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Minutes

Board of Regents' Proprietary Schools Advisory Commission

May 9, 2023

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met Tuesday, May 9, 2023, in Room 153 in the Claiborne Building. Chair James Fontenot called the meeting to order at 10:05 a.m. The roll was then called by Ms. Courtney Britton and a quorum was established. There were no public comments to be read.

Commission Members Present

Melanie Amrhein, Vice Chair
Chris Broadwater
Sherrie Despino
James Fontenot, Chair
Carmen Million
Randy Plaisance

Commission Members Absent

James Dorris
Jada Lewis
Susana Schowen

Staff Members Present

Courtney Britton
Dr. Susannah Craig
Mighan Johnson
Antonio Williams
Chandra Cheatham

Guests Present

(See Appendix)

The first item of business was the approval of minutes from the Commission's meeting on March 14, 2023.

On motion of Chris Broadwater, seconded by Carmen Million, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the March 14, 2023, Proprietary Schools Advisory Commission meeting.

The next item considered by the Commission was initial license applications. The only initial license application was from Cooper's Defensive Driving School, located in Violet, LA. The school was represented by owner, Ms. Sherleen Cooper. Mr. Antonio Williams reviewed the materials for the Commission members, informing them that the institution was proposing to offer one program: Class B CDL (80 clock hours).

Discussion included the owner's background and inspiration around the school, the need for CDL drivers and the statewide shortage of bus drivers, the different types of CDLs and the potential occupations students could seek, the school's equipment, third party testing plans, financials and insurance, as well as the school's plans for class size, advertising, recruitment and enrollment, and background checks.

On motion of Chris Broadwater, seconded by Melanie Amrhein, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents approve the initial license application for Cooper's Defensive Driving, Violet, Louisiana.

The next agenda item considered by the Commission was operating license renewals. Over the previous two months, 20 schools submitted complete renewal applications.

On motion of Melanie Amrhein, seconded by Chris Broadwater, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents renew the licenses of the following proprietary schools:

Academy of Acadiana, New Iberia, LA - License #2086
 At-Home Professions, Fort Collins, CO - License #1015
 Baton Rouge Dental Assistant Academy - License #2191
 CDL Mentors, Lake Charles - License #2299
 Charity Institute of Careers (Formerly: Charity Health Training Institute), Lafayette, LA - License #2316
 Coastal College, Lafayette, LA - License #1002
 Coastal College, Monroe, LA - License #957
 Delta College of Arts & Technology, Lafayette, LA - License #2075
 Elise Phlebotomy Training Center, Gretna, LA - License #2317
 Goodwill Technical College, New Orleans, LA - License #2210
 Lenora School of Phlebotomy, Slidell, LA - License #911
 Louisiana Culinary Institute, Baton Rouge, LA - License #2045
 Phlebotomy Career Training Academy, Lafayette, LA - License #2350
 River Parishes Institute, Gonzales, LA - License #2351
 Saint Christopher College, Carencro, LA - License #2269
 Southwest Dental Academy, Lafayette, LA - License #2318
 St. Agatha Career Schools, New Orleans, LA - License #2352
 Tulsa Welding School & Technology Center, Houston, TX - License #2212
 Unitech Training Academy, Lafayette, LA - License #988
 Unitech Training Academy, Houma, LA - License #2087

The next agenda item was an update on program approvals. Chair Fontenot reminded the Commission that program approvals were being shared for informational purposes only. No questions were brought forward regarding the following program approvals.

Remington College - Baton Rouge
 Baton Rouge, Louisiana

- Amend
Construction & Building Maintenance – 720.0 clock hours

Med-Certs

Livonia, Michigan

- Add
HI-5000 Medical Coding & Billing Professional – 448.0 clock hours

Lafayette Dental Assistant School

Lafayette, Louisiana

- Amend
Dental Assistant Hybrid – 180.0 clock hours

Shreveport Dental Assistant School

Shreveport, Louisiana

- Amend
Dental Assistant Hybrid – 180.0 clock hours

Unitech Training Academy - Lafayette

Lafayette, Louisiana

- Add
Coding & Scripting (Online) – 70.0 clock hours

Unitech Training Academy - Lafayette

Lafayette, Louisiana

- Add
Coding & Scripting (Hybrid) – 70.0 clock hours

Elise Phlebotomy Training Center

Gretna, Louisiana

- Amend
CCMA-Hybrid – 600.0 clock hours
CMAA-Hybrid – 300.0 clock hours
Phlebotomy Technician-Hybrid – 300.0 clock hours
EKG Technician-Hybrid – 300.0 clock hours
Phlebotomy/EKG Technician-Hybrid – 600.0 clock hours
Advanced Phlebotomy Technician-Hybrid – 180.0 clock hours
Advanced EKG Technician-Hybrid – 100.0 clock hours
- Add
Phlebotomy/EKG Technician – 600.0 clock hours
Phlebotomy Technician – 300.0 clock hours
EKG Technician – 300.0 clock hours

The next agenda item was a discussion of the closure of Advanced Welding School in Walker, LA and the subsequent steps needed to issue refunds for any students who did not complete their programs prior to the school closing. Submitted student applications will be submitted for Board approval after a review of each application is completed and the applications are deemed to meet requirements. Additional discussion included possible legislative and rule making changes regarding various applications processes in the future.

The next meeting of the Proprietary Schools Advisory Commission is scheduled for July 11, 2023, at 10:00 a.m., in Room 1-153 of the Claiborne Building. There being no further business, the meeting adjourned at 10:23 a.m.

APPENDIX A
GUESTS

Sherleen Cooper

Cooper's Defensive Driving

Amanda LaGroue

LA Department of Justice