

**BOARD MEETING
AUGUST 1, 2013**

The meeting of the Terrebonne Veterans Memorial District Board was called to order by, Ken Royston, President of the Board, at 5:30 p.m. in the meeting room on the 6th floor of the Government Towers at 8006 Main St., Houma, LA.

Roll Call of Board Members

Present were : Ken Royston, Will Theriot, John Hebert, Jack Croker, C. J. Christ, Lee Shaffer, Edward Pontiff, Eugene Pellegrin. Absent: Hymel Henry. Also present was Jamie Elfert of TPCG, Philip Chauvin of T. Baker Smith, John Lyons of GSE Associates and Arthur Defraites.

The Invocation was led by Lee Shaffer..

The Pledge of Allegiance was led by Ken Royston.

Motion by Will Theriot; 2nd by Lee Shaffer to approve the minutes of the meeting of July 11, 2013. Approved by the Board.

A request was made for comments from the public with no response.

Motion by Will Theriot; 2nd by Edward Pontiff to approve the Bill List of Outstanding Invoices in the amount of \$6291.95. Approved by the Board. Copies attached.

Motion by Jack Croker; 2nd by Lee Shaffer to approve Reimbursements for the Veterans Museum Foundation for \$8664.75. Approved by the Board. Copies attached.

Motion by Will Theriot; 2nd by Jack Croker to approve Reimbursements for Veterans Park for \$600.00. Approved by the Board. Copies attached.

Motion by Will Theriot; 2nd by Jack Croker to approve the payment to Sealevel Construction for \$24921.00 for the Bulkhead Project. Approved by the Board. Copies attached.

Motion Edward Pontiff; 2nd by Will Theriot to approve the Monthly Financial Report. Approved by the Board Copies attached.

Jamie Elfert of TPCG reviewed the 2014 Budget Schedule and 2013 Balancing Adjustment Recommendations for the September 5, 2013 Meeting. Copies attached.

Veterans Park/Bulkhead: Motion by Lee Shaffer; 2nd by Jack Croker to request information from Terrebonne Parish as to design and specifications and formal quotes for

erecting approximately 700 - 730 feet of fence for the Bulkhead. Approved by the Board.

Philip Chauvin of T. Baker Smith, LLC presented the Board with the final balancing change order concerning the Liquidated Damages Penalty in the amount of \$7560.00 against Sealevel Construction, Inc., based on the fact that Sealevel Construction, Inc. exceeded the contract time by 28-calendar days on the Bulkhead Project. A Motion was made by C. J. Christ; 2nd by Jack Croker to access the Liquidated Damages in the amount of \$7560.00 against Sealevel Construction, Inc. Motion approved by the Board. Yeas : Jack Croker, C. J. Christ, Eugene Pellegrin, Lee Shaffer, Edward Pontiff. Nays : Will Theriot. Abstain : Ken Royston, John Hebert. Absent : Hymel Henry.

Regional Military Museum Foundation : John Lyons of GSE Associates, LLC and Arthur Defraites reviewed the bids received for the Veterans' Memorial Museum Building and recommended that a contract be awarded to B.E.T. Construction, Inc. who submitted the lowest bid and most responsive base bid of \$1,852,000.00, contingent upon approval of a deductive change order in the amount of \$448,089.00. A list of Value Engineering Items concerning the deductive change order is attached which brings the construction cost to \$1,403,911.00.

A motion by Jack Croker; 2nd by John Hebert to adopt a Resolution awarding and authorizing the signing of the Construction Contract for the Veterans' Memorial Museum Building and authorizing the issuance of the Notice to Proceed to commence construction of said Project, contingent upon approval of a deductive change order to the Construction Agreement with B.E.T. Construction, Inc. of Thibodaux, LA. Also Change Order No.1 would authorized President Ken Royston or Vice-President Will Theriot to sign the Resolution and Construction Contract for and on the behalf of the Terrebonne Parish Veterans' Memorial District. The Resolution was approved by the Board. Yeas : Will Theriot, John Hebert, Jack Croker, Eugene Pellegrin, Lee Shaffer, Edward Pontiff. Nays : None. Abstain : Ken Royston, Absent : C.J. Christ, Hymel Henry. A copy of the Resolution is attached.

A call was made to discuss any other matters to be considered by the Commission with no response.

Motion by Eugene Pellegrin; 2nd by Lee Shaffer to adjourn the meeting. Approved by the Board. Meeting adjourned at 7:00 p.m.