Louisiana Real Estate Appraisers Board
State of Louisiana

Office of the Governor

JEFF LANDRY
GOVERNOR

TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

AUGUST 18, 2025

MEETING MINUTES

On Monday, August 18, 2025, the Louisiana Real Estate Appraisers Board ("LREAB" and/or "Board") conducted its regularly scheduled meeting in-person at the Board's domicile office, located at 9071 Interline Avenue, Baton Rouge, LA 70809, in accordance with La. R.S. 37:3391 *et seq* and other applicable law.

Board Members Present:

Mr. H. Carter Leak, IV, Chair (5th CD)

Mr. Daniel A. Blanchard, Vice Chair (1st CD)

Mr. Montrell G. Dukes (At-Large)

Mr. Terry L. Myers (3rd CD)

Mr. Bennett E. Oubre (6th CD)

Ms. Kara A. Platt (5th CD)

Board Members Absent:

Ms. Vanessa V. Vey, Secretary (At-Large)

Mr. Grayson Boucher

Staff Present:

Ms. Summer S. Mire, Executive Director

Mr. Thomas E. Devillier, Deputy Director/Executive Counsel

Ms. Arlene C. Edwards, General Counsel

Ms. Allison Burnette

Ms. Karen Carey

Ms. Malissa Fowler

Mr. Mark Gremillion

Ms. Jessica Neal

Ms. Linda Pham

Mr. Jeremy Travis

Ms. Jenny Yu

Others Present:

Ms. Melissa Bond

Ms. Janis Bonura

Ms. Maria Brown (online), ASC

Mr. Neal Fenochietti (online), ASC

I. CALL TO ORDER

Chairman Leak called the meeting to order at or about 10:00 a.m. A roll call was conducted in open meeting. See attendance detailed above. Chairman Leak led the invocation and led the Pledge of Allegiance.

II. PUBLIC COMMENTARY

None.

III. INTRODUCTION – APPRAISAL SUBCOMMITTEE; COMPLIANCE REVIEW

Chairman Leak and Ms. Mire introduced members of the Appraisal Subcommittee (ASC) who observed the meeting online via ZOOM videoconference. Ms. Mire added that Ms. Maria Brown and Mr. Neal Fenochietti will be at the Board office August 26 – 28, 2025 to complete their federal audit of the LREAB's appraiser and appraisal management programs.

IV. APPROVAL OF MINUTES OF MAY 19, 2025, BOARD MEETING

Mr. Oubre made a motion, which was seconded by Vice Chair Blanchard, and unanimously approved to adopt the minutes of the May 19, 2025, meeting as written and circulated (Exhibit A).

V. EXECUTIVE DIRECTOR REPORT

1. Consideration of Proposed Consulting Contract – Janis Bonura (FY 25-26): Ms. Mire presented the proposed consulting contract for Ms. Bonura (Exhibit B). Ms. Platt made a motion, which was seconded by Mr. Oubre, and unanimously approved to accept the proposed consulting contract.

2. Consideration of Proposed Consulting Contract – Larry Disney (FY 25-26): Ms. Mire presented the proposed consulting contract for Mr. Disney (Exhibit C). Mr. Oubre made a motion, which was seconded by Mr. Dukes, and unanimously approved to accept the proposed consulting contract.

3. Discussion Act 461; 2025 Regular Session: Ms. Mire led a discussion on Act 461 of the 2025 Regular Session.

4. USPAP Courses: Ms. Mire reminded the Board members of the upcoming USPAP

courses.

5. AARO Conference Reminder: Ms. Mire stated that the Association of Appraiser Regulatory Officials (AARO) would be held in Atlanta, GA on October 6 – 8, 2025.

6. Appraisal Subcommittee Grant: Ms. Mire stated that the grant proposal has been submitted to the Appraisal Subcommittee and that she is currently waiting on notification from the ASC and will provide an update at a later date.

7. Appraiser Renewal Period: Ms. Mire reminded Board members that the renewal period for appraisers will open on October 1, 2025.

VI. BUDGET REPORT

Ms. Yu reviewed the Board's budget report (Exhibit D). Ms. Yu also presented budget for FY 25-26 and FY 26-27. Ms. Platt made a motion, which was seconded by Mr. Oubre, and unanimously approved to accept the fiscal year 25-26 budget.

Ms. Platt made a motion, which was seconded by Mr. Oubre, and unanimously approved to accept the FY 26-27 budget.

Ms. Mire led a discussion on the consideration of a proposed expenditure of funds to pay down the principal on a loan debt incurred by the Board's previous administration. Following a short discussion, Mr. Oubre made a motion, which was seconded by Mr. Dukes, and unanimously approved to make a $50,000.00 principal loan payment to Gulf Coast Bank, following receipt of funds from the Division of Administration pursuant to Act 461 of the 2025 Regular Session.

VII. UNFINISHED BUSINESS

None.

VIII. NEW BUSINESS

1. Consideration of Proposed Consent Agreement – Docket No. 2024-2075; *In re: Leroy E. Smith, Jr.*: Mr. Devillier led a discussion on the proposed consent agreement concerning docket no. 2024-2075. Mr. Devillier provided an overview of the case and details of the proposed consent agreement. Referencing page 7 of the consent agreement, Mr. Devillier outlined the primary obligations of the agreement. After extensive discussion, Mr. Oubre made a motion, which was seconded by Mr. Myers, and unanimously approved to accept the proposed consent agreement as written and circulated. A roll call vote was conducted and the motion passed unanimously.

2. Discussion of Proposed Rule Revisions and Rulemaking Procedure/Timeline; *Re:*

JML-Executive Order 25-038: Mr. Devillier led a discussion of proposed rule revisions and rulemaking procedure. Mr. Devillier reminded the Board of the details of Executive Order 25-038, which states that the Board must review at least 50% of its rules or a minimum of 100 rules by December 31. Mr. Devillier presented a draft proposal of the Board's revised rules. Mr. Devillier stated that between now and the next meeting, staff will share the proposed revisions with interested parties for discussion at the November meeting. Mr. Devillier then provided Board members with an outline of the rule revisions timeline.

IX. ADJOURNMENT

There being no further business, Mr. Myers made a motion to adjourn, which was seconded by Mr. Dukes, and unanimously approved.