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STATE OF LOUISIANA

P. O. Box 3677
Baton Rouge, LA 70821-3677
Phone (225) 342-4253, FAX (225) 342-9318
www.laregents.edu

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Minutes

Board of Regents' Advisory Commission on Proprietary Schools

July 11, 2023

The Louisiana Board of Regents' Advisory Commission on Proprietary Schools met Tuesday, July 11, 2023, in Room 153 in the Claiborne Building. Chair James Fontenot called the meeting to order at 10:00 a.m. The roll was then called by Ms. Courtney Britton and a quorum was established. There were no public comments to be read.

Commission Members Present

Melanie Amrhein, Vice Chair
Chris Broadwater
Sherrie Despino
James Fontenot, Chair
Carmen Million
Randy Plaisance

Commission Members Absent

James Dorris
Jada Lewis
Susana Schowen

Staff Members Present

Courtney Britton
Dr. Susannah Craig
Mighan Johnson
Antonio Williams
Chandra Cheatham

Guests Present

(See Appendix)

The first item of business was the approval of minutes from the Commission's meeting on May 9, 2023.

On motion of Chris Broadwater, seconded by Carmen Million, the Advisory Commission on Proprietary Schools unanimously adopted the minutes of the May 9, 2023, Advisory Commission on Proprietary Schools meeting.

The next item considered by the Commission was an application for an Associate of Occupational Studies (AOS) degree in Game Design and Production from the Academy of Interactive Entertainment (AIE). AIE was originally licensed on September 22, 2010, and is accredited by the Council on Occupational Education. Head of School, Robin Couvillon, was present to present the AOS application to the Commission.

Discussion included the cost of the program, expected wages, financial aid available for students, student success and job placement rates.

On motion of Chris Broadwater, seconded by Carmen Million, the Advisory Commission on Proprietary Schools unanimously voted that the Board of Regents approve the Associate of Occupational Studies in Game Design and Production at the Academy of Interactive Entertainment, Lafayette, Louisiana.

The next item considered by the Commission was initial license applications. The only initial license application was from Clinical Lynks, located in Metairie, LA. The school was represented by the owner, Ms. Kwanza Gaines. Ms. Mighan Johnson reviewed the materials for the Commission members, informing them that the institution was proposing to offer one program: Phlebotomy Technician.

Discussion included Ms. Gaines' background and two decades of experience in the field of phlebotomy and her desire to train skilled phlebotomist in the area, as well as the financial stability of the school based on the provided financials, business plan, and the length of time Ms Gaines has been preparing to open her school. Further discussion included additional documents that need to be submitted to the Commission for demonstration of the owner's readiness to begin operation of the school. The requested items are an updated business plan, that includes a more detailed marketing plan and a pro forma statement, which includes financial projections for two years.

On motion of Chris Broadwater, seconded by Sherrie Despino, the Advisory Commission on Proprietary Schools unanimously voted to defer the initial license application for Clinical Lynks, to the next meeting of the Commission after review of the additional materials requested.

The next agenda item considered by the Commission was operating license renewals. Over the previous two months, 22 schools submitted complete renewal applications.

On motion of Sherrie Despino, seconded by Carmen Million, the Advisory Commission on Proprietary Schools unanimously voted that the Board of Regents renew the licenses of the following proprietary schools:

Ben D. Johnson Educational Center, Natchitoches, LA - License #2300
Brow Canvas Academy, Mandeville, LA - License #2354
CDL Mentors of Baton Rouge Truck Driving School - License #2319
Delta College of Arts & Technology, - Baton Rouge - License #857
Diesel Driving Academy - Baton Rouge - License #717
Global Trucking Academy, Mansura, LA - License #2245
Hands on HVAC School-Shreveport - License #2355
Holmes Healthcare Training Center, Avondale, LA - License #2301
Integrated Education Solutions, Metairie, LA - License #2292
Lincoln College of Technology, Nashville, TN - License #2051
Louisiana Green Corps., New Orleans - License #2356
Louisiana Institute of Massage Therapy, Lake Charles, LA - License #2180

McCann School of Business, Monroe, LA - License #2294
 Med-Advance Training, Prairieville, LA - License #2272
 OceanPointe Dental Academy of Hammond - License #2332
 Operation Spark, New Orleans, LA - License #2247
 Ouachita Truck Driving Academy, Sterlington, LA - License #2050
 Petra College, Hammond, LA - License #2215
 Precision Welding Testing & Training, Geismar, LA - License #2293
 Remington College - Lafayette - License #2152
 Remington College - Shreveport - License #2153
 Safe Road Truck Driving School, New Orleans - License #2333

There were three schools that chose not to renew their licenses. Staff are at various stages of working with the schools regarding their teach-outs and delivery of student records.

- Advanced Truck Driving, New Iberia – License #2353
- Oak Park School of Dental Assisting, Lake Charles – License #2118
- Skillz Academy, New Orleans – License #2334

The next agenda item was an update on program approvals. Chair Fontenot reminded the Commission that program approvals were being shared for informational purposes only. No questions were brought forward regarding the following program approvals.

Stick-It Phlebotomy
 Hodge, LA

- Add
Certified Billing & Coding – 29.0 clock hours

Petra College
 Hammond, LA

- Amend
Phlebotomy – 110.0 clock hours
Medical Assistant – 918.0 clock hours

Tender Love and Care Allied Health Training
 Gretna, LA

- Add
CNA – 80.0 clock hours
Patient Care Technician – 270.0 clock hours

Additional discussion included the school application process and the amount of time and effort staff put in when working with each school applicant. The next meeting of the Advisory Commission on Proprietary Schools is scheduled for September 12, at 10:00 a.m., in Room 1-153 of the Claiborne Building. There being no further business, the meeting adjourned at 10:45 a.m.

APPENDIX A
GUESTS

Robin Couvillion

AIE

Kwanza Gaines

Clinical Lynks

Amanda LaGroue

LA Department of Justice