

**West Calcasieu Parish Community Center Authority  
Board of Directors – Regular Meeting  
July 18, 2012  
West Cal Arena  
Sulphur, Louisiana**

**Meeting was called to order at 5:30 p.m. by Greg Robertson.**

**Invocation pronounced by Mike O’Quinn.**

**Pledge was lead by Dr. George Vincent.**

**ROLL CALL:**

Roll call was made with the following results:

Present:	Greg Robertson- Chairman	Dr. George Vincent- Vice Chairman
	Evelyn White- Secretary/Treasurer	Chuck Kinney-Board Member
	Mike O’Quinn – Board Member	Meg Lovejoy – Board Member
	Adrian Moreno- Executive Director	Joyce Anderson- Asst. Manager

Absent: Bob Hardey - Board Member

**AMENDMENTS, ADDITIONS, DELETIONS TO THE AGENDA:**

Evelyn White made a motion to accept the July 18, 2012 agenda as presented. Meg Lovejoy seconded the motion. All voted and approved.

**APPROVAL OF MINUTES:**

Chuck Kinney made a motion to accept the June 2012 minutes as presented. Dr. George Vincent seconded the motion. All voted and approved.

**APPROVAL OF FINANCIAL REPORT:**

Mr. Moreno gave a brief summary of the financial report that was presented for the Board which concludes the fiscal year 2011-2012. Mr. Moreno reported that the fiscal year ended on a positive note with Income coming in over budget and Expenses falling just short of projected amounts. The Hotel/Motel Income line reflects last fiscal year’s 4<sup>th</sup> quarter funds because the actual deposits are not recorded until the month of August. Also, once a verification of approval is received for Capital Outlay funds then reimbursement requests will begin to be processed. The Bond Commission is scheduled to meet later this fall to approve the additional funds allocated in this year’s Capital Outlay appropriations.

Evelyn White made a motion to accept the financial report for June 2012 as presented. Mike O’Quinn seconded the motion. All voted and approved.

## **OLD BUSINESS:**

### **A. Phase II Events Center Update (Mr. Broussard)**

Mr. Broussard gave an update on the Phase II Events Center construction. Rain has somewhat slowed down progress on the dirt work. Last month a concern about the south property line of the Phase II project overlaying arena property was discussed. The architect and contractors have resolved the issue by moving the road and parking for Phase II north of the drainage ditch so as not to impede on any of the existing property currently being used by the arena. The consequence to moving that south property line will be that the Event Center will lose approximately 26 parking spots on the south end of the lot. A previous concern with a possible shortage of parking spots has been addressed by the ability to utilize the Arena's parking lot as overflow. Architects and electrical engineers are scheduled to meet with Entergy about relocating the power lines that run between the two facilities.

## **NEW BUSINESS:**

### **A. Property Insurance Renewal**

The current Property Insurance coverage expires in August before the next scheduled board meeting and our current provider will not be renewing our policy. The Authorities insurance agent is still shopping around for the best option but it appears we will be facing another increase. The current policy quote is from Scottsdale Insurance Company at an annual premium of \$36,805.65. Should any other quotes arise during the next few weeks prior to the Authorities next meeting, a phone poll will be conducted as to the best option for the facilities property coverage.

### **B. Review and discuss proposal from Calcasieu Parish Police Jury regarding Burton Coliseum and Agricultural Services Tax**

A resolution was presented by the Calcasieu Parish Police Jury requesting the support of the West Calcasieu Parish Community Center Authority Board of Directors for the Burton Coliseum and Agricultural Services Tax that will be up for renewal on the November ballot later this fall. Currently the Authority receives \$100,000 annually in operational assistance from these tax proceeds. The Police Jury has agreed to increase the Authorities funding from this tax to a percentage base if renewed.

Dr. George Vincent made a motion to accept the resolution from the Calcasieu Parish Police Jury supporting the Burton Coliseum and Agricultural Services Tax as presented. Chuck Kinney seconded the motion. All voted and approved.

## **DIRECTOR'S REPORT:**

Mr. Moreno discussed with the Board some concerns with the light fixtures in the barn. Last month, strong wind storms blew down a light fixture even with the safety chains that were attached. There have been several other fixtures that have come down due to inclement weather not related to the hurricanes of 2005 and 2008 and the cost of replacing these fixtures is continuing to increase. Mr. Moreno informed the board that the arena will be installing new LED fixtures on a trial basis in the barn that are significantly lighter than the current fixtures and

come with a much longer warrantee. These fixtures will be installed at the end of the month during the facilities annual maintenance week.

**PUBLIC COMMENTS:**

None

**ADJOURNMENT:**

With no further business to discuss, Mr. Robertson entertained a motion to adjourn.

**The next regular meeting of the Board of Directors will be held on Wednesday, August 15, 2012 at 5:30 p.m. at the West Cal Arena, Sulphur, Louisiana.**