

**West Calcasieu Parish Community Center Authority
Board of Directors – Regular Meeting
July 13, 2011
West Cal Arena
Sulphur, Louisiana**

Meeting was called to order at 5:30 p.m. by Greg Robertson.

Invocation pronounced by Mike O’Quinn.

Pledge was lead by Dr. George Vincent.

ROLL CALL:

Roll call was made with the following results:

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| Present: Greg Robertson- Chairman | Dr. George Vincent- Vice Chairman |
| Evelyn White- Secretary/Treasurer | Bob Hardey- Board Member |
| Mike O’Quinn- Board Member | Chuck Kinney-Board Member |
| Adrian Moreno- Executive Director | Joyce Anderson- Asst. Manager |

Absent: Gene Mullin – Board Member

AMENDMENTS, ADDITIONS, DELETIONS TO THE AGENDA:

None

APPROVAL OF MINUTES:

Dr. George Vincent made a motion to accept the June 2011 minutes as presented. Bob Hardy seconded the motion. All voted and approved.

APPROVAL OF FINANCIAL REPORT:

Mr. Moreno gave a brief summary of the financial report for the month of June 2011. June ends the Authorities operating fiscal year. All line items are complete with the exception of the 4th Quarter Hotel/Motel taxes which are typically not received until August. The fiscal year ended with the Income line item slightly under budge in large part due to the expectation of sponsorship renewals and the decline of investment interest rates.

Evelyn White made a motion to accept the financial report for June 2011 as presented. Mike O’Quinn seconded the motion. All voted and approved.

OLD BUSINESS:

A. Phase II Events Center Update- Mr. David Riggins/Mr. Joseph Delafield/Randy Broussard

a. Finance (Mr. Riggins/Mr. Delafield)

Mr. Riggins gave an update to the board that the authority is scheduled to go before the bond commission on July 21, 2011 as scheduled. Chase is prepared to lock the rate upon approval of the Bond Commission if the appraisal is completed by that time.

b. Architectural (Mr. Randy Broussard)

Mr. Broussard updated the board that he is continuing with the design phase of the project. Surveyors have begun to come out. Expected completion for design phase is projected for November 2011.

B. Ratify and accept changes to the FY 2010-2011 Operating Budget

A phone poll was conducted to amend the FY 2010-2011 operating budget for Utilities. The utilities line item will be increased by \$3,500.00. At this time the amendment needs to be ratified and accepted for official records.

Bob Hardy made a motion to ratify and accept changes to the FY 2010-2011 Operating Budget as presented. Evelyn White seconded the motion. All voted and approved.

NEW BUSINESS:

None

DIRECTOR'S REPORT

Mr. Moreno reminded the board that he will be taking vacation in the next few weeks if any assistance is needed please call the office and Joyce will be available to help in anyway.

PUBLIC COMMENTS:

None

ADJOURNMENT:

With no further business to discuss, Greg Robertson entertained a motion to adjourn.

The next regular meeting of the Board of Directors will be held on Wednesday, August 10, 2011 at 5:30 p.m. at the West Cal Arena, Sulphur, Louisiana.