

**West Calcasieu Parish Community Center Authority
Board of Directors – Regular Meeting
May 13, 2026
West-Cal Events Center
Sulphur, Louisiana**

Meeting was called to order at 5:30 p.m. by Missy McClelland

Invocation was pronounced by Evelyn White

Pledge of Allegiance was led by Missy McClelland

ROLL CALL:

Roll call was made with the following results:

Present:	Missy McClelland – Chairman	Coy Vincent –Secretary/Treasurer
	Evelyn White – Board Member	Matt Vincent – Board Member
	Darwin Pinder – Board Member	Adrian Moreno – Executive Director
	Joyce Anderson – Operations Manager	

Absent: Rev. Margaret Lovejoy - Vice Chairman Bobby LeTard – Board Member

AMENDMENTS, ADDITIONS, DELETIONS TO THE PROPOSED AGENDA:

Coy Vincent made a motion to accept the agenda as printed. Matt Vincent seconded to the motion. All voted and approved.

APPROVAL OF MINUTES:

Coy Vincent made a motion to accept the March 2026 meeting minutes as presented. Evelyn White seconded the motion. All voted and approved.

APPROVAL OF FINANCIAL REPORTS:

Mr. Moreno presented a brief summary of the Financial Reports for the months of March and April 2026.

Mr. Moreno reported that the Authority received approximately \$815,000 in Hotel/Motel Tax reimbursements from the state Treasury for the first two quarters of the fiscal year. The third-quarter reimbursement request totaling approximately \$477,000 has been submitted to the State and is expected to be received within the next several weeks.

Mr. Moreno also discussed Burton Tax revenues received during March. After further review with Calcasieu Parish Police Jury staff, it was determined that the amount received was consistent with budgeted projections and no concerns were identified regarding the collections.

The Authority continued to experience strong revenues through the third quarter, aided by Mardi Gras activities, industrial training events, and continued weekend utilization. Mr. Moreno reported that self-generated revenues remained approximately \$100,000 above budget projections while overall expenses remained approximately 15% below budget.

Mr. Moreno also updated the Board on the Authority's shavings operation. After purchasing shavings in bulk, the Authority has been able to reverse prior losses associated with the sale of shavings and is now showing a positive balance. He noted that the Authority continues to clean and dispose of all stall shavings following events and discussed the process used by staff to manage the material.

The Cash Flow Report was adjusted to remove the Stall Barn Project from the current fiscal year projections since construction activity is not expected to begin until the next fiscal year.

Matt Vincent made a motion to accept the March and April 2026 Financial Reports as presented. Coy Vincent seconded to the motion. All voted and approved.

OLD BUSINESS: NONE

NEW BUSINESS:

A. Review and Discuss Authority-Owned Surplus Equipment

Mr. Moreno informed the Board that the Authority recently purchased a replacement dump trailer and no longer had a need for its existing tandem-axle gooseneck dump trailer. The trailer had experienced significant deterioration due to years of use hauling manure and shavings and was no longer economically repairable.

Evely White made a motion to declare the existing tandem-axle gooseneck dump trailer as surplus equipment and authorize its disposal through public auction. Darwin Pinder seconded to the motion. All voted and approved.

B. Review and Discuss Proposal to Join the Municipal Employees Retirement System (MERS)

Mr. Moreno presented information regarding participation in the Municipal Employees Retirement System (MERS). He explained that the Authority had previously obtained legislative approval to participate in the system but had not joined due to financial constraints at the time.

Mr. Moreno reviewed both Plan A and Plan B options available under MERS and recommended participation in Tier 2, Plan B. He explained that Plan B would allow employees to continue participating in Social Security while also providing a defined-benefit retirement plan. He noted that the proposed plan would improve the Authority's ability to recruit and retain quality employees and would provide an important benefit currently missing from the Authority's compensation package.

The Board discussed employer and employee contribution rates, future budget impacts, employee participation requirements, and options regarding prior service credit and unused sick leave conversions. Mr. Moreno explained that additional information and actuarial estimates would be obtained before final decisions are made regarding any retroactive service purchases or sick leave conversion provisions.

Matt Vincent made a motion for the West Calcasieu Parish Community Cetner Authority join the Municipal Employees Retirement System (MERS), Tier 2, Plan B effective July 1, 2026, pending approval from the MERS Board of Directors. Darwin Pinder seconded to the motion. All voted and approved.

C. Review and Discuss Executive Director's Employment Contract

Mr. Moreno informed the Board that his current employment agreement expires June 30, 2026.

Board members expressed appreciation for the leadership and performance of Mr. Moreno and discussed the continued success and growth of the Authority under his direction.

Matt Vincent made a motion to extend the Executive Director's Employment Contract for an additional five-year term. Evelyn White seconded the motion. All voted and approved.

DIRECTOR'S REPORT:

Mr. Moreno reported that no new developments have been received regarding the Stall Barn Project. The Myers Group advised that updated front-end documents are not expected until approximately July 2026, which would allow the project to move into the bidding phase.

Mr. Moreno also reported that the proposed Fiscal Year 2026-2027 budget had been prepared and would be presented to the Board for consideration at the June meeting. Budget projections include participation in the MERS retirement system as well as employee compensation adjustments.

Mr. Moreno further reported that following the departure of the Authority's Maintenance Manager, the position structure was reorganized. Corey Olsen was promoted to Facilities Manager and will oversee maintenance operations for the entire complex. The reorganization is expected to provide improved oversight while remaining within budget projections.

PUBLIC COMMENTS:

None.

ADJOURNMENT:

With nothing further to discuss, a motion was made and seconded to adjourn. All voted and approved.

The next regular meeting of the Board of Directors is scheduled for Wednesday, June 17, 2026, at 5:30 p.m. at the West-Cal Events Center, Sulphur, Louisiana.