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**Minutes**  
**Board of Regents' Proprietary Schools Advisory Commission**  
**January 18, 2022**

The Louisiana Board of Regents' Proprietary Schools Advisory Commission met Tuesday, January 18, 2022 via Zoom. 2021 Chair, James Fontenot called the meeting to order at 10:04 a.m. The roll was then called and a quorum was established.

**Commission Members Present**

Melanie Amrhein  
Sherrie Despino  
James Dorris  
James Fontenot, Chair  
Jada Lewis  
Carmen Million

**Commission Members Absent**

Chris Broadwater  
Randy Plaisance  
Mary Lou Potter

**Staff Members Present**

Courtney Britton  
Chandra Cheatham  
Dr. Susannah Craig  
Mighan Johnson  
Kelly West

**Guests Present**

(See Appendix)

The first item of business was the election of officers for the Commission for 2022. Chair Fontenot reminded the Commission members that state law requires the Commission to elect from its membership a chair and vice-chair annually, and the law does not restrict the number of terms an individual can serve.

Commission member Melanie Amrhein nominated James Fontenot as Chair. With there being no other nominations,

**On motion of Melanie Amrhein, seconded by Sherrie Despino, the Proprietary Schools Advisory Commission unanimously elected James Fontenot as Chair for 2022.**

Commission member Sherrie Despino nominated Melanie Amrhein as Vice-Chair. With there being no other nominations,

**On motion of Sherrie Despino, seconded by Carmen Million, the Proprietary Schools Advisory Commission unanimously elected Melanie Amrhein as Vice-Chair for 2022.**

The next item of business was the approval of the minutes from the November 9, 2021, Proprietary Schools Advisory Commission meeting.

**On motion of Sherrie Despino, seconded by Carmen Million, the Proprietary Schools Advisory Commission unanimously adopted the minutes of the November 9, 2021, Proprietary Schools Advisory Commission meeting.**

The next agenda item considered by the Commission was the initial license application from The H.E.A.R.T. Academy, LLC. The school will be located in Baton Rouge, Louisiana. The school was represented by owner, Marsharae Cage. Ms. Johnson reviewed the materials for the Commission members, informing them that the institution was proposing to offer a Certified Nurse Aide program, 80 clock hours/five weeks. The application met all legal and administrative requirements to be approved for an initial license.

Discussion included the school's lower tuition cost and small class size, the school owner's background and motivation for starting the school, as well as marketing plans and community partners to recruit students.

**On motion of Melanie Amrhein, seconded by Jada Lewis, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents approve the initial license application for The H.E.A.R.T. Academy, Baton Rouge, Louisiana.**

The next agenda item considered by the Commission was the initial license application from TruCare Medical Training Center, LLC. The school will be located in Gonzales, Louisiana. The school was represented by the school owner, Jacquia Wells. Ms. Britton reviewed the materials for the Commission members, informing them that the institution was proposing to offer a Certified Nurse Aide program, 80 clock hours/four weeks. The application met all legal and administrative requirements to be approved for an initial license.

Discussion included motivation for starting the school, the path the owner took in career after earning her CNA certification, the school's equipment acquisition and plans to start with both day and night classes.

**On motion of James Dorris, seconded by Jada Lewis, the Proprietary Schools Advisory Commission unanimously voted that the Board of Regents approve the initial license application for TruCare Medical Training Center, Gonzales, Louisiana.**

The next agenda item considered by the Commission was operating license renewals. There were

16 schools to submit complete renewal applications. Ms. Britton noted one school the NASCAR Technical School, did not renew their license as their license is no longer required under the Louisiana's agreement with NC-SARA. Two additional schools did not renew their license due to incomplete renewal applications: Kingdom Technical College, license 2309 and Royal Angels Anointed Hands, license 2326. Staff will work to obtain any student records from these two schools, unless the schools reapply for licensure.

**On motion of Sherrie Despino, seconded by James Dorris, the Proprietary Schools Advisory Commission unanimously voted the Board of Regents renew the licenses of the following proprietary schools.**

Academy of Acadiana-Lake Charles – License #: 2139  
 Accelerated Dental Assisting Academy - Hammond – License #: 2235  
 Accelerated Dental Assisting Academy - Lake Charles – License #: 2308  
 Advanced Welding School – License #: 2285  
 Compass Career College – License #: 2327  
 Gonzales Medical Assistant School – License #: 2164  
 Infinity College, Inc. – License #: 2140  
 Learning Bridge Career Institute – License #: 2141  
 Melba Beauty – License #: 2311  
 National Driving Academy, Inc. – License #: 978  
 New Orleans Culinary & Hospitality Institute (NOCHI) – License #: 2237  
 Southeastern Louisiana Technical College – License #: 2310  
 Southern Security School – License #: 2260  
 Tulsa Welding School - Tulsa Campus – License #: 2096  
 Unitech Training Academy - Alexandria – License #: 2116  
 Unitech Training Academy - New Orleans – License #: 2166

The next agenda item was an update on program approvals. Chair Fontenot reminded the Commission that program approvals were being shared for informational purposes only. No questions were brought forward regarding program approvals, but discussion was had about the increase in program change submission, particularly for online and hybrid programs.

**Advance Nurse Training – New Orleans, LA**

- Add: Phlebotomy Technician – 75 Clock Hours
- Add: Clinical Medical Assistant – 340 Clock Hours

**Ayers Career College – Shreveport, LA**

- Add: Healthcare Administration Assistant – 720 Clock Hours

**Charity Health Training Institute – Lafayette, LA**

- Amend: CNA Tuition – 80 Clock Hours
- Amend: Hybrid Phlebotomy – 300 Clock Hours
- Add: Hybrid Medical Administrative Assistant – 600 Clock Hours

**Compass Career College – Hammond, LA**

- Amend: Welding – 750 Clock Hours

**Delta College – Covington, LA**

- Add: Hybrid Dental Assistant – 756 Clock Hours
- Add: Hybrid Medical Office and Health Information Technician – 786 Clock Hours
- Add: Hybrid Pharmacy Technician – 906 Clock Hours

**Delta College – Slidell, LA**

- Add: Hybrid Dental Assistant – 756 Clock Hours
- Add: Hybrid Medical Office and Health Information Technician – 786 Clock Hours

**Delta College of Arts & Technology – Baton Rouge, LA**

- Add: Hybrid Business Management and Ownership, AOS – 1486 Clock Hours
- Add: Certified Nursing Assistant – 136 Clock Hours
- Add: Hybrid Business, Diploma – 908 Clock Hours
- Add: Hybrid Dental Assistant – 764 Clock Hours
- Add: Hybrid Graphic Design, AOS – 1534 Clock Hours
- Add: Hybrid Graphic Design, Diploma – 872 Clock Hours
- Add: Hybrid Medical Office and Health Information Technician – 786 Clock Hours

**Delta College of Arts & Technology – Lafayette, LA**

- Add: Certified Nursing Assistant – 136 Clock Hours
- Add: Hybrid Dental Assistant – 756 Clock Hours
- Add: Hybrid Medical Office and Health Information Technician – 786 Clock Hours

**Learning Bridge Career Institute – Houma, LA**

- Add: Medical Billing and Coding Specialist-Online – 770 Clock Hours
- Add: Sterile Processing Technician – 742 Clock Hours
- Add: Electronic Healthcare Records-Online – 722 Clock Hours

**McCann School of Technology– Monroe, LA**

- Add: Combination Welding – 1200 Clock Hours
- Add: Heating, Ventilation, Air Conditioning and Basic Refrigeration – 1000 Clock Hours
- Add: CDL Training: Class A Tractor Trailer – 160 Clock Hours

**Medical Training College – Baton Rouge, LA**

- Add: Hybrid Dental Assistant – 756 Clock Hours
- Add: Hybrid Medical Office and Health Information Technician – 816 Clock Hours

The next meeting of the Proprietary Schools Advisory Commission is scheduled for Tuesday, March 8, at 10:00 a.m., in Room 1-153 of the Claiborne Building. With there being no further business, the meeting adjourned at 10:37 a.m.

APPENDIX A  
GUESTS

Marsharae Cage

The H.E.A.R.T. Academy

Amanda LaGroue

LA Department of Justice

Jacquia Wells

TruCare Medical Training Center