LOUISIANA STATE RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS
BUSINESS MEETING

Long Law Firm
1800 City Farms Drive, Building 6
Baton Rouge, Louisiana 70806

April 10, 2025

BUSINESS MEETING MINUTES- APPROVED

1. **CALL TO ORDER**
Chairman Dr. Robert Newsome called the meeting to order at 11:02 am.

2. **ROLL CALL**
The following Board members were present:
Naveed Awan
Desiree Bell
Frederick Drouant
Robert Newsome, M.D.
Kirk Soileau

The following Board members were absent with excuse:
Brent Boudreaux, M.D.
Jessica Soileau-Canning

Also in attendance:
Hollie Taranto, Executive Director, Manny Rodriguez, Compliance Officer, and counsel Valerie Bargas
Counsel Sallie Dupont was absent with excuse.

3. **MINUTES**
Minutes of the January 9, 2025, meeting had been previously circulated to the Board Members by email and were accepted as presented.

MOTION to approve the minutes of the January 9, 2025, meeting made by: F. Drouant

SECOND by: N. Awan

ACTION Voice Vote: Motion passed unanimously.

4. **FINANCIAL REPORT**
Financial Review Committee: Kirk Soileau, Desiree Bell and Frederick Drouant. January and February reports were sent to the financial review committee prior to the meeting and reviewed. March was completed and emailed to the committee yesterday for review.
The Executive Director discussed the following financial reports:
    - **Balance Sheet-Assets & Liabilities: July 1, 2024, through March 31, 2025**
    - **Profit & Loss: July 1, 2024, through March 31, 2025**
    - **Fiscal Year Comparison to Budget: July 1, 2024- March 31, 2025**

Discussion was held regarding reports, financial accounts, the budget, and contractual matters. An update was provided on specific line items, with attention drawn to increases in Board operating expenses. Additionally, a status update was shared reflecting progress one month into the renewal season. The Executive Director responded to questions posed by Board members.

5. **CHAIRPERSON'S REPORT**

A. Verbal Report by Chairperson

A verbal report was given by the Chairman.

6. LICENSURE

A. 2025 Renewal Data

The Executive Director gave an update on expected renewals for the 2025 renewal season.

B. License Statistics

License statistics were discussed, and an update was given as of March 31, 2025. It was discussed that Radiologic technology programs throughout the state have been increasing program capacities and producing a larger number of students than in the past. There are currently 231 students expected to graduate from programs in 2025.

7. BUSINESS ADMINISTRATION

A. Board Operations

Office updates were discussed with the Board. This included board goals, board equipment inventory, state reporting, and an ADA website requirement mandate. Updates were also given on recent executive orders that address occupational licensing boards within the state.

Website compliance will be addressed by General Informatics, and they will work with the compliance officer. A quote from General Informatics was given to address ADA compliance within the website and licensing portal.

MOTION to approve the quote and move forward with website ADA compliance made by: K. Soileau
SECOND by: F. Drouant
ACTION Voice Vote: Motion passed unanimously.

A Return-to-Work (RTW) plan was presented to the board, as well as a required monthly reporting form.

MOTION to approve the Return-to-Work plan made by: K. Soileau
SECOND by: F. Drouant
ACTION Voice Vote: Motion passed unanimously.

The ADA policy was updated to reflect the internal complaint procedure.

MOTION to approve the current ADA Policy with the revision made to state that internal complaints must be elevated to the Chairman of the Board by: K. Soileau
SECOND by: D. Bell
ACTION Voice Vote: Motion passed unanimously.

The lease was discussed, as it is up for renewal in August. Discussion was held on the current lease, as well as ADA accommodations. The new proposed rent is $1,800.00 per month and has increased by four hundred dollars a month, for the next five years with the option to renew it at the same price for another five years, totaling ten years. Board consensus was that the new lease proposal is contingent on legal review.

MOTION for the new lease proposal to be submitted to the state leasing department contingent on LSRTBE legal counsel review by: N. Awan
SECOND by: D. Bell
ACTION Voice Vote: Motion passed unanimously.

B. Annual Required Training 2025

Reminders were given to Board members regarding required annual training.

C. Financial Disclosures

A reminder was given that financial disclosures forms need to be completed by May by all board members.

D. Compliance

Complaint Codes

A compliance update was provided by the Compliance Officer. Since the last board meeting, one complaint code has been closed.

8. UNFINISHED BUSINESS

A. LXMO

Limited X-ray Machine Operators (LXMO) was discussed.

An application for LXMO programs to apply to become a board approved program was presented.

MOTION to approve the Limited X-ray Machine Operator (LXMO) Program Application as presented made by: F. Drouant

SECOND by: K. Soileau

ACTION Voice Vote: Motion passed unanimously.

An initial one-year Limited X-ray Machine Operator (LMXO) permit application and a two-year Limited X-ray Machine operator (LXMO) permit application was presented.

MOTION to approve the initial one-year Limited X-ray Machine Operator (LXMO) permit application and the two-year Limited X-ray Machine Operator (LXMO) permit application as presented made by: F. Drouant

SECOND by: D. Bell

ACTION Voice Vote: Motion passed unanimously.

B. Board Appointments

There have been no new board appointments or reappointments at this time.

C. Fee Schedule

An update was made on the current fee schedule rule change that is in process. As of now, there have been no public comments on the proposed fee schedule.

9. NEW BUSINESS

A. 2025 Legislative Session

The Legislative Session is scheduled to begin on April 14, 2025. The Executive Director has been keeping abreast of pre-filed bills.

B. Record Retention

The Executive Director attended a meeting at the La Archives yesterday on record retention. An update in greater detail will be given at the July meeting. Background checks were discussed regarding record retention.

C. Legal Services Contract

At the January board meeting, the legal services agreement with counsel Valerie Briggs Bargas and Sallie Dupont for the period of July 1, 2025, through June 30, 2026, was initially approved as part of the 2025–2026 budget in the amount of $40,000. However, following further discussion, the board has agreed to revise the amount that was voted on in the 2025-2025 budget. The board has approved a new total of $30,000 for legal services for the same period, at their new firm, Long Law Firm.

D. CPA Services Contract

The CPA contract for five-thousand-dollars for the period of 7/1/25 through 6/30/26 was approved in the budget for 2025- 2026 at the January board meeting and was signed by board members at the April meeting.

E. LSRT Annual Meeting
The LSRT Annual Meeting will be on July 10-12th, 2025 in Lafayette. It was discussed that any board member wanting to attend must submit a meeting expense form to the chairman for approval.

F. Registered Radiologist Assistants
A historical overview regarding the Board's previous discussions and positions on Radiologist Assistants (RAs) was provided. The topic has recently resurfaced. The Executive Director presented an update outlining current developments related to Radiologist Assistants, including ongoing efforts at both the national and state levels. The Board was informed of continued monitoring to ensure alignment with professional standards and regulatory considerations.

MOTION made to enter Executive session made by: K. Soileau
SECOND by: D. Bell
ACTION Voice Vote: Motion passed unanimously

10. EXECUTIVE SESSION

MOTION made to enter back into Business session made by: K. Soileau
SECOND by: F. Drouant
ACTION Voice Vote: Motion passed unanimously

11. RETURN TO BUSINESS SESSION

G. Public Hearing
It was discussed that at least once prior to January 1, 2020, and at least once during every six-year period thereafter, each agency which engages in rulemaking shall conduct a public hearing for the purpose of allowing any interested person the opportunity to comment on any rule of the agency which the person believes is contrary to law, outdated, unnecessary, overly complex, or burdensome. The LSRTBE discussed that it will hold its public hearing on July 17, 2025, at 10:00 am. The Executive Director will let the board know if there are any topics of discussion which will have to be submitted to the board by Wednesday, July 9, 2025, by 3pm.

H. Rule Review
Each year, each agency shall review a sufficient number of the rules adopted by the agency so that all of the rules of the agency have been reviewed within a five-year period and shall submit a report to the appropriate legislative oversight committees in the manner provided by R.S. 49:966(K). Recently, the board has received a letter from Ochsner requesting consideration of the fusion rule that was implemented in 2012. The topic has been noted for further discussion.

I. Position Statements
Position statements for PET/CT Hybrid Scanning, Advanced Level CPR, and Limited X-ray Machine Operators (LXMO) were discussed.

Computerized Tomographic (CT) Procedures & Positron Emission Tomography (PET) Procedures
Position revised statement:
Administration of an isotope and to perform a PET scan requires a Licensed Nuclear Medicine Technologist or a Licensed Physician.
Performance of a CT scan requires a Licensed Radiographer or a Licensed Physician.

Operation and performance of a PET/CT **or a Nuclear Medicine/CT** hybrid scanner requires a Licensed Radiographer and a Licensed Nuclear Medicine Technologist, or a person Licensed in both categories, or a Licensed Nuclear Medicine Technologist with a Fusion Technologist license.

MOTION made to adopt the revised statement presented made by: K. Soileau
SECOND by: F. Drouant
ACTION Voice Vote: Motion passed unanimously

Proposed statement for Advanced Level CPR

Advanced Level CPR - category A credit will be awarded for valid advanced level CPR certification. Advanced level CPR certification is limited to the following: advanced cardiac life support (ACLS), or pediatric advanced life support (PALS). Only one certification may be claimed per biennium. Six category A credits will be awarded on the date of certification or re-certification. A copy of a valid certification card issued by the Red Cross, the American Heart Association, or the American Safety and Health Institute will serve as documentation.

Basic Level CPR- No individual, including CPR instructor, instructor trainer, or trainee receives CE credit for basic level CPR. CE credit for basic level CPR (BLS, BLS with AED, healthcare provider CPR) is not accepted.

MOTION made to adopt the statement presented made by: K. Soileau
SECOND by: D. Bell
ACTION Voice Vote: Motion passed unanimously

Proposed statement for Limited X-ray Machine Operators (LXMO)

Limited x-ray machine operators (LXMO) are individuals other than radiographers who perform diagnostic radiographic images on selected anatomical sites. These individuals possess a permit through the Louisiana State Radiologic Technology Board of Examiners (LSRTBE). LXMOs produce images at the request of and for interpretation by a licensed practitioner. LXMOs are to be trained and employed only in private physician offices, private clinics, and urgent care centers. Limited X-ray machine operators must be enrolled in or have completed a board approved educational program. A LXMO permit to practice is required at all times. Licensed Radiologic Technologists are allowed to provide oversight for permitted Limited X-ray machine operators. However, the training and/or assisting of individuals who do not possess an LSRTBE LXMO permit is prohibited. Training and/or assisting of these individuals would be considered aiding and abetting and are in violation of **LA R.S. 37:3219 (A)(4)** and subject to disciplinary action.

MOTION made to adopt the statement presented made by: K. Soileau
SECOND by: D. Bell
ACTION Voice Vote: Motion passed unanimously

12. Vote to Close Consent Orders

MOTION made to approve the complaint code as discussed in Executive Session by: K. Soileau
SECOND by: F. Drouant
ACTION Voice Vote: Motion passed unanimously**.**

K. Next Meeting Dates

Future Meeting Dates

Thursday, July 17, 2025-Public Hearing 10 am
Thursday, July 17, 2025- LSRTBE Meeting 11 am
Thursday, October 9, 2025

January 8, 2026 (Tentative)
April 9, 2026 (Tentative)
July 16, 2026 (Tentative)
October 8, 2026 (Tentative)

MOTION made to approve the public hearing on July 17, 2025, at 10 am and to approve the tentative meeting dates listed made by: K. Soileau
SECOND by: F. Drouant
ACTION Voice Vote: Motion passed unanimously.

L. ADJOURN

The meeting was adjourned at 2:33 p.m.

Respectfully submitted

Hollie Taranto

Hollie Taranto, MBA, RT(R)(ARRT)
Executive Director