Louisiana Real Estate Appraisers Board
State of Louisiana
Office of the Governor

JEFF LANDRY
GOVERNOR

TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

AUGUST 19, 2024

MEETING MINUTES

On Monday, August 19, 2024, the Louisiana Real Estate Appraisers Board ("LREAB" and/or "Board") conducted its regularly scheduled meeting in-person and at the Board's domicile office located at 9071 Interline Avenue, Baton Rouge, LA 70809 in accordance with La. R.S. 37:1430 *et seq* and other applicable law.

Board Members Present:

Mr. F. Troy Williams, Chair (At-Large)

Mr. Terry L. Myers, Vice Chair (3rd CD)

Mr. H. Carter Leak, IV, Secretary (5th CD)

Mr. Daniel A. Blanchard (1st CD)

Mr. Montrell G. Dukes (At-Large)

Ms. Kara A. Platt (5th CD)

Board Members Absent:

Mr. Bennett E. Oubre (6th CD)

Ms. Vanessa V. Vey (At-Large)

Staff Present:

Ms. Summer S. Mire, Executive Director

Mr. Thomas E. Devillier, Deputy Director/Executive Counsel

Ms. Arlene C. Edwards, General Counsel

Ms. Anne Brassett

Ms. Allison Burnette

Ms. Karen Carey

Ms. Malissa Fowler

Mr. Mark Gremillion

Mr. Jeremy Travis

Ms. Sloane Watts

Ms. Jenny Yu

Others Present:

Ms. Melissa Bond

Ms. Janis Bonura

I. CALL TO ORDER

Chairman Williams called the meeting to order at or about 10:00 a.m. A roll call was conducted in open meeting. See attendance detailed above. Chairman Williams led the invocation and led the Pledge of Allegiance.

II. PUBLIC COMMENTARY

Ms. Bond provided an update on the Louisiana Practical Appraiser Training (LPAT) Program, stating that there are currently two Louisiana participants in the program. Ms. Bond added there are now three states participating in the program and a fourth state will join in the coming months. At Mr. Dukes' request, Ms. Bond provided details on the selection process for the program.

III. APPROVAL OF MINUTES OF MAY 28, 2024

Ms. Platt made a motion, which was seconded by Vice Chair Myers, and unanimously approved to adopt the minutes of the May 28, 2024, meeting as written and circulated (Exhibit A).

IV. EXECUTIVE SESSION

Vice Chair Myers made a motion, which was seconded by Ms. Platt, and unanimously approved by roll call vote to enter Executive Session. Vice Chair Myers made a motion, which was seconded by Secretary Leak, and unanimously approved by roll call vote to end the Executive Session and resume open meeting.

Secretary Leak made a motion, which was seconded by Vice Chair Myers, and unanimously approved by roll call vote to make payment to Constantine Cannon, L.L.P. in the amount of $500,000.00 as requested by the Office of the Executive Counsel, Office of the Commissioner of Administration (DOA) in consideration of the relevant June 28, 2023 Commissioner of Administration's decision.

V. EXECUTIVE DIRECTOR REPORT

1. Appraiser Renewals Opens October 1: Ms. Mire reminded the Board that the annual renewal period will start on October 1.

2. USPAP Fall Courses: Ms. Mire provided an update on the upcoming USPAP courses in Lafayette and Baton Rouge.

3. Quarterly Meetings: Ms. Mire stated that due to budgetary restraints, she suggests the Board begin holding quarterly meetings moving forward. This would mean the next meeting would be held on November 18, 2024. Meetings in 2025 would be held in the months of February, May, August, and November.

4. Appraisal Subcommittee Grant: Ms. Mire stated that the application for the Appraisal Subcommittee grant has been submitted. Ms. Mire expects to receive approval soon and stated she plans to apply for additional grants next year for educational opportunities.

VI. BUDGET REPORT

Ms. Yu reviewed the Board's revised budget for FY 23-24 (Exhibit B) and the proposed budgets for FY 24-25 and FY 25-26 (Exhibit C).

Secretary Leak made a motion, which was seconded by Vice Chair Myers, and unanimously approved to accept the revised budget for FY 23-24.

Vice Chair Myers made a motion, which was seconded by Ms. Platt, and unanimously approved to accept the projected budgets for FY 24-25 and FY 25-26.

VII. UNFINISHED BUSINESS

None.

VIII. NEW BUSINESS

1. Consideration of Proposed Consulting Contract – Janis Bonura (FY 24-25). Mr. Blanchard made a motion, which was seconded by Vice Chair Myers, and unanimously approved to accept the proposed consulting contract for Ms. Bonura.

2. Consideration of Proposed Consulting Contract – Larry Disney (FY 24-25). Vice Chair Myers made a motion, which was seconded by Mr. Blanchard, and unanimously approved to accept the proposed consulting contract for Mr. Disney.

IX. ADJOURNMENT

There being no further business, Vice Chair Myers made a motion to adjourn, which was seconded by Secretary Leak, and unanimously approved.