
Board of Regents' Proprietary Schools Advisory Commission
November 15, 2022

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met Tuesday, November 15, 2022, in Room 155 in the Claiborne Building. Chair James Fontenot called the meeting to order at 10:07 a.m. The roll was then called by Ms. Courtney Britton and a quorum was established. There were no public comments to be read.

Commission Members Present

Melanie Amrhein, Vice Chair
Chris Broadwater
Sherrie Despino
James Fontenot, Chair
Randy Plaisance
Susana Schowen

Commission Members Absent

James Dorris
Jada Lewis
Carmen Million

Staff Members Present

Courtney Britton
Dr. Susannah Craig
Brianna Golden
Mighan Johnson
Deesi Kirkland
Uma Subramanian
Antonio Williams

Guests Present

(See Appendix)

The first item of business was the approval of minutes from the Commission's meeting of September 13, 2022.

On motion of Sherrie Despino, seconded by Susana Schowen, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the September 13, 2022, Proprietary Schools Advisory Commission meeting.

The next item considered by the Commission was the initial license application from Rosebud Training Academy. The school will be located in Baker, Louisiana. The school was represented by its owner, Ms. Vikki Lee and consultant Mr. Eric Lewis. Ms. Mighan Johnson reviewed the materials for the Commission members, informing them that the

institution was proposing to offer one program: Certified Nursing Assistant Training (84 clock hours). The application met all legal and administrative requirements to be approved for an initial license.

Discussion included the owner's healthcare industry background and motivation for opening the school, her current healthcare contract training business, which would also serve as the site for the proposed school, the school's financials, tuition for the program, teaching responsibility and community partner relationships, including Louisiana Workforce Commission.

On motion of Melanie Amrhein seconded by Chris Broadwater, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents approve the initial license application for Rosebud Training Academy, Baker, Louisiana.

The next agenda item was the Adjudicatory Hearing for the licensed proprietary school, Kingdom Technical College in Shreveport, LA. Mr. Broadwater served as hearing chair, prosecuting attorney was Ms. Brianna Golden and Ms. Britton represented the commission and staff.

The commission considered the evidence to decide if the school was guilty of one charge: 1) failure to submit payment for its initial License, a violation of La. R.S. 17:3140.3(B)(1) – “The fee for an initial license or change of ownership shall be two thousand dollars.” Staff presented evidence via Ms. Britton's testimony and nine staff exhibits. Kingdom Technical did not provide any evidence, though the school was given proper notice of the hearing. After reviewing and discussing the evidence as presented,

on motion of Chris Broadwater and seconded, by Susana Schowen, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents revoke the license for Kingdom Technical College.

The next agenda item was operating license renewals. Over the previous two months, 31 schools submitted complete renewal applications. Ms. Britton also noted that two schools, Accelerated Dental Assisting Academy-Metairie and Accelerated Dental Assisting Academy-Houma, had made a special request for a shorter license period of 11 months opposed to 12 months, to align the renewal application dates of all Accelerated Dental Assisting Academy schools.

Five school licenses would not be renewed this cycle:

License #2338 BARBRI - Baton Rouge
 License #2339 BARBRI - New Orleans
 License #2001 Eastern College of Health Vocations – New Orleans
 License #2343 Houma Dental Assistant School
 License #2325 United Training Academy – New Orleans.

Proprietary School staff have confirmed student records are being kept at other operating branches, have received student records via digital submission, or are awaiting final teach out of students and expect student records to be delivered within the next two months.

On motion of Sherrie Despino, seconded by Melanie Amrhein, the Proprietary Schools Advisory Commission unanimously voted the Board of Regents renew the licenses of the following proprietary schools:

160 Driving Academy, Metairie, LA - License #2340
 Academy of Interactive Entertainment, Lafayette, LA - License #2136
 Accelerated Dental Assisting Academy - Metairie, LA - License #2230*
 Accelerated Dental Assisting Academy - Houma, LA - License #2228*
 Ayers Career College, Shreveport, LA - License #828
 Coastal College - Baton Rouge, New Orleans, LA - License #2019
 Coastal Truck Driving School of New Orleans, LA - License #2200
 Crescent City School of Gaming & Bartending, New Orleans, LA - License #594
 Delta College Inc. - Slidell Branch, LA - License #2066
 Delta College, Inc. - Covington, LA - License #947
 Diesel Driving Academy - Shreveport, LA - License #369
 Durham Transport Academy, Shreveport, LA - License #2341
 Excel Health Careers, Laplace, LA - License #2342
 iWeld Institute, Houma, LA - License #2323
 Joshua Career Institute of Louisiana, Shreveport, LA - License #2307
 Lafayette Dental Assistant School, Lafayette, LA - License #2251
 Mia's Medical Academy, Baton Rouge, LA - License #2202
 National Aesthetic Laser Institute, Baton Rouge, LA - License #2295
 New Orleans Dental Assistant School, New Orleans, LA - License #2252
 Nursing Assistant Network Association (NANA), New Orleans, LA - License #920
 Over Drive Truck Driving School of Louisiana, LLC, Pineville, LA - License #2283
 Pelican Chapter, ABC - Baton Rouge Campus, Baton Rouge, LA - License #2172
 Pelican Chapter, ABC - Southwest Campus, Westlake, LA - License #2173
 Phlebotomy Training Specialists, Baton Rouge, LA - License #2344
 Shreveport Dental Assistant School, Shreveport, LA - License #2253
 The Captain School, Marrero, LA - License #2161
 The Microblading Institute, Lafayette, LA - License #2324
 Thomas Training and Developmental Center, Inc., Franklin, LA - License #948
 Unitech Training Academy - Baton Rouge, LA - License #2256
 Unitech Training Academy - West Monroe, LA - License #2068
 Woodland Healthcare Training, Baton Rouge, LA - License #2284

The next agenda item was an update on program approvals. Chair Fontenot reminded the Commission that program approvals were being shared for informational purposes only. No questions were brought forward regarding the following program approvals.

Camelot College

Baton Rouge, LA

- Amend

Advance Medical Assistant Program – 900.0 clock hours

Delta College of Arts & Technology-Baton Rouge

Baton Rouge, LA

- Amend
Nursing Assistant – 136.0 clock hours

Delta College of Arts & Technology-Lafayette

Baton Rouge, LA

- Amend
Nursing Assistant – 136.0 clock hours

McCann School of Business & Technology

Monroe, LA

- Amend
CDL Training: Class A Tractor Trailer – 160.0 clock hours

Unitech Training Academy-New Orleans

New Orleans, LA

- Add
Medical Office Assistant – 600.0 clock hours

Unitech Training Academy-Baton Rouge

Baton Rouge, LA

- Add
Medical Office Assistant – 600.0 clock hours

Unitech Training Academy-Houma

Houma, LA

- Add
Medical Office Assistant – 600.0 clock hours

Unitech Training Academy-Lafayette

Lafayette, LA

- Add
Medical Office Assistant – 600.0 clock hours

Unitech Training Academy-Alexandria

Alexandria, LA

- Add
Medical Office Assistant – 600.0 clock hours

Unitech Training Academy-West Monroe

West Monroe, LA

- Add
Medical Office Assistant – 600.0 clock hours

St. Agatha Career Schools, LLC

New Orleans, LA

- Add
Patient Care Technician – 130.0 clock hours
Certified Nursing Assistant – 84.0 clock hours

Next Level Educational Solutions

LaPlace, LA

- Add
Patient Care Technician – 170.0 clock hours
Certified Nursing Assistant – 84.0 clock hours

Woodland Healthcare Training, LLC

Denham Springs, LA

- Amend
Advance Medical Assistant Program – 300.0 clock hours
Phlebotomy Technician – 128.0 clock hours

Goodwill Technical College

New Orleans, LA

- Amend
Hospitality – 255.0 clock hours
IT Support Specialist – 255.0 clock hours

The next agenda item was the 2021-2022 Year End reporting. Ms. Britton presented the numbers related to the schools, applications and program changes and Ms. Deesi Kirkland, Fiscal Administrator, presented the financial records for the Proprietary School accounts.

For the other business items, meeting dates for 2023 were distributed. The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, January 31, 2023 at 10:00 a.m., in Room 1-153 of the Claiborne Building. There being no further business, the meeting adjourned at 11:17 a.m.

APPENDIX A
GUESTS

Vikki Lee	Rosebud Training Academy
Amanda LaGroue	LA Department of Justice
Eric Lewis	Rosebud Training Academy