

**BOARD MEETING
DECEMBER 6, 2012**

The meeting of the Terrebonne Veterans Memorial District Board was called to order by, Ken Royston, President of the Board, at 5:30 p.m. in the meeting room on the 6th floor of the Government Towers at 8006 Main St., Houma, LA.

Roll Call of Board Members

Present were : Ken Royston, Will Theriot, John Hebert, Jack Croker, Lee Shaffer, Hymel Henry, Eugene Pellegrin and Edward Pontiff. Absent: C. J. Christ. Also present was Jamie Elfert of TPCG and Larry Dupre of T. Baker Smith.

The Invocation was led by Lee Shaffer.

The Pledge of Allegiance was led by Ken Royston.

Motion by Will Theriot; 2nd by Edward Pontiff to approve the minutes of the meeting of November 1, 2012. Approved by the Board.

A request was made for comments from the public with no action from the public.

Motion by Edward pontiff; 2nd by Hymel Henry to approve the Bill List of Outstanding Invoices in the amount of \$114693.95; Reimbursements for the Regional Military Museum for \$9443.71 and \$856.52 for Veterans Park. Approved by the Board. Copies attached.

Motion by Edward Pontiff; 2nd by Jack Croker to approve the Monthly Financial Report. Approved by the Board. Copies attached.

Motion by Lee Shaffer; 2nd by Jack Croker to approve the Final Balancing of the 2012 Budget Amendment. Approved by the Board. Copies attached. The Amended Budget for 2012 and the 2013 Budget will be presented to the Budget and Finance Committee on December 17, 2012 with ratification at the December 19, 2012 Parish Council Meeting.

Motion by Jack Croker; 2nd by Lee Shaffer to review and approve the engagement letter for the 2012 Audit with Martin and Pellegrin and to have Ken Royston, President, sign off on said letter. Approved by the Board.

A Public Hearing was held on the Adoption of the 2013 Operations and Maintenance Budget and Five-Year Capital Outlay.

Motion by Edward Pontiff; 2nd by Jack Croker to adopt the 2013 Operations and Maintenance Budget and Five-Year Capital Outlay. Approved by the Board.

President Ken Royston requested that Jamie Elfert be recognized for all her help and work that she has provided for the Terrebonne Parish Veterans' Memorial District Board.

Veterans Park : John Hebert reported that all the new tiles for 2012 have been placed at the Park. Larry Dupre of T. Baker Smith reported that all materials were on hand for the Bulkhead with construction to begin on December 17, 2012.

Regional Military Museum Foundation : Will Theriot reported that the Museum was awaiting the Museum Design and costs of the Project. Jack Croker requested that Flag Poles for all the different services be placed in front of the Museum paid for by donations. Ken Royston made a recommendation that he bring this request before the Museum Board.

Motion by Will Theriot; 2nd by Hymel Henry to approve the 2013 Meeting Dates on the 1st Thursday of each Month (except for July, 2013 - 2nd Thursday). Approved by the Board. Copy of the Dates attached.

A call was made to discuss any other matters to be considered by the Commission with no response.

Election of 2013 Officers:

Motion by Edward Pontiff; 2nd by Jack Croker to have the present Officers serve for the 2013 Term with unanimous Second by the Board. Approved by the Board.

President : Ken Royston
Vice-President : Will Theriot
Secretary-Treasurer: John Hebert

President Ken Royston welcomed Eugene "Skip" Pellegrin to the District Board.

Motion by Will Theriot; 2nd by Lee Shaffer to adjourn the meeting. Approved by the Board. Meeting adjourned at 6:25 p.m.