

**BOARD MEETING
JULY 11, 2013**

The meeting of the Terrebonne Veterans Memorial District Board was called to order by, Ken Royston, President of the Board, at 5:30 p.m. in the meeting room on the 6th floor of the Government Towers at 8006 Main St., Houma, LA.

Roll Call of Board Members

Present were : Ken Royston, Will Theriot, John Hebert, C. J. Christ, Lee Shaffer, Edward Pontiff, Eugene Pellegrin. Absent: Hymel Henry, Jack Croker. Also present was Jamie Elfert of TPCG and Philip Chauvin of T. Baker Smith.

The Invocation was led by Lee Shaffer..

The Pledge of Allegiance was led by Ken Royston.

Motion by Edward Pontiff; 2nd by Lee Shaffer to approve the minutes of the meeting of June 6, 2013 with the following corrections: On the Bill List for Reimbursements the Regional Military Museum total should read \$12,722.19 and the Daspit Street Rental Property total should read \$304.96; The Motion to pay the Bill list of Outstanding Invoices for the Veterans Park Bulkhead was made by Edward Pontiff. Approved by the Board.

A request was made for comments from the public with no response.

Motion by Edward Pontiff; 2nd by Eugene Pellegrin to approve the Bill List of Outstanding Invoices in the amount of \$18,946.27; Reimbursements for the Regional Military Museum for \$10,784.16 and \$152.57 for the Daspit Street Rental Property; Reimbursements for Veterans Park for \$800.00; Outstanding Invoice for T. Baker Smith, LLC for \$350.00 for the Bulkhead Project. Approved by the Board. Copies attached.

Motion by Eugene Pellegrin; 2nd by Will Theriot to audit and recommend the Museum Foundation Insurance Premiums to be paid on an annual basis. Approved by the Board.

Motion by Lee Shaffer; 2nd by Eugene Pellegrin to approve the Monthly Financial Report, including the 2013 Proposed Operation and Capital Budget Report. Approved by the Board. Copies attached.

Veterans Park/Bulkhead: Philip Chauvin of T. Baker Smith, LLC presented the Board with Change Order No. One. This is a balancing change order and is for a decrease in

contract value of \$11,633.00 for the Veterans Park Bulkhead. The order also informed us that since the contractor has exceeded it's contract time by 28 days, Liquidated Damages in the amount of \$7,560.00 could be imposed.

Motion by Will Theriot to approve Change Order No. One. No one seconded the motion so no action could be taken on the Motion.

After review and discussion by the Board a motion was made by Eugene Pellegrin; 2nd by C. J. Christ to remove the "Balancing" part of the of the Order and rewrite the Order to accept the decrease in contract value of \$11,633.00 and to bring the possible Penalty Clause of \$7,560.00 up at the next Board Meeting to be voted on at that time. Approved by the Board with Lee Shaffer and John Hebert abstaining. Copies attached.

Regional Military Museum Foundation : C. J. Christ reported the Museum participated in the Patriot Day / Independence Day on June 29, 2013 and also the July 4th Festival in Thibodaux, LA. Also a fundraiser was held at Books a Million on July 6, 2013 and on July 7, 2013 a Independence Day Ceremony at Victory Church. Military Vehicles and Museum Literature were brought to all the functions. A ride in the Museum's Landing Craft was given to Wounded Veterans and their families in the Intracoastal Canal.

Museum Construction: C. J. Christ informed the Board that 12 to 15 Contractors attended a pre-bid meeting at the Museum

Jamie Elfert of T.P.C.G. discussed possible action on 2013 Accounting Services and that the T.P.C.G. Finance Department would charge a fee of \$600.00 a month for said services. Motion by Lee Shaffer; 2nd by Eugene Pellegrin to accept the T.P.C.G. Finance Department offer to handle the Board's 2013 Accounting Services. Approved by the Board.

A call was made to discuss any other matters to be considered by the Commission with no response.

Motion by Will Theriot; 2nd by Edward Pontiff to adjourn the meeting. Approved by the Board. Meeting adjourned at 6:30 p.m.